

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



FIG RULES FOR AWARD CEREMONY

For all FIG disciplines

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ARTICLE 1 GENERALITIES

These Rules are based on Art. 9 of the FIG Technical Regulations and apply for all FIG official competitions (they should also be valid for all other events). These Rules outline the basic procedures for the Award Ceremony. Modifications to these Rules due to different events, venues, and/or special local circumstances may be made by the FIG President and/or the FIG General Secretary.

ARTICLE 2 FIG RESPONSABILITIES

During the Award Ceremony of FIG official competitions, the FIG acts as the event organizer.

In principle, the following authority members or other dignitaries, appointed by the Secretary General upon agreement with the FIG President and in consultation with the President of the organizing member federation, present the medals and diploma:

Gold Medals

1. IOC Member
2. NOC president of the organising federation
3. Head of State of the organising federation
4. Head of Ministry of sports of the organising federation
5. FIG Honorary President
6. FIG Ambassador(s)
7. FIG EC members, including President, Secretary General and Vice-Presidents

Silver Medals

- FIG TC members, including the athletes' representative

Bronze Medals

- Members of the organizing member federation or local organizing committee (LOC) or local political authorities

The nomination for the remaining bronze medals is at the discretion of the organizing Member Federation, respecting their own and local protocol. Sponsors may not be chosen as medal presenters, but if approved by the FIG General Secretary, they may present e.g. trophies, cups, gifts, etc. (as fourth presenter).

Protocol principles

In principle, the Secretary General shall respect the following protocol establishing the list of medal presenters:

- Since the number of gold medal positions is limited, priority will be given in the order as listed above.
- Within the EC members, priority and order will be determined as listed in the FIG Directory. The same applies for TC members.
- In case there are more gold medal presenters than gold medal positions, the presenters shall award silver medals. Likewise, silver medal presenters could award bronze medals.
- In ART and RG, the FIG Ambassadors will present the gold medals in the All-Around competition and one additional medal (silver, bronze or gold) in the Individual Apparatus Finals.

In TRA, the FIG Ambassadors shall present the gold medal in Individual TRA.

In ACRO and AER the FIG Ambassadors shall present the gold medal in the category they excelled.

- In the last medal award ceremony the FIG President shall award the gold medal. He will be accompanied by the President of the organising member federation awarding the silver medal.
- Changes, exceptions and special circumstances may occur and might not allow to strictly follow the above mentioned protocol. The Secretary General, upon agreement with the FIG President, is empowered to take the necessary decisions in such cases.

ARTICLE 3 TROPHIES, CUPS, GIFTS, ETC

Flowers and other award may be officially presented to the athletes on the podium by the medal presenters.

Special trophies, cups, gifts, etc. may be presented by the respective sponsors and other personalities immediately following or during the official Award Ceremony, provided that prior approval is given by the FIG General Secretary.

ARTICLE 4 PERSONNEL FOR THE AWARD CEREMONY

The LOC must provide a sufficient number of qualified and trained staff for the Award Ceremony. Appropriate clothing for the occasion must be worn.

The standard requirements are as follows:

- One **chief hostess to be responsible** for the entire course of the presentation
- One (min) hostess to accompany the athletes
- One (min) hostess to accompany the official presenters
- A sufficient number of hostesses to give medals, diplomas, as well as other awards to the presenters. These hostesses must carry appropriate pillows or trays for the awards.

The LOC must provide personnel to:

- assemble athletes and officials for the marching-in
- promptly set up the award podium at the completion of the event
- conduct the Ceremony to hoist the flags

ARTICLE 5 AWARD CEREMONY PODIUM

The LOC is expected to provide an awards podium that is large enough to accommodate Individuals, Teams and Groups. The Award Podium must be approved by FIG.

The Award Ceremony podium must be set up so that from the winners' perspective located in the center, the second place will be positioned on their right hand side and the third place will be positioned on their left hand side.

No advertising and publicity is allowed on the Award Ceremony podium.

It is compulsory to display the FIG logo in the center of the Award Ceremony podium, as per the FIG Rules for Advertising and Publicity (Art. 3.5.10).

It is desirable to decorate the area designated for the awards ceremony with carpeting and plants or flowers.

ARTICLE 6 FLAGS

The LOC must ensure the availability of the equipment to hoist the flags of the winners during the awards presentation. They should also take into consideration the possibilities for ties (more than one single flag per rank).

All flags must be of equal size.

A sufficient number of trained staff must be provided by the LOC to tie up and hoist the flags (see Art. 4 above, last paragraph).

ARTICLE 7 NATIONAL ANTHEMS AND MUSIC ACCOMPANIMENT

The LOC must ensure that several national anthems, if needed can be performed successively without delays.

Each Head of Delegation must confirm the accuracy of his national anthem. The national anthems must be faded out after approximately 20 or 30 sec. respecting the musical sequence.

Suitable march-in and march-out music must be selected.

The time allocated to march-in and march-out should be as short as possible, but not longer than 30 seconds.

It is recommended to provide a background musical accompaniment for the Award Ceremony. For this, LOC should select music and get approval from FIG.

ARTICLE 8 LIGHTING

The LOC should ensure that the area set-up for the Award Ceremony has sufficient lighting for photographers and Television.

ARTICLE 9 ANNOUNCER'S TEXT

The script to be used by the announcer during the Award Ceremony is compulsory and must be studied carefully in order to avoid errors. The script is included in Appendix # 1 (enclosed).

The Award Ceremony can be presented in the Organizing Federation's native language and in English. In case that the organizing Federation's language is English, the second language shall be French.

ARTICLE 10 REHEARSAL

The Medal Award Ceremony must be prepared well in advance and the personnel assigned must be properly trained. One or several rehearsal(s) must be organized in the presence of the respective Sports Manager and approved by the latter. The following basic procedures and instructions must apply for the Award Ceremony (see also Appendix #2 to # 5).

ARTICLE 11 PROCEDURE FOR THE AWARDS CEREMONY

Immediately after the competition, the gymnasts being honoured (medallists), the presenters and the hostesses must assemble and line up in the designated area for the march-in. This area must be communicated in advance by the LOC staff (see Art. 4 above, last paragraph). The athletes must line-up as follows: rank 3-1-2 or rank 2-1-3 if march-in from opposite side (see also Appendix #3 for the Teams' Awards). For the Individual All-Around competition in ART and RG Ind. only, the 4th to 8th place winners are also marching in to receive a diploma. They form a line behind the 3rd place

winner. They will refrain from congratulating the 1st to 3rd place winners. The hostesses should ensure this. The Diplomas are presented by the representatives of the FIG. For the team award ceremony, the respective national Coach or Head Coach shall march in with his/her team to receive a medal. After this presentation, the national anthem of the first place winner is played. The flags of the 1st to 3rd ranked participants are raised. Everyone in the awards party will turn to face the flags.

The athletes must wear the correct competition attire for the Award Ceremony. The chief hostess or the person responsible in the LOC for the Award Ceremony, must inform the competitors of the correct competition attire and must strictly enforce the Rules if need be.

The presenters must march in as follows: 3rd place, 1st place, 2nd place, and other awards if any. Depending on the presenters' positions on the floor area, the reverse order may be used as follows: 2nd place, 1st place, 3rd place, and other awards if any. The officials must be positioned on the podium so as to face the flagpoles (see also Appendix #3 for the Teams' Awards).

The marching-in will begin with the start of the music or the appropriate fanfare.

The athletes enter the podium area first, followed by the simultaneous entrance of the presenters and the hostesses (the path to march in is illustrated in Appendix # 2 to # 5). If feasible, all parties may march in together in order to save time.

Once the medalists, presenters and hostesses are positioned on the podium, the Ceremony officially starts with a fanfare, followed by the script (according to Appendix #1).

The speaker announces the third, second and then the first place winners and the medalists step up on the podium one after another (with the assistance of the hostesses if required).

The speaker announces the medal presenters whilst, who together with the hostesses, they step forward simultaneously and present the three medals (and possibly the flowers) to the athletes at the same time too. In case trophies, cups, gifts, etc. are awarded, a fourth presenter (e.g. sponsor) may step forward on the podium and distribute the awards to the gymnasts.

The hostesses step back as soon as the presenters have taken the medals from the tray to clear the view for the public and the media.

While the gold medal presenter must exclusively congratulate and shake hands with the gold medalists, likewise, the silver medal presenter must solely congratulate and shake hands with the silver medalists and the bronze medal presenter must only congratulate and shake hands with the bronze medalists. Medal presenters shall refrain from kissing the athletes.

After the medal presentation, the officials must step back as soon as possible to clear the view.

The flags for the 1st, 2nd and 3rd ranked participants are then hoisted. All parties must turn to face the flags.

Once the National anthem is played, the athletes must remain on the podium for a short while in order to provide photographers with the opportunity to take pictures. According to the layout of the competition hall, the medalists are encouraged to turn in order to face all sides of the hall and salute the entire audience.

The athletes must then step back and all parties must march out, led by the hostesses.

In particular cases the Award Ceremonies may take place at another place than the Competition Venue (i.e a public place, an historical building, etc.). The clothing of the gymnasts will be mentioned in the Work Plan.

The organisation of the Award Ceremony in such a place must be approved by the FIG Executive Committee. The details of the "Flower ceremony" in the venue and the special medal award ceremony shall be determined by the Secretary General, respecting as far as possible the principles and procedures laid out in these rules.

ARTICLE 12 MULTIPLE AWARDS PRESENTATIONS

If more than one Award Ceremony takes place, the same protocol must be repeated. In this case, the competitors, hostesses and medal presenters for the two Award Ceremonies must march in simultaneously.

If possible, no more than two Awards Ceremonies should be conducted at the same time.

In the event that two Award Ceremonies are conducted one immediately following the other (instead as simultaneously), the marching-out of the first Award Ceremony must be planned at the same time as the marching-in of the second Award Ceremony, using the same music or the same appropriate fanfare.

These FIG Rules for award Ceremonies have been approved by the EC at its meeting in July 2017 in Tonsberg (NOR) and enter into effect 1st August 2017

FEDERATION INTERNATIONALE DE GYMNASTIQUE



Morinari Watanabe
FIG President



André Gueisbuhler
FIG Secretary General

Lausanne, 31 July 2017

APPENDIX 1 – Announcer’s Script

Announcer’s Script for the Award Ceremony

The(*Name of the Competition*) Award Ceremony

for the(*Category*)

- Third place and winner of the bronze medal:
(*First Name, Last Name, Country*)

- Second place and winner of the silver medal:
(*First Name, Last Name, Country*)

- World Champion and winner of the gold medal:.....
(*First Name, Last Name, Country*)

The gold medals are presented by(*First Name, Last Name, Title*)

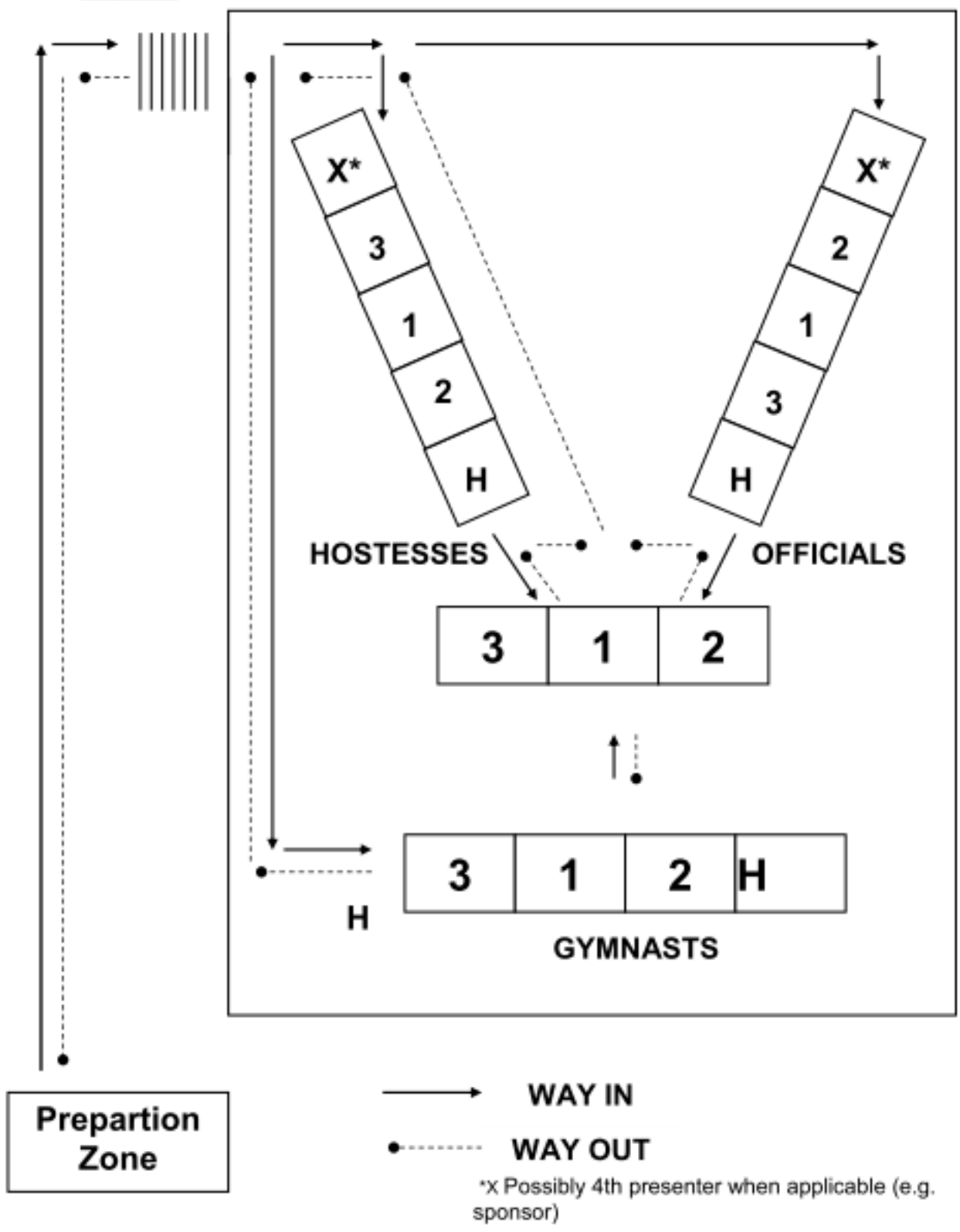
The silver medals are presented by(*First Name, Last Name, Title*)

The bronze medals are presented by(*First Name, Last Name, Title*)

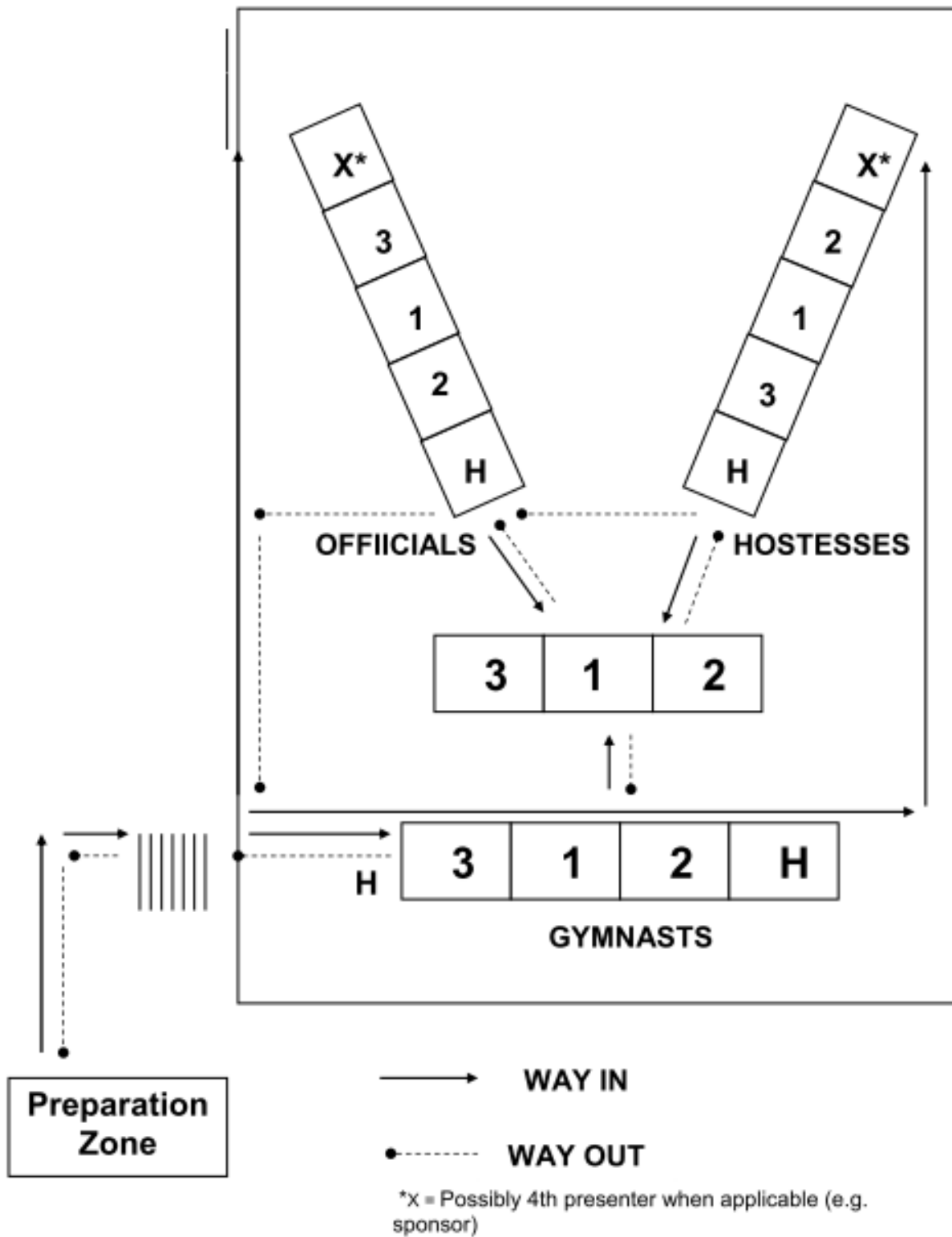
*The (*trophies, cups, gifts*) are presented by(*First Name, Last Name, Title*)

*Note: 4th Presenter (*i.e. Sponsor*) when applicable

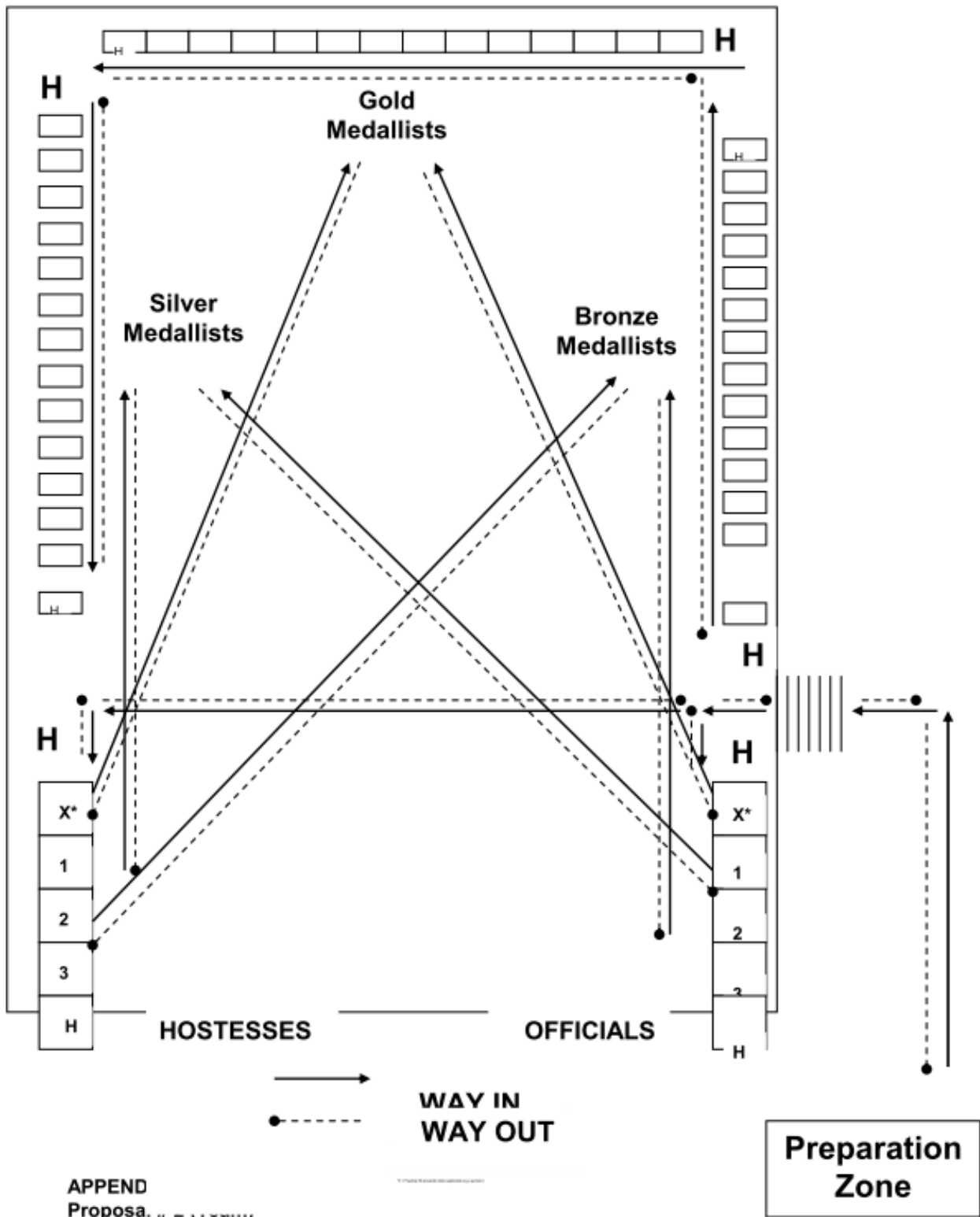
APPENDIX 2 – Layout Medal Award Ceremony Proposal 1



APPENDIX 3 – Layout Medal Award Ceremony Proposal 2



APPENDIX 4 – Layout Medal Award Ceremony for teams in ACRO and AER Prop. 1



APPENDIX 5 – Layout Medal Award Ceremony for teams in ACRO and AER Prop. 2

