



2021 Rhythmic and Trampoline Gymnastics Senior Pan American Championships Rio de Janeiro (BRA) June 11-13, 2021

DIRECTIVES

Event ID: 16690

Dear PAGU affiliated Member Federation,

The Pan American Gymnastics Union (PAGU) through the Brazilian Gymnastics Federation has the pleasure to invite your Federation to participate in the aforementioned official FIG and PAGU international event. This competition will also serve as qualifying event for the Tokyo 2020 Olympic Games.

DISCIPLINE	Rhythmic Gymnastics (RGI, RGG) Trampoline Gymnastics (TRI, TRS, DMT, TUM)
PAN AMERICAN GYMNASTICS UNION	Pan American Gymnastics Union Camino a Santa Teresa #482 Colonia Peña Pobre, C.P. 14060 Mexico City, MEX Tel.: +52 55 5927-5393 E-mail: info@upag-pagu.org
HOST FEDERATION	Brazilian Gymnastics Federation Avenida Dr. Edésio Vieira de Melo, 419, Bairro Suiça, Aracaju – SE CEP: 49050-240 Tel: +55 79 3211 1206 / +55 79 3211 1207 E-mail: brazilian_gymnastics@cbginastica.com.br Website: www.cbginastica.com.br Contact: Ícaro Ângelo
EVENT MANAGER	Contact: Henrique Motta Tel: +55 79 99129-3244 E-mail: pan2021@cbginastica.com.br
LOCATION	Rio de Janeiro, BRA
DATE	From 11 to 13 June, 2021
VENUE	Competition venue Parque Olímpico - Arena Carioca 01 Trainings and warm-up venues Parque Olímpico - Arena Carioca 02
APPARATUS SUPPLIER	Please see attached the list of Spieth, Eurotramp, Pastorelli and Chacott certified equipment to be used for these Championships. For training, warm-ups and competitions, identical apparatus will be used.
RG: GYMNASTS' HAND APPARATUS	The changes of the Apparatus Norms for the hand apparatus valid for apparatus manufacturers and gymnasts enter into force from 1 January 2019. The list of the RG Hand Apparatus with valid certificates is published on the FIG website and updated regularly. Make sure that your gymnasts use only FIG certified hand apparatus for this event and for any other FIG recognized competitions, as they will not be allowed to compete with an apparatus which

RULES AND REGULATIONS	<p>does not comply with the norms.</p> <p>Checks on the FIG and manufacturers' logos will be carried out at any time during the event.</p> <p>The event will be organized under the following FIG rules, as valid in the year of the event, and PAGU Technical Regulations:</p> <ul style="list-style-type: none"> • Statutes • Code of Ethics • Code of Conduct • Technical Regulations • Code of Discipline • Code of Points and relevant Newsletters / Helpdesk • General Judges' Rules • Specific Judges' Rules • Anti-Doping Rules • Medical organization of FIG competitions and events • FIG Framework for safeguarding athletes and other participants from harassment and abuse in sport during events • License Rules • Media Rules • Apparatus Norms • Rules for sanctioning (approval) of International Events • Advertising and Publicity Rules • Regulations for Award Ceremonies • Accreditation Rules <p><i>and subsequent decisions of the FIG and PAGU Executive Committee</i></p>
FEDERATIONS INVITED	<p>The Pan American Gymnastics Union invites all Federations affiliated to the PAGU and the FIG and which are up to date in their obligations.</p>
AGE LIMITS	<p>Senior RG: 16 years and older* TRA: 17 years and older* (to be eligible for OG gymnasts have to be 18 years old) <i>*Ages as of December 31, 2021</i></p> <p>Age Group TRA: 17-21 years* <i>*Ages as of December 31, 2021</i></p> <p>All gymnasts must have a valid FIG license until the end of the event.</p>
QUALIFICATION FOR OTHER EVENTS	<p>These Championships will serve as qualifying event for the following events:</p> <ul style="list-style-type: none"> ▪ Tokyo 2020 Olympic Games. See the following documents posted on the FIG website: <ul style="list-style-type: none"> - Olympic Qualification System Tokyo 2020 RG - Olympic Qualification System Tokyo 2020 TRA - Tie-breaking Rules RG Olympic Qualification - Tie-breaking Rules TRA Olympic Qualification ▪ 2021 RG World Championships (RGI). See FIG TR. ▪ I Junior Pan American Games Cali 2021 (TRI, TRS). See the Qualification Manual of the Games.
JUDGES AND JURIES	<p>All judges must have a current valid FIG brevet at the time of the event, for the respective discipline.</p>

RHYTHMIC GYMNASTICS

Each Federation may register a maximum of 3 judges (up to 2 judges for the Individual competition and 1 judge for the Group competition).

Federations can register a third judge (participation with a team), a second judge (participation with 1-2 gymnasts) or a second judge for the Groups competition, different from the TC member and as additional accredited persons. This accreditation will have no cost.

The fine for not registering the minimum number of judges in each of the competitions (RGI and/or RGG) where the Federation is registered is **USD\$1,000.00** per each missing judge (Individuals and Groups competition).

TRAMPOLINE GYMNASTICS

Each Federation may register a maximum of 2 judges on each competition where is registered (TRA, DMT, TUM).

The fine for not registering at least one judge in the respective competition is **USD\$1,000.00**.

Federations with a PAGU TC Member can register that Member in addition to their official judges.

The fines for not registering the required number of judges must be paid to PAGU by **April 16, 2021** at the latest and it does not apply to those Federations that do not have FIG brevet judges in the respective discipline (RGI, RGG, TRA, DMT, TUM).

The National Federation must inform PAGU at the time of the definitive registration (**April 16, 2021**) to allow the appointment of invited neutral judges.

REGISTRATION DEADLINES

Provisional registration	March 22, 2021	info@upag-pagu.org
Definitive registration	April 16, 2021	info@upag-pagu.org
Nominative registration	May 14, 2021	info@upag-pagu.org

ENTRY FEES

The entry fee for this event is **USD\$50.00** per gymnast, per discipline and per category. It must be paid to the Local Organizing Committee ("LOC") by **April 16, 2021** at the latest.

DELEGATION SIZE

RHYTHMIC GYMNASTICS

Function	Individuals	Groups	Mixed
Gymnasts	4	6	10
Coaches	1 (1-2 gym.) 2 (3-4 gym.)	2	4
Judges category 1, 2 or 3 (in addition to PAGU TC Members)	2 (1 compulsory with 1-2 gymnasts and 2 compulsories with 3-4 gymnasts)	1 (compulsory)	3
Medical personnel	1	1	2
Head of delegation	1	1	1

TRAMPOLINE GYMNASTICS (SENIOR CATEGORY)

Function	IND (F/M)	SYN (F/M)	DMT (F/M)	TUM (F/M)
Gymnasts	4 / 4	2 / 2 pairs	4 / 4	4 / 4

Coaches With 1 gymnast per discipline: 1 With 2-8 gymnasts per discipline: 2	1-2 / 1-2	1-2 / 1-2	1-2 / 1-2
Judges Cat 1, 2 or 3 (in addition to PAGU TC Members)	1-2 (1 compulsory)	1-2 (1 compulsory)	1-2 (1 compulsory)
Medical personnel	1	1	1
Head of delegation	1		

TRAMPOLINE GYMNASTICS (AGE GROUP 17-21)

Function	IND (F/M)
Gymnasts	4 / 4
Coaches With 1 gymnast: 1 With 2-8 gymnasts: 2	1-2 / 1-2
Judges Cat 1, 2, 3 or 4 (in addition to PAGU TC Members)	1-2 (1 compulsory)
Medical personnel	1
Head of delegation (the same as for the Senior category)	1

Note: Gymnasts participating in the Senior category can also participate in the Age Group 17-21 competition, qualifier for the I Junior Pan American Games Cali 2021.

The cost of the accreditation for additional Delegation Members is **USD\$100.00** per person and must be paid to the LOC by **April 16, 2021** at the latest.

Only the following persons can receive an additional accreditation: Coach (as per PAGU TR), Doctor, Physiotherapist, Team Manager.
The accreditations of additional RG judges (number as per PAGU TR) has no cost.

ACCREDITATION

Along with the nominative registration all the Federations must send a copy of the passport and a photograph of each delegation member, via e-mail to: info@upag-pagu.org (**passports only**) pan2021@cbginastica.com.br

Requirements for the photos:

- File format: JPEG
- Dimensions: min 210 x 270 pixels; max 420 x 540 pixels
- 3.5 cm width x 4.5 cm high
- File size: no more than 1 MB
- White background

Each document must be identified with the Country Code, Last name, First Name, Discipline (RGI, RGG, TRI, TRS, DMT, TUM) and function of each member.

Example: PER_FERNANDEZ_Anna_TRI_gymnast

This documentation must be sent no later than **May 14, 2021**.

In case of not sending the photograph as requested, the Local Organizing Committee can take the photograph during the accreditation and will have an additional cost of **USD\$10.00** for each one.

	<p>In case of theft or loss of accreditation, it must be informed immediately to the Local Organization Committee for the cancellation of the accreditation. The replacement of stolen or lost accreditation will cost USD\$50.00 to be covered by the accreditation holder.</p> <p>Accreditation will be distributed upon arrival at the accreditation desk. More information on the access zones for each accreditation will be given in the Work Plan.</p> <p>In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.</p>
EVENT FORMAT	<p><u>RHYTHMIC GYMNASTICS</u></p> <p>The competition will follow the FIG rules for Senior category.</p> <p>3 days of competition</p> <ul style="list-style-type: none"> • Day 1: Qualification Individuals (2 apparatus) and Groups (1 routine) • Day 2: Qualification Individuals (2 apparatus) and Groups (1 routine) RGI and RGG All Around Awards and RGI Team Awards (*) • Day 3: Individual Apparatus Finals and Group Finals <p>(*) <i>Qualification to the Olympic Games Tokyo 2020 will be based on the final Individual and Groups AA results.</i></p> <p>Note: For the Team competition the gymnasts may perform 12 routines and the best 10 scores will count for the total Team score.</p> <p><u>TRAMPOLINE GYMNASTICS</u></p> <p>The Senior category competition will follow the FIG rules for Senior category. The Age Group 17-21 competition will follow the FIG rules for the Age Group 17-21 years category.</p> <p>3 days of competition</p> <ul style="list-style-type: none"> • Day 1: TRI, TUM Qualification competition • Day 2: TRS, DMT, TRI 17-21* Qualification competition • Day 3: Men's and Women's Finals competition (TRI**, TRS, DMT, TUM, TRI 17-21) <p><i>* Qualification for Cali 2021 will be based on the results of the Qualification competition for TRA IND 17-21.</i></p> <p><i>** Men's Qualification to the Tokyo 2020 Olympic Games will be based on the results of the Finals competition for TRA IND M.</i></p>
PROVISIONAL SCHEDULE	<p>07/June Arrival of PAGU RG & TRA TC Presidents and other PAGU representatives if not already on site</p> <p>08/May Arrival of the delegations Limited trainings upon request</p> <p>09/June RG training as per schedule TRA training as per schedule RG Judges' briefing TRA Judge's briefing Delegates' Orientation Meeting</p>

	<p>10/June RGI and RGG Podium Training TRA Podium Training</p> <p>11/June Opening Ceremony RGI Qualification competition (2 apparatus) and RGG Qualification competition (1 routine) TRI and TUM Qualification competition</p> <p>12/June RGI Qualification competition (2 apparatus) and RGG Qualification competition (1 routine) RGI and RGG AA and RGI Team Awards Ceremonies TRS, DMT and TRI 17-21 Qualification competition</p> <p>13/June RGI Apparatus Finals (4 apparatus) and Awards Ceremonies RGG Finals (2 routines) and Awards Ceremonies TRA, TRS, DMT, TUM, TRI 17-21 Finals and Awards Ceremonies</p> <p>14/June Departure of the Delegations</p>
MEDICAL SERVICES	The Local Organizing Committee will provide first aid services and ambulance at the competition and training sites during the official activities.
COVID-19	<p>All participants will take a COVID-19 test upon arrival to the official hotels and must stay in their rooms until the results of the tests are ready.</p> <p>During the trainings and competition periods all participants are allowed to circulate only in the assigned sport venues, as well as in the official hotels.</p> <p>Besides the medical guidelines for the particular event, FIG also requires all the participants to follow the standard precautions.</p> <p>The FIG requires all participants, judges and officials to take standard precautionary measures, such as frequent hand-washing, wearing masks or face coverings at all times and keeping a physical distance of at least 1.5 meters whenever possible.</p> <p>The only situation in which the safety distance does not have to be respected is when a coach provides assistance (catch, lead, spotting) during an athlete's performance. This phase must be kept as short as possible, and the assisting person is obliged to wear a mask throughout.</p> <p>Gymnasts do not need to wear a mask or face covering while they are performing at the training venue or on the FOP and must keep a physical distance of at least 1.5 meters whenever possible.</p> <p>Additional information will be included in the Work Plan that will be sent to the Federations prior to the event.</p>
VISA	<p>Please verify immediately with your travel agent or the Brazil Embassy or Consulate in your country if a visa is required for your travel to Brazil. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before <u>May 14, 2021</u> to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation member as well as the city the visa application support letter must be sent to.</p>

INSURANCE	<p>The host Federation, the LOC, the PAGU and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance, no later than May 14, 2021.</p> <p>The LOC will subsequently offer insurance at the Federations own charge as follows: USD\$45.00 per person for the official days of the event.</p>			
INTERNATIONAL TRANSPORTATION	<p>The invited participating Federations must pay for the international travel costs of their delegation members.</p> <p>International Airport of arrival Rio de Janeiro International Airport - Galeão (GIG)</p> <p>The travel itinerary form must be returned to the LOC by May 14, 2021.</p>			
LOCAL TRANSPORTATION	<p>Local transportation will be offered to and from the airport, provided that the delegations stay in one of the official hotels and book their accommodation through the Local Organizing Committee.</p> <p>The Local Organizing Committee will provide local transportation from the airport to the hotel and vice versa, only on the official arrival day of Tuesday June 8 and on the official departure day of Monday June 14 (except for PAGU representatives arriving or departing on different days).</p> <p>Delegations arriving or departing on non-official days may contact the Local Organizing Committee (pan2021@cbginastica.com.br) to arrange transportation to its accommodation (official hotels) or to the airport at a cost of USD\$30.00 per person per way (airport-hotel or hotel-airport). The request must be submitted and paid no later than May 14, 2021.</p> <p>The Local Organizing Committee will provide transportation from the official hotels to the competition and training facilities and vice versa, for all members of the delegation duly accredited and according to the official program of activities, provided that the delegation stays in one of the official hotels and book its accommodation through the Local Organizing Committee.</p>			
ACCOMMODATION, MEALS AND COVID-19 TEST	<p><u>OFFICIAL HOTELS</u></p> <p>Option 1: Ramada Encore Wythham *** Avenida das Américas, 9650 - Barra da Tijuca / RJ www.verthoteis.com.br 21 2430-5500</p> <table border="1" data-bbox="482 1971 1435 2072"> <thead> <tr> <th data-bbox="482 1971 679 2072">Occupancy</th> <th data-bbox="679 1971 876 2072">Price per person per night</th> <th data-bbox="876 1971 1435 2072">Includes (per person)</th> </tr> </thead> </table>	Occupancy	Price per person per night	Includes (per person)
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Double room	USD\$ 88	1 breakfast and 1 arrival COVID-19 test
	USD\$143	1 breakfast, lunch, dinner and COVID-19 test
Single room	USD\$155	1 breakfast and 1 arrival COVID-19 test
	USD\$210	1 breakfast, lunch, dinner and COVID-19 test

Option 2: Venit + Mio Barra Hotel ****

Av. Embaixador Abelardo Bueno, 2710 - Jacarepaguá, Rio de Janeiro/RJ,
www.windsorhoteis.com.br | 21 2195-9900

Occupancy	Price per person per night	Includes (per person)
Double room	USD\$ 95	1 breakfast and 1 arrival COVID-19 test
	USD\$150	1 breakfast, lunch, dinner and COVID-19 test
Single room	USD\$162	1 breakfast and 1 arrival COVID-19 test
	USD\$217	1 breakfast, lunch, dinner and COVID-19 test

Option 3: Grand Hyatt Hotel ****

Avenida Lúcio Costa, 9600 - Barra da Tijuca/ RJ
www.riodejaneiro.grand.hyatt.com | 21 3797 8622

Occupancy	Price per person per night	Includes (per person)
Double room	USD\$110	1 breakfast and 1 arrival COVID-19 test
	USD\$163	1 breakfast, lunch, dinner and COVID-19 test
Single room	USD\$200	1 breakfast and 1 arrival COVID-19 test
	USD\$245	1 breakfast, lunch, dinner and COVID-19 test

The meals service starts with the lunch on the arrival day and finishes with the breakfast on the departure day.

While the accommodation and meals form must be returned to the Local Organizing Committee by April 16, 2021 at the latest, the hotel rooms and meals will be distributed in the order in which the applications and payments are received. The participating Federations must cover the accommodation and/or meals expenses of all the members of their delegation. Accommodation and meals costs must be paid to the Local Organizing Committee by April 16, 2021 at the latest.

Note: Rooms and meals and their prices cannot be guaranteed if requests and/or payments are received after the deadlines.

The prices charged for the hotel rooms will not exceed the usual hotel rates.

CANCELLATION POLICY

Cancellation policy: The PAGU and the Local Organizing Committee strongly recommend that each Federation take cancellation insurance for their accommodation and meal reservations.

Date of cancellation	Reimbursement for cancellation
From April 17 to May 14, 2021	100% reimbursement

	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">From May 15, 2021</td><td style="padding: 5px;">No reimbursement</td></tr> </table> <p>BANK ACCOUNT INFORMATION</p> <p>The following payments must be made directly to the Local Organizing Committee's bank account:</p> <ul style="list-style-type: none"> ▪ entry fees ▪ accommodation, meals and COVID-19 test ▪ additional accreditations ▪ insurance ▪ transportation airport-hotel or hotel-airport (if applicable) <p>The payments must be made only after the Local Organizing Committee sends to the Federation the respective invoice with the total amount and bank account information.</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers. In the case of Brazil this fee is 1.38% on the total amount of the international transfer.</p> <p>Each participating federation is requested to send to the LOC the payment reference as follows: Country – Discipline – Invoice#</p>	From May 15, 2021	No reimbursement																				
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MARKETING	FIG advertising and publicity norms must be respected.																						
MEDIA	The media representatives, as well as the communications staff of the federations that are interested in covering the event, may apply for registration to PAGU (info@upag-pagu.org) by May 14, 2021 at the latest. In addition, the National Federations are requested to send a letter of confirmation to PAGU. Photos for accreditations must be submitted to the Local Organizing Committee by May 14, 2021 .																						
SOCIAL MEDIA	<p>Information about the event will be posted on the following sites:</p> <p>CBG Instagram: @cbginastica Twitter: https://twitter.com/cbginastica Facebook: https://www.facebook.com/cbginasticaoficial Youtube: https://www.youtube.com/cbginasticaoficial TikTok: @cbginastica</p> <p>PAGU Instagram: @upagpagu Twitter: @UPAG_PAGU Facebook: UPAG.PAGU.ORG</p>																						
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ADDITIONAL INFORMATION	<p>National Anthem National Anthem of your country must be handed in onsite during the accreditation.</p> <p>National Flag National Flag of your country must be handed in onsite during the accreditation. The size of the flag shall be 1.2 mts x 2.1 mts.</p> <p>RG Music While the LOC guarantees respect for copyright and the dissemination of musical works, each National Federation must verify that the music of its RG athletes does not infringe any copyright and that can be disseminated in the media.</p> <p>This confirmation must be sent to the LOC (pan2021@cbginastica.com.br) and to the PAGU (info@upaq-pagu.org) along with the nominative registration, no later than May 14, 2021. Each Federation will be asked to report on the duration, composer, artist and title of the music to be used for each exercise.</p> <p>Along with the music Form, the Federation must send via e-mail to the LOC the music (pan2021@cbginastica.com.br).</p> <p>Requirements of the music files:</p> <ul style="list-style-type: none"> - Max size: 10 MB - File format: mp3 - File name: LastName_FirstName_CountryCode_Competition_Apparatus.mp3 <p>Examples:</p> <ul style="list-style-type: none"> - Jones_Suzi_USA_RGG_3hoops2clubs.mp3 										

Sincerely Yours,


Patricia Dieguez
PAGU Secretary General





Maria Luciene Cacho Resende
President of the Brazilian Gymnastics Federation

Mexico City, April 6, 2021