

FEDERATION INTERNATIONALE DE GYMNASTIQUE



ID 16637

**38TH FIG RHYTHMIC GYMNASTICS WORLD CHAMPIONSHIPS
INDIVIDUAL AND GROUP COMPETITIONS
WITH TEAM RANKING**

KITAKYUSHU (JPN)

27 – 31 OCTOBER 2021



WORK PLAN

Note:

Certain items written in these Work Plan are subject to change depending on the COVID-19 situation in the host city and country, and also on decisions made by the Japanese Government and the public health authority in the host city.

The criteria for the participants entering the country are to be updated accordingly.

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FOREWORD

The Workplan for the 38th FIG Rhythmic Gymnastics World Championships (WCH) in Kitakyushu (JPN) to be held from 27 to 31 October 2021 has been developed between the FIG Office, the FIG RG TC and the LOC, in accordance with the following FIG regulations and rules (as valid in 2021):

- Statutes
- Code of Ethics
- Code of Conduct
- Technical Regulations (TR)
- General and Specific Judges' Rules for Rhythmic Gymnastics
- Code of Points valid in 2021 (version valid 1st February 2018) and relevant Newsletters
- Apparatus Norms
- Advertising and Publicity
- Accreditation Rules
- Medical Organization of the FIG Competitions and Events
- Anti-Doping Rules
- Awards Ceremonies
- Media Guideline
- Licenses Rules
- FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events

and subsequent decisions of the FIG Executive Committee and Technical Committee.

All participating Federations commit to respect the Statutes and all FIG Regulations, especially with regards to the license, the age and the nationality of the gymnasts, as well as the respective Regulations concerning "Insurance" art. 11.6 of the TR.

Federations which have not fulfilled their financial obligations towards the FIG (such as annual membership fees, unpaid invoices, non-refundable entry fee, etc.) and the LOC (such as accommodation, meals, etc.) will not be allowed to participate in these WCH.

1. FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE (FIG)

Fédération Internationale de Gymnastique (FIG)
Contact Person: Sylvie Martinet, Eunice Lebre
Avenue de la Gare 12 A
Case Postale 630 - 1001 Lausanne, Switzerland
Tel : +41 (0)21 321 55 10
Direct: +41 (0)21 321 55 15, +41 (0)21 321 55 35
E-mail: smartinet@fig-gymnastics.org, elebre@fig-gymnastics.org
Website: <http://www.gymnastics.sport>

FIG Officials

President	Morinari Watanabe
President of the Jury of Appeal and the Supervisory Board	Jesús Carballo Martinez
Member of the Jury of Appeal and the Supervisory Board	Mouhammed Youssef Al-Tabbaa
President of the Anti-doping, Medical and Scientific Commission	Dr. Yasunobu Iwasaki
Apparatus Commissioners	Julian Heydgen Jakob Raab

Technical Committee and Superior Jury

President	Nataliya Kuzmina
Vice President	Shihoko Sekita
Member	Caroline Hunt
Member	Mariya Gigova
Member	Daniela Delle Chiaie
Member	Isabell Sawade

Athletes' Representative

Athletes' Representative	Liubou Charkashyna
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FIG Staff

Secretary General	Nicolas Buompane
Sports Director and Technical Coordinator	Steve Butcher
RG Sports Manager	Sylvie Martinet
Sports Manager	Eunice Lebre
Marketing and Communication Director	Olivier Strebel
Technology / Internet	Pierre Droz
Media	Blythe Lawrence
Media	Raquel Nunes
Media	David McDaid
Official Photographer	Volker Minkus
TV Coordinator	Jean-François Rossé

TV – Host Broadcaster

TV Asahi	Kazuma Sato
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Swiss Timing – IRCOS

Swiss Timing Team Leader	Christophe Pittet
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2. HOST FEDERATION AND LOCAL ORGANIZING COMMITTEE (LOC)

Contact for General Inquiries:

Host Federation

Japan Gymnastics Association (JGA)

Contact: LOC International Dept. Japan Sport Olympic Square 6F

4-2 Kasumigaokamachi, Shinjuku-ku Tokyo 160-0013 - Japan

Tel: + 81.3. 5770 5711

E-mail: international@2021agrg.jp

Event website : <https://www.2021agrg.jp/>

Contact for Logistic Arrangements (accommodation, transportation, accreditation)

JTB Corp

Sports Marketing Branch

Contact Person: Sachiko Yamamoto

E-mail: rgtravel@2021agrg.jp

LOC Officials

Position	Name
President	Norifumi Yamamoto
Vice-presidents	Toshihito Nakahira Takahiro Miura
Secretary General	Teruaki Takeuchi
Assistant to Secretary General	Naoto Morinaga
Deputy Secretary General	Takahiro Miura

Sport Information Desk (SID)

The SID will be located at West Japan General Exhibition Center Annex and will be in operation from 24 to 31 October 2021 during all Training, Warm-up, and Competition times (Appendix 1). The SID will be open approximately 30 minutes before the start of the first training and 30 minutes after the last training / competition.



SID phone number: please refer to the back of the Accreditation card



SID Email address: international@2021agrg.jp for general information
rgtravel@2021agrg.jp

The LOC is currently still exploring the possibility of creating an event “portal” which will be operational throughout these Individual WCH.

Delegations’ mail boxes will be set up at the SID.

A special “Mail Box” authority card will be issued during accreditation to each Head of Delegation or his/her Representative. This card must be shown by the Head of Delegation or his/her Representative when collecting new information from their Delegation’ mail box. The Delegation member designated to collect the information from the Delegation’ mail box will be required to sign each time he/she collects a document.

No hard copies of any documents (start list, results & other relevant documents) will be available for distribution.

Information desks and boards, including transport, will also be set up at each official hotels’ lobby.

Liaison Officers

The Official Language will be English. No designated Liaison Officers will be assigned to escort each Federation. Interpretation from and into any other language must be organized by the Delegations.

3. PROVISIONAL PROGRAMME (SUBJECT TO CHANGES)

DATE / TIME	DESCRIPTION	Exhibition Center
SAT. 23 Oct. 09:00 – 19:00	FIG RG Technical Committee Meeting	FIG TC room
SUN. 24 Oct. <i>As announced</i> 09:00 – 19:00	<i>Day 1</i> <i>Official arrival day of RGI & RGG Delegations</i> <i>Official arrival day of RGI & RGG Reference Judges</i> FIG RG Technical Committee Meeting	<i>Accreditation Center</i> FIG TC Room
MON. 25 Oct. 09:00 – 10:00 12:00 – – 16:00 16:00 – 17:00 16:00 – 18:00 As per schedule Following All day As per schedule 09:00 – 18:00	<i>Day 2</i> Orientation Meeting RGI & RGG Draw for D-Judges for RGI Qualifications and All-Around Final Draw for D-Judges for RGG All-Around competition (Qualification) followed by Judges' instruction and Judges' oath (RGI & RGG) Judges' instruction by scoring system specialists (RGI & RGG) LOC Rehearsal rescue drill RGI Podium Training LOC rehearsal RGI Athletes' portrait photo session RGG Training FIG RG Technical Committee Meeting	Online Online Online FoP Training Hall & FoP FoP Competition Hall Training Hall TC room
TUE. 26 Oct. As per schedule All day As per schedule All day 09:00 – 18:00	<i>Day 3</i> RGG Podium Training RGG Athletes' portrait photo session RGI Training Votes deposits for Election of the RG Athletes' Representative FIG RG Technical Committee Meeting	Training Hall & FoP Competition Hall Training Hall FIG Sports Office TC room
WED. 27 Oct. As per schedule All day 07:45 – 09:00 10:00 – 11:40 11:55 – 13:40 14:30 – 16:05 16:30 – 17:50 18:15 – 19:00 19:15 – 19:50 19:57 – 20:32 20:35 – – 20:55 21:00 – 22:00	<i>Day 4</i> RGI & RGG Training Votes deposits for Election of the RG Athletes' Representative Judges' draw & briefing for E/T/L/R-Judges for RGI Qualifications Hoop & Ball RGI Qualification, group A Hoop and Ball alternatively RGI Qualification, group B Hoop and Ball alternatively RGI Qualification, group C Hoop and Ball alternatively RGI Qualification, group D Hoop and Ball alternatively Judges' draw & briefing for Judges (all) for RGI Apparatus Finals Hoop & Ball Presentation of Finalists and RGI Hoop Apparatus Final Presentation of Finalists and RGI Ball Apparatus Final Award Ceremony RGI Hoop Apparatus Final Award Ceremony RGI Ball Apparatus Final FIG RG Technical Committee meeting – Judges' evaluations	Training Hall FIG Sports Office Online FoP At the Venue online FoP FIG TC Room
THU. 28 Oct. As per schedule All day 07:45 – 09:00 10:00 – 11:40 11:55 – 13:35 14:30 – 16:00	<i>Day 5</i> RGI & RGG Training Votes deposits for Election of RG Athletes' Representatives Judges' draw & briefing for E/T/L/R-Judges for RGI Qualifications Clubs & Ribbon RGI Qualification, group B Clubs and Ribbon alternatively RGI Qualification, group A Clubs and Ribbon alternatively RGI Qualification, group D Clubs and Ribbon alternatively	Training Hall FIG Sport Office Online FoP

16:15 – 17:50 18:15 – 19:00 19:15 – 19:50 19:57 – 20:32 20:35 – – 20:55 21:00 – 22:00	RGI Qualification, group C Clubs and Ribbon alternatively Judges' draw & briefing for Judges (all) for RGI Apparatus Finals Clubs & Ribbon Presentation of Finalists and RGI Clubs Apparatus Final Presentation of Finalists and RGI Ribbon Apparatus Final Award Ceremony RGI Clubs Apparatus Final Award Ceremony RGI Ribbon Apparatus Final FIG RG Technical Committee meeting – Judges' evaluations	At the Venue online FoP FIG TC Room
FRI. 29 Oct. As per schedule As per schedule All day 10:30 – 12:00 09:00 – 15:00 14:45 – 16:00 16:50 – 18:10 18:45 – 20:00 20:25 – – 20:55 21:00 – 22:00	<i>Day 6</i> RGI training for All-Around Finalists RGG training Votes deposits for Election of RG Athletes' Representatives in case of 2 nd Round Round Table on Medical, Anti-doping Fight and Education FIG RG Technical Committee meeting – Judges' evaluations Judges' draw & briefing for E/T/L/R-Judges for RGG All-Around Competition RGG All-Around Competition 5 Balls / 3 Hoops + 2 pairs of Clubs alternatively RGG All-Around Competition 5 Balls / 3 Hoops + 2 pairs of Clubs alternatively Award Ceremony RGG All-Around Competition Award Ceremony Team Ranking (RGI and RGG combined) FIG RG TC meeting – Judges' evaluations	Training Hall Training Hall FIG Sports Office Online FIG TC room Online FoP FIG TC Room
SAT. 30 Oct. As per schedule As per schedule 09:00 – 10:45 11:00 – 12:00 12:15 – 13:30 14:30 – 16:40 17:00 – 19:10 19:10 – 19:15 19:15 – 19:30 20:10 – 21:15 20:00 – 22:00	<i>Day 7</i> RGI training for All-Around Finalists RGG training for Apparatus Finalists FIG RG Technical Committee meeting – Judges' evaluations FIG President Round Table Judges' draw & briefing for E/T/L/R-Judges for RGI All-Around Final RGI All-Around Final Group B (rank 10-18) RGI All-Around Final Group A (rank 01-09) Tokio Inkarami Prize Award Ceremony RGI All-Around Final Election Results of RG Athletes' Representative and Athletes' meeting FIG RG Technical Committee meeting – Judges' evaluations	Training Hall Training Hall FIG TC room Online Online FoP Online FIG TC Room
SUN. 31 Oct. As per schedule 09:00 – 16:00 15:15 – 16:30 17:30 – 18:15 18:20 – 19:10 19:10 – – 19:30 19:30 – 20:30	<i>Day 8</i> RGG training for Finalists FIG RG Technical Committee meeting – Judges' evaluations Judges' draw & briefing for E/T/L/R-Judges for RGG Finals Presentation of the Finalists and RGG 5 Balls Final Presentation of the Finalists and RGG 3 Hoops + 2 pairs of Clubs Final Award Ceremony RGG 5 Balls Final Award Ceremony RGG 3 Hoops + 2 pairs of Clubs Final Gala and Closing Ceremony	Training Hall TC room Online FoP FoP
MON. 01 Nov. As announced 09:00 – 19:00	<i>Departure of Delegations</i> FIG RG Technical Committee meeting – Judges' evaluations	Rihga Royal Hotel
TUE. 02 Nov. 09:00 – 19:00	FIG RG Technical Committee meeting – Judges' evaluations	Rihga Royal Hotel
WED. 03 Nov. As announced	<i>Departure FIG RG Technical Committee Members and FIG Staff</i>	

4. PARTICIPATION RIGHT AND ACCREDITATIONS

Please refer to the Directives for details on the participation rights and maximum delegation size, paying accreditations, payment procedures, and insurance deadlines.

A list including all medical personnel duly approved by the FIG is published on the FIG website. Medical personnel seeking accreditation for these WCH and who are not on this list must send to the FIG Office (attention Mr. Loïc Vidmer at vidmer@fig-gymnastics.org) a copy of his/her medical certificate/diploma duly translated into English or French. They must also complete as soon as possible but at the very latest at the deadline of the Nominative Registration – Step 2, the “Form to be accredited as Medical Doctor or Paramedical staff at FIG Events”. This Form can be downloaded from the FIG database after creating a profile for Medical Staff, (please refer to the FIG database User instructions available on the FIG administration website). Without this document, the accreditation of the medical personnel will not be released.

Accreditation Principles

The accreditation identifies individuals in good standing from FIG affiliated federations participating in the event. The accreditation is personal and non-transferable. It indicates and defines individuals' right to access to the different zones as per their functions (Appendix 1), as well as to the LOC transport service.

All participants and officials are required to wear their accreditation card at all times. The accreditation card is also necessary to pass the security controls.

Accreditation cards will have 3 different colours in order to identify delegations for Individuals from Groups. Blue for Individual, purple for Group and white color for both Individual and Group (for members such as Head of Delegation, Medical personnel, etc. who are in function for both Individual and Group competitions). The access in the training and warm-up halls will be strictly limited to the gymnasts participating in the specific training or competition (Individual or Group) and according to the training and warm-up schedule, with the appropriate delegation member.

Accreditations for Individual competitions will not be valid for Group competitions and vice versa. Delegation seating only (Zone 6) will be accessible for Individuals during Group competitions and vice and versa.

Any misuse of an accreditation (zone, time, TAC, etc.) shall lead to the immediate withdrawal of the accreditation and a fine of CHF 2'500.- for each case.

Further steps are possible (e.g. case to be submitted to the FIG Ethics Foundation).

In case of lost or stolen accreditation cards, the LOC and the FIG must be informed immediately to block the accreditation. They may be replaced at the expense of the card holder (JPY20,000).

Transferable access cards (TAC)

According to FIG Accreditation Rules, coaches will need to present a TAC to access the Competition Area (Field of Play (FoP), Zone 1). Medical personnel and Head of Delegation/Team Manager will need to present a TAC to access the Warm-up Hall (WuH Zone 3).

The TAC is valid only if presented in conjunction with the primary accreditation card. All delegations will be allocated a number of Zone 1 and Zone 3 TACs respecting FIG Accreditation Rules.

The TACs are only transferable within the National Federation's official delegation and appropriate function.

Lost or stolen transferable access cards shall not be replaced.

Accreditation Center / LOC Room

The accreditation center will be located and open as follows:

24 October 2021

- Location: Accreditation Center
- Opening Hours: in operation depending on the arrival time of the participating Delegations

From 25 to 31 October 2021

- Location: Accreditation Center
- Opening Hours:
 - Basically from 10:00 to 17:00 except for accreditation upon arrival of Delegations

Accreditation Distribution

The accreditation process of the participating Delegations will take place at the Accreditation Center.

Up to 2 persons only will be allowed to visit the Accreditation Center. Transportation between the hotel and the Accreditation Center will be arranged by the LOC.

Accreditations will be distributed to the Head of Delegation or his/her Representative based on the nominative registrations submitted on the FIG online platform. FIG Accreditation rules will be strictly applied notably as far as the number of accreditations and TACs per Federations is concerned. No additional accreditations may be issued without the prior approval of FIG.

Accreditations will not be delivered unless all financial, organizational and insurance obligations have been met.

Control and Distribution of the Required Material

At accreditation the Head of Delegations or his/her Representative will be requested to:

- check the correct names of their complete Delegation
- present to the LOC a valid passport of all Delegation members for proof of identity and control of Nationality. A scan of the passport of the accredited gymnasts will be made and handed out to the FIG
- present to the LOC the gymnasts' valid FIG License for further age control and anti-doping purposes
- confirm the NF contact details onsite (e-mail and mobile phone) for proper delivery of the gymnasts' start lists, judges' lists and results
- prove of the fulfilment of all financial obligations to the LOC and finalize the necessary payments if needed (i.e. insurance, paying accreditation, etc)
- show proof of the cover note or photocopy of the valid insurance policy in English or in Japanese (if not sent to the LOC in advance)
- verify the accommodation and meal requirements
- verify the return flight schedules
- if not done in advance, confirm the accuracy of the National Flag and Federation National Anthem presented by the LOC and sign the relevant form. It is not necessary for the NF to bring them on site
- confirm the accuracy of the music uploaded on the LOC digital platform
- hand in one back up CD (1 CD per gymnast/group and per routine) for safety reasons or in case of technical problems. ALL CDs must be labelled as mentioned in point 1.5.8 of the CoP. The CD will be returned to the Head of Delegation or his/her Representative at the SID at the conclusion of the competition
- submit the Individuals' / Group' starting order for Podium training (Appendix 2).

Music: Delegations will also be requested to bring one CD/USB key for training sessions. Delegations are requested to play the music by themselves for their training sessions and requested to be responsible to manage the music. This music does not have to be handed in to the LOC.

Photo: if a photo has to be taken in Kitakyushu because none has been uploaded onto the LOC online system by 13 October 2021 or the quality of photo is not appropriate for accreditation, there will be a charge to the federation of JPY3,000 per missing photo, payable to the LOC at the time of accreditation.

It is recommended that Delegations take the Work Plan, training and competition schedules, starting orders and transportation schedules with them, as hard copies will not be distributed on site.

At accreditation, the LOC will hand out to the Head of Delegation or his/her Representative:

- the revised pages of the Workplan, starting order and/or schedules, if applicable
- the FIG "Medical and anti-doping practical information"
- the meal tickets, delegation package
- the Mail Box Authority card
- the information regarding gymnasts' safeguarding plan.

Delegation Seating

Depending on the COVID-19 situation, the LOC will reserve 300 seats for the accredited delegation members in the venue (Appendix 1). These seats will be available on a "first come, first served" basis. Delegates will be requested not to sit in any other spectator seats within the arena unless permitted to do so by a representative of the LOC.

5. INSURANCE

As mentioned in the Directives, Delegations are requested to send a copy of their insurance coverage note to the LOC by **07 October 2021**. Delegation members with insufficient insurance coverage must also inform the LOC in writing no later than **07 October 2021**. The LOC will subsequently offer insurance at the Federations' own charge at the price of JPY1,500 per person and per day.

Please also refer to the document provided by FIG for Athletes and Judges on the First Class Assistance published on the [FIG online calendar](#).

6. NOMINATIVE REGISTRATIONS

Please refer to the Directives for details on the different steps regarding the Nominative Registration.

As per FIG Code of Ethics art. 2d), during the conduct of their activities, FIG members are expected to display correct conduct and deportment, to strictly follow the [FIG Code of Conduct](#) and to declare any conflict of interest between the organization of which he/she is a member and all other organizations with which the FIG has relationships.

Any close family relative* to a competitive gymnast may not judge that gymnast or group at any FIG sanctioned event. If a conflict should or could appear, the president of the FIG is to be informed, so appropriate action can be taken.

*Note: definition of "close family relative":

- people who are or were married to or live in a registered partnership or co-habit with a gymnast
- people who are related to a gymnast by birth or marriage in direct or in collateral line, including the following persons: grandparent, parent, uncle, aunt, brother, sister, child, grandchild, nephew and cousin

FIG Gymnasts' licences

Please refer to the Directives.

Gymnasts' age limit

Please refer to the Directives.

Fine

As per FIG TR Section 1, Art. 11.1.2, the fine to be paid to the FIG after missing the Nominative Registration's deadline (Step 1) or after late Nominative Registration (Step 1) is of CHF 1'000.-.

7. REGISTRATION CHANGES

Please refer to Section 3 Regulation Art. 6 of FIG TR for details on the provisions related to the registration changes.

Please use the appropriate Form (Appendix 3, 4 or 5) for any accreditation change's requests (function and / or name) made after the deadline of the Nomination Registration – Step 2.

REMINDER:

If any individual gymnast gets injured or ill after the Nominative Registration – Step 2, the replacing gymnast will have to perform all apparatus the sick or injured gymnast was registered for, and will fill the same position(s) in the draw (starting order) of the replaced gymnast.

8. MUSIC AND MUSIC FORM

Music and Music Form:

Refer to the Directives.

Reminder: if a change of gymnast or music occurs between Nominative Registration - Step 1 and Step 2, a revised Music Form must be sent to both FIG and LOC by **13 October 2021** at the very latest (format excel only).

9. VENUE

Please refer to the Directives for location of the competition, training and warm-up halls, and to Appendix 1 for detailed layout.

Specificities of the Field of Play (FoP)	1 Competition RG Floor 14.5 x 14.5 m on the ground (no raised podium) Look of the Event: purple & pink
Specificities of the Warm-up Hall (WuH)	2 Floors 14.5 x 14.5m located at each side at the back of the FoP. The WuH will be equipped with: Measuring table and scale for the check of the hand apparatus Iron and ironing table Television and watch Swiss Timing CIS Water
Training Hall	8 Floors 14.5 x 14.5 m with music 2 Stretching zones The Training hall will be equipped with: Music system compatible with CD/USB key Ballet bars and mirrors Massage Tables Irons and ironing tables Television Watch Water Ice Changing rooms and toilets

Wi-fi will be available inside the Arena at the following locations:

- Training hall including “Floor 1” to “Floor 8”
- Final warm-up floor 1 and 2
- Media tribune
- Delegation seating
- Around technical table

Depending on the COVID-19 situation, the spectators’ seating capacity will be determined at a later stage.

10. TRANSPORTATION AND VISAS

Due to the COVID-19 situation, a special entry visa is required **for all participants** regardless of their nationalities in order to enter Japan and take part in these WCH. The visa application form with all necessary information must be sent to the LOC by the designated deadline to ensure that the visas can be issued in time.

Arrival

Due to the COVID-19 situation and in accordance with the government policy, the official airports have been changed to Tokyo Haneda International Airport (HND) and Tokyo Narita International Airport (NRT).

The LOC personnel will welcome the Delegations at the arrival points in Tokyo with event logo signs. Delegations will therefore be requested to make their ways to meet with them. Domestic transportation between these official airports and the official hotels will be arranged by the LOC.

The LOC staff will then escort the Delegations from their arrival point in Tokyo to:

- take their domestic flight to Kitakyushu the same day, or
- get to a Hotel in Tokyo and take their domestic flight to Kitakyushu the next morning

Shared vehicles are planned as a means of transportation for the participating delegations between the Training or Competition halls and the official hotels. Details will be provided upon arrival in Kitakyushu.

Departure

Local transportation from the official hotels to the official airports in Tokyo (HND or NRT) will be arranged by the LOC based on the flight schedules collected from each Delegation. A detailed departure schedule will be distributed in the Delegation mail box.

Transport Office and Phone Number

Transportation Managers will be present at the SID and at the pick-up/drop off areas.



Transportation office phone number: please refer to the back of the Accreditation card

11. ACCOMMODATIONS

Please refer to the Directives for details on the selection, reservations, payments procedures, and cancellation policy. The description of official hotels and locations will be sent by the LOC to each delegation by email. The costs incurred for early check-ins and/or late check-outs during the official event schedule will be covered by the LOC.

Each NF will be requested to register online via the LOC online system their “Accommodation by Name” by **07 October 2021** at the very latest. The name of the hotel allocated to each participating delegation will be written in the invoice, which will be sent to each federation after 24 September. The final payment of all accommodation fee to the LOC is required to be received **by no later than 07 October 2021** (i.e. payment received on the LOC account). Failure to forward the payment by the required date will result in the reservations being cancelled and in the deposit payment being forfeited.

All inquiries concerning accommodation must be addressed directly to the LOC as they will be responsible for handling all corresponding issues.

Check-in procedures

Each Official Hotel will have received a rooming list from those delegations who have submitted their registration. The room keys and hotel information will be distributed to the delegation upon their hotel check-in.

Credit cards imprints may be made to cover all incidental costs during the Delegation's stay.

Check-out procedures

Check-out times will be determined by the LOC based on the flight schedule provided by each Delegation, from the official Narita or Haneda airports in Tokyo. Delegations will be allowed to stay in their hotel rooms until the time specified by the LOC.

Delegations will be responsible for all hotel costs incurred, including all extra costs (such as hotel services, laundry, room service, mini-bar, paid TV movies, telephone calls). Any damages made to the Hotel facilities will be the exclusive responsibility of the Delegation concerned.

12. MEALS

Please refer to the Directives for details on the prices, reservations, arrangements, payments procedures as well as cancellation policy. Breakfast box will be delivered to each room in order to secure the bubble system. Lunches and dinners will automatically be arranged by the LOC and the costs will have to be covered by the participating Delegations.

Access rights for lunches and dinners will be controlled, in addition to the accreditation card, with meal coupons at the designated area in the Competition Hall or in Kokura. A variety of hot and cold food in sufficient quantities will be guaranteed each day. Menus will be designed to be nutritious, tasty, and of excellent quality.

The invoice will be sent to each participating delegations after 24 September 2021. The final payment of all meals to the LOC is required to be received by **no later than 07 October 2021**. Failure to forward the payment by the required date will result in the reservations being cancelled and in the deposit payment being forfeited. All inquiries concerning meals must be addressed directly to the LOC as they will be responsible for handling all corresponding issues.

Besides lunches and dinners, supplementary foods will be prepared free of charge in the competition hall and in the training halls.

At the Competition Venue, meals will be provided free of charge (either lunch, or dinner, or both lunch and dinner depending on the Podium Trainings and Qualifications times) for:

- the Judges during their respective RGI and RGG Podium Trainings
- the working RGI and RGG Judges during their respective Qualifications.

Farewell Banquet

The farewell Banquet is not planned to be held due to COVID-19 infection situation by now.

If the situation improves and the Farewell Banquet can be organized, details on the location, time, transport service, dress code, food and beverages served for this function will be communicated in due course. Accredited Delegation members will receive a free ticket for the Farewell Banquet. Farewell Banquet will not be open to the media, with the exception of one ENG crew of the Host Broadcaster.

13. TRAINING SCHEDULES

Official training schedules

The Official training schedules have been organized in accordance with the TR.

Delegations must respect the designated training times and the allocated training floors. Delegations must also show respect to the other gymnasts sharing the same floor. Changes to the official scheduled training hours will not be accepted. Each individual gymnast/group has the same possibility of training session.

After the Qualification competition, training sessions will be available to the individual and group gymnasts (including the reserves) who have qualified for the Individual All-Around Final and the Apparatus Finals.

Individual and Group Reserves must be ready to compete and present in the training hall in case they are called upon. They will be entitled to use the Training Hall until the start of the RGI and RGG Apparatus Finals and the RGI All-Around Final.

Podium training

Gymnasts will have the opportunity to perform their routine(s) on the Floor where the competition will take place on the official Podium training days only. Podium Training days will be considered as Training Days.

Federations will be required to inform the LOC of their individuals'/group' starting order for the sake of music playing (Appendix 2) by **the accreditation day** at the latest.

It is the responsibility of each NF to ensure that gymnasts/coaches listen to their music and sign to confirm that they are happy with the recording.

These Podium Training days will be officially open to the media and designated residents and school children in Kitakyushu city.

Early or late training opportunities

Unfortunately, based on the government instruction related to the current infection situation, the LOC had to reluctantly decide to cancel all pre-training camps and early or late training opportunities.

14. COMPETITION

Competitions will be held in accordance with the 2020 FIG TR valid in 2021 including Section 3 for Rhythmic Gymnastics, Reg.5., and the RG Code of Points 2017-2020 valid in 2021 There will be a Team Ranking from the RGI and RGG Qualifications.

Please refer to the Directives.

The Individual competitions begin with the Qualifications. The 8 top gymnasts at each apparatus (including all gymnasts tied for the 8th place after the WCH tie-breaking rules have been applied) will advance to the final. The 18 top gymnasts from the All-Around ranking (qualifications - 3 best apparatus) (including all gymnasts tied for the 18th place after the WCH tie-breaking rules have been applied) will advance to the All-Around Final.

The Group competition also begin with the Qualifications (All-Around ranking). The 8 top groups per apparatus (including all groups tied for the 8th place after the WCH tie-breaking rules have been applied) will advance to the Finals.

Warm up area

Access to the warm-up areas will be limited to the gymnasts and officials who are scheduled to train at that time. The number of persons who have access to the warm-up areas (with a TAC) will be strictly limited in accordance with the FIG Accreditation rules. Other delegation members or additional persons will not be allowed to enter the warm-up area.

Field of Play (FoP)

Access to the FoP will be limited to the gymnasts and coaches who are taking part in the competition at that time. The number of persons who have access to the FoP (with TAC) will be strictly limited in accordance with the FIG Accreditation rules. Access to the FoP for gymnasts and coaches will be via the final warm-up floors (Appendix 1).

Presentation to the FoP

Gymnasts will be escorted from the final warm-up floor to the competition area by a member of the FoP team. It is the gymnasts/groups responsibility to be on time. Coaches will be escorted separately to the Kiss & Cry to watch the performance.

Individual gymnasts seating on the Field of Play

After their final routine (4th apparatus) of the Individual All-Around Final, gymnasts must sit in the designated area on the FoP to await the end of the competition of their respective Group (B or A). On behalf of the gymnasts, coaches may return to the final warm-up floor immediately after the gymnasts' performance to collect any belonging. In order to come back to the FoP, a special pathway for coaches will be set up. When the competition of Group B is finished, gymnasts leave the FoP and return to the Training Hall.

All gymnasts/coaches must bring the national tracksuits from the last warm-up area when they perform their last routine, as it will not be possible to return to the warm-up hall before the Award Ceremony.

Presentation of the Finalists

Individual and group gymnasts will be presented before each Final. **Participation is mandatory.** The timing for these presentations is already considered in the training and competition schedules.

Reserve individual gymnasts and groups

Three (3) reserve individual gymnasts and groups are designated, taking into account the list of results of the Qualification. If called upon, a reserve works in accordance with the order of the gymnast / group replaced. **Reserves must be prepared to compete and present in the training hall in case they are called upon.** They may warm up in accordance with the schedule until the respective competition starts.

Gymnasts' drawing of lots

Based on the Definitive Registrations the [gymnasts' drawing of lots](#) for the Qualifications and the Finals was conducted online on 20 August 2021 at 09:00am at the FIG Headquarters in Lausanne (SUI) in the virtual presence of RG TC President Nataliya Kuzmina. The procedures and results were published consecutively.

As per FIG TR Art. 4.2, after the draw, no individual gymnast can be added to the number of gymnast(s) declared in the Definitive Registration. No additional individual gymnasts may appear at the accreditation.

Electronic device

During competition, on the FoP, gymnasts, coaches, and judges are absolutely prohibited from using any electronic device to talk, transmit or receive messages (mobile phones, mini-notebooks, computers, etc.) or use any camera or video device.

The Competition Director and the Floor Manager will be in charge of the competition, warm-up and training areas. All instructions given by them must be strictly observed, especially during TV broadcast.

15. KISS & CRY

After their routine, gymnasts will be escorted by a member of the FoP team to the Kiss & Cry where they will be reunited with their coach(es). Gymnasts and coach(es) **must** remain at the Kiss & Cry area until their score has been released, and until the next gymnast/group has been announced. A member of the FoP team will escort them back to the warm-up area.

The maximum number of persons authorized at the Kiss & Cry (coach(es) with TAC only) is:

Individual competition:

- 1 gymnast and 1 coach for NFs with 1 Individual
- 1 gymnast and 1-2 coaches for NFs with 2-3 Individuals and 2-3 registered coaches

Group competition:

- 5 or 6* gymnasts and 1-2 coaches (for NFs with 2 registered coaches)

***Note:** should the 6th gymnast be at the Kiss & Cry, she **must** wear the same competition attire as the other gymnast from her Group otherwise she will not be allowed to stay at the Kiss & Cry. This rule has to be strictly respected. Any violation of it will result in a fine, and further steps are possible (e.g. case to be submitted to the Disciplinary Commission).

16. FIG CERTIFIED APPARATUS

The Manufacturer Supplier is Taishan, FIG ID 186, colour beige.

The details of the replacement hand apparatus provided by the LOC are mentioned in the Directives.

17. CONTROL OF HAND APPARATUS

The hand apparatus with valid certificates are published on the [FIG website](#) and updated regularly. **Make sure that your gymnasts use only FIG certified hand apparatus** for this event and for any other FIG recognized competitions.

Random checks will be carried out throughout the event by a representative of FIG and a representative of the GYMLAB - Freiburg Test Institute. They will take place during each Podium training session. Gymnasts will not be allowed to compete with Apparatus which does not comply with the norms.

18. SUPERIOR JURY AND JUDGES' PANELS

Superior Jury

The Superior Jury will be formed by 6 Technical Committee Members and 1 Category 1 Judge. The RG TC President is the President of both Superior Juries.

Judges and Judges' panels

Please refer to the Directives for Judges' eligibility.

19. JURY OF APPEAL AND SUPERVISORY BOARD

The Jury of Appeal and Supervisory Board consist of two members (one acting as President) and a third person to be designated in accordance with the matter of the appeal. In case of a judge's appeal, a person not involved in the decision of the Superior Jury and in the judging process of the apparatus concerned will be nominated.

20. ANNOUNCEMENTS DURING COMPETITIONS

During the competitions, the announcements will be made exclusively in English. The competitors are required to follow the instructions of the LOC staff.

21. SCORING

Swiss Timing will provide the official scoring equipment for these WCH.

The Swiss Timing equipment will be used for the data management of the gymnasts' start lists, judges' lists, scores, and results. The IRCOS system will be used in accordance with FIG Rules for the video control.

Start lists of competitors, lists of judges, intermediate results and final result book will be distributed via e-mail to the NFs' official e-mail address and to their Head of Delegation's e-mail address, (through the Event Portal in case it becomes available) as well as displayed at the SID.

Federations are kindly requested to send by e-mail to the FIG (attn. smartinet@fig-gymnastics.org) as soon as possible but by no later than **24 October 2021** the exact contact name, phone number and e-mail address of their Head of Delegation or Representative while in Kitakyushu for proper delivery of official documents.

22. INQUIRY

As per Art. 8.4 of the TR and the clarifications published in FIG Official Communication on 9 July 2018, inquiries for the difficulty scores are allowed, provided that they are made verbally immediately after the publication of the score or at the very latest before the score of the following individual gymnast or group is shown. For the last individual gymnast/group of a rotation, this limit is one minute after the score is shown on the score board.

The person designated to receive the verbal inquiry (Inquiry Officer) has to note the time of receiving it and this starts the procedure. Only the accredited coaches in the competition area are entitled to submit an inquiry. The expected score must be mentioned on the inquiry form for the inquiry to be accepted. An area close to the Kiss & Cry where the coach of the competing gymnast can see the score of the exercise will be designated. Late verbal inquiries will be rejected.

A NF is not allowed to complain against a gymnast from another federation. Inquiries for Execution scores are not allowed.

The inquiry must be confirmed as soon as possible in writing but within 4 minutes at the latest after the verbal inquiry and requires an agreement of payment of CHF 300.-- for the first inquiry, CHF 500.-- for the second inquiry, CHF 1'000.-- for the third and all subsequent inquiries, lodged by the same Federation throughout the WCH (and not starting from "1" at each competition phase). Should the inquiry not be confirmed in writing within 4 minutes, the procedure becomes obsolete.

Federations shall not pay cash when submitting an inquiry as cash money is prohibited on the FoP.

Every inquiry must be examined by the Superior Jury and a final decision which may not be appealed must be taken at the very latest:

- at the end of the rotation for the Qualifications and for the All-Around Final
- before the score of the following individual gymnast/group is shown for the Apparatus Finals

After review of the inquiry, should the final score be higher, this sum will not be invoiced by FIG to the NF. However, should the final score remain unchanged or be lower, the sum will be invoiced and transferred to the FIG Foundation for Solidarity.

Since in Rhythmic Gymnastics the D-score is divided into two parts – Difficulty Body (DB - D1-D2) and Difficulty Apparatus (DA - D3-D4), each part is considered as a distinct score and must be challenged separately (either DB and DA or only DB or DA). Thus, if DB and DA of the same routine are challenged, the coach has to submit two inquiries with the respective forms. DB will be considered as first inquiry, DA as second inquiry.

23. CEREMONIES

Opening Ceremony

The FIG and NF Flags will be presented on the large screen during the Opening Ceremony and the Host Country National Anthem will be played.

Gymnasts from participating Federations will not take part in the official Opening Ceremony but are kindly invited together with all Delegation members to watch it from the delegation seating.

At the end of the official speeches, the Judges', Athletes' and Coaches Oaths will be delivered.

Victory Ceremonies

The Awards Ceremonies will be held as per the schedules mentioned in the general programme and carried out in accordance with the FIG Regulations for Award Ceremonies.

The gymnasts must wear their **national tracksuits**.

Due to the COVID-19 situation, gymnasts will be required to wear a mask during the Victory Ceremonies. They will be allowed to take their mask off only during the photo session for a short period of time. A member of the LOC FoP Team will guide them during the ceremonies.

The persons requested to attend the awards ceremonies and be present in time for the line-up prior to the ceremonies will be as follows:

Team Ranking	All gymnasts of the Team including one coach from Teams ranked 1 st to 3 rd
Individual All-Around Final	Individual gymnasts ranked 1 st to 8 th
Individual Apparatus Finals	Individual gymnasts ranked 1 st to 3 rd
Group All-Around Competition	Groups ranked 1 st to 3 rd
Group Finals	Groups ranked 1 st to 3 rd

The following awards will be granted to the first 8 ranked individual gymnasts in the All-Around Final and Apparatus Finals, the first 8 ranked groups in the All-Around Competition and the Apparatus Finals, as well as in the Team ranking.

1 st place	1 gold medal and 1 diploma per gymnast
2 nd place	1 silver medal and 1 diploma per gymnast
3 rd place	1 bronze medal and 1 diploma per gymnast
4 th to 8 th place	1 diploma per gymnast (including one coach for team)

The diplomas for the gymnasts who will not be on the podium during the Award Ceremony will be distributed through delegation mail box.

The national flags of the best 3 individual gymnasts, groups or teams will be hoisted and the national anthem of the World Champions will be played.

Please ensure that your Federation's medalists are in time for the line-up prior to the ceremonies.

A team, individual gymnast or a group who is absent with unjustified reason will be disqualified.

Gala

Due to COVID-19 situation some individual athletes and groups which are nominated by the LOC will be requested to perform in the Gala. Details will be informed later and cooperation of those athletes and groups will be highly appreciated.

Closing Ceremony

The closing Ceremony will take place immediately after the Gala.

At the end of the Closing Ceremony the FIG flag will be handed over to a representative of the 39th FIG Rhythmic Gymnastics World Championships to be held in Sofia (BUL) in 2022.

Distribution of Diplomas, Souvenir Plaques, and Certificates

While the diplomas (as mentioned above) and souvenir plaques will be distributed in the Delegation mail boxes, the certificates of participation will be sent to each NF via e-mail by the LOC.

24. MEDICAL SERVICES

The medical service will be provided by the LOC Medical Staff according to the FIG Rules "[Medical Organization of the FIG Competitions and Events](#)".

Please review the document "Medical and anti-doping practical information" handed out at accreditation as it contains information regarding the access to medical care and mentions useful contact details in case of emergency.

The Official hospital will be:

Name: Kitakyushu General Hospital

Address: 1-1 Higashijyonomachi, Kokurakita-ku, Kitakyushu-City, Fukuoka Prefecture

The official FIG Medical Doctor will be Dr. Yasunobu Iwasaki, President of the FIG Anti-doping, Medical and Scientific Commission. Dr. Iwasaki will also serve as the official LOC Medical Doctor for this event.

IMPORTANT NOTE: in order to receive medical treatment in Japan, a “guardian” must accompany any participants of minority age (i.e. 19 years old or younger) at the time of entry into Japan. All NFs must therefore ensure that:

- one of their delegation members will be authorized by the Parent/Legal Guardian of the participants of minority age to serve as “guardian”.
- a Letter of Consent, duly signed by the Parent/Legal Guardian, the NF and the Delegation member who will act as “guardian” is prepared. This Letter of Consent will be required for any medical treatment being administered to the participants of minority age by a medical organization (Appendix 6). A delegation member serving as a “guardian” has to be responsible for always carrying this Letter of Consent in order to present it when required at the hospital.

25. DOPING CONTROL AND THERAPEUTIC USE EXEMPTIONS

Under the supervision of the FIG, doping controls will be organized according to the current WADA Code, WADA International Standards and FIG Anti-Doping Rules.

The doping controls may take place at any time.

As per the applicable FIG Therapeutic Use Exemption (TUE) procedure in effect concerning the participation at FIG Events, any gymnast in need of a TUE is responsible, together with her Federation, to submit her request to the FIG no later than 30 days before the start of this competition. No TUE request will be accepted nor approved on spot, except for duly justified emergency cases.

Should you need further assistance about TUE requests, please contact the FIG at antidoping@fig-gymnastics.org.

26. PRIZE MONEY

The following Prize Money (free of deductible taxes) will be transferred in CHF to the NFs' bank account concerned:

Team Ranking (per Team)	Gold	CHF 5'000
	Silver	CHF 3'000
	Bronze	CHF 2'000

Individual All Around Final	Gold	CHF 5'000
	Silver	CHF 3'000
	Bronze	CHF 1'000
Individual Apparatus (per apparatus)	Gold	CHF 3'000
	Silver	CHF 2'000
	Bronze	CHF 1'000
Group All Around competition	Gold	CHF 10'000
	Silver	CHF 6'000
	Bronze	CHF 4'000

The following additional Prize Money/Support (free of deductible taxes) will be paid by the FIG in USD to the NFs concerned by bank transfer at the end of the WCH.

Group Finals (per Final)	1 st place	USD 10'000
	2 nd place	USD 6'000
	3 rd place	USD 4'000
	4 th place	USD 3'000
	5 th place	USD 3'000
	6 th place	USD 3'000

In case of a tie, the prize money/additional prize money of the respective ranking will be added and divided by the number of tied individual gymnasts or groups.

27. MEETINGS – INSTRUCTIONS – ROUND TABLES

All meetings will be held online.

As prior registration will be required for each meeting, each person participating will be kindly requested to:

- use the link to be sent at a later stage by the FIG
- go to the registration page
- add the country name, the participant name, and the individual e-mail address.

These links can either be used multiple times or shared in order to register the participants. After registering, each participant will receive a confirmation e-mail with all necessary information.

A maximum of 3 connections will be given to each NF, except for the Judge's meetings and instruction where each judge will receive a link.

Orientation Meeting

The Orientation Meeting will be held exclusively in English. Important information concerning the detailed organization of the WCH will be given by the LOC and the FIG.

Participation is compulsory as per TR, Section 1, Reg. 5.11. Unjustified failure to attend this meeting will result in a sanction of CHF 1'000.- against the Federation to be paid to the FIG.

Delegation representatives have to attend these meetings with at least the Head of Delegation or his/her Representative. Judges who wish to attend may not represent their country.

During this Orientation Meeting, any questions will need to be made through the chat feature. A copy of the presentation will in principle be sent shortly after the meeting.

Judges' Instructions, Briefings and Draw

As Judges' instructions, briefings and draws will be held online, judges are required to bring their laptop, tablet, or any other device to connect.

All the judges are required to take part in the judges' instruction, briefings, draws and subsequent

meetings (if any). Judges who do not participate will not be authorized to judge and will receive warnings and possibly other sanctions as well.

Scoring Instruction for Judges

The Scoring Instruction will be held online after the Judges' Instructions.

TC Meeting and Video Analysis

A continued evaluation of the judge's work will be carried out by the Members of the Technical Committee. This will be done by observation and scoring by the responsible members of the Superior Juries during the competitions and by a global video analysis after the competitions. In case mistakes are established, the responsible judges will be disciplined accordingly.

FIG President Round Table

Heads of Delegation, Coaches and Judges are invited to participate in the Round Table presented by FIG President Morinari Watanabe. For confirmation of participation, please use Appendix 7.

Deadline: **24 October 2021**.

FIG President Meeting with Top Coaches (by invitation only)

The goal of these meetings is for the FIG to acquire feedback from top federations in individual and group.

The top 3 Federations and next 2 best from different continents from the All-Around Finals at the Tokyo 2020 Olympic Games and the Baku 2019 WCH qualifying All-Around competition are invited.

Round table on Medical aspects and fight against Doping

The FIG Anti-doping, Medical, and Scientific Commission will invite to an online Medical Round Table all accredited NFs' Medical doctors and Paramedical Staff, and all other delegation members interested in the medical aspects.

This Medical Round Table, presented by Dr. Yasunobu Iwasaki is **highly recommended**. It is meant to provide valuable information on doping and its consequences and various medical topics.

For confirmation of participation, please use Appendix 8. Deadline: **24 October 2021**.

Election of the Athletes' Representative

The elections of the RG Athletes' Representative for the period extending from 2022 until 2025 will be made according to the FIG Statutes and based on the candidatures received by 26 July 2021.

Due to the COVID-19 situation, the candidate presentations will also be made **online** only. These presentations will be available for viewing through a link that will be provided by the FIG at a later date.

Athletes only will be authorized to cast their vote by using Appendix 9 (one vote per NF) and by depositing it in a ballot box located in the FIG Sports Office at the Competition Venue according to the schedules mentioned in the general programme. If a second round is necessary, the NFs will be informed accordingly that same day. Athletes only will then be invited to cast their vote for the second round by using Appendix 9 again (one vote per NF) and by depositing it in the same ballot box located in the FIG Sports Office at the Competition Venue (see general programme). The results will be announced at the opening of the Athletes' Meeting.

Athletes' Meeting

The FIG and its current Athletes' Representative for Rhythmic Gymnastics, Ms. Liubou Charkashyna, would like to invite athletes from all participating NFs to the Athletes' Meeting to give information on the new Code of Points, new competition format, fight against doping etc.

All gymnasts are more than very welcome.

28. MEDIA AND TV

Media representatives of FIG member federations

As per the Japanese government policy, national federations' communications staff are NOT allowed on-site due to the COVID-19 situation.

Information regarding remote coverage opportunities is available on the FIG website. bit.ly/VMCKitakyushu.

MEDIA POSITIONS

Mixed Zone

Gymnasts must exit the Field of Play through the Mixed Zone after podium training sessions and competitions. This is where journalists collect flash quotes from the competitors.

While there is no obligation for a gymnast to STOP for interviews, it is compulsory for them to pass through the mixed zone according to the FIG Technical Regulations 2019, Reg. 4.11.15.

Federations are responsible for the proper and timely appearance of their gymnasts at press and media opportunities, such as the mixed zone and press conferences. Any federation whose athletes do not appear as stated above will be fined for each infraction. The amount of the fine has been fixed by the FIG Council in 2002 at CHF 2'000.-.

Cooperation with the press is most appreciated. To assist gymnasts to talk to the press, each participating federation may ask for one Mixed Zone Card, which allows staff to accompany gymnasts on the athletes' lane of the mixed zone. The cards are distributed onsite by the FIG Media staff.

Training halls

Due to the COVID-19 situation, no media are allowed.

Warm-up halls

Warm-up halls are a No Go Zone for the media. Access will not be authorised.

The Host Broadcaster will capture footage of the prominent athletes prior each final. The HB will incorporate the footage into the World Feed as appropriate.

Podium training

All accredited media representatives have free access around the Field of Play (outside the perimeter) during the official podium training sessions. ENR card holders are accepted with cameras.

Kiss and Cry Area (K&C)

Gymnasts are requested to go to the Kiss and Cry Area immediately after the end of their routine. The coaches are requested NOT TO STOP the gymnasts before they are seated in the K&C.

Award ceremonies

After the playing of the national anthem, gymnasts are requested to face all directions, together, to wave to the spectators and to allow photographers to take photos of all medallists.

Opening and Closing press conferences

The opening press conference will be held on 17 October before the start of the Artistic Gymnastics World Championships in Kitakyushu. A closing press conference is planned for 31 October 2021.

Medallists' press conferences

No medallists' press conferences are scheduled for this event.

Publicity on Competition Attire – National Emblems

Publicity and national emblem rules on attire and equipment must be strictly respected as per the FIG Advertising Rules.

Please refer to the Directives for additional information on the Publicity Rule Chart.

Athletes images for improved Sport Presentation

FIG has developed a system that allows us to use athletes profile photos for improved sport presentation during our WCH.

The images will be shown on the scoreboards and video screen in the competition hall, during the TV broadcast and on the FIG website as part of the [athletes' biographies](#).

In order for us to promote your athletes and sponsors in the best possible way, an **official and compulsory athlete photo session** for Individual and Group gymnasts will be organised during the Podium trainings.

Athletes are requested to wear their national tracksuit and any visible branding must meet the FIG Advertising Rules.

TELEVISION

Live television production of the finals is guaranteed. Competitors are requested to strictly follow the instructions of the Local Organising Committee.

Cameras and video recording

In order to protect television rights, personal video or TV cameras and recording in the competition hall including from the spectators' **and delegation seating** is permitted solely for personal, private, non-commercial and non-promotional purposes, with the exclusion of licensing, broadcasting and/or publishing any such video and/or sound recordings including on social media and the internet. The only exceptions are the host broadcaster, rights holders and IRCOS cameras.

All exercises on each apparatus will be recorded in high definition by digital video cameras (IRCOS).

Photos without flash may be taken from the seats in the competition hall. In the training and warm-up halls, coaches may only take videos of their own gymnasts.

29. GYMNASTICS AMBASSADOR

Ms. Evgeniya Kanaeva (RGF) has been chosen as Rhythmic Gymnastics Ambassador for these WCH by the LOC in conjunction with the FIG. She will present medals, especially the gold medal to the All-Around winner. She will also be available for photo shoots and autograph sessions, meeting with athletes, interview requests and other activities on site.

30. SAFEGUARDING

From the event's official date of arrival until the official day of departure, participants (gymnasts, coaches, judges and any other delegation members) have the opportunity to contact by phone or e-mail a Safeguarding Officer in case of harassment, abuse of any type, if they are worried or do not feel comfortable.

There will be one LOC Safeguarding Officer as well as one person from the FIG.

The FIG contact number is +37 254 442 282

and will be reachable from the accreditation day as well as via What'sApp. The LOC Safeguarding contact will be communicated upon arrival of the delegations.

31. FAN ZONE

Due to the COVID'19 situation, no Fan Zone will be offered.

32. INFORMATION KITAKYUSHU

Ticketing

Ticket sales are domestic sales only.

Currency:

The currency in Kitakyushu (JPN) is the JPY (Japanese Yen). Please make sure to prepare the local currency (Japanese yen) before your departure. Due to the COVID-19 countermeasures, stops by the money exchange office at the airport or in the city will not be authorized.

Power supply:

Voltage: 100V

Frequency: 50Hz/60Hz (Kitakyushu is 60 Hz)

Socket: Type A



GMT:

During the event, local time in Kitakyushu will be JST, i.e. GMT/UTC + 9 hours.

Temperature

Average minimum: 17.9°C / 64.2°F

Average maximum: 23.8°C / 74.8°F

Average wet days: 4 ($\geq 0.0\text{mm}$)

Average daily sunshine: 6 hours

Popular attractions

No delegation members can visit popular attraction sites due to COVID-19 countermeasures at the moment.

Official Event Merchandise

Official event merchandise shop will open in the venue.

33. SUMMARY OF REMAINING DEADLINES

For FIG

	Deadline
Nominative Registration – Step 2 (online)	13 October 2021
Music Release Form if changes occurred between nominative registration Step 1 and Step 2 (Paper Form)	13 October 2021
Contact details of the Head of Delegation or Representative (by e-mail)	24 October 2021
FIG President Round Table - registration	24 October 2021
Medical Round Table – confirmation of participation	24 October 2021

For the LOC

	Deadline
Accommodation (names-to-rooms assignment) (online)	07 October 2021
Insufficient insurance Coverage	20 September 2021
Music Release Form (Paper Form)	29 September 2021
Photo and passport copies for Accreditation (online)	07 October 2021
Music Release Form if changes occurred between nominative registration Step 1 and Step 2 (Paper Form)	07 October 2021
Music for Individuals and for Groups	07 October 2021

Payments to the LOC

	Deadline
Accommodation and Meals Costs	07 October 2021
Paying Accreditations	07 October 2021

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



Nicolas Buompane
Secretary General

- Appendix 1: detailed layout of the Venue
- Appendix 2: start list for the Podium Trainings
- Appendix 3: request for Accreditation Change for Official
- Appendix 4: request for Accreditation withdrawal without replacement
- Appendix 5: request for Change of Start List
- Appendix 6: Letter of Consent for Minority
- Appendix 7: FIG President Round Table – confirmation of participation
- Appendix 8: Medical Round Table – confirmation of participation
- Appendix 9: Ballot Vote