



**2022 Artistic Gymnastics Senior Pan American Championship
Rio de Janeiro (BRA)
July 15-17, 2022**

DIRECTIVES

Event ID: 17091

Dear PAGU affiliated Member Federation,

The Pan American Gymnastics Union (PAGU) through the Brazilian Gymnastics Federation has the pleasure to invite your Federation to participate in the aforementioned official FIG and PAGU international event.

This competition will also serve as qualifying event for the Artistic Gymnastics World Championships Liverpool 2022 and the Central American and Caribbean Sport Games San Salvador 2023.

DISCIPLINE	Men's Artistic Gymnastics Women's Artistic Gymnastics
PAN AMERICAN GYMNASTICS UNION	Pan American Gymnastics Union Tenayuca 55, Oficina 403 Colonia Letran Valle, C.P. 03650 Ciudad de México, MEX Tel.: +52 55 8984-7848 E-mail: info@upag-pagu.org
HOST FEDERATION	Brazilian Gymnastics Federation Avenida Dr. Edésio Vieira de Melo, 419, Bairro Suíça, Aracaju – SE CEP: 49050–240 Tel: +55 79 3211 1206 / +55 79 3211 1207 E-mail: brazilian_gymnastics@cbginastica.com.br Website: www.cbginastica.com.br Contact: Myriam Amaral
EVENT MANAGER	Contact: Henrique Motta Tel: +55 79 99129-3244 E-mail: pan2022@cbginastica.com.br
LOCATION	Rio de Janeiro, BRA
DATE	From 15 to 17 July, 2022
VENUE	Competition venue Parque Olímpico - Arena Carioca 01 Trainings and warm-up venues Parque Olímpico - Arena Carioca 02
APPARATUS SUPPLIER	Please refer to the attached apparatus list. For trainings, warm-up and competition, identical apparatus will be used.

RULES AND REGULATIONS	<p>The event will be organized under the following FIG rules, as valid in the year of the event, and PAGU Technical Regulations:</p> <ul style="list-style-type: none"> • Statutes • Code of Ethics • Code of Conduct • Technical Regulations • Code of Discipline • Code of Points and relevant Newsletters / Helpdesk • General Judges' Rules • Specific Judges' Rules for Artistic Gymnastics • Anti-Doping Rules • Medical organization of FIG competitions and events • FIG Framework for safeguarding athletes and other participants from harassment and abuse in sport during events • License Rules • Media Rules • Apparatus Norms • Rules for sanctioning (approval) of International Events • Advertising and Publicity Rules • Regulations for Award Ceremonies • Accreditation Rules <p><i>and subsequent decisions of the FIG and PAGU Executive Committees</i></p>			
FEDERATIONS INVITED	<p>The Pan American Gymnastics Union invites all Federations affiliated to the PAGU and the FIG and which are up to date in their obligations.</p>			
AGE LIMITS	<p>WAG: 16 years and older* MAG: 18 years and older* (18 years old MAG gymnasts who chose to compete as juniors in 2022 are not allowed to participate in this competition). <i>*Ages as of December 31, 2022</i></p> <p>All gymnasts must have a valid FIG licence until the end of the event.</p>			
QUALIFICATION FOR OTHER EVENTS JUDGES AND JURIES	<p>This Championship will serve as qualifier event for the following competitions:</p> <ul style="list-style-type: none"> ▪ Artistic Gymnastics World Championships Liverpool 2022. ▪ Central American and Caribbean Sport Games San Salvador 2023. <p>All judges must have a current valid FIG brevet for their function at the time of the event, for the respective discipline.</p> <p>Each Federation must register 1 judge if participates with 1-2 gymnasts (individuals) and 2 judges if participates with 3-5 gymnasts (teams). Federations can register a second judge (for individuals) or a third judge (for teams), different from the PAGU TC Member as additional accredited person, with no cost for this accreditation. The fine for not registering the required number of judges in each discipline is USD\$1,000.00 per missing judge.</p> <p>Federations with a PAGU TC Member can register that Member in addition to their official judges.</p> <p>The fines for not registering the required number of judges must be paid to PAGU by May 16, 2022 at the latest and it does not apply to those Federations that do not have FIG brevet judges in the respective discipline (MAG, WAG) and that this is the first cycle in which they participate in PAGU competitions. The National Federation must inform PAGU at the time of the definitive registration (May 16, 2022) to allow the appointment of invited neutral judges.</p>			
REGISTRATION DEADLINES	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; padding: 5px;">Provisional registration</td> <td style="width: 33%; padding: 5px;">April 15, 2022</td> <td style="width: 33%; padding: 5px;">info@upag-pagu.org</td> </tr> </table>	Provisional registration	April 15, 2022	info@upag-pagu.org
Provisional registration	April 15, 2022	info@upag-pagu.org		

	Definitive registration	May 16, 2022	info@upag-pagu.org																																
	Nominative registration	June 15, 2022	info@upag-pagu.org																																
ENTRY FEES	The entry fee for this event is USD\$50.00 per gymnast (including the reserve gymnast) and per discipline. It must be paid to the Local Organizing Committee ("LOC") by May 16, 2022 at the latest.																																		
DELEGATION SIZE	<table border="1"> <thead> <tr> <th>Function</th> <th>WAG</th> <th>MAG</th> <th>Mixed</th> </tr> </thead> <tbody> <tr> <td>Gymnasts (Team)</td> <td>3-5</td> <td>3-5</td> <td>Max 10</td> </tr> <tr> <td>Reserve gymnast only for full teams</td> <td>1</td> <td>1</td> <td>2</td> </tr> <tr> <td>Gymnasts (individuals)</td> <td>1-2</td> <td>1-2</td> <td>Max 4</td> </tr> <tr> <td>Coaches (the quantity shall not exceed the number of gymnasts)</td> <td>1 (1-2 gym.) 2 (3-5 gym.)</td> <td>1 (1-2 gym.) 2 (3-5 gym.)</td> <td>2/4</td> </tr> <tr> <td>Judges' category 1, 2 or 3 (in addition to PAGU TC Members)</td> <td>1 compulsory with 1-2 gym. 2 compulsories with 3-5 gym.</td> <td>1 compulsory with 1-2 gym. 2 compulsories with 3-5 gym.</td> <td>2/4</td> </tr> <tr> <td>Medical personnel</td> <td>1</td> <td>1</td> <td>2</td> </tr> <tr> <td>Head of Delegation</td> <td>1</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>The cost of the accreditation for additional Delegation Members is USD\$100.00 per person and must be paid to the LOC by May 16, 2022 at the latest. Only the following persons can receive an additional accreditation: Coach (as per PAGU TR), Doctor, Physiotherapist, Team Manager.</p> <p>The accreditation of the second judge (individuals) or third judge (teams) different from PAGU TC Members has no cost.</p>			Function	WAG	MAG	Mixed	Gymnasts (Team)	3-5	3-5	Max 10	Reserve gymnast only for full teams	1	1	2	Gymnasts (individuals)	1-2	1-2	Max 4	Coaches (the quantity shall not exceed the number of gymnasts)	1 (1-2 gym.) 2 (3-5 gym.)	1 (1-2 gym.) 2 (3-5 gym.)	2/4	Judges' category 1, 2 or 3 (in addition to PAGU TC Members)	1 compulsory with 1-2 gym. 2 compulsories with 3-5 gym.	1 compulsory with 1-2 gym. 2 compulsories with 3-5 gym.	2/4	Medical personnel	1	1	2	Head of Delegation	1	1	1
Function	WAG	MAG	Mixed																																
Gymnasts (Team)	3-5	3-5	Max 10																																
Reserve gymnast only for full teams	1	1	2																																
Gymnasts (individuals)	1-2	1-2	Max 4																																
Coaches (the quantity shall not exceed the number of gymnasts)	1 (1-2 gym.) 2 (3-5 gym.)	1 (1-2 gym.) 2 (3-5 gym.)	2/4																																
Judges' category 1, 2 or 3 (in addition to PAGU TC Members)	1 compulsory with 1-2 gym. 2 compulsories with 3-5 gym.	1 compulsory with 1-2 gym. 2 compulsories with 3-5 gym.	2/4																																
Medical personnel	1	1	2																																
Head of Delegation	1	1	1																																
ACCREDITATION	<p>Along with the nominative registration all the Federations must send a copy of the passport and a photograph of each delegation member, via e-mail to: info@upag-pagu.org (passports only) pan2022@cbginastica.com.br</p> <p>Requirements for the photos:</p> <ul style="list-style-type: none"> • File format: JPEG • Dimensions: min 210 x 270 pixels; max 420 x 540 pixels • 3.5 cm width x 4.5 cm high • File size: no more than 1 MB • White background <p>Each document must be identified with the Country Code, Last name, First Name, Discipline (MAG, WAG) and the function of each member. Example: PER_FERNANDEZ_Ana_WAG_gymnast</p> <p>This documentation must be sent no later than June 15, 2022.</p> <p>In case of not sending the photograph as requested, the Local Organizing Committee can take the photograph during the registration and will have an additional cost of USD\$10.00 for each one. In case of theft or loss of accreditation, it must be informed immediately to the Local Organization Committee for the cancellation of the accreditation. The replacement of stolen or lost accreditation will cost USD\$50.00 to be covered by the accreditation holder. Accreditation will be distributed upon arrival at the registration desk.</p>																																		

EVENT FORMAT	<p>More information on the access zones for each accreditation will be given in the Work Plan. In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.</p> <p>The competition will follow the FIG Rules for Senior category. 2 competition days per discipline</p> <ul style="list-style-type: none"> • Day 1: MAG Qualification (MAG AA and Apparatus awards) (*) • Day 2: WAG Qualification (WAG AA and Apparatus awards) (*) • Day 3: MAG & WAG Team Finals <p><i>(*) The Qualification Competition will determine the AA places and Teams for Artistic Gymnastics World Championship Liverpool 2022 and Central American and Caribbean Games San Salvador 2023 will be based on the results of this competition.</i></p>
PROVISIONAL SCHEDULE	<p>10/July Arrival of PAGU MAG and WAG TC Presidents and other PAGU representatives</p> <p>11/July Arrival of delegations Limited trainings upon previous request (MAG & WAG) Delegates' technical meeting MAG and WAG Judges' briefing</p> <p>12/July MAG training as per schedule WAG training as per schedule</p> <p>13/July MAG Podium Training WAG Podium Training</p> <p>14/July Opening Ceremony WAG training as per schedule MAG training as per schedule</p> <p>15/July MAG Qualification and MAG AA and Apparatus Awards Ceremony WAG Qualification and WAG AA and Apparatus Awards Ceremony</p> <p>16/July WAG training as per schedule MAG training as per schedule</p> <p>17/July MAG & WAG Team Finals and Awards Ceremonies</p> <p>18/July Departure of the Delegations</p>
MEDICAL SERVICES	<p>The Local Organizing Committee will provide first aid services and ambulance at the competition and training sites during the official activities.</p>
COVID-19	<p>All participants will take a COVID-19 test upon arrival to the official hotels and must stay in their rooms until the results of the tests are ready. During the trainings, warm-up, and competition periods all participants are allowed to circulate only in the assigned sport venues, as well as in the official hotels.</p>

<p>VISA</p>	<p>Besides the medical guidelines for the particular event, FIG requires all participants, judges and officials to take standard precautionary measures, such as frequent hand-washing, wearing masks or face coverings at all times and keeping a physical distance of at least 1.5 meters whenever possible. The only situation in which the safety distance does not have to be respected is when a coach provides assistance (catch, lead, spotting) during an athlete's performance. This phase must be kept as short as possible, and the assisting person is obliged to wear a mask throughout. Gymnasts do not need to wear a mask or face covering while they are performing at the training and warm-up venues or on the FOP and must keep a physical distance of at least 1.5 meters whenever possible.</p> <p>Additional information will be included in the Work Plan that will be sent to the Federations prior to the event.</p> <p>Please verify immediately with your travel agent or the Brazil Embassy or Consulate in your country if a visa is required for your travel to Brazil. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before June 15, 2022 to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation member as well as the city the visa application support letter must be sent to.</p>
<p>INSURANCE</p>	<p>The host Federation, the LOC, the PAGU and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance, no later than June 15, 2022.</p> <p>The LOC will subsequently offer insurance at the Federations own charge as follows: USD\$60.00 per person for the official days of the event, for those who request it by May 26. After this date the cost will be USD\$80.00 per person for the official days of the event.</p>
<p>INTERNATIONAL TRANSPORTATION</p>	<p>The invited participating Federations must pay for the international travel costs of their delegation members.</p> <p>International Airport of arrival Rio de Janeiro International Airport - Galeão (GIG)</p> <p>The travel itinerary form must be returned to the LOC by June 15, 2022.</p>

**LOCAL
TRANSPORTATION**

Local transportation will be offered to and from the airport, provided that the delegations stay in one of the official hotels and book their accommodation through the Local Organizing Committee.

The Local Organizing Committee will provide local transportation from the airport to the hotel and vice versa, only on the official arrival day of Monday July 11 and on the official departure day of Monday July 18 (except for PAGU representatives arriving or departing on different days).

Delegations arriving or departing on non-official days may contact the Local Organizing Committee (pan2022@cbginastica.com.br) to arrange transportation to its accommodation (official hotels) or to the airport at a cost of **USD\$30.00** per person per way (airport-hotel or hotel-airport). The request must be submitted and paid no later than **June 15, 2022**.

The Local Organizing Committee will provide transportation from the official hotels to the competition and training facilities and vice versa, for all members of the delegation duly accredited and according to the official program of activities, provided that the delegation stays in one of the official hotels and books its accommodation through the Local Organizing Committee.

**ACCOMMODATION,
MEALS AND COVID-
19 TEST****OFFICIAL HOTELS****Category 1: Grand Hyatt Hotel**

Avenida Lúcio Costa, 9600 - Barra da Tijuca/ RJ
www.riodejaneiro.grand.hyatt.com | 21 3797 8622

Occupancy	Price per person per night	Includes (per person)
Double room	USD\$163	1 breakfast, lunch, dinner and COVID-19 test
Single room	USD\$245	1 breakfast, lunch, dinner and COVID-19 test

Category 2: Venit Barra Hotel

Av. Embaixador Abelardo Bueno, 2710 - Rio de Janeiro/RJ, CEP 22.775-040

Occupancy	Price per person per night	Includes (per person)
Double room	USD\$150	1 breakfast, lunch, dinner and COVID-19 test
Single room	USD\$217	1 breakfast, lunch, dinner and COVID-19 test

Category 3: Marriott - Courtyard

Av. Embaixador Abelardo Bueno, 5001 - Rio de Janeiro/RJ, CEP 22.775-039

Occupancy	Price per person per night	Includes (per person)
Double room	USD\$143	1 breakfast, lunch, dinner and COVID-19 test
Single room	USD\$210	1 breakfast, lunch, dinner and COVID-19 test

The meals service starts with the lunch on the arrival day and finishes with the breakfast on the departure day.

While the accommodation and meals form must be returned to the Local Organizing Committee by **May 16, 2022** at the latest, the hotel rooms and

CANCELATION POLICY	<p>meals will be distributed in the order in which the applications and payments are received.</p> <p>The participating Federations must cover the accommodation and/or meals expenses of all the members of their delegation.</p> <p>Accommodation and meals costs must be paid to the Local Organizing Committee by <u>May 16, 2022</u> at the latest.</p> <p>Note: Rooms and meals and their prices cannot be guaranteed if requests and/or payments are received after the deadlines.</p> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates.</p>							
	<p>Cancellation policy: The PAGU and the Local Organizing Committee strongly recommend that each Federation take cancellation insurance for their accommodation and meal reservations.</p> <table border="1"> <thead> <tr> <th>Date of cancellation</th> <th>Reimbursement for cancellation</th> </tr> </thead> <tbody> <tr> <td>No later than May 16, 2022</td> <td>100% reimbursement</td> </tr> <tr> <td>From May 17 to June 15, 2022</td> <td>50% reimbursement</td> </tr> <tr> <td>From June 16, 2022</td> <td>No reimbursement</td> </tr> </tbody> </table>	Date of cancellation	Reimbursement for cancellation	No later than May 16, 2022	100% reimbursement	From May 17 to June 15, 2022	50% reimbursement	From June 16, 2022
Date of cancellation	Reimbursement for cancellation							
No later than May 16, 2022	100% reimbursement							
From May 17 to June 15, 2022	50% reimbursement							
From June 16, 2022	No reimbursement							
BANK ACCOUNT INFORMATION	<p>The following payments must be made directly to the Local Organizing Committee's bank account:</p> <ul style="list-style-type: none"> ▪ entry fees ▪ accommodation, meals and COVID-19 test ▪ additional accreditations ▪ insurance ▪ transportation airport-hotel or hotel-airport (if applicable) <p>The payments must be made only after the Local Organizing Committee sends to the Federation the respective invoice with the total amount and bank account information.</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers. In the case of Brazil this fee is 1.38% on the total amount of the transfer.</p> <p>Each participating federation is requested to send to the LOC the payment reference as follows: Country – Discipline – Invoice#</p>							
MARKETING	FIG advertising and publicity norms must be respected.							
MEDIA	<p>The media representatives, as well as the communications staff of the federations that are interested in covering the event, may apply for registration to PAGU (info@upag-pagu.org) by <u>June 15, 2022</u> at the latest. In addition, the National Federations are requested to send a letter of confirmation to PAGU. Photos for accreditations must be submitted to the Local Organizing Committee by <u>June 15, 2022</u>.</p>							
SOCIAL MEDIA	<p>Information about the event will be posted on the following sites:</p> <p>CBG Instagram: @cbginastica Twitter: https://twitter.com/cbginastica Facebook: https://www.facebook.com/cbginasticaoficial Youtube: https://www.youtube.com/cbginasticaoficial TikTok: @cbginastica</p> <p>PAGU Instagram: @upagpagu Twitter: @UPAG_PAGU Facebook: UPAG.PAGU.ORG</p>							
DEADLINES SUMMARY	<p>To PAGU (info@upag-pagu.org)</p> <table border="1"> <tr> <td>Provisional Registration</td> <td>April 15, 2022</td> </tr> </table>	Provisional Registration	April 15, 2022					
Provisional Registration	April 15, 2022							

	Definitive Registration	May 16, 2022
	Nominative Registration	June 15, 2022
	Payment of the fine for missing judge	May 16, 2022
	Music Form	June 15, 2022
	Copy of passports	June 15, 2022
	To the Local Organizing Committee (pan2022@cbginastica.com.br)	
	Payment of the entry fee	May 16, 2022
	Payment for additional accreditation	May 16, 2022
	Accommodation and Meals Form	May 16, 2022
	Payment of Accommodation, Meals and COVID test	May 16, 2022
	Travel Itinerary Form	June 15, 2022
	Request and payment for transportation from/to the airport in non-official dates	June 15, 2022
	Documents for accreditation (passports and photos)	June 15, 2022
	Visa letter request Form	June 15, 2022
	Request and payment of insurance	June 15, 2022
	Music Form and musics in mp3 format	June 15, 2022
ADDITIONAL INFORMATION	<p>National Anthem National Anthem of your country must be handed in onsite during the registration.</p> <p>National Flag National Flag of your country must be handed in onsite during the registration. The size of the flag shall be 1.2 mts x 2.1 mts.</p> <p>WAG Music While the LOC guarantees respect for copyright and the dissemination of musical works, each National Federation must verify that the music of its WAG athletes does not infringe any copyright and that it can be disseminated in the media.</p> <p>This confirmation must be sent to the LOC (pan2022@cbginastica.com.br) and to the PAGU (info@upag-pagu.org) along with the nominative registration, no later than June 15, 2022. Each Federation will be asked to report on the duration, composer, artist and title of the music to be used for each exercise.</p> <p>Along with the music Form, the Federation must send via e-mail to the LOC the music (pan2022@cbginastica.com.br).</p> <p>Requirements of the music files:</p> <ul style="list-style-type: none"> • Max size: 10 MB • File format: mp3 • File name: LastName_FirstName_CountryCode.mp3 <p>Examples: - Jones_Suzi_USA.mp3</p>	

Sincerely Yours,

Patricia Dieguez
PAGU Secretary General

Mexico City, April 7th, 2022



Maria Luciene Cacho Resende
President of the Brazilian Gymnastics Federation

