



2022 Trampoline Gymnastics Pan American Championship
Rio de Janeiro (BRA)
June 26-28, 2022

DIRECTIVES

Event ID: 17090

Dear PAGU affiliated Member Federation,

The Pan American Gymnastics Union (PAGU) through the Brazilian Gymnastics Federation has the pleasure to invite your Federation to participate in the aforementioned official FIG and PAGU international event. This competition will also serve as qualifying event for the Central American and Caribbean Sport Games San Salvador 2023.

DISCIPLINE	Trampoline Gymnastics (TRI, TRS, DMT, TUM)
PAN AMERICAN GYMNASTICS UNION	Pan American Gymnastics Union Tenayuca 55, Oficina 403 Colonia Letran Valle, C.P. 03650 Alcaldía Benito Juárez Ciudad de México, MEX Tel.: +52 55 8984-7848 E-mail: info@upag-pagu.org
HOST FEDERATION	Brazilian Gymnastics Federation Avenida Dr. Edésio Vieira de Melo, 419, Bairro Suiça, Aracaju – SE CEP: 49050–240 Tel: +55 79 3211 1206 / +55 79 3211 1207 E-mail: brazilian_gymnastics@cbginastica.com.br Website: www.cbginastica.com.br Contact: Myriam Amaral
EVENT MANAGER	Contact: Henrique Motta Tel: +55 79 99129-3244 E-mail: pan2022@cbginastica.com.br
LOCATION	Rio de Janeiro, BRA
DATE	From 26 to 28 June, 2022
VENUE	Competition venue Parque Olímpico - Arena Carioca 01 Trainings and warm-up venues Parque Olímpico - Arena Carioca 02
APPARATUS SUPPLIER	Please refer to the attached apparatus list. For training, warm-up and competition, identical apparatus will be used.
RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, and PAGU Technical Regulations: <ul style="list-style-type: none">• Statutes• Code of Ethics• Code of Conduct• Technical Regulations• Code of Discipline

<p>FEDERATIONS INVITED</p> <p>AGE LIMITS</p>	<ul style="list-style-type: none"> • Code of Points and relevant Newsletters / Helpdesk • General Judges' Rules • Specific Judges' Rules for Trampoline Gymnastics • Anti-Doping Rules • Medical organization of FIG competitions and events • FIG Framework for safeguarding athletes and other participants from harassment and abuse in sport during events • License Rules • Media Rules • Apparatus Norms • Rules for sanctioning (approval) of International Events • Advertising and Publicity Rules • Regulations for Award Ceremonies • Accreditation Rules <p><i>and subsequent decisions of the FIG and PAGU Executive Committees</i></p> <p>The Pan American Gymnastics Union invites all Federations affiliated to the PAGU and the FIG and which are up to date in their obligations.</p> <p>Senior 17 years and older*</p> <p>Junior 13-16 years old* *Ages as of December 31, 2022</p> <p>All gymnasts must have a valid FIG licence until the end of the event.</p>						
<p>QUALIFICATION FOR OTHER EVENTS</p> <p>JUDGES AND JURIES</p>	<p>This Championship will serve as qualifier event for the following competition:</p> <ul style="list-style-type: none"> ▪ Central American and Caribbean Sport Games San Salvador 2023. <p>All judges must have a current valid FIG brevet at the time of the event, for the respective discipline.</p> <p>Each Federation may register a maximum of 2 judges on each competition where is registered (TRA, DMT, TUM).</p> <p>The fine for not registering at least one judge in the respective competition is USD\$1,000.00.</p> <p>Federations with a PAGU TC Member can register that Member in addition to their official judges.</p> <p>The fines for not registering the required number of judges must be paid to PAGU by April 26, 2022 at the latest and it does not apply to those Federations that do not have FIG brevet judges in the respective competition (TRA, DMT, TUM) and that this is the first cycle in which they participate in PAGU competitions.</p> <p>The National Federation must inform PAGU at the time of the definitive registration (April 26, 2022) to allow the appointment of invited neutral judges.</p>						
<p>REGISTRATION DEADLINES</p>	<table border="1"> <tr> <td>Definitive registration</td> <td>April 26, 2022</td> <td>info@upag-pagu.org</td> </tr> <tr> <td>Nominative registration</td> <td>May 26, 2022</td> <td>info@upag-pagu.org</td> </tr> </table>	Definitive registration	April 26, 2022	info@upag-pagu.org	Nominative registration	May 26, 2022	info@upag-pagu.org
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<p>ENTRY FEES</p>	<p>The entry fee for this event is USD\$50.00 per gymnast, per discipline and per category (TRI, TRS, TUM, DMT). It must be paid to the Local Organizing Committee ("LOC") by April 26, 2022 at the latest.</p>						
<p>DELEGATION SIZE</p>							

Function	IND (F/M)	SYN (F/M)	DMT (F/M)	TUM (F/M)
Gymnasts in each age group (Senior, Junior)	4 / 4	2 / 2 pairs	4 / 4	4 / 4
Coaches in each age group (Senior, Junior) With 1 gymnast per discipline: 1 With 2-8 gymnasts per discipline: 2	1-2 / 1-2		1-2 / 1-2	1-2 / 1-2
Judges Cat 1, 2, or 3 (in addition to PAGU TC Members)	1-2 (1 compulsory)		1-2 (1 compulsory)	1-2 (1 compulsory)
Medical personnel per Federation	1		1	1
Head of delegation per Federation			1	

Note: Gymnasts participating in this Pan American Championship can also participate in the Club Pan American Cup.

The cost of the accreditation for additional Delegation Members is **USD\$100.00** per person and must be paid to the LOC by **April 26, 2022** at the latest.

Only the following persons can receive an additional accreditation: Coach (as per PAGU TR), Doctor, Physiotherapist, Team Manager.
The accreditation of a third judge different from the TC Member has no cost.

ACCREDITATION

Along with the nominative registration all the Federations must send a copy of the passport and a photograph of each delegation member, via e-mail to: info@upag-pagu.org (**passports only**)
pan2022@cbginastica.com.br

Requirements for the photos:

- File format: JPEG
- Dimensions: min 210 x 270 pixels; max 420 x 540 pixels
- 3.5 cm width x 4.5 cm high
- File size: no more than 1 MB
- White background

Each document must be identified with the Country Code, Last name, First Name, Competition (TRI, TRS, DMT, TUM), category and function of each member.

Example: PER_FERNANDEZ_Ana_TRI_Senior_gymnast

This documentation must be sent no later than **May 26, 2022**.

In case of not sending the photograph as requested, the Local Organizing Committee can take the photograph during the registration and will have an additional cost of **USD\$10.00** for each one.

In case of theft or loss of accreditation, it must be informed immediately to the Local Organization Committee for the cancellation of the accreditation.
The replacement of stolen or lost accreditation will cost **USD\$50.00** to be covered by the accreditation holder.

Accreditation will be distributed upon arrival at the registration desk.
More information on the access zones for each accreditation will be given in the Work Plan.

EVENT FORMAT	In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.
	<p>The competition will follow the FIG rules for Seniors and Juniors.</p> <p>3 phases of competition per discipline (TRI, TRS, DMT and TUM) and category (Senior, Junior):</p> <ul style="list-style-type: none"> ▪ Phase 1: Qualification competitions ▪ Phase 2: TRI, TRS, DMT and TUM Finals competition ▪ Phase 3: TRI, DMT and TUM Team Finals competition
PROVISIONAL SCHEDULE	<p>22/June Arrival of PAGU TRA TC President and other PAGU representatives</p> <p>23/June Arrival of delegations</p> <p>24/June Training as per schedule Judge's briefing Delegates' Technical Meeting</p> <p>25/June Podium Training</p> <p>26/June Opening Ceremony Qualification competition</p> <p>27/June Qualification competition</p> <p>28/June Finals competition Awards Ceremonies</p> <p>29/June Departure of the Delegations</p>
MEDICAL SERVICES	The Local Organizing Committee will provide first aid services and ambulance at the competition and training sites during the official activities.
COVID-19	<p>All participants will take a COVID-19 test upon arrival to the official hotels and must stay in their rooms until the results of the tests are ready. During the trainings and competition periods all participants are allowed to circulate only in the assigned sport venues, as well as in the official hotels.</p> <p>Besides the medical guidelines for the particular event, FIG requires all participants, judges and officials to take standard precautionary measures, such as frequent hand-washing, wearing masks or face coverings at all times and keeping a physical distance of at least 1.5 meters whenever possible. The only situation in which the safety distance does not have to be respected is when a coach provides assistance (catch, lead, spotting) during an athlete's performance. This phase must be kept as short as possible, and the assisting person is obliged to wear a mask throughout. Gymnasts do not need to wear a mask or face covering while they are performing at the training venue or on the FOP and must keep a physical distance of at least 1.5 meters whenever possible.</p>

	<p>Additional information will be included in the Work Plan that will be sent to the Federations prior to the event.</p>
VISA	<p>Please verify immediately with your travel agent or the Brazil Embassy or Consulate in your country if a visa is required for your travel to Brazil. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before <u>May 26, 2022</u> to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation member as well as the city the visa application support letter must be sent to.</p>
INSURANCE	<p>The host Federation, the LOC, the PAGU and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance.</p> <p>Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance, no later than <u>May 26, 2022</u>.</p> <p>The LOC will subsequently offer insurance at the Federations own charge as follows: USD\$60.00 per person for the official days of the event, for those who request it by <u>May 26</u>. After this date the cost will be USD\$80.00 per person for the official days of the event.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating Federations must pay for the international travel costs of their delegation members.</p> <p>International Airport of arrival Rio de Janeiro International Airport - Galeão (GIG)</p> <p>The travel itinerary form must be returned to the LOC by <u>May 26, 2022</u>.</p>
LOCAL TRANSPORTATION	<p>Local transportation will be offered to and from the airport, provided that the delegations stay in one of the official hotels and book their accommodation through the Local Organizing Committee.</p> <p>The Local Organizing Committee will provide local transportation from the airport to the hotel and vice versa, only on the official arrival day of <u>Thursday June 23</u> and on the official departure day of <u>Wednesday June 29</u> (except for PAGU representatives arriving or departing on different days).</p> <p>Delegations arriving or departing on non-official days may contact the Local Organizing Committee (pan2022@cbginastica.com.br) to arrange transportation to its accommodation (official hotels) or to the airport at a cost</p>

ACCOMMODATION, MEALS AND COVID-19 TEST	<p>of USD\$30.00 per person per way (airport-hotel or hotel-airport). The request must be submitted and paid no later than May 26, 2022.</p> <p>The Local Organizing Committee will provide transportation from the official hotels to the competition and training facilities and vice versa, for all members of the delegation duly accredited and according to the official program of activities, provided that the delegation stays in one of the official hotels and book its accommodation through the Local Organizing Committee.</p>																	
	<p><u>OFFICIAL HOTELS</u></p> <p>Category 1: Grand Hyatt Hotel Avenida Lúcio Costa, 9600 - Barra da Tijuca/ RJ www.riodejaneiro.grand.hyatt.com 21 3797 8622</p> <table border="1" data-bbox="464 618 1465 745"> <thead> <tr> <th>Occupancy</th> <th>Price per person per night</th> <th>Includes (per person)</th> </tr> </thead> <tbody> <tr> <td>Double room</td> <td>USD\$163</td> <td>1 breakfast, lunch, dinner and COVID-19 test</td> </tr> <tr> <td>Single room</td> <td>USD\$245</td> <td>1 breakfast, lunch, dinner and COVID-19 test</td> </tr> </tbody> </table> <p>Category 2: Venit Barra Hotel Av. Embaixador Abelardo Bueno, 2710 - Rio de Janeiro/RJ, CEP 22.775-040</p> <table border="1" data-bbox="456 880 1474 1008"> <thead> <tr> <th>Occupancy</th> <th>Price per person per night</th> <th>Includes (per person)</th> </tr> </thead> <tbody> <tr> <td>Double room</td> <td>USD\$150</td> <td>1 breakfast, lunch, dinner and COVID-19 test</td> </tr> <tr> <td>Single room</td> <td>USD\$217</td> <td>1 breakfast, lunch, dinner and COVID-19 test</td> </tr> </tbody> </table> <p>The meals service starts with the lunch on the arrival day and finishes with the breakfast on the departure day.</p> <p>While the accommodation and meals form must be returned to the Local Organizing Committee by April 26, 2022 at the latest, the hotel rooms and meals will be distributed in the order in which the applications and payments are received. The participating Federations must cover the accommodation and/or meals expenses of all the members of their delegation. Accommodation and meals costs must be paid to the Local Organizing Committee by April 26, 2022 at the latest.</p> <p>Note: Rooms and meals and their prices cannot be guaranteed if requests and/or payments are received after the deadlines.</p> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates.</p>	Occupancy	Price per person per night	Includes (per person)	Double room	USD\$163	1 breakfast, lunch, dinner and COVID-19 test	Single room	USD\$245	1 breakfast, lunch, dinner and COVID-19 test	Occupancy	Price per person per night	Includes (per person)	Double room	USD\$150	1 breakfast, lunch, dinner and COVID-19 test	Single room	USD\$217
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CANCELATION POLICY	<p>Cancellation policy: The PAGU and the Local Organizing Committee strongly recommend that each Federation take cancellation insurance for their accommodation and meal reservations.</p> <table border="1" data-bbox="459 1693 1452 1834"> <thead> <tr> <th>Date of cancellation</th> <th>Reimbursement for cancellation</th> </tr> </thead> <tbody> <tr> <td>No later than April 26, 2022</td> <td>100% reimbursement</td> </tr> <tr> <td>From April 27 to May 26, 2022</td> <td>50% reimbursement</td> </tr> <tr> <td>From May 27, 2022</td> <td>No reimbursement</td> </tr> </tbody> </table>	Date of cancellation	Reimbursement for cancellation	No later than April 26, 2022	100% reimbursement	From April 27 to May 26, 2022	50% reimbursement	From May 27, 2022	No reimbursement									
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BANK ACCOUNT INFORMATION	<p>The following payments must be made directly to the Local Organizing Committee's bank account:</p> <ul style="list-style-type: none"> ▪ entry fees ▪ accommodation, meals and COVID-19 test ▪ additional accreditations ▪ insurance ▪ transportation airport-hotel or hotel-airport (if applicable) 																	

	<p>The payments must be made only after the Local Organizing Committee sends to the Federation the respective invoice with the total amount and bank account information.</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers. In the case of Brazil this fee is 1.38% on the total amount of the transfer.</p> <p>Each participating federation is requested to send to the LOC the payment reference as follows: Country – Discipline – Invoice#</p>																										
MARKETING	FIG advertising and publicity norms must be respected.																										
MEDIA	<p>The media representatives, as well as the communications staff of the federations that are interested in covering the event, may apply for registration to PAGU (info@upag-pagu.org) by May 26, 2022 at the latest. In addition, the National Federations are requested to send a letter of confirmation to PAGU.</p> <p>Photos for accreditations must be submitted to the Local Organizing Committee by May 26, 2022.</p>																										
SOCIAL MEDIA	<p>Information about the event will be posted on the following sites:</p> <p>CBG Instagram: @cbginastica Twitter: https://twitter.com/cbginastica Facebook: https://www.facebook.com/cbginasticaoficial Youtube: https://www.youtube.com/cbginasticaoficial TikTok: @cbginastica</p> <p>PAGU Instagram: @upagpagu Twitter: @UPAG_PAGU Facebook: UPAG.PAGU.ORG</p>																										
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ADDITIONAL INFORMATION	<p>National Anthem National Anthem of your country must be handed in onsite during the registration.</p> <p>National Flag National Flag of your country must be handed in onsite during the registration. The size of the flag shall be 1.2 mts x 2.1 mts.</p>																										

Sincerely Yours,



Patricia Dieguez
PAGU Secretary General



Maria Luciene Cacho Resende
Presidenta de la Confederación Brasileña de Gimnasia



Mexico City, April 20, 2022