



Update 05.05.2022 in red

34TH EUROPEAN WOMEN'S ARTISTIC GYMNASTICS CHAMPIONSHIPS

Munich (GER)

11 – 14 August 2022



Directives

FIG Event ID Seniors: 16904

FIG Event ID Juniors: 17008

Dear President,

European Gymnastics is pleased to herein provide you with the Directives for the 34th European Women's Artistic Gymnastics Championships, to be held in Munich (GER) from 11 – 14 August 2022.

These European Championships will be organised following the FIG & European Gymnastics Statutes and Technical Regulations (TR), FIG Code of Points and relevant newsletters and help desk, FIG General Judges Rules, FIG Specific Judges Rules, FIG Anti-Doping Rules, European Gymnastics Medical Guidelines, the Medical Organisation of FIG Competitions and Events, the European Gymnastics Guidelines for the return to competitions with the Covid-19 pandemic, the FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events, the FIG License Rules, European Gymnastics Media Rules, FIG Apparatus Norms, FIG Advertising and Publicity Rules, FIG Rules for Sanctioning (approval) of International Events and European Gymnastics Accreditation Directives, FIG Code of Ethics , FIG Code of Conduct, FIG Code of Discipline, Rules for Award Ceremonies as well as all other Rules and Guidelines valid starting 01 January 2021 onwards, any possible amendments by the date of these European Championships, and any complements decided in the meantime.

All participating Federations commit to abide by the Statutes and all European Gymnastics & FIG Rules and Regulations. National Federations not respecting them will not be allowed to compete.

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1. EUROPEAN GYMNASTICS

European Gymnastics

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Tel: +41 (0)21 613 10 24
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Website: www.europeangymnastics.com



2. LOCAL ORGANISING COMMITTEE & HOST FEDERATION

LOC Office

European Championships Munich 2022
Spiridon-Louis-Ring 22
80809 Munich

Tel: +49 89 315624 - 268
Email: gymnastics@munich2022.com
Website: www.munich2022.com
Instagram: @munich2022 Facebook: @ECMunich2022
YouTube: Munich 2022 Twitter: @ECMunich2022



Deutscher Turner-Bund

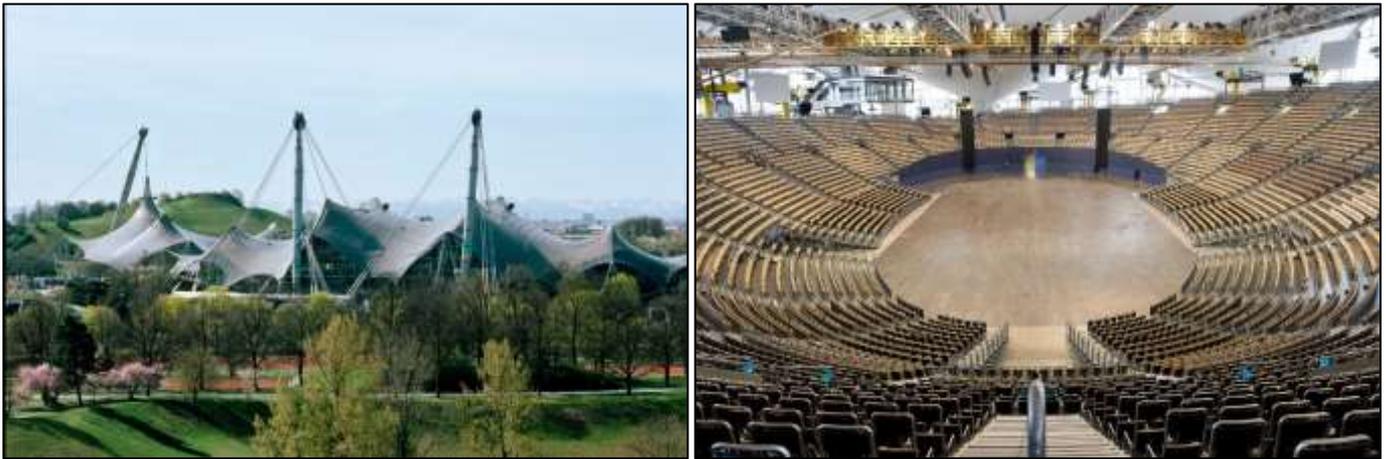
Otto-Fleck-Schneise 8
60528 Frankfurt/Main



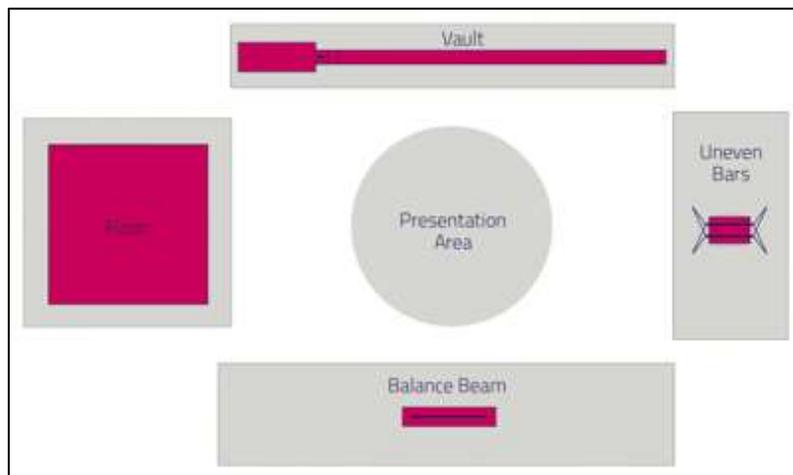
3. LOCATION OF THE COMPETITION, TRAINING & WARM-UP HALLS

Competition Hall	Olympiahalle Spiridon-Louis-Ring 21 80809 Munich Website: www.olympiapark.de Venue capacity: 8,800 Seats
Warm-up Hall	Olympiahalle Spiridon-Louis-Ring 21 80809 Munich Warm-up Hall A Balance beam, Floor Warm-up Hall B Vault, Uneven bars
Training Halls	TUM Campus Olympiapark Connollystr. 32 80809 Munich

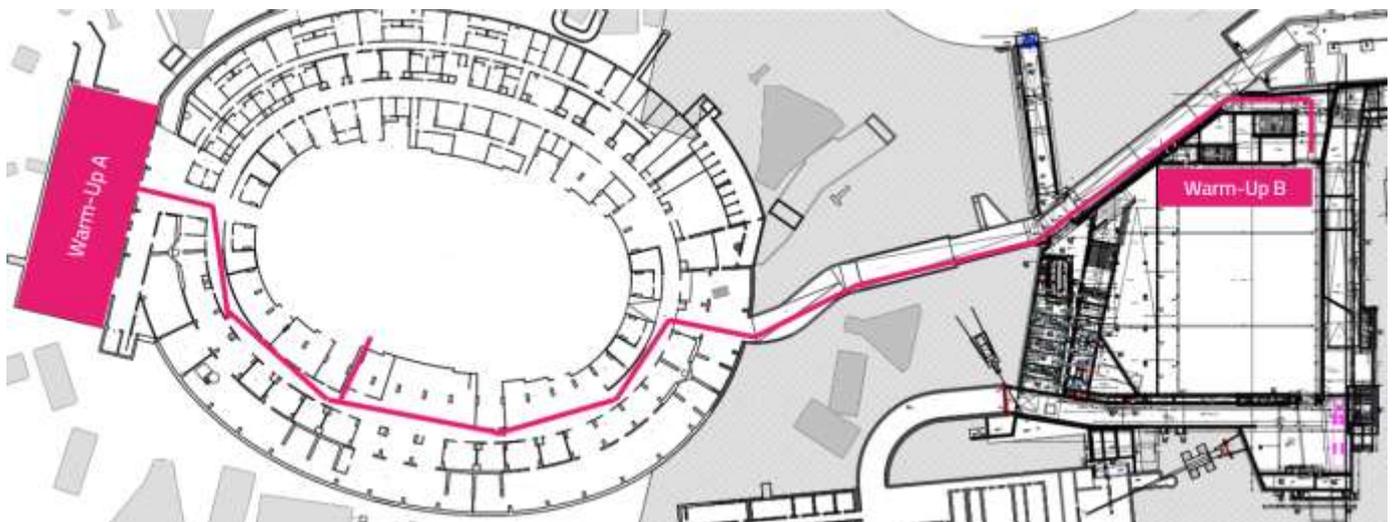
Olympiahalle – Competition Hall



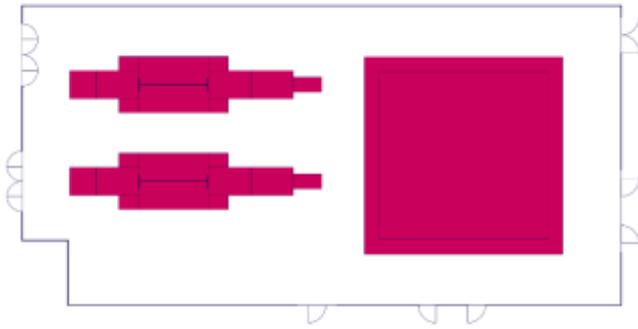
Olympiahalle – Set-up Competition Hall



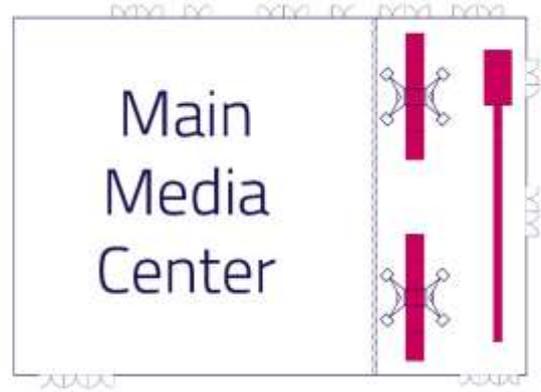
Olympiahalle – Warm-Up



Olympiahalle – Set-up Warm-Up A



Olympiahalle – Set-up Warm-Up B



TUM Campus Olympiapark – Training Halls



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4. PROVISIONAL SCHEDULE (subject to changes)

DATE/TIME	DESCRIPTION	LOCATION
Sun. 7th Aug.	Optional Arrival Day of WAG Senior Delegations Arrival of the WTC Arrival of WAG Judges Meeting – European Gymnastics Staff & LOC Staff	Munich Olympiahalle
Mon. 8th Aug. All day 13:30 – 20:00 15:00 – 18:00	Official Arrival Day of WAG Delegations Training on Request Judges Instruction & Draw for QC Juniors & Seniors & TF Seniors	Training Halls Westin Grand Hotel
Tues. 9th Aug. As per schedule As per schedule 09:00 – 10:00 09:30 10:00 – 19:50	WAG Training - Juniors WAG Senior Warm-up Orientation Meeting D-Panel Briefing Senior Women's Podium Training – Subdivision 1-4	Training Halls Warm-up Hall Olympiahalle FOP
Wed. 10th Aug. As per schedule As per schedule 09:30 10:00 – 19:50	WAG Training – Seniors WAG Junior Warm-up D-Panel Briefing Junior Women's Podium Training – Subdivisions 1-4	Training Halls Warm-up Hall FOP
Thurs. 11th Aug. As per schedule As per schedule 08:30 10:00 – 19:55 10:00 – 12:02 12:24 – 14:26 15:28 – 17:31 17:53 – 19:55 Immediately after	WAG Training - Juniors WAG Senior Warm-up Judges Briefing – WAG Senior Senior Women's Qualification Competition including All-Around Finals and qualification for Team & Individual Apparatus Finals Subdivision 1 Subdivision 2 Subdivision 3 Subdivision 4 Medal Ceremony – Seniors All Around Champion	Training Halls Warm-up Hall FOP
Fri. 12th Aug. As per schedule As per schedule 08:30 10:00 - 19:50 10:00 – 12:00 12:20 – 14:20 15:20 – 17:20 17:50 – 19:50 Immediately after	WAG Training – Seniors WAG Junior Warm-up Judges Briefing – WAG Junior Junior Women's Qualification Competition including All-Around Final & Team Final plus qualification for Individual Apparatus Finals Subdivision 1 Subdivision 2 Subdivision 3 Subdivision 4 Medal Ceremony – Junior Team & All-Around Champion	Training Halls Warm-up Hall Olympiahalle FOP

<p>Sat. 13th Aug.</p> <p>As per schedule As per schedule 12:00 14:00 – 15:40 Immediately after</p>	<p>WAG Training WAG Senior Warm-up Judges Briefing – WAG Senior Senior Women’s Team Final Medal Ceremony – Senior Team Champions</p>	<p>Training Halls Warm-up Hall FOP FOP</p>
<p>Sun. 14th Aug.</p> <p>As per schedule 08:30 – 09:30 08:30 10:00 – 13:04</p> <p>13:00 – 14:00 13:30 14:30 – 17:31</p>	<p>WAG Junior & Senior Warm-up Podium Training - Juniors Judges Briefing – WAG Junior Junior Women’s Individual Apparatus Finals & Medal Ceremonies</p> <p>Podium Training – Seniors Judges Briefing – WAG Senior Senior Women’s Individual Apparatus Finals & Medal Ceremonies WAG Closing Ceremony WAG Farewell Banquet</p>	<p>Warm-up Hall FOP FOP FOP FOP</p>
<p>Mon. 15th Aug.</p> <p>All Day</p>	<p>Official Departure Day of WAG Delegations Departure of WTC and Judges</p> <p>Official Arrival Day of MAG Delegations</p>	<p>Munich</p>

5. PARTICIPATION RIGHT AND ACCREDITATIONS

Senior and Junior Gymnasts holding a valid FIG licence until the end of the competitions, and with the correct age from European Gymnastics and FIG affiliated Federations in good standings, may take part in these European Championships. An individual is entitled to only one accreditation card. If an individual has several valid “accreditable” functions, the highest function is normally selected and the access zones of the functions are cumulated. No substitutes may directly benefit from unused accreditations. The functions of a judge and a gymnast cannot be combined with any other function, except for a gymnast who can also act as Head of Delegation.

Maximum Delegation Size

All federations are entitled to participate with either a team composed of 3 to 5 gymnasts, or a maximum of 2 individual gymnasts. The maximum size of each delegation, as per European Gymnastics Accreditation Rules, is as follows:

Function	Junior	Senior	Combined
Gymnasts	5	5	10
Head of delegation	1	1	1
Team manager	1	1	2
Coaches	2	2	4
Doctors	1	1	1
Physiotherapist	1	1	2
Judges*	1	1	2

*Note: see also Point “9. Judging “below for additional information

Additional accreditations are at the charge of the delegations. The cost of these accreditations are as follows:

Additional Coach	EURO 180
Additional Paramedical Staff	EURO 180
Guest	EURO 180
VIP Guest	EURO 250

The cost for additional accreditations must be paid directly to the LOC. An additional invoice will be sent to the concerned NF, including the bank details of the LOC.

Note: Please keep in mind the unusual situation that the warm-up hall will be divided into two separate sections (view 3 - LOCATION OF THE COMPETITION, TRAINING & WARM-UP HALLS) when planning the number of coaches.

Accreditation Application Process

Each National Federation (NF) needs to apply for Accreditation through the Munich 2022 Event Management System (Munich 2022 EMS). All the details on how to access the portal and description of the application process are provided to each NF by the Munich 2022 LOC via the EMS User Guide (view Appendix 2).

The Munich 2022 EMS has opened on **10th February 2022** and will be closed on **04th July 2022** (23:59 Swiss Time). The single point of contact of each NF will receive an email as soon as the Munich 2022 EMS has opened.

Photograph requirements

The photograph must follow the same requirements as for a passport:

- It must be in **colour**, must be a recent and accurate likeness and must not have been altered in any way
- It must be a **front view of your face, head and shoulders (facing forward and looking straight at the camera)**; hats, hair bands or dark glasses must not be worn
- It must show the full head, without any head covering, unless worn for religious beliefs or medical reasons
- With a neutral expression and with the mouth closed
- With eyes open and clearly visible (no sunglasses or tinted glasses and no hair across the eyes)
- Free from reflection or glare on the glasses and frames must not cover eyes (we recommend that, if possible, glasses are removed for the photo)
- No objects, other people, or shadows in the photo
- The **background must be plain and light colour, preferably white** but light blue and light grey will be accepted (NO black, dark blue, red, green, etc.)
- Be clear and in sharp focus
- Be taken within the last 6 months
- Not torn, creased, marked or stamped

Photograph technical requirements

The photograph must adhere to the following requirements:

- JPG format ONLY
- Be vertical orientation
- Have adequate space between face/shoulders and the edges of the photograph
- Should have a minimum size of 100KB and maximum of 2MB
- The face should be at least 300 pixels wide

The digital photograph can be taken with a good quality mobile phone, provided it meets all the passport requirements mentioned above and is taken against a plain clear background in good light.

Details should be entered for all participants of the European Championships Munich 2022. This includes applications for accreditation of additional coaches, paramedical staff and guests for whom the NF will assume the participation costs, as described above.

Accreditation applications without a photo will not be accepted and Accreditation cards will not be pre-printed.

All data submitted by NFs via the Munich 2022 EMS are subject to European Gymnastics' approval and verification.

The European Gymnastics Accreditation Rules will be strictly applied, notably as far as the number of accreditations per Federation is concerned. No further accreditations may be issued. Any additional person is considered a spectator and must buy entry tickets.

Accreditation Cards will not be delivered unless all financial and insurance obligations have been successfully completed.

In addition, each NF **must also** register the full delegation on the **European Gymnastics GymData Online registration system** by the stated entry deadlines for Definitive & Nominative entry (see point 7 below).

Media Accreditations

All media accreditations must be requested via Munich 2022. Links for registration will be provided and communicated by the LOC and European Gymnastics with the media portal and accreditation expected to open in March 2022 (exact date to be confirmed).

The accreditation deadline for media is **30th June 2022**.

6. AGE LIMIT OF GYMNASTS

The age of WAG Juniors in 2022 is age 14 – 15 years old (born 2008 - 2007).

The age of WAG Seniors in 2022 is minimum 16 years old (born 2006) or older.

Gymnasts who have participated in a Senior World Championships, a Senior Continental Championships, a World Cup / World Challenge Cup, and Multi-Sport Games, may not participate afterwards in Junior competitions.

All gymnasts must have a valid FIG licence until the end of the event.

7. REGISTRATION AND ENTRY FEES

Registrations can only be made by European Gymnastics and FIG affiliated federations in good standing, via the **European Gymnastics GymData Online registration system** from SmartScoring (<http://registry.gymdata.online/>) and by using the National Gymnastics Federations' login and password.

Definitive Registration

The definitive registrations must be completed by entering the composition of the delegation **until 2nd May 2022 (23:59 Swiss time) at the very latest.**

Nominative Registration

The nominative registrations must be completed by entering the composition of the delegation **until 4th July 2022 (23:59 Swiss time) at the very latest.**

Reminder: Together with the nominative registration, delegations must also complete their accreditation application via the Munich 2022 EMS (see point 5).

No late registration can be accepted after the drawing of lots.

Entry Fees

The Entry Fee for this event will be: EUR 150 per gymnast

To be transferred to **European Gymnastics Account** by **4th July 2022:**

Beneficiary	European Gymnastics
Account	L 5205.70.49 European Gymnastics
Bank	Banque Cantonale Vaudoise Place St-Francois 14, CP 300 1002 LAUSANNE, Switzerland
IBAN	CH05 0076 7000 L520 5704 9
SWIFT/BIC	BCVLCH2LXXX

All bank fees in connection with the bank transfer must be covered by the respective Federation. Please state the name of the Federation and the payment purpose on the transfer (i.e. 'GER_2022 WAG ECH Registration Fees').

The payment must be made in EUR only.

Federations which have not fulfilled their financial obligations towards European Gymnastics or FIG (e.g. annual

membership fees, unpaid invoices etc.) and the LOC (e.g. hotel, meals, etc.) will not be allowed to participate in these European Championships.

In case of non-participation or partial participation the fee will not be reimbursed.

Sanctions

The sanctions are as follows as per European Gymnastics /TR (Article 3.2.5)

Definitive entry received after the deadline	EUR 1500.00
Nominative entry received after the deadline <i>Note: No late registration can be accepted after the drawing of lots</i>	EUR 1000.00
Non-participation of a Team, but participation of Individuals (information given at the competition venue)	EUR 1000.00
Non-participation of Individuals, no participation at all (noticed at venue)	EUR 1000.00

8. LICENCES

No gymnasts will be accredited without a FIG licence valid until the end of the competitions.

Licence application forms (new or renewal) must be submitted **at least one (1) month prior to the deadline for the nominative registration.**

Please consult the FIG licence rules for additional information in this respect.

9. JUDGING

Each National Federation with a Team or Individual gymnasts for the Senior **or** Junior competitions has the obligation to nominate one judge. Each National Federation with Teams or Individual gymnasts for the Senior **and** Junior competitions must nominate two judges.

If a Federation does not enter a judge or comes with an insufficient number of judges, European Gymnastics, in line with the Technical Regulations, will request payment in the sum of EUR 2000.00 per missing judge.

All judges must have a current valid FIG brevet and category, for their function according to FIG Judges rules at the time of the event.

Note: All judges should be booked into the Official Hotel, The Westin Grand Munich.

European Gymnastics will cover the double room accommodation & full board costs for all participating Senior Judges (see Art. 17).

10. DRAWING OF LOTS

The gymnasts' drawing of lots will take place after the deadline of the Nominative Registration, on **7th July 2022** at the Head Office of European Gymnastics.

The composition of subdivisions is decided by drawing of lots among the teams and individual gymnasts.

For Juniors, the draw will be **open**, and will start with the final Subdivision and work its way back to Subdivision 1. As federations are drawn, they will be placed horizontally across the apparatus working in Olympic order. The draw will continue until all federations have been drawn.

For Seniors, the draw will start with the **4 highest ranked European Teams from the Qualification Competition at the Tokyo 2020 Olympic Games**, drawn in the final subdivision and placed horizontally across the apparatus working in Olympic order.

The draw will then continue with the remaining teams and individual gymnasts to complete the final Subdivision and then work its way back to Subdivision 1. As federations are drawn, they will be placed horizontally across the apparatus working in Olympic order. The draw will continue until all federations have been drawn.

11. COMPETITION FORMAT

According to FIG TR 2022, the 2022 European Championships is a qualifying event for the World Championships. For details, see the FIG TR **Art. 5.1.1 Qualifications Pathway to the World Championships**.

Competition Format

QUALIFYING COMPETITION

Seniors - Qualifying Competition including All-Around Final, plus qualification for Apparatus Finals and Team Final

Juniors - Qualifying Competition including All-Around and Team Final, plus qualification for the Apparatus Finals

A Senior and Junior team consists of 3 - 5 gymnasts, of which up to 4 compete on each apparatus. The 3 best scores on each apparatus are added together to make the team total on that apparatus. The NF nominates the team on each apparatus.

If a Federation does not have a sufficient number of gymnasts for a full team, it is possible to participate with Individual gymnasts.

A separate All-Around Final result list will be produced including the 24 gymnasts with the highest ranking obtained. A maximum of 2 gymnasts per Federation will be taken into consideration.

The results from the Senior Qualifying competition will determine the All-Around Senior European Artistic Gymnastic Champion 2022.

The results from the Junior Qualifying competition will determine the Junior European Artistic Gymnastics Team Champions 2022 as well as the All-Around Junior European Artistic Gymnastic Champion 2022.

SENIORS & JUNIORS - Apparatus Finals

The 8 highest ranked gymnasts on each apparatus from the Qualifying Competition will qualify for the respective Apparatus Final. A maximum of two gymnasts per federation will be allowed in the finals.

SENIORS - Team final

The 8 best Teams from the Qualifying Competition will participate in the Team Final. Teams consist of 3 to 5 gymnasts. 3 gymnasts will compete on each apparatus with all 3 scores counting towards the total score for the Team on that apparatus.

RESERVE GYMNASTS:

For the Apparatus Finals, the following number of reserve gymnasts will be designated, by taking into account the respective Apparatus ranking results in the Qualification Competition:

- Three (3) gymnasts per apparatus

If called upon, a reserve works in accordance with the order of the gymnasts replaced. Reserves must be prepared to compete and must be present in the warm-up hall in case they are called upon.

The provisional training, warm-up and competition schedules will be included in the Work Plan.

12. EQUIPMENT

The Manufacturer Supplier will be SPIETH Gymnastics. Please refer to Appendix 1 for the complete List of Apparatus which will be used, including the certified product names and article numbers.

13. PUBLICITY

FIG advertising and publicity rules must be respected.

As the Code of Points outlines deductions should the FIG rules for Advertising and Publicity on attire and equipment not be respected, each Federation may fill in the online FIG Publicity form (FIG Rules for Advertising and Publicity Appendix F for women) if deemed necessary and send it to European Gymnastics by **4th July 2022** at the very latest in order to have it approved.

While the Publicity Rule Chart is available on the FIG website under “Rules – Publicity” for additional information, you may also contact ldavila@europeangymnastics.com for further assistance if required.

14. WAG MUSIC

Please send the files of the WAG floor music of your gymnasts and fill out the music form via the following link by **4th July 2022**:

[Link WAG Music Form](#)

The music files must be in a WAV or at least high resolution mp3 (256 kbps) format. The file name must contain Country Code_Age_Name_Firstname_year of birth (e.g. GER_SEN_Mustermann_Maria_1996.wav // GER_JUN_Mustermann_Maria_1996.wav).

By sending the music form you:

- Confirm that the music used does not violate any copyrights and that it can be broadcasted within sports. Any claims due to violations of copyrights will have to be borne by the National Federation.
- Confirm that your music files meet the criteria of the LOC.

At the same time, we are strongly requesting the WAG participants also bring a USB-stick with the athletes' floor music on it for backup.

15. VISA

For citizens of the European Union as well as citizens of the Schengen Area no additional visa is required to enter Germany. Citizens of the following countries need to apply for a visa at an embassy of the Federal Republic of Germany:

- Albania*
- Armenia
- Azerbaijan
- ~~Belarus~~
- Bosnia and Herzegovina*
- Georgia*
- Kosovo
- North Macedonia*
- Moldova*
- Montenegro*
- Serbia*
- ~~Russia~~
- Turkey
- Ukraine*

*not for citizens with biometric passports

For complete and current information about visa requirements, please see the overview of the Federal Foreign Office. For information of the Federal Foreign Office about the visa process as well as requesting visas, please see the respective section on www.auswaertiges-amt.de.

The LOC is happy to assist with visa invitation letters, if needed. Please contact gymnastics@munich2022.com for any queries.

16. TRANSPORTATION

All accredited teams and judges who have booked an official hotel through the Munich 2022 LOC will be provided with transportation if the booking deadlines are adhered to.

International Transportation

The invited participating Federations must pay for the travel costs of their delegation members. The official arrival airport is Munich Airport (MUC).

All accredited teams and judges who have booked an official hotel through the Munich 2022 LOC will be provided with transfers from and to Munich Airport (MUC) or Munich Main Station. The deadline for travel details via the Munich 2022 EMS is **04th July 2022**.

Local Transportation

All accredited teams and judges who have booked an official hotel through the Munich 2022 LOC **and** uploaded their arrival and departure information onto the Munich 2022 EMS by **4th July 2022** will be provided with shuttles between the official hotels and Olympiahalle.

There will be no transport from and to the training venue due to sustainability reasons and the proximity between the training and competition venue, with a maximum walking time of 10 minutes (Please note: there will be back-up vehicles in case of special situations, e.g., rain).

The team shuttle buses will run according to the training and competition sessions.

Should any member of your Federation have accessibility requirements, please advise of this at the time of booking in the Munich 2022 EMS, under special requests and the LOC will be in contact to discuss arrangements.

NFs who do not stay at one of the official hotels and do not upload arrival and departure information onto the Munich 2022 EMS will not be entitled to arrival and departure transfers.

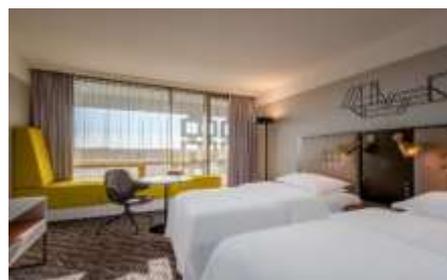
17. ACCOMMODATION

The LOC is delighted to provide European Gymnastics and NFs with the following selection of hotels, which will be provided to WAG delegations **from 7th to 15th August 2022**.

Note: European Gymnastics will cover the accommodation costs in double room and full board for all participating Senior Judges of these European Championships. A separate information letter will be sent to all National Federations, informing them on the refund procedure. However, National Federations have to book and pay as usual for all delegation members including all judges, and European Gymnastics will arrange the corresponding refunds for Senior Judges separately.

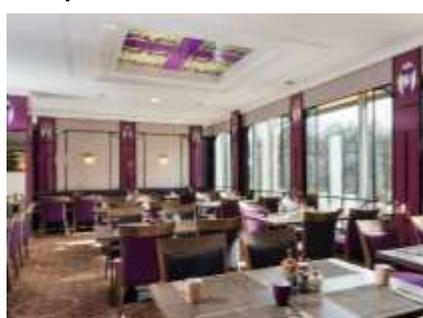
Hotel category prices are per night/per person (including full board – breakfast, lunch, and dinner – at the hotel, incl. VAT, airport transfer and daily shuttle transfer from the hotel to the competition hall; currently the City of Munich does not charge a city tax).

Four Points by Sheraton Munich Arabellapark (Team Hotel)



Name	Four Points by Sheraton Munich Arabellapark		
Rating *	4*		
Address	Arabellastr. 5		
City	Munich		
Postal code	81925		
Web link (in English)	click here		
Single Room (per person)	€139.23 (breakfast)	€164.22 (half board)	€197.54 (full board)
Twin Room (per person)	€79.73 (breakfast)	€104.72 (half board)	€138.04 (full board)

Leonardo Munich Arabellapark (Team Hotel)



Name	Leonardo Munich Arabellapark		
Rating *	4*		
Address	Effnerstr. 99		
City	Munich		
Postal code	81925		
Web link (in English)	click here		
Single Room (per person)	€131.17 (breakfast)	€141.51 (half board)	€152.08 (full board)
Twin Room (per person)	€68.90 (breakfast)	€79.24 (half board)	€89.81 (full board)

Super 8 City West (Team Hotel)



Name	Super 8 City West		
Rating *	3*		
Address	Landsbergerstr. 270		
City	Munich		
Postal code	80687		
Web link (in English)	click here		
Single Room (per person)	€127.33 (breakfast)	€154.11 (half board)	€172.55 (full board)
Twin Room (per person)	€69.02 (breakfast)	€95.20 (half board)	€113.95 (full board)

Westin Grand Munich (Official & Judges Hotel)



Name	Westin Grand Munich		
Rating *	5*		
Address	Arabellastr. 6		
City	Munich		
Postal code	81925		
Web link (in English)	Click here		
Single Room (per person)	€139.23 (breakfast)	€164.22 (half board)	€197.54 (full board)
Double Room (per person)	€79.73 (breakfast)	€104.72 (half board)	€138.04 (full board)

Hotel	Distance to Olympiahalle (Competition & Warm-Up venue)	Distance to TUM (Training venue)	Wifi	Public transportation
Four Points by Sheraton Munich Arabellapark	7.9km ~11min by car ~36min by public transportation	8.3km ~14min by car ~38min by public transportation	+	nearby
Leonardo Munich Arabellapark	8.1km ~10min by car ~42min by public transportation	9.5km ~16min by car ~47min by public transportation	+	nearby
Super 8 City West	6.5km ~17min by car ~37min by public transportation	8.3km ~14min by car ~43min by public transportation	+	nearby
Westin Grand Munich	7.8km ~10min by car ~37min by public transportation	8.0km ~13min by car ~38min by public transportation	+	nearby

Reservations

The following steps must be followed to book the official hotels:

- One single point of contact of each NF who manages Accommodation and Arrivals & Departures data for their delegation will get access to the Munich 2022 EMS system. The accommodation portal will open in February 2022.
- Once the online booking process has been completed, an invoice including payment notification is generated and sent by email. This is required by **2 May 2022, 23:59hrs (BST)** at the very latest.
- Upload the rooming list to the Munich 2022 EMS by **4 July 2022, 23:59hrs (BST)** at the very latest.

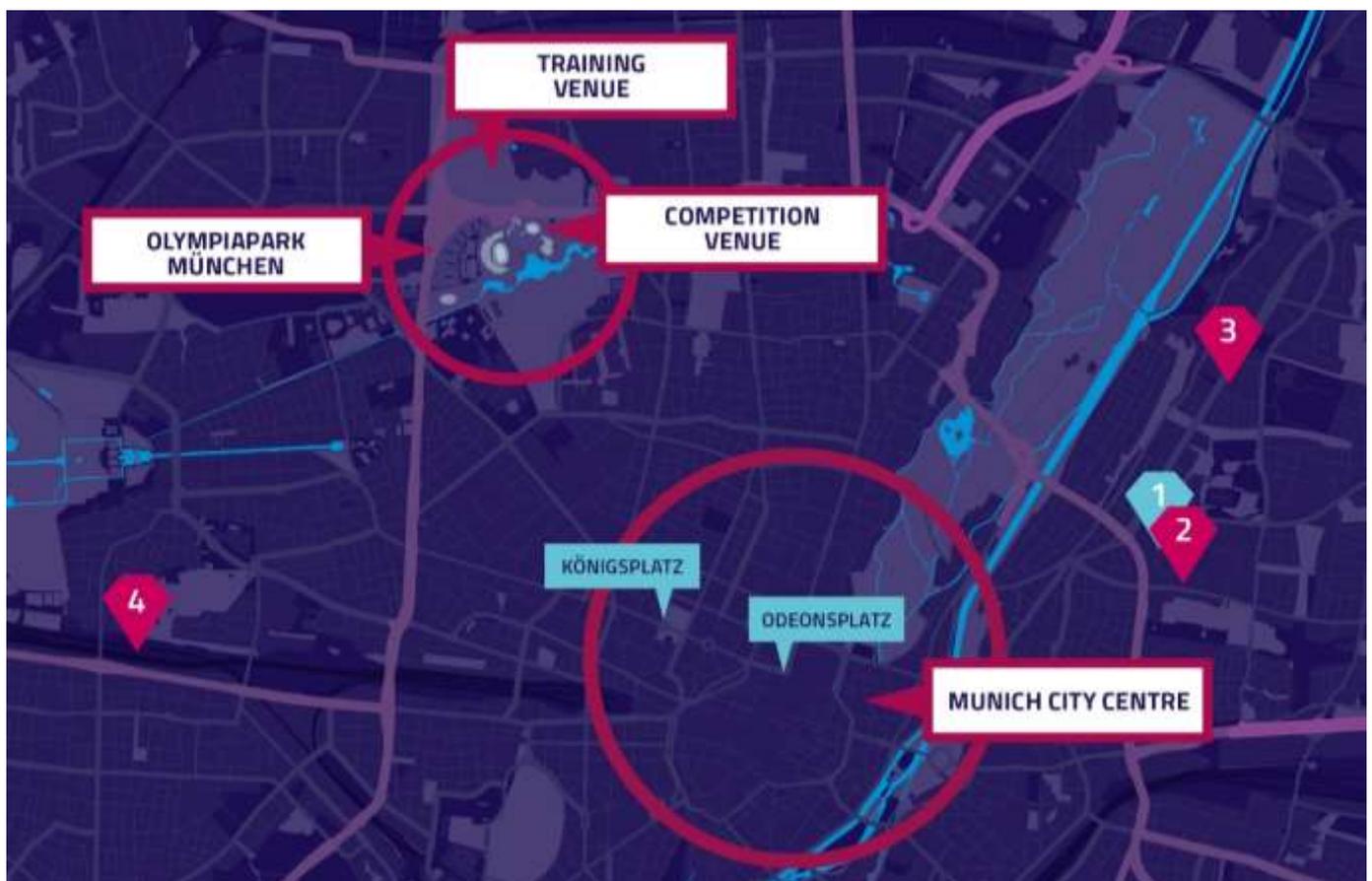
Accommodation should be booked as soon as possible to ensure a timely reservation. Accommodation is provided on a first-come, first-served basis.

Accommodation for Competition Judges has been secured in The Westin Grand Munich (Official Hotel). The booking will also be handled by the single point of contact of each NF via the Munich 2022 EMS.

All Technical Officials should be booked into the Official Hotel, The Westin Grand Munich.

Please note that the LOC will provide User Guides with a step-by-step outline of the registration and booking processes before the opening of the system.

Upon arrival, the single point of contact of each NF must deposit a credit card at the respective hotel. This credit card will be used to charge any additional costs incurred during the stay.



▶ **Family/Official Hotel**
1 Westin Grand Hotel (5*)
Arabellastr. 6
81925 Munich

▶ **Team Hotel**
2 Four Points by Sheraton
Arbellapark (4*)
Arabellastr. 5
81925 Munich

▶ **Team Hotel**
3 Leonardo Arbellapark (4*)
Effnerstr. 99
81925 Munich

▶ **Team Hotel**
4 Super 8 City West (3*)
Landsbergerstr. 270
80687 Munich

18. MEALS

Breakfast, lunch, and dinner will be offered at the hotel. The mealtimes at the hotel are aligned with the athletes' competition schedule.

During the booking process the teams and judges can book their preferred meal option such as breakfast, half board and full board for their stay.

Farewell Banquet

The Farewell Banquet for WAG delegations will take place on Sunday, the 14th August 2022 after the last competitions.

Accredited Delegation members (with the exception of E- and R- media), who will stay at one of the official hotels and will book their accommodation through the LOC will receive a free ticket for the Farewell Banquet. All other persons wishing to attend the Banquet will be entitled to do so, provided that a request is sent to the LOC by emailing gymnastics@munich2022.com by **4th July 2022**, requesting the number of tickets required. The cost will be confirmed at a later date in a separate communication to NFs.

19. PAYMENTS TO THE LOC

Payment for accommodation and meal options must be made via Munich 2022 EMS online portal. There is the choice between credit card payment and invoice payment. The invoice will include the bank details of the LOC.

All bank fees in connection with the bank transfer must be covered. Please state your **customer and invoice number** as the payment purpose on the transfer. Both numbers can be found in the invoice. The payment must be made in **EUR** only.

Payment deadlines
Until 01 March 2022 50% deposit payment required upon booking
Until 02 May 2022* 50% deposit payment (remaining amount)
<i>*Please note: 01 May 2022 (Sunday) is an international public holiday, whereas the following Monday (02 May 2022) is a regular working day in Germany.</i>
The teams and the judges are kindly requested to proceed with the first deposit payment within five (5) working days after the receipt of the invoice email, but no later than 01 March 2022 to guarantee the hotel booking. The invoice will be sent via email after the booking is finalised. The remaining amount is due by 02 May 2022*. The accommodation booking will be guaranteed only after receipt of the full payment of the accommodation costs. In case the full payment is not received within the deadlines, the reservation will be cancelled, and the rooms released. Cancellations within the applicable deadlines will be refunded.

Each participating National Federation is kindly requested to integrate the payment's purpose as follows: **The 34th European Women's Artistic Gymnastics Championships.**

20. CANCELLATION POLICY

European Gymnastics and the LOC strongly recommend that each Federation take a cancellation insurance for their accommodation and meal options.

Cancellation conditions
Until 01 March 2022 100% of the booked rooms per night can be cancelled free of charge
Until 02 May 2022 85% of the booked rooms per night can be cancelled free of charge
Until 04 July 2022 20% of the booked rooms per night can be cancelled free of charge
After 04 July 2022 Cancellations made after that date – 100 % of the total accommodation costs incl. meals will be charged – no refund will be possible
<small>For any cancellations made until 01 March 2022, no cancellation fee will be charged and 100 % of the booked rooms can be cancelled. After this date, only a percentage of rooms can be cancelled free of charge. The rest of the booked rooms cannot be cancelled and must be paid fully incl. meals.</small>

21. INSURANCE

The Host Federation, the Organizing Committee, European Gymnastics and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The European Gymnastics and FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.

The FIG insurance IMSSA (International Medical & Security Sports Assistance) for gymnasts and judges with a valid FIG License / Brevet is valid for these European Championships. Please address to the information on the FIG Intranet.

All other delegation members are NOT included in this insurance and must present a proof of insurance at the accreditation.

Important! All delegation members must have a medical insurance that also covers Covid-19 (this should be specified in the document) in order to take part in the event.

The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy in English writing).

The responsibility for eventual quarantine and/or positive Covid-19 cases remains with the National Federation concerned. This includes the covering of all costs.

Delegation members with insufficient insurance coverage will subsequently be offered with insurance at the Federations own charge as follows: 10 Euro per person/day.

22. WORK PLAN

European Gymnastics should issue the work plan to Federations and other persons concerned six weeks prior to the start of the competition.

23. DOPING CONTROLS

Under the supervision of the International Testing Agency, anti-doping controls will be organized according to the valid WADA Code, International Standards and FIG Anti-Doping Rules. The anti-doping controls may take place at any time.

24. OFFICIAL HOSPITAL

The official hospital of the European Championships Munich 2022 will be communicated in the Work Plan.

25. TICKETS

Get your tickets for the European Championships Munich 2022 via <https://www.munich2022.com/en/tickets>.

26. COVID-19

Please refer to Appendix 3 for a general update of the Latest European Championships Munich 2022 Covid-19 measures and recommendations.

~~Depending on the development of the COVID-19 situation, European Gymnastics and the LOC reserve the right to take additional decisions for this matter and to publish an update of these directives.~~

~~If still applicable for June 2022, COVID Guidelines for the event will be published in due time before and it is the responsibility of the NF that all of their delegation members commit to fully respect these.~~

~~Should at a later stage the event will have to be cancelled the LOC will try its' best to handle the force majeure situation. However, the financial responsibility for all bookings (travel, accommodation, meals) remains with the NF.~~

27. SUMMARY OF DEADLINES AND PAYMENTS

European Gymnastics Deadlines

Items	Closing Date
Definitive Registration	May 02, 2022
Nominative Registration of the judges	May 02, 2022
Nominative Registration	July 04, 2022
Publicity Form	July 04, 2022
Payment to European Gymnastics	
Items	Closing Date
Registration Fee	July 04, 2022

LOC Deadlines

Items	Closing Date
Accommodation by numbers	March 01, 2022
Media accreditation deadline	June 30, 2022
Travel schedules	July 04, 2022
Accommodation by name	July 04, 2022
Team accreditation	July 04, 2022
Payment to LOC	
Accommodation and meals 50% deposit payment required upon booking	March 01, 2022
Accommodation and meals 50% deposit payment (remaining amount)	May 02, 2022

We look forward to seeing you in Munich.

Yours Sincerely,



Markus Schnetzer
LOC Management

Frank Seipp
LOC Management

Munich, 10.05.2022

APPENDICES

Appendix 1 – List of Apparatus

Appendix 2 – EMS User Book