

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



30th FIG WORLD CHAMPIONSHIPS

TRAMPOLINE, TUMBLING & DOUBLE MINI-TRAMPOLINE

Daytona Beach (USA)
November 7th – 9th, 2014



WORK PLAN

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2. FOREWORD

This work plan for the **30th FIG Trampoline Gymnastics World Championships** in Daytona Beach to be held from 7 to 9 November 2014 has been developed between FIG Headquarters, the FIG TRA-TC and the Local Organising Committee (LOC) in accordance with the following FIG regulations and rules (as valid in 2014):

- Statutes
- Technical Regulations
- Judges' Rules (General and Trampoline Gymnastics Specific)
- Trampoline Gymnastics Code of Points and Guide to Judging
- Apparatus Norms
- Advertising and Publicity Rules
- Rules for Accreditation
- Medical Organization of the Official FIG Competitions
- Doping Control Rules
- Regulations for Award Ceremonies
- Media Guidelines
- License Rules
- *and subsequent decisions of the FIG Executive Committee and TRA Technical Committee.*

All participating Federations commit to respect the FIG Statutes and all FIG rules and regulations, especially with regards to the age and nationality of the gymnasts as well as the respective regulations concerning "Insurance" (Art. 12.10 of the Technical Regulations).

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, non-refundable entry fee, etc) and the LOC will not be allowed to participate in these World Championships.

3. FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE (FIG)

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 E-mail: rvinagre@fig-gymnastics.org
 Website: www.fig-gymnastics.com

FIG OFFICIALS

President	Prof. Bruno Grandi
Vice-president – Responsible for Trampoline Gymnastics	Slava Corn
Vice-president - President of the Medical Commission	Dr. Michel Léglise
Jury of Appeal Member	Brian Stocks
Secretary General	André Gueisbuhler
Deputy Secretary General	Nicolas Buompane

FIG TRAMPOLINE TECHNICAL COMMITTEE (TRA-TC) and SUPERIOR JURY

TRA-TC President	Horst Kunze
TRA-TC 1 st Vice-president	Christophe Lambert
TRA-TC 2 nd Vice-president	Stéphan Duchesne
TRA-TC member	Liu Xing
TRA-TC member	Nikolai Makarov
TRA-TC member	Tatiana Shuyska
TRA-TC member	Dmitri Poliarouch

FIG ATHLETES' REPRESENTATIVE

Athletes' Representative	Nuno Merino
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FIG STAFF

TRA Sports Events Manager	Rui Vinagre
Sports Events Manager	Terhi Toivanen
Marketing and Communication Director	Olivier Strelbel
Communications Manager	Meike Behrensen
Editor	Blythe Lawrence
Photographer	Volker Minkus
TV Coordinator and Producer	Jean-François Rossé
Apparatus Controller	Daniel Fesser

LONGINES – IRCOS

Longines Team Leader	Christophe Pittet
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4. LOCAL ORGANISING COMMITTEE (LOC)

USA Gymnastics

132 E. Washington St.,
Suite 700
INDIANAPOLIS IN 46204
USA

TEL. 317.237.5050

FAX. 317.237.5085

Email: 2014daytona@usagym.org

Website: www.ttworlds.com/delegation

Contact Person : Ron Galimore

ORGANISING COMMITTEE OFFICIALS

President/CEO	Steve Penny
Managing Director	Ron Galimore
Competition Director	Patti Conner
Media Officer	Leslie King
Chief Medical Officer	Dr. Jay Binder
Venue Manager	Jeff Smith
Marketing Manager	Jordan Dillon

Information Center and Desks

The Information Center will be located at the Ocean Center and will be in operation during all training, warm-up, and Competition times.

Delegations' Mail Boxes will be set up at the Information Center. All information regarding competition, warm-up and training, notification of meetings, transport, official functions, as well as FIG and LOC correspondences will be distributed via the delegation mail boxes.

A special "Mail Box" authority card will be issued to each Head of Delegation or his/her Substitute. This card must be shown by the Head of Delegation or his/her Substitute when collecting all information and results from their Delegation Mail Box. The delegation member designated to collect the information from the Delegation Mail Box will be required to sign for information collected. All inquiries should be directed to the Information Centre and Desks.

Liaison Officers

The Official Language will be English. Interpretation from and into any other language must be organized by the Delegations.

5. PROGRAMME (subject to changes)

DATE	DESCRIPTION	LOCATION
30.10.2014 - Thursday All day	Arrival of FIG Staff	Accordingly
31.10.2014 – Friday All day	Meeting FIG Staff / LOC	Ocean Center
01.11.2014 - Saturday All day	Meeting FIG Staff / LOC	Ocean Center
02.11.2014 - Sunday All day	Arrival of TRA TC	Accordingly
03.11.2014 - Monday All day All day 09:00 – 10:00 10:00 – 19:00	Arrival of delegations Arrival of FIG Staff Meeting FIG Staff / LOC Free training	Accordingly Accordingly Ocean Center (Training & Warm-up Hall)
04.11.2014 - Tuesday All day 08:30 – 21:15 18:00 19:00 – 20:00	Arrival of delegations Training as per schedule Deadline for handing in the competition cards Orientation meeting	Accordingly Ocean Center LOC Office Ocean Center
05.11.2014 - Wednesday 08:30 – 21:15 09:00 – 12:00 15:00 19:00 – 21:00	Training as per schedule Workshop – Session 1 Round Table Workshop Eurotramp Athlete's Meeting	Ocean Center Ocean Center Ocean Center Ocean Center
06.11.2014 - Thursday 08:30 – 21:15 14:00 – 15:30 15:30 16:00 – 17:00 17:00 17:15 – 18:15 18:15 19:00 – 20:00	Training as per schedule Judges' meeting TRA Judges' instruction by Longines (TRA) Judges' meeting TUM Judges' instruction by Longines (TUM) Judges' meeting DMT Judges' instruction by Longines (TRA) Welcome Reception	Ocean Center Ocean Center Ocean Center Ocean Center Ocean Center Ocean Center Ocean Center Hilton Hotel – Ocean View
07.11.2014 - Friday 09:00 – 17:00 08:15 – 08:45 09:00 – 18:40 19:00 – 22:00	Training as per schedule Qualifications: TRA Judges' briefing TRA IND Men and TRA IND Women TUM Women and DMT Men	Ocean Center Ocean Center Ocean Center Ocean Center
08.11.2014 - Saturday 08:15 – 08:45 09:00 – 13:00 12:50 – 13:15 13:30 – 16:30 16:45 – 18:00	Qualifications: TRA Judges' briefing SYN Men TRA, TUM and DMT Judges' briefing TUM Men and DMT Women Semi-Final: TRA IND Women	 Ocean Center Ocean Center Ocean Center Ocean Center Ocean Center

Cont.

08.11.2014 - Saturday	<u>Finals and Award Ceremonies:</u>	
18:30 – 18:50	TRA, TUM and DMT Judges' briefing	Ocean Center
18:40 – 18:55	Opening Ceremonies	Ocean Center
19:00 – 19:25	DMT MEN	Ocean Center
19:30 – 20:00	TUM WOMEN	Ocean Center
20:00 – 20:15	Award Ceremonies DMT Men and TUM Women	Ocean Center
20:15 – 20:45	SYN MEN	Ocean Center
20:45 – 21:15	TRA IND WOMEN	Ocean Center
21:15 – 21:30	Award Ceremonies SYN Men and TRA IND Women	Ocean Center
21:45	Dinner of the 50 th Anniversary of the FIT	Ocean Center
09.11.2014 - Sunday	<u>Qualifications:</u>	
09:15 – 10:15	TRA Judges' briefing	Ocean Center
10:30 – 13:25	SYN Women	Ocean Center
	<u>Semi-Final:</u>	
13:45 – 15:00	TRA IND Men	Ocean Center
	<u>Finals and Award Ceremonies:</u>	
16:00 – 16:45	TRA, TUM and DMT Judges' briefing	Ocean Center
17:00 – 17:30	DMT WOMEN	Ocean Center
17:30 – 18:00	TUM MEN	Ocean Center
18:00 – 18:15	Award Ceremonies DMT Women and TUM Men	Ocean Center
18:15 – 18:45	SYN WOMEN	Ocean Center
18:45 – 19:15	TRA IND MEN	Ocean Center
19:15 – 19:30	Award Ceremonies SYN Women and TRA IND Men	Ocean Center
19:30 – 20:00	Closing ceremony	Ocean Center
21:00 – 01:00	Banquet and Farewell Party	Hilton Hotel
10.11.2014 – Monday		
All day	Departure of Delegations	Accordingly

**All timings are subject to slight alterations*

6. PARTICIPATION RIGHT and ACCREDITATIONS

Please refer to the Directives for details on the participation rights, maximum delegation size, supplementary accreditations, payment procedures and insurance deadlines.

In addition, a list including all medical personnel duly approved by the FIG is published on the FIG web site. Medical personnel seeking accreditation for these World Championships and who are not on this list must send to the FIG offices (attention Mr. Loïc Vidmer at vidmer@fig-gymnastics.org) a copy of his/her medical certificate/diploma duly translated in English and complete the "Formulaire certificat-diplôme.Fév.2011" form which can be downloaded from the FIG web site or requested at the FIG Offices as soon as possible but at the very latest at the deadline of the nominative registration. Without this document, the accreditation of the medical personnel will not be released.

Accreditation Principles

FIG Accreditation rules have to be strictly respected and applied notably as far as the number of accreditations and transferable access cards (TAC) per federation is concerned. The accreditation identifies individuals in good standing from FIG affiliated federations participating in the event. It indicates and defines individuals' right to access to the different zones as per their functions. All participants and officials are required to wear their Accreditation Card at all times.

The accreditation is personal, non-transferable and compulsory to have access to the training and competition halls, the official functions and the transport system of the LOC (if applied). The access in the Warm-up Hall is strictly limited to the gymnasts participating in the specific competition and according to the warm-up schedule, with the appropriate delegation member with transferable access card. The accreditation card is also necessary to pass the security controls and have access to lunches and dinners.

Any misuse of an accreditation (zone, time, transfer, etc.) will lead to the withdrawal of the accreditation and a fine of CHF 2500.- for each case.

In case of lost or stolen accreditation, the LOC must be informed immediately to block the accreditation. Lost or stolen accreditations may be replaced (except TAC) at the charge of the card holder (USD \$150).

Transferable access cards (TAC)

The TACs are only transferable **within** the NF's official delegation and **appropriate function**.

They can only be used in conjunction with the primary accreditation card.

Lost or stolen transferable cards shall not be replaced.

Accreditation Center

The accreditation center will be located at the Ocean Center and open as follows:

- 02 – 10 November 2014 from 09:00 to 21:00

Accreditations will be distributed based on the Definitive Registrations to the Head of Delegation or his/her substitute, at the Accreditation Center upon arrival of the Delegations.

No additional accreditations may be issued without the prior approval of FIG (for changes after the on-line nominative registration (please refer to Appendix 1). Any additional person is to the nominative list considered as a spectator and must buy entry tickets. Accreditations will not be delivered unless all financial, organizational and insurance obligations have been met.

For each member of the delegation, a headshot photo (Identity Colour photo in format JPEG – 45mm x 35mm) must be submitted to the LOC via email at 2014daytona@usagym.org until October 8, 2014 at the very latest.

Please send the picture with this information: File format; .jpg or .jpeg

- Dimensions: 300 pixels wide x 380 pixels high (file size approximately 1MB maximum)
- File name: NOC_Surname_Firstname_event (eg GBR_Smith_John_WCh.jpg)

For gymnasts and judges a copy of valid passport (format JPG) is to be added.

The delegations who filled in the form correctly with all requested information and documents will received their accreditation first, upon arrival.

Delegations who did not respect this directive will have to wait at the accreditation center.



If the photo has not been submitted until October 8, 2014 or if it is in the incorrect format, there will be a charge of \$10 US for each photo taken at the accreditation office.

The accreditation sent without pictures will not be handled with priority. You may wait at the accreditation desk.

Control and Distribution of the Required Material

Upon accreditation Heads of Delegations or their substitutes will be requested to:

- present to the LOC the valid passport of all Delegation Members for proof of identity and Nationality. A scan of the passports of each gymnast and judge will be made by the LOC and handed out to the FIG.
- make any necessary payments (insurance, accommodation, additional accreditation, etc.)
- show proof of the cover note or photocopy of the valid insurance policy
- check the correct names of their complete Delegation
- verify the accommodation and meal requirements
- verify the return flight schedules
- hand in a CD with the music of their Federation national anthem (Appendix 2)
- confirm their national flag presented by them to the LOC
- hand in 1 copy of each of the official forms for Difficulty - Competition Cards (Appendix 3) as follow:
 - **IND and SYN** – Qualification
 - **TUM / DMT** – All routines for Qualification and Finals.

In principle, no changes can be made to the Competition Cards (routine 1 IND and SYN). Changes will be accepted only in case of injuries or minor accidents, or for other important reasons, subject to approval by the FIG Superior Jury.

Other Competition Cards must be given to the LOC as follow:

IND – Semi-Final and Finals: Must be returned to LOC no later than 08.11.2014 at 12:00.

SYN – Final MEN: Must be returned to LOC no later than 08.11.2014 at 15:00.

SYN – Final WOMEN: Must be returned to LOC no later than 09.11.2014 at 15:00.

The definitive work plan, starting order, and schedules will be given to the Head of Delegation upon accreditation *if needed*.

Delegation Seating

The LOC will reserve a number of seats for the seating of the accredited delegation members in the venue. These seats will be available on a first come, first served basis. Delegates will be requested not to sit in any other spectator seats within the arena unless permitted to do so by a representative of the LOC. Reserved places will also be put at the disposal of Press, Radio, Television, Photographers, authorized officials and guests of honours.

Media Accreditations

For Media Accreditations, please contact directly Mr. Philippe Silacci (at psilacci@fig-gymnastics.org).

7. INSURANCE

The LOC would request that the proof of insurance be submitted prior to the delegation's arrival. Submit the proof of insurance for your delegation to 2014daytona@usagym.org. The LOC will also verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).

The LOC will subsequently offer insurance for Delegation members with insufficient insurance cover at the Federations own charge as follows:

- \$15 USD per person/day -

Delegations with insufficient insurance cover who have bought insurance with the LOC will be covered only for the official activities of the World Championships, such as trainings, competitions and local transportation. Additional activities, such as leisure or tourism, will not be covered by the insurance.

8. CHANGE OF START LIST

- If gymnasts get injured or ill before the arrival at the place of the competition (between the Nominative Registration and the Accreditation), the injured or sick gymnasts can be replaced by another gymnast (and accredited) upon arrival. The FIG and the LOC must be informed immediately (Appendix 1).
- In the case of injuries or illness between the time of accreditation and until 24 hours prior to the beginning of the respective Qualifications the federation is allowed to change accreditations. The gymnast injured or ill must return their accreditation and another gymnast can be accredited. The FIG and the LOC must be informed immediately (Appendix 1).
- 60 minutes prior to the beginning of each phase of the competition (with medical certificate verified by the official FIG/LOC medical doctor), a gymnast can be substituted (Appendix 2).

In all above mentioned cases, the replacing gymnast will fill the position of the replaced gymnast (in the draw/starting order).

- After 24 hours prior to the beginning of Qualification, no accreditations can be changed. The 24 hour period is from the start of the day of Qualification (Group 1).

In case a Federation withdraws a gymnast from the Qualification Round, his place in the starting order will not be taken by the next gymnast from the same Federation. I.e. if **ABC 2** is withdrawn the **ABC 2** place will remain "empty".

9. VENUE

Please refer to the directives for pictures, details, and the general plan of the Competition, Warm-up and Training Halls.

For general layout of the Offices and "back of the house", Training and Warm-up area, Field of Play (FOP), please see Appendix 5.

10. TRANSPORTATION and VISA

Please refer to the directives for details on Visas, International Transportation, Local Transportation, Shuttle Services and Deadlines. For earlier or later departures, please contact directly the LOC in order to discuss the local transportation possibilities.

Arrivals

For those participating in the accommodations package only, airport transfers from the Orlando (MCO) or Daytona Beach (DAB) airports only will be provided.

Orlando (MCO) Arrivals:

After picking up your bags at baggage claim, please proceed to the booth located in **Terminal A or B**, next to baggage claim 5/6 it will have a 2014 Trampoline and Tumbling World Championships sign. The volunteer will direct you to the transportation to your delegation's hotel. If you run into any travel delays or issues, please text or call 317.529.1230.

Daytona Beach (DAB) Arrivals:

After picking up your bags at baggage claim, please proceed to the table next to baggage claim area that has the 2014 Trampoline and Tumbling World Championships sign. The volunteer will direct you to the transportation to your delegation's hotel. If you run into any travel delays or issues, please text or call 317.529.1230.

Departures

If entitled, local transportation will be coordinated by the LOC from the Official Hotels to only the following departure airports - Orlando International (MCO) and Daytona Beach (DAB) airports based on the information collected from the delegations. Each delegation will be asked to confirm the departure details of their members at Accreditation. A detailed schedule for departures will be distributed via the Delegation Mail boxes.

Phone Number

The transport office phone number is:



: 317.529.1230,

Responsible person for Transportation: Mr. Allan Judah

11. ACCOMMODATION

Please refer to the directives for details on the selection of official Hotels, locations, payments coordinates and cancellation policy.

12. MEALS

Please refer to the directives for details on the selection of meals, official Hotels, locations, payments coordinates and cancellation policy.

Farewell Banquet

Accredited Delegation members (with the exception of media), who will stay at one of the official hotels and will book their accommodation through the LOC will receive a free ticket for the Farewell Banquet.

This function will be held at the Hilton Hotel on 9 November 2013 from 21:00 to 01:00. Additional tickets are available for delegation members not staying at the official hotels. These tickets are \$35 USD per person sold in advance. Farewell party tickets may also be purchased onsite at an additional higher cost by Wednesday, November 5th.

Dress is casual.

13. TRAINING

Official training schedules

The official training schedules for the event are attached for your consideration (Appendix 8).

During the days of official trainings (November 4th - 6th), each TRA/TUM/DMT gymnast will have three training sessions per day, one in each of the 3 areas (competition/training/warm-up).

After the Qualifying Rounds, training will be only available to those who have qualified for the finals.

Changes to the official scheduled training hours will not be accepted and delegations must respect the designated training times and the allocated areas.

Early training opportunities

Delegations arriving earlier than the official arrival date are requested to contact the LOC in order to receive information on early training opportunities if needed. All costs related to these early trainings opportunities will have to be covered by the Federation concerned.

14. WARM-UP

For the Qualification Rounds and Individual Finals, in addition to the allocated warm-up time in the warm-up area, a 30 seconds warm-up period (TRA) / 2 passes warm up (TUM & DMT) will be granted to each gymnast on the competition equipment (according to 12.2 of the CoP). Please note that gymnasts abusing the right to warm-up may receive a penalty of 0.3 points (decision by the Chair of Judges' Panel).

15. COMPETITION

The Competition Director and the Floor Managers will be in charge of the competitions, warm-ups, and training areas. All instructions given by them must be strictly observed, especially during TV broadcast (i.e. in relation with the marching in and out, Kiss & Cry, etc.).

Announcements, Roll Calls and March-in

During the competitions, the announcements will be made in English.

The first roll call will be conducted in the warm up hall 10 minutes prior to the start of the respective competition. The second roll call will be conducted at the entrance of the competition hall 4 minutes prior to the start of the respective competition. The gymnasts must remain in position and may not leave within these 4 minutes.

For march-in, the gymnasts are required to wear their competition attire.

The competitions will be held in accordance with the 2014 FIG Technical Regulations including Section 4 for Trampoline Gymnastic, Reg. 4.3.1-4.3.3, and FIG Trampoline Gymnastics Code of Points, paragraphs 1.2-1.3.



Please note that at these World Champions, the start signal for the gymnasts (according to §13.1 in the CoP) is when the Chair of Judges Panel give permission to start, after the name of the gymnasts is announced by the speaker.

Competition

Based on the Definitive Registration entries and in accordance with the FIG Technical Regulations, the gymnasts' drawing of lots was conducted on September 2nd in Lausanne (FIG Headquarters) by FIG Secretary General - André Gueisbuhler accompanied FIG Trampoline Gymnastics Sports Events Manager - Rui Vinagre.

Based on the drawing of lots the starting orders in the different categories have been established (see Appendix 9). The starting order will be according to the nominative registrations made by the member Federations, where the gymnasts are written down from 1 to 4. (e.g. the first competitor on the entry form from national federation **ABC** will compete in the position of **ABC 1**).

This starting order will be confirmed after the arrival of the nominative registered gymnasts in Daytona Beach. The FIG, in consultation with the TRA TC and the LOC reserves the right to apply

minor adjustments to the draw and starting order should the nominative registrations received generate organizational problems in terms of training, warm-up and competition schedules.

Competition Schedules

Please see Appendix 10.

The Competition Director and the Floor Managers will be in charge of the competitions, warm-ups, and training areas.

All instructions given by them must be strictly observed all time, especially during TV broadcast (i.e. in relation with the marching in and out, Kiss & Cry).

16. KISS & CRY

The number of officials (coach and/or medical) authorized in the Kiss & Cry is:

- Individual Competition: 1 gymnast and 1 official (with TAC only)

This rule has to be strictly respected; any violation of it will result in a fine.

17. FIG CERTIFIED APPARATUS

Trampolines:

Manufacturer Supplier: Eurotramp Ultimate 4X4 Trampoline

Reference number: 3050

Tumbling Track:

Manufacturer Supplier: Acrosport Tumbling Track

Reference number: AS-612

Double Mini-Trampolines:

Manufacturer Supplier: Eurotramp Ultimate 6X6 DMT

Time Measurement Device (provided by Longines):

Time Measurement Device: ACROSPORT TMD AS-1

18. JUDGE'S PANELS, SUPERIOR JURY and JURY of APPEAL

Superior Jury

The Superior Jury will consist of the Technical President - Mr. Horst Kunze as President of the Superior Jury and three TRA-TC members as follows:

- Trampoline Men: Nikolai Makarov, Liu Xing, Stephan Duchesne
- Trampoline Women: Christophe Lambert, Tatiana Shuyska, Dmitri Poliaroush
- Tumbling: Christophe Lambert, Dmitri Poliaroush, Liu Xing
- Double Mini-Trampoline: Nikolai Makarov, Tatiana Shuyska, Stephan Duchesne
- Synchro Men: Christophe Lambert, Tatiana Shuyska, Dmitri Poliaroush
- Synchro Women: Nikolai Makarov, Liu Xing, Stephan Duchesne

Judges (All)

Only judges with the appropriate and valid category of brevet for their function for this XIII Cycle (2013-2016) will be authorised to judge in Daytona Beach.

Judges are requested to arrive in Daytona Beach the day before the Judges' Instruction and to be available until the last day of the competition.

All judges will be “labelled” according to their nationality, i.e. they are presented as representing their NF on the scoreboards, on printed judges’ lists and results, in TV graphics, etc.

Chairs of Judges Panels

The Chairs of Judges’ Panels will be nominated on site by the TRA-TC and will be made public at the Judges’ Meeting.

Difficulty, Execution and Synchro/Time of Flight judges

All D, E and S/T Judges for the respective Qualification Rounds will be drawn during the Judges’ meeting on November 6th.

In the draw of judges for the finals, if possible, only E judges whose federations are not represented in the final will participate.

For all draws, priority will be given to the highest ranked judges present at the competition.

Jury of Appeal

The Jury of Appeal is:

- Slava Corn (President)
- Brian Stocks (Member)

and a third person (member) to be designated in accordance with the matter of the appeal. In case of a judge’s appeal, a person not involved in the decision of the Superior Jury and in the judging process of the apparatus concerned will be nominated.

19. SCORING

Longines will provide the official scoring equipment for these World Championships. The Longines equipment will be used for the data management of the start lists, scores and results.

While the IRCOS system will be used in accordance with FIG Rules, the results will be distributed in accordance with the Technical Regulations. The list of competitors and judges’ assignments will be distributed before each competition.

20. INQUIRY

Please refer to Technical Regulations, Section 1, Reg. 8.4.

Only inquiries for the difficulty scores are allowed, provided that they are made verbally immediately after the publication of the score or at the very latest before the end of the exercise of the following gymnast; for the last gymnast of a group, this limit is one minute after the score is shown on the score board.

The person designated to receive the verbal inquiry (Inquiry Officer), seated at the Head Table, has to note the time of receiving it and this starts the procedure. Only the accredited coaches in the competition area are entitled to submit an inquiry. Late verbal inquiries will be rejected.

A federation is not allowed to complain against a gymnast from another federation. Inquiries for all other scores (i.e. Execution, Synchronised and Time of Flight) are not allowed.

The inquiry must be confirmed as soon as possible in writing but within 4 minutes at the latest after the verbal inquiry and requires **an agreement of payment** of:

- USD 300.-- for the first complaint
- USD 500.-- for the second complaint
- USD 1'000.-- for the third complaint

Federations shall not pay cash when submitting the inquiry (no cash money on the FOP; invoices will be sent later by the FIG Headquarters to the NFs concerned.

Should the inquiry not be confirmed in writing within 4 minutes, the procedure becomes obsolete.

Should the inquiry prove correct and is accepted, this sum will not be invoiced by FIG to the Federation. Otherwise, the sum will be invoiced by FIG to NF and will be transferred to the FIG Foundation.

Every inquiry must be examined by the Superior Jury and a final decision (which may not be appealed) must be taken at the very latest:

- at the end of the group for the Qualifying competitions
- before the score of the following gymnast is shown for the Finals.

Additional information is laid down in the Technical Regulation, Section 1, Reg. 8.4.

Inquiry Form is attached (Appendix 11).

21. CEREMONIES

Opening Ceremony

The Opening Ceremony will take place on 06 November 2014 in Hilton Hotel – Bandshell at 19:00. All delegation members will be invited to be present at the Opening Ceremony. Further detailed information will be given during the Orientation Meeting.

The Judges', Coaches' and Athletes' Oath will be read during the Opening Ceremony according to the Technical Regulations, 2014 edition, Reg. 7.12, 7.12.1, 7.12.2.

Award Ceremonies

All award ceremonies will take place according to the General Programme and will be carried out in accordance with the FIG Regulations for Award Ceremonies. On the podium, awards will only be presented to the medal winners as follows:

Individual Finals	Individual Gymnasts ranked 1 st to 3 rd
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The following awards will be granted to the top 8 per Final:

1 st position	1 gold medal and 1 diploma per gymnast
2 nd position	1 silver medal and 1 diploma per gymnast
3 rd position	1 bronze medal and 1 diploma per gymnast
4 th to 8 th position	1 diploma each per gymnast

Please ensure that your Federation's medallists are in time for the line-up prior to the ceremonies. The athletes must wear the correct competition attire for the Award Ceremony.

Closing Ceremony

The Closing Ceremony will take place after the last award ceremony, on 9 November 2014 at 19:30.

22. FIT 50th ANNIVERSARY

On the occasion of the 30th FIG Trampoline Gymnastics World Championships in Daytona Beach (USA), the FIG is also celebrating the 50th Anniversary of the former FIT, which was founded March 5, 1964 in Frankfurt (GER).

FIG will organize a special dinner on Saturday, November 8th, 2014, after the finals:

A personal invitation was sent to all Honorary Members of the former FIT as listed in the FIG Directory 2014.

The 50th Anniversary dinner will also be open for the following persons present in Daytona Beach:

- Former Trampoline World Champions present at the 30th FIG Trampoline Gymnastics World Championships. Please send us a list of your former World Champions who will be part of your delegation or present at the World Championships as soon as possible, but at the very latest by November 3, 2014.
- FIG Authorities present at the 30th FIG Trampoline Gymnastics World Championships.
- Presidents of our National Federations present at the 30th FIG Trampoline Gymnastics World Championships.
- Heads of Delegations taking part in the 30th FIG Trampoline Gymnastics World Championships

Personal invitations to participate at the 50th FIT Anniversary dinner for the former World Champions (as announced by the respective Federation), the Presidents of Federations, the Heads of Delegations and the Members of the FIG Authorities will be distributed at the World Championships in Daytona Beach.

23. MEDICAL SERVICES

The LOC will be responsible for providing medical coverage and suitably equipped first-aid room for injuries sustained in the Competition Hall, Warm-up Hall and Training Halls. Medical Centers for essential emergency services with a team of doctors and physiotherapists (sportive and first-aid) will be available for all accredited persons during the competition, warm-up and training periods. These Centers will be equipped as follows: defibrillators, stretchers, medical bags for first-aid and refrigerators with ice.

Dr. Jay Binder will act as the official Chief Medical Officer. For emergencies, traumas, medical treatment or request outside of the competition, warm-up and training times, please contact the doctor on duty at the 24 Hours Emergency Department.

The emergency on site medical telephone number is:



: 504.390.9090

An ambulance will be available on site and for speedy means of securing hospital treatment.

The Official hospital will be:

- Halifax Health Medical Center
303 North Clyde Morris Boulevard
Daytona Beach, FL USA 32114

The certified Delegation Medical Team, responsible for the corresponding Federation, may provide the necessary medical care for their Delegation members under the provisions of their own licensing and liability coverage. The LOC will not provide team medical staff with medical credentials, hospital privileges, and/or liability coverage. In the case of emergency or medical treatment being required in the official hospital, or medical treatment for a Delegation without Medical staff, the LOC Medical Team will assist with the requests from the delegations.

Please refer to Appendix 12 for the Gymnast's Injury Report Form.

24. ANTI DOPING CONTROL and THERAPEUTIC USE EXEMPTIONS

Under the supervision of the FIG, anti-doping control will be organized by the LOC during these World Championships in accordance with the valid FIG-WADA Anti-Doping Control Regulations. The anti-doping controls may take place at any time.

As per the applicable FIG Therapeutic Use Exemption (TUE) procedure in effect concerning the participation to FIG Events, any gymnast in need of a TUE is responsible, together with his/her Federation, to submit his/her request to the FIG **no later than 30 days** before the start of this competition, except for duly justified emergency cases.

No TUE request will be accepted nor approved on spot. Any information request on the use of a substance and its potential prohibited character shall go through the doctor of the National Federation, the National Anti-Doping Organization or the National Olympic Committee.

25. PRIZE MONEY

The following Prize Money in CHF will be allocated to the medallists as follows:

Individual: Trampoline (per medallist)	Gold Silver Bronze	CHF 3'000 CHF 2'000 CHF 1'000
Individual: Synchronised, Tumbling and Double Mini-Trampoline (per medallist)	Gold Silver Bronze	CHF 1'500 CHF 1'000 CHF 500

26. MEETINGS – INSTRUCTIONS - WORKSHOPS

Orientation Meeting

The Orientation Meeting will be held in English on:

- 04 November 2014 from 19:00 to 20:00 at the Ocean Center

Very important information concerning the detailed organisation of the World Championships (running of the competitions, opening, closing and award ceremonies, ...) will be given by the LOC and the FIG.

Participation is compulsory as per Technical Regulations, Section 1, Reg. 5.14. Unjustified failure to attend this meeting will result in a sanction of CHF 1'000.- against the NF, to be paid to the FIG. Delegation representatives have to attend this meeting with a max of 2 accredited members per delegation, including the Head of Delegation or a substitute. Judges may not represent their country at the Orientation Meeting.

Judges' Instructions Meetings, Briefings and Draw

Each judge will be required to bring and submit their Judges' Log Book as well as to be present at the roll call.

All the judges are required to take part in the instruction and at subsequent meetings in accordance with the schedule and location indicated under point 5 of this work plan. Judges who do not participate in the judges' instruction and meetings will not be authorized to judge; they will receive warnings and possibly other sanctions as well.

The draws of the Judges' Panels for the Qualification and for the Finals will be conducted by the Superior Jury.

The judges must respect the FIG dress code.

Superior Jury Meeting (TC) and Video Analysis

A continued evaluation of the judge's work will be carried out by the Superior Jury. This will be done by observation and scoring during the competitions and by a global video analysis after the competitions by the responsible members of the Superior Jury. In case mistakes are established, the guilty judges will be punished accordingly.

Longines

The Longines Instructions will be held in the Ocean Center as mentioned in the general programme.

Meeting with the Athletes' Representative

The FIG and its Athletes' Representative for Trampoline Gymnastics, Mr. Nuno Merino, would like to invite athletes from participating NFs to the Athletes' Meeting and will share with them topics as "Technical Programme", "Wishes to modify some rules", etc. Gymnasts are more than very welcome up to a maximum of 5 gymnasts per NF. Some of the topics to be discussed in the meeting:

- Code of Points
- Qualification Systems (Olympic Games, Youth Olympic Games, etc)
- The future of Trampoline Gymnastics (Trampoline, Double Mini Trampoline & Tumbling)
- Athletes concerns

FIG Educational Workshops

The FIG Academy Program is pleased to present these professional development opportunities for all coaches and judges at these World Championships. These will be presented in workshops on November 05 in accordance with the published schedule.

To avoid financial difficulties for coaches to attend these educational sessions, we have planned these workshops during the program of the World Championships. While this is not ideal, it is cost effective and we urge all judges and coaches to participate. Coaches and judges not taking part in the World Championships are also welcome to participate in the workshops.

This Workshop will be held according to the general programme twice on 05 November 2014, to give all coaches and judges an opportunity to attend.

There is no cost to the participants, but prior registration will be required.

Deadline for registration: **08 October 2014** (Appendix 13).

Workshop

- Lecture 1 – Lost Skill Syndrome
- Lecture 2 – Gaze Control during Complex Movements

The Workshop will be conducted by Dr. Thomas Heinen.

Dr. Thomas Heinen is a multi-disciplinary sport scientist in areas of psychological and perceptual aspects of movement regulation. He also has a background in gymnastics and trampoline and teaches several times at FIG academies.

The workshops are organised under the responsibility of Mr. Hardy Fink, FIG Director of Education & Academy Programs.

27. MEDIA and TV

Journalists – Editors – Photographers

Only professional journalists, editors and photographers holding an official and valid press card issued by recognized international press agencies, and official national or international Sports Journalists Associations will be accredited.

- Only professional journalists, editors and photographers operating for editorial use exclusively will be accepted.
- Editorial use implies use by a media: agencies, newspapers, magazines, TV, Internet.

Representatives of the National Gymnastics Federations

- For representatives of the FIG affiliated or associated NF, acting as media for their *Press & Communication* activities, the FIG will deliver limited ES-F and EP-F credentials per Federation.
- When requesting accreditation, the Federation must submit by Fax / Digital an official document duly signed by its President or Secretary General, attesting in good faith to the position of the Media delegate(s).
- A double accreditation (Press and Member delegation) is not accepted.

Web editors

A Gymnastics specialist website must be recognized by his NF.

Mixed Zone

During competitions, as well as podium trainings and qualification rounds, athletes must exit through the Mixed Zone. As they enter the Mixed Zone, journalists will collect flash quotes. There is no obligation for an athlete to stop in the Mixed Zone, but co-operation with the press is most appreciated.

To help gymnasts to talk to the press, each participating federation can ask for one MZO (Mixed Zone Card). Limited distribution. First comes, first serve. The MZO card is delivered by the FIG Media Operations Officer.

Training Halls

The media is welcome to observe training, but is kindly requested to remain in the designated area (Zone 11).

Warm-Up Hall

This is a No Go Zone area. No access for media at all.

Podium training

All accredited media have free access to the FOP (Field of Play), during the official Podium Training sessions of all disciplines. ENR card holders are accepted without cameras.

Press conferences

Only if a press conference is planned, the participation for gymnasts is compulsory according to TR 2014, Section 1, Reg. 4.11.14. Federations are responsible for the proper and timely appearance of the medallists at press conferences. Any federation which does not ensure that its athletes appear as stated above will be fined immediately for each infraction. The amount of the fine was fixed by the Council in 2000 at CHF 2'000.-“

The cancellation of a Press Conference is the responsibility of the FIG Media Operations Officer. If a gymnast is selected for a doping control, he or she must, prior to the control, attend the award ceremony and the press conference.

Award Ceremony

After the national anthem, Gymnasts are requested to face all directions, together, to wave to the spectators and to allow the photographers to take pictures of all medallists.

Publicity on competition attire –National Emblems

Publicity and National Emblem Rules on attire and equipment must be strictly respected as per FIG Advertising Rules. If the FIG Publicity Rules are not followed, the Code of Points calls for deductions. Each Federation may complete the online Publicity form, if deemed necessary, until **08 October 2014** to submit for approval.

Cameras and Video Recording

All exercises on each apparatus will be recorded on digital video cameras (IRCOS). To protect the TV rights, personal video or TV cameras and recording devices will not be allowed in the Competition Hall (including from spectator seating), with the exception of the Host Broadcaster, Rights Holder and IRCOS cameras.

The official FIG IRCOS footages will be available for sale to all FIG member Federations. Pictures can be taken from the seats in the Competition Hall, but without flash. In the Training and Warm-up Halls, coaches can only make videos of their own gymnasts.

28. SPONSOR'S AREA

Only FIG and USA Gymnastics approved sponsors will have a promotional booth in the public area, at the entrance of the Ocean Center.

29. TOURIST INFORMATION

Ticketing

Tickets for these World Championships can be bought by ordering on the WCH website:
<http://www.ttworlds.com/delegation/>

Currency

The USA currency is US Dollar (USD)

Power Supply

Voltage 220 V; frequency 60 Hz.

Plugs**Weather In Daytona Beach in November**

Average minimum: 14°C / 57°F

Average maximum: 24°C / 75°F

Hours of Sunshine: 11

Average sea temperature: 22° / 71°

Time (GMT)

During the event, Daytona Beach will be on Summer Time (GMT - 5 Hr) as of November 2nd.


30. SUMMARY OF REMAINING DEADLINES

For the FIG	Deadline
Nominative Registrations	October 8, 2014
Workshop Registration	October 8, 2014
Online Publicity (not compulsory)	October 8, 2014

For the LOC	Deadline
Visa Request online (not compulsory)	June 4, 2014
Travel Schedule (Arrivals)	October 8, 2014
Travel Schedule (Departures)	October 8, 2014
Meals (not compulsory)	August 6, 2014
Farewell Party (if applicable)	October 8, 2014
Accommodation & Meal Costs (Final Payment)	October 8, 2014
Accreditation at the charge of the Delegations or the FIG Authority	October 8, 2014

Lausanne, 19 September 2014

Fédération Internationale de Gymnastique


 André F. Gueisbuhler
 Secretary General

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- Appendix 2: Change of Start List
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