FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



FIG RHYTHMIC GYMNASTICS WORLD CHALLENGE CUP PORTIMÃO (POR) 05 - 07 May 2023 INDIVIDUAL AND GROUP



DIRECTIVES

EVENT ID: 17174

Dear FIG affiliated member Federation,

Following the decision of the FIG Executive Committee, the Gymnastics Federation of **Portugal** (FGP) has the pleasure to invite your Federation to participate in the official 2023 FIG RG World Challenge Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Sylvie Martinet Avenue de la Gare 12 1003 Lausanne - Switzerland Tel: +41 (0) 21 321 55 10 / Direct +41 (0) 21 321 55 15 e-mail: smartinet@fig-gymnastics.org website: www.gymnastics.sport	
HOST FEDERATION	Federação de Ginástica de Portugal (FGP) Contact Person: Teresa Loureiro Estrada da Luz, n.º 30 A 1600-159 Lisboa - Portugal Tel: +351 218 141 145 / +351 926 241 139 e-mail: rgportugal@ginastica.org federacao@ginastica.org website: www.ginastica.org	
LOC	Federação de Ginástica de Portugal (FGP) Contact Person: Andreia Sanches Tel: +351 218 141 145 / +351 926 242 684 e-mail: rgportugal@ginastica.org federacao@ginastica.org website: www.ginastica.org	
LOCATION	Portimão Algarve Portugal https://www.youtube.com/watch?v=-cBOv1EPk6A&ab_channel=Portim%C3%A3oUrbis	
DATE	05 – 07 May 2023	
VENUE	Portimão Arena Parque de Feiras e Exposições de Portimão Caldeira do Moinho 8500 – 726 Portimão - Portugal Tel: + 351 282 470 870 Venue capacity: 2.530 seats	
FLOOR APPARATUS SUPPLIER	Floor Gymnova, FIG ID 156 Competition hall: 1 floor Training hall: 4 floors General warm-up area:1 carpet and ballet bars	

	There is also the possibility to train with 1 carpet and a warm-up gymnasium (each) in other two venues/Sports Hall.		
REPLACEMENT HAND APPARATUS SUPPLIER	Hoop: Ver Ball: Ver Clubs: Ver Ribbon: Ver Ribbon Cane: Character	nturelli, FIG ID 318 Inturelli, FIG ID 433 Inturelli, FIG ID 485 Inturelli, FIG ID 485 Inturelli, FIG ID 613 Inturelli, FIG ID 613 Inturelli, FIG ID 613 Inturelli, FIG ID 456 Inturelli, FIG ID 456 Inturelli, FIG ID 456 Inturelli, FIG ID 613 Inturelli, FIG ID 485 Inturelli, FIG ID 486 I	
PROVISIONAL SCHEDULE	Tuesday 02 May Wednesday 03 May Thursday 04 May Friday 05 May Saturday 06 May Sunday 07 May Monday 08 May	Arrival Technical Delegate Arrival of the Delegations and Accreditation procedures Podium Training Orientation Meeting Judges' Instruction Opening Ceremony Qualifications Individual and Group Qualifications Individual and Group Award Ceremonies for RGI and RGG All Around Apparatus Finals Individual and Group Award Ceremonies Gala Show and Closing Ceremony Departure of the Delegations	
COMPETITION FORMAT	Individuals: All-Around which serve as qualification for the Apparatus Final: • All Individual Gymnasts must participate in the All-Around qualification Apparatus Finals: • The top eight (8) gymnasts per apparatus from the All-Around qualifying Competition will participate in the Finals. Groups: All-Around which serve as qualification for the Finals: • All Groups must participate in the Qualifications Final Group Routines: • The top eight (8) groups of each Group Routines will qualify for the Finals.		
PARTICIPATION	The Organizing Member Federation invites all the FIG member federations in good standing, which have paid their annual membership fee for Rhythmic Gymnastics.		
SIZE OF DELEGATION AND FIG LICENSE	Only senior gymnasts in good standing with the correct age and holding a valid FIG License at the time of registration until the end of the competitions may participate. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.		

The maximum size of the invited delegation is as follows:

	Individual	Group	Joint
Head of Delegation	1	1	1
Team Manager	-	1	1
Coach	2 (max. 1 per gym.)	2	max. 4
Gymnasts	2	6	8
Medical Doctor	1	1	1
Paramedical Staff	1	1	2
Judges	1	1	2
TAC zone 1 for coach	1	1-2 ¹⁾	2
TAC zone 3 for Head of Delegation or Team Manager	1	1	1

¹⁾ If 2 coaches are accredited for Groups

AGE LIMITS

16 years in the year of the competition

JUDGES AND JUDGES' PANELS

For the composition of the Judges' Panels, please refer to the Code of Points in force at the time of the event.

For the Judges' categories, please refer to the General Judges' rules in force at the time of the event. Not more than one judge per Federation per panel will be permitted.

Priority will be given to the highest categories.

The Judges' Panels are set up by a draw from the judges present at the event. The draw will be directed by the FIG Technical Delegate on site.

The participating member federations must send minimum one qualified judge if they participate with individual gymnast(s) and one qualified judge if they participate with a group. Those judges can be the same or different.

The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the online nominative registration, or not sufficient cat. 1 and 2 judges, the Organizing Member Federation must propose to the FIG for prior approval of the Technical Delegate the name of neutral additional judges to complete the panels (plus 2 reserves). These judges, once approved, have to be invited at the costs of the Organizing Member Federation.

Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the Technical Delegate concerned will invite these judges at the cost of the Organizing Member Federation.

The LOC will apply a <u>fine of CHF 2'000</u> per missing judge (to be paid to the LOC no later than the 05 April) should a federation fail to bring the required number of judges.

COACHES

No coaches will be accepted in this World Challenge Cup without a valid coach-sport profile at the deadline of the Nominative Registration. In order to be considered, the coach-sport profile (including all relevant documents) must be submitted in FIG Database **until the 20 March 2023** at the very latest (two weeks prior to the deadline for Nominative Registration).

FIG TECHNICAL DELEGATE	The FIG Technical Delegate will be proposed by the FIG RG TC. He/she will act a President of the Superior Jury.		
REGISTRATION DEADLINES	Definitive and Nominative Registrations must be made exclusively online via the FIG platform.		
	Definitive registration: 10 March 2023 (2 months prior to the event) Nominative registration 05 April 2023 (4 weeks prior to the event)		
	Late registrations are subject to fines as follows:		
	Fine for missing or late Definitive Registration CHF 750 CHF 500		
DRAWING OF LOTS	Fine for missing or late Nominative Registration CHF 500 The gymnasts' drawing of lots will take place at the FIG Headquarters in Lausanne (SUI on 17 April 2023.		
	Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations will not be authorized to participate.		
ENTRY FEES	The non-refundable cost for the Entry Fee is:		
	 30 EUR per Gymnast 55 EUR per all other Delegation members (except judges) 		
	At the time of the Definitive entry, by 10 March, 100% of the entry fees must be paid to the LOC and according to the number of persons registered in the Definitive Form.		
	Registrations without the due payment of the entry fees will be refused.		
ACCOMMODATION AND MEALS	The invited participating federations must pay for the accommodation and meals expenses of their delegation members.		
	The hotels' prices are per person and per night and include all the meals (full board - FB) – breakfast at the Hotel; lunch and dinner at the Portimão Arena:		
	Category 1 Hotel (FB) Euro 170,00 (single room) Euro 140,00 (double/twin room) Euro 120,00 (triple room)		
	Category 2 Hotel (FB) Euro 130,00 (single room) Euro 115,00 (double/twin room) Euro 100,00 (triple room)		
	Category 3 Hotel (FB) Euro 1200,00 (single room) Euro 100,00 (double/twin room) Euro 85,00 (triple room)		
	The Accommodation Form must be returned to the LOC by 10 March at the very lates the Hotels will be allocated on a "first come, first serve" basis.		
FINAL BANQUET	The Final Banquet will be offered to all participants who have booked the accommodation trough the LOC.		

	Extra -Tickets for the Final Banquet will be available at the cost of EUR 45 each and can be paid at the LOC offices until 05 May (19h00, Lisbon time).
	The LOC will not reimburse any cancelled entry ticket of the Final Banquet.
CANCELLATION	Cancellation/Reimbursement Policy:
POLICY	50% of the total amount due for Accommodation and meals cost shall be reimbursed if the cancelation occurs until 06 April. After, no reimbursement will be made.
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the international travel costs of their delegation members.
	The FIG and the LOC strongly recommend that each Federation take cancellation insurance for their international transportation.
	Note: The Travel Schedule Form must be returned to the LOC by 05 April . After this deadline the LOC will not be responsible for the transfer service from the Faro's (FAO) airport to the Hotel. An extra fee of 30€ will be charged for each transfer
LOCAL TRANSPORTATION	The LOC will provide free local transportation for all participants who booked their accommodation trough the LOC:
	Transfer from/to Faro (FAO) airport, as well as a shuttle service from/to the Hotels and the Venue, for trainings and competitions (see note above).
	Arrival airport: FARO (FAO) (1h30m distance to Portimão by bus – LOC provided).
VISA	Please verify immediately with your travel agent or the Portuguese Embassy or Consulate in your country if a visa is required for your travel to Portugal. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made until 10 March to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the information about the city the visa application support letter must be sent to (see the Visa Form).
INSURANCE	The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their Delegation. Basic insurance (sickness, accident and repatriation) in your country of residence is
	compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges.
	If the note has not been sent in advance to the LOC (which is strongly recommended), the LOC will verify the insurance coverage upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).
	The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay.
	Delegation members with insufficient insurance coverage must inform the LOC in advance. The LOC will subsequently offer insurance coverage at the Federations own charge as follows: 40€ per person/day.

ACCREDITATION

Accreditation cards will be given at the "Portimão Arena" upon the arrival of the Delegations.

A photo of each member of the delegation (in electronic format – JPEG – must be sent to the LOC together with the nominative registration – 05 April).

Please note: photos taken upon arrival will be charged to the National Federations at a cost of **EUR 20 each**.

The Head of Delegation must prepare to the Accreditation procedures:

- Proof of all payments
- Certification of valid insurance
- Gymnasts' music (Cd's or pen drive) *

Note: All participating federations are kindly requested to send the musics of their gymnasts/Groups to the official e-mail of the event rgportugal@ginastica.org at the time of the Nominative entry – 05 April (max. size 10 MB; file format – mp3).

In addition, the LOC will distribute information regarding the safeguarding Officer operations plan upon accreditation.

FINANCIAL OBLIGATIONS

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) or the LOC, may not be allowed to participate in this World Challenge Cup.

Federations which have not fulfilled their financial obligations towards the LOC by the given deadline in the Invitation/Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.

Federations which have not fulfilled their financial obligations towards the Organizing Member federations upon arrival will not be accredited.

BANK ACCOUNT INFORMATION

Each participating member Federation is kindly requested to integrate the payment's purpose as follows: **RG.WCC.2023.**

Bank: Millennium BCP

BENEFICIARY: Gymnastics Federation of Portugal

IBAN: PT50 0033 0000 0188 0157 8909 6

BIC/Swift: **BCOMPTPL**

The participating federation is responsible for covering all bank fees in connection with the bank transfers.

TIE BREAKING RULES

In case of a tie at any place, the tie breaking rules for the RG World Championships as outlined in the current FIG Technical Regulation Section 3 shall be applied. After application, if there is still a tie:

For participation to the Apparatus Final (Individual) and Final Routine (Group):

• The tied gymnasts / groups will proceed to the final.

For Prize money:

 The prize money of the tied ranks will be added and divided by the number of ties.

For World Challenge Cup Points:

 The World Challenge Cup points of the tied ranks will be added and divided by the number of ties.

For Yearly winner:

- The number of ranks of the three counting competitions achieved by the respective gymnast/group will be added and the gymnast/group with the lowest total will prevail.
- If there is still a tie, the total score of the counting exercises will be added and the gymnast/group with the highest total will prevail.
- If there is still a tie, the total execution score of the counting exercises will be added and the gymnast/group with the highest total execution score will prevail.

PRIZE MONEY

The Prize Money paid by the Organizing Member Federation (free of any deductible taxes) will be distributed in Euros (EUR) according to the requirement mentioned in the Rules for the FIG RG World Challenge Cup Series 2022-2024 as follows:

Individuals All Around	CHF 2'700
Individuals by apparatus	CHF 2'000
Groups All Around	CHF 2'700
Groups Finals 5 and 3+2 each	CHF 2'700

Individuals All Around:

Ranking	Total of CHF 2'700
1	CHF 700
2	CHF 550
3	CHF 450
4	CHF 300
5	CHF 250
6	CHF 200
7	CHF 150
8	CHF 100

<u>Individuals – per apparatus</u>:

Ranking	Total of CHF 2'000
1	CHF 600
2	CHF 450
3	CHF 300
4	CHF 200
5	CHF 150
6	CHF 100
7	CHF 100
8	CHF 100

Groups All Around:

Ranking	Total of CHF 2'700
1	CHF 1'200
2	CHF 900
3	CHF 600

Groups – per routine (5 and 3+2) each:

Ranking	Total of 2'700
1	CHF 1'200
2	CHF 900
3	CHF 600

Should less than 4 federations participate in the World Challenge Cup competition (Individual Gymnasts and/or Groups), no prize money will be paid.

ASSIGNMENT OF WORLD CUP POINTS FOR THE RANKING LIST

The results and the updated FIG World Challenge Cup Ranking List will be published on the FIG website within 24 hours after the end of the respective competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation.

Separate World Challenge Cup Ranking Lists for:

- Individual All-Around
- Individual per apparatus
- Group All-Around
- Group Routine

For the Individual All-Around and Apparatus Ranking Lists, World Challenge Cup Points are assigned to the competitors **by name**.

For the Groups All-Around and Routine Ranking Lists, World Challenge Cup Points are assigned to the **Federation**. The Groups are listed **by Federation** only.

Rank	Points	
	Individuals	Groups
1	50	50
2	45	45
3	40	40
4	35	35
5	30	30
6	25	25
7	20	20
8	15	15
9	13	8
10	12	7
11	11	6
12	10	5
13	9	4
14	8	3
15	6	2
16	5	1
17	4	-
18		-
19	3 2	-
20	1	-

Should less than 4 federations participate in the World Challenge Cup competition (Individual Gymnasts and/or Groups), no World Challenge Cup Points will be given.

YEARLY WINNER

The yearly winner of the World Challenge Cup Series is the Individual Gymnasts/Groups with the highest number of points of each of the World Challenge Cup Series Ranking List of the respective year.

• If 4 or more World Challenge Cup Competitions take place per year, the best results (maximum 3) are counted, regardless of the number of competitions the Individual Gymnast/Group participated in

	If 3 World Challenge Competitions take place per year all results are counted, regardless of the number of competitions the Individual Gymnast/Group participated in A special award ceremony will be held at the last World Challenge Cup Competition of the year in which the winning Individual Gymnast/Group shall receive a Cup.
EVENT MANAGER	Mrs. LOUREIRO, Teresa (FGP) Tel: +351 926 241 139 e-mail: teresa.loureiro@ginastica.org rgportugal@ginastica.org
MEDIA	Only journalists and photographers holding an official and valid press card recognized by international press agencies such as the AIPS and official Sports Journalists Associations / National Federations will be accredited. All media representatives (journalists, photographers, TV) must request an accreditation from the LOC. Media Office as soon as possible to have access to the media centre on the competition venue. Media Officer: Ms. ROSCA, Elena Tel: +351 21 814 11 45 e-mail: elena.rosca@ginastica.org
SOCIAL MEDIA	Facebook page: https://www.facebook.com/ginasticaportugal?fref=ts
	Youtube: https://www.youtube.com/user/ginasticaportugal
MEDICAL SERVICES	The Local Organizing Committee will provide first aid medical services. A physiotherapist and medical support will be present during training and competitions as well as other staff specialized in first aids.
COVID 19	As the COVID-19 situation is still under observation and unstable around the world, besides the FIG medical guidelines for the particular event, FIG also still requires all the participants to follow the standard precautions. The FIG requires all participants, judges and officials to take standard precautionary measures, such as frequent hand-washing, wearing masks or face coverings at all times and keeping a physical distance of at least 1.5 metres whenever possible. The only situation in which the safety distance does not have to be respected is when a coach provides assistance (catch, lead, spotting) during an athlete's performance. This phase must be kept as short as possible and the assisting person is obliged to wear a mask throughout. Gymnasts do not need to wear a mask or face covering while they are performing at the training venue or on the FOP and keeping a physical distance of at least 1.5 metres whenever possible. INFO: https://reopen.europa.eu/en/ (Re-open EU provides information on travel and health measures in EU and Schengen Associated countries (Iceland, Liechtenstein, Norway, Switzerland) during the COVID-19 pandemic. The platform helps you exercise your right to free movement, while staying safe and healthy.)
OFFICIAL HOSPITAL	Centro Hospitalar do Algarve – HOSPITAL DE PORTIMÃO Address: Sitío do Poço Seco 8500-338 Portimão Tel: +351 282 450 300 Fax: +351 282 450 390

DOPING CONTROLS Anti-doping controls will be organised by the International Testing Agency (ITA) on behalf of the FIG and according to the WADA Code, Standards and FIG Anti-Doping Rules. **MARKETING** FIG advertising and publicity norms must be respected. **TELEVISION** The Organizing Member Federation will guarantee the production of a basic feed (international signal). The International signal must be available for the FIG and its Right holders free of charge at the international Broadcasting Centre or at the Gateway without any limitations and free of any access fees. Host Broadcaster: RTP Address: Av. Marechal Gomes da Costa, nº 37 1849-030 Lisboa – Portugal International TV Rights Distribution: IEC The person from the NF in charge for those subjects: Ms. ROSCA, Elena SCORING, RESULT The Organising Member Federation must provide a scoring and result service with **SERVICE AND** outputs as provided by the official scorer / data handling provider at FIG World Championships, including a high-quality video system with sound which allows the VIDEO CONTROL recording, storage and provision of compilation of the recorded images for the Difficulty Judges, the Superior Jury and the President of the Superior Jury. The videos must be sent to the FIG office within one week after the competition. Throughout the competition, the system must be able to redisplay in real time, normal speed, slow motion or fixed image, the different sequences and the registered scores of every exercise performed for the Technical Delegate. The scoring and result system must include a TV graphics generator. The presentation of the TV graphics on the international signal must be identical to those used at the FIG World Championships. The name of the video system provider will be communicated at a later stage. **RULES AND** The competition will be organized under the following FIG rules, as valid in the year of **REGULATIONS** the competition, except for any deviation mentioned in these directives: Accreditation Rules Advertising and Publicity Rules Anti-Doping Rules Apparatus Norms Code of Ethics Code of Points and relevant Help Desk Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events General Judges' Rules Licenses Rules Media Rules Medical Organization of the Official FIG Competitions and Events Regulations for Awards Ceremonies

and subsequent decisions of the FIG Executive Committee.

Specific Judges' Rules for Rhythmic Gymnastics

World Challenge Cup Rules for Rhythmic Gymnastics

Statutes

Technical Regulations

SAFEGUARDING	From the official date of arrival until the official day of departure of the event, participants (gymnasts, coaches, judges and any other delegation members) have the opportunity to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment or abuse of any type or if they are worried or do not feel comfortable. The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations.	
DEADLINES SUMMEAR	Definitive Registration (online FIG platform) Nominative Registration (online FIG platform)	10 March 05 April
	Accommodation Form Visa Request Form	10 March 10 March
	Travel Schedule Form	05 April
	Payment of the Entry Fee	10 March
	Payment of the Accommodation (FB) costs (first 50%)	10 March
	Payment of the Accommodation (FB) costs (second 50%)	05 April
	Payment of the fine for missing judge	05 April
	Gymnasts' music's (mp3 format)	05 April

Sincerely Yours,

Lisboa, 29.06.202<u>2</u>3

Signature of the Executive Director of the FIG affiliated NF