



**17th AFRICAN GYMNASTICS CHAMPIONSHIPS (MAG and WAG)  
City of Tshwane (Pretoria), RSA  
26/05/2023 – 27/05/2023  
(2023 World Championships Qualification Event)**

**DIRECTIVES**

**EVENT ID: 17253**

Dear UAG affiliated Member Federation,

The African Gymnastics Union in collaboration with the LOC (South African Gymnastics Federation) has the pleasure to invite your Federation to participate at the 17<sup>th</sup> Artistic Gymnastics African Championships.

<b>DISCIPLINE</b>	<b>Men's Artistic Women's Artistic</b>
<b>HOST FEDERATION</b>	<b>SOUTH AFRICAN GYMNASTICS FEDERATION</b> Contact Person: Mr Phikolomzi Mbuqe Tel: +27 21 671 4818 Email: <a href="mailto:info@saqf.co.za">info@saqf.co.za</a> Address: Clareview Business Park Suite e11, Imam Haron Road Claremont, Cape Town South Africa 7708 Coordinates: 33.983735, 18.483714 Website: <a href="http://www.gymnasticssa.co.za">www.gymnasticssa.co.za</a>
<b>LOCAL ORGANIZING COMMITTEE</b>	<b>Chaka Croukamp (Project Coordinator)</b> Tel: +27 82 889 6332 E mail: <a href="mailto:chaka@gimtrac.co.za">chaka@gimtrac.co.za</a>
<b>COMPETITION LOCATION</b>	<b>City of Tshwane, Gauteng Province, SOUTH AFRICA</b>
<b>DATE</b>	<b>26-27 May 2023</b>
<b>COMPETITION VENUE</b>	<b>HEARTFELT ARENA</b>  1000 Voortrekker Road, Thaba Tshwane, Pretoria Coordinates: -25.7791S, 28.1664E
<b>APPARATUS SUPPLIER</b>	<b>Please refer to the attached apparatus list</b>
<b>RULES AND REGULATIONS</b>	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none"> <li>• Statutes</li> <li>• Code of Ethics</li> <li>• Code of Conducts</li> <li>• Technical Regulations</li> <li>• Code of Discipline</li> </ul>

	<ul style="list-style-type: none"> <li>• Code of Points relevant Newsletters, and Help Desk</li> <li>• General Judges' Rules</li> <li>• Specific Judges' Rules for Artistic Gymnastics</li> <li>• Anti-Doping Rules</li> <li>• License rules</li> <li>• FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events</li> <li>• Media Rules</li> <li>• Apparatus Norms</li> <li>• FIG Rules for Sanctioning (approval) of International Events</li> <li>• Rules for Advertising and Publicity</li> <li>• Rules for Awards Ceremonies</li> <li>• Medical Organization of FIG Competitions and Events</li> <li>• Accreditation Rules</li> <li>• <i>and subsequent decisions of the FIG Executive Committee</i></li> </ul>																																								
<b>FEDERATIONS INVITED</b>	All FIG affiliated member federations in Africa that are in good standing with the FIG. African countries must also be in good standing with the UAG.																																								
<b>AGE LIMITS</b>	<p><b>Senior WAG:</b> 16 years and older*</p> <p><b>Senior MAG:</b> 18 years and older* (18 years old MAG gymnasts who chose to compete as juniors in 2023 are not allowed to participate in this competition).</p> <p><i>*Ages as of December 31, 2023</i></p> <p><b>All gymnasts must have a valid FIG license until the end of the event.</b></p>																																								
<b>DELEGATION SIZE</b>	<p><u>PARTICIPATION:</u></p> <p>The maximum size of the invited delegation is as follows:</p> <table border="1" data-bbox="443 1048 1437 1440"> <thead> <tr> <th></th> <th>MAG</th> <th>WAG</th> <th>COMBINED</th> </tr> </thead> <tbody> <tr> <td>Head of Delegation</td> <td></td> <td></td> <td>1</td> </tr> <tr> <td>Team Manager</td> <td>1</td> <td>1</td> <td>2</td> </tr> <tr> <td>Coaches</td> <td>2</td> <td>2</td> <td>4</td> </tr> <tr> <td>Senior Gymnasts</td> <td>5 for team 2 for indiv</td> <td>5 for team 2 for indiv</td> <td>10 4</td> </tr> <tr> <td>Judges</td> <td>3</td> <td>3</td> <td>6</td> </tr> <tr> <td>Medical Personnel</td> <td></td> <td></td> <td>1</td> </tr> <tr> <td>Physiotherapist*</td> <td></td> <td></td> <td>1</td> </tr> <tr> <td>Mental Health Professional*</td> <td></td> <td></td> <td>1</td> </tr> <tr> <td><b>Total</b></td> <td><b>11</b></td> <td><b>11</b></td> <td><b>26</b></td> </tr> </tbody> </table> <p><i>* Optional for any NF who would like to bring a Physiotherapist and Mental Health Professional.</i></p>		MAG	WAG	COMBINED	Head of Delegation			1	Team Manager	1	1	2	Coaches	2	2	4	Senior Gymnasts	5 for team 2 for indiv	5 for team 2 for indiv	10 4	Judges	3	3	6	Medical Personnel			1	Physiotherapist*			1	Mental Health Professional*			1	<b>Total</b>	<b>11</b>	<b>11</b>	<b>26</b>
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<b>JUDGES AND JURIES</b>	<p>Each Federation may bring up to 3 judges for this event. No panel may include more than one (1) member from a single NF, unless approved otherwise by the FIG EC.</p> <p><b>All Judges must have a current valid FIG Brevet at the time of the event for the respective discipline.</b></p> <p>The Supervisor of Judges and the D judges must be a minimum of Category 2, all other judges must be a minimum Category 3 qualification. Any Category 4 judge presented by participating delegations can only be used as Time and Line Judges.</p> <p><u>NUMBER OF MEMBERS OF THE JUDGES' PANELS:</u></p> <p>MAG and WAG Team and All-Around Qualifications: Minimum 1 Supervisor, 2 D panel and 5 E Panel on each apparatus, with additional line and time judges.</p>																																								

<b>REGISTRATION DEADLINES</b>	Provisional registration	(3 months)	Monday 20 February 2023																			
	Definitive registration	(2 months)	Monday 20 March 2023																			
	Nominative registration:	(4 weeks)	Monday 24 April 2023																			
<b>ENTRY FEES</b>	<b><u>COMPETITION ENTRY FEE:</u></b>																					
	<p>The invited participating federations must pay the entry fee at the time of the Definitive registration which is 20 March 2023, as follows:</p> <p><input type="checkbox"/> Participation with only one (1) gymnast in a discipline: <b>USD 50 (per discipline)</b></p> <p><input type="checkbox"/> Participation with more than one gymnast in a discipline: <b>USD 150 (per discipline, flat fee for the delegation)</b></p> <p>The entry fee is non-refundable and payable to the UAG.</p> <p><b><u>ANNUAL UAG AFFILIATION FEE:</u></b></p> <p>Federations that have not yet paid their annual affiliation fee for 2023 to the UAG must also make payment to the UAG before they will be allowed to participate in the competition, as follows:</p> <table border="1"> <tr> <td>Existing Members</td> <td></td> <td>USD 200</td> </tr> <tr> <td rowspan="3">New Members</td> <td>Year 1</td> <td>USD 0</td> </tr> <tr> <td>Year 2</td> <td>USD 100</td> </tr> <tr> <td>Year 3</td> <td>USD 200</td> </tr> </table> <p><b>Banking Details for UAG Affiliation Fees and Entry Fees:</b></p> <table border="1"> <tr> <td><b>Payable to: Beneficiary</b></td> <td>African Gymnastics Union للجيمباز الأفريقي الإتحاد</td> </tr> <tr> <td><b>Account</b></td> <td>0013161399469301015</td> </tr> <tr> <td><b>Bank</b></td> <td>National Bank of Egypt ( Main Branch ) 24 SHEREF ST. CAIRO</td> </tr> <tr> <td><b>IBAN</b></td> <td>EG680003000131613994693010150</td> </tr> <tr> <td><b>SWIFT/BIC</b></td> <td>NBEGEGCX001</td> </tr> </table> <p>Reference Code : Country Code_UAG+EntryART  <i>Example: RSA_UAG+EntryART</i></p>			Existing Members		USD 200	New Members	Year 1	USD 0	Year 2	USD 100	Year 3	USD 200	<b>Payable to: Beneficiary</b>	African Gymnastics Union للجيمباز الأفريقي الإتحاد	<b>Account</b>	0013161399469301015	<b>Bank</b>	National Bank of Egypt ( Main Branch ) 24 SHEREF ST. CAIRO	<b>IBAN</b>	EG680003000131613994693010150	<b>SWIFT/BIC</b>
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<b>ACCREDITATION</b>	<p>Members of participating delegations as well as FIG, UAG representatives, judges and officials must send electronic ID photographs to the OC via email within the deadline set for the nominative registration.</p> <p>Gymnasts' names / ages / nationality will be verified with a passport check at Accreditation. The UAG will check the validity of the gymnast's licenses. No gymnast will be accepted without a valid FIG license at the time of the deadline of the Nominative registration (valid until the end of the competition). In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.</p>																					
<b>EVENT FORMAT</b>	<p>The 17<sup>th</sup> African Championship, qualification for World Championships 2023 will comprise of:</p> <ul style="list-style-type: none"> <li>• Team Final</li> <li>• All Around Final</li> </ul> <p><i>Example:</i></p> <p>The competition will follow the FIG Rules for Senior category.</p> <p>1 competition day per discipline:</p> <ul style="list-style-type: none"> <li>• Day 1: WAG Qualifications (WAG AA and WAG Team awards) (*)</li> <li>• Day 2: MAG Qualifications (MAG AA and MAG Team awards) (*)</li> </ul> <p>(*) <i>The Qualifications will determine the Team quota place and the All-Around gymnasts quota places for the 52<sup>nd</sup> FIG Artistic Gymnastics World Championship in Antwerp 2023.</i></p>																					

PROVISIONAL SCHEDULE	Date	Activity	Venue
	<b>Tuesday</b> 23 May 2023	<ul style="list-style-type: none"> <li>Optional Arrival</li> <li>Free Training</li> </ul>	
	<b>Wednesday</b> 24 May 2023	<ul style="list-style-type: none"> <li>Official Arrival of Delegations</li> <li>Accreditation</li> <li>Scheduled training</li> </ul>	
	<b>Thursday</b> 25 May 2023	<ul style="list-style-type: none"> <li>Podium Training</li> <li>MAG &amp; WAG Judges Instructions</li> <li><b>Orientation Meeting</b> <i>Draw for Sub-divisions if required, and Order of Participation</i></li> </ul>	Competition Venue TBC
	<b>Friday</b> 26 May 2023	<ul style="list-style-type: none"> <li>WAG Judges Draw</li> <li>Opening Ceremony</li> <li>WAG Team &amp; All Around Final and Award Ceremony</li> <li>MAG Scheduled Training</li> <li><b>VIP Dinner</b></li> </ul>	Competition Venue
	<b>Saturday</b> 27 May 2023	<ul style="list-style-type: none"> <li>MAG Judges Draw</li> <li>MAG Team &amp; All Around Final and Award Ceremony</li> <li>Closing Banquet/function</li> </ul>	Competition Venue  TBC
	<b>Sunday</b> 28 May 2023	<ul style="list-style-type: none"> <li>Departure of All Delegates</li> </ul>	
<b>MEDICAL SERVICES</b>	<p>Emergency medical team with ambulance will be on site at the competition and training venue.</p> <p>The anti-doping controls may take place at any time. The doping controls will be organized according to the current WADA Code, WADA International Standards and FIG Anti-Doping Rules.</p>		
<b>COVID 19</b>	<p>The <a href="#">FIG Medical Guidelines for FIG Competitions and Events</a> are still effective and they should be used according to the situation with COVID-19 pandemic in your country.</p> <p>Considering the current situation as it is written in the guideline, it is the health situation in your country that prevails.</p> <p><b>"These guidelines can be adapted according to the health situation related to the COVID-19 pandemic in the host country and the city."</b></p>		
<b>VISA</b>	<p>Please verify immediately with your travel agent or the South African Embassy or Consulate in your country if a visa is required for your travel to South Africa. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before the nominative registration on <b>24 April 2023</b> to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member. Visa application support letters will be sent to address from which the request originated.</p> <p>The invited participating federations are responsible for the visa fees of their delegation members</p>		

<b>INSURANCE</b>	<p>The Host Federation, the LOC, the UAG and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation, Covid19 quarantine and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents, Covid19 and for repatriation for all the members of their Delegation.</p> <p>Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to <a href="https://www.gymnastics.sport/site/pages/medical-insurance.php">https://www.gymnastics.sport/site/pages/medical-insurance.php</a> for additional information regarding the FIG IMSSA insurance for Athletes and Judges.</p> <p>Proof of the Insurance Policy, listing the Gymnasts and Officials by names with Date of birth and Passport Numbers must be handed in during the formal accreditation. The insurance must be in English.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance. The LOC cannot be held responsible if insufficient insurance cover is declared. Federations will be responsible for any costs incurred due to lack of adequate insurance.</p> <p><b>No gymnast will be permitted to compete without adequate approved insurance.</b></p> <p>The LOC will not propose any insurance on site, all participants must bring and have their own personal insurance.</p>
<b>INTERNATIONAL TRANSPORTATION</b>	<p>The invited participating federations are responsible for the travel costs of their delegation members. The Travel Schedule Form must be returned to the LOC by <b>24 April 2023</b>.</p>
<b>LOCAL TRANSPORTATION</b>	<p>Local transportation from the OR TAMBO International Airport in Johannesburg will be provided as well as to and from delegation accommodation, competition and training venues for all participants staying in the official accommodation.</p>
<b>ACCOMMODATION AND MEALS</b>	<p>The invited participating federations wishing to stay in the official accommodation must pay for the accommodation and meal expenses (full board) of their delegation members.</p> <p>The official Hotel is <b>RH Hotel Pretoria</b> Corner of Steve Biko Road and Trevenna Street, Sunnyside, Pretoria, 0002</p> <p><b>The cost per person / night for 3* Accommodation and full board:</b></p> <ul style="list-style-type: none"> <li>• EURO 100 p/person, p/night Single</li> <li>• EURO 80 p/person p/night Sharing</li> </ul> <p>On <b>20 March 2023</b> (Definitive Registration) 50% of the costs for the accommodation and meals must be paid to the LOC. The remainder of the payment must be paid by <b>24 April 2023</b> (Nominative Registration date).</p> <p>The LOC will not book any accommodation or meals for any delegations whose accommodation and meals bookings are not accompanied by the required payment on the payment dates. The LOC cannot be held responsible should accommodation and meals not be available due to late payment.</p>

<b>CANCELLATION POLICY</b>	<p>The UAG and the LOC strongly recommend that each Federation take a cancellation insurance for their accommodations and meal options.</p> <ul style="list-style-type: none"> <li>• Rooms and meal options cancelled until <b>20 March 2023</b> will be subject to a cancellation fee of 0%.</li> <li>• Rooms and meal options cancelled between <b>20 March 2023</b> and <b>24 April 2023</b> will be subject to a cancellation fee of 50% to be paid by the Federation concerned to the LOC.</li> <li>• Rooms and meal options cancelled after <b>24 April 2023</b> and all “no shows” will be subject to a cancellation fee of 100% to be paid by the Federation concerned to the LOC.</li> </ul>																				
<b>CLOSING FUNCTION</b>	There will be a closing function on Saturday 27 <sup>th</sup> May 2023.																				
<b>BANK ACCOUNT INFORMATION</b>	<p><b>Banking Details for Accommodation and Meals Costs:</b></p> <p>SOUTH AFRICAN GYMNASTICS FEDERATION</p> <p>Account Name: SAGF  Bank: Investec Bank Limited  Branch: 100 Grayston Drive  Branch Code: 580 105  Account Number: 40005049271  Swift Code: IVESZAJJXXX  Reference Code: “Country code_2023AFCH”  <i>Example: RSA_2023 AFCH</i></p> <p>The participating federation is responsible for <b>covering all bank fees</b> in connection with the bank transfers. The payment must be made in Euros. Please state the name of your Federation and the payment purpose on the transfer (i.e “RSA 2023 AFCH”).</p>																				
<b>MARKETING</b>	FIG advertising and publicity norms must be respected. Participating member Federations agree that images and all other forms of marketing material captured during the event may be used for marketing purposes on any form of electronic and written media.																				
<b>DEADLINES SUMMARY</b>	<table border="1"> <tr> <td><b>Provisional Registration</b></td> <td><b>23 January 2023</b></td> </tr> <tr> <td><b>Definitive Registration</b></td> <td><b>20 March 2023</b></td> </tr> <tr> <td><b>Nominative Registration</b></td> <td><b>24 April 2023</b></td> </tr> <tr> <td>Accommodation Form</td> <td>20 March 2023</td> </tr> <tr> <td>Visa Request Form</td> <td>24 April 2023</td> </tr> <tr> <td>Meals Form</td> <td>20 March 2023</td> </tr> <tr> <td>Payment of Affiliation Fee and Entry Fee (to UAG)</td> <td>20 March 2023</td> </tr> <tr> <td>Payment of 50% Accommodation Costs and meals (to LOC)</td> <td>20 March 2023</td> </tr> <tr> <td>Travel Schedule Form</td> <td>24 April 2023</td> </tr> <tr> <td>Payment of Balance of Accommodation and meals Costs</td> <td>24 April 2023</td> </tr> </table>	<b>Provisional Registration</b>	<b>23 January 2023</b>	<b>Definitive Registration</b>	<b>20 March 2023</b>	<b>Nominative Registration</b>	<b>24 April 2023</b>	Accommodation Form	20 March 2023	Visa Request Form	24 April 2023	Meals Form	20 March 2023	Payment of Affiliation Fee and Entry Fee (to UAG)	20 March 2023	Payment of 50% Accommodation Costs and meals (to LOC)	20 March 2023	Travel Schedule Form	24 April 2023	Payment of Balance of Accommodation and meals Costs	24 April 2023
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<b>ADDITIONAL INFORMATION</b>	<p><b>Additional Requirements for children under 18 years:</b></p> <p>The new requirements for children (under 18yrs) travelling to or from the Republic of South Africa took effect on 1 June 2015. The requirements are aimed at establishing the principle that all minors require the consent of their parents when traveling into or out of the Republic. See more details in the link below:</p> <p><a href="http://www.dha.gov.za/index.php/statements-speeches/621-updated-advisory-new-requirements-for-children-travelling-through-south-african-ports-of-entry">http://www.dha.gov.za/index.php/statements-speeches/621-updated-advisory-new-requirements-for-children-travelling-through-south-african-ports-of-entry</a></p>																				

All children under the age of 18 years of age travelling abroad will require an 'Unabridged birth certificate'. A normal birth certificate is not an Unabridged birth certificate.

Please find below regulations for children under the age of 18yrs of age travelling without parents

### 1. APPLICATION OF THE NEW REQUIREMENTS:

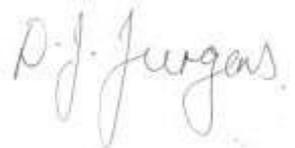
- 1.1. The documents listed under paragraph 4 shall upon request be produced at a port of entry by:
  - South African minors upon leaving the Republic, and
  - Minors who are foreign nationals and who are visa exempt when travelling through a port of entry of the Republic.
- 1.2. Minors who apply for a South African visa at any mission or VFS service-point shall be required to submit as part of the application, documents listed hereunder at paragraph 4, prior to such visa being issued.
- 1.3. Where a minor applies for a visa inside South Africa or at a South African embassy abroad it shall be standard practice for all supporting documents to be submitted prior to the visa being issued. Sworn translations of the documents should be submitted with the visa application as stipulated in Regulation 9(4) of the Immigration Regulations, 2014. However, persons who are visa exempt need not submit any translations when reporting to an Immigration Officer at a port of entry. Supporting documents should either be the originals or certified copies of the originals.

### 1. PARENTAL CONSENT AFFIDAVIT

- 1.1. Parental Consent Affidavit is an affidavit which must accompany an Unabridged Birth Certificate or Equivalent Document when any parent is not travelling with his or her child.
- 1.2. A South African Embassy in the traveller's country of residence may be approached to commission the oath or solemn declaration required in the Affidavit free of charge.
- 1.3. The Affidavit must not be older than 6 months when presented. The same affidavit will still be valid for the departure or return in relation to the same journey regardless of the period of the journey.
- 1.4. A suggested format of the Parental Consent Affidavit is here: Parental Consent Affidavit:

[https://photos.state.gov/libraries/southafrica/231771/PDFs/dha\\_affidavit\\_consent\\_traveling\\_with\\_minors.pdf](https://photos.state.gov/libraries/southafrica/231771/PDFs/dha_affidavit_consent_traveling_with_minors.pdf)

Sincerely Yours,



Heba Elbourini  
UAG Secretary General

Donovan J Jurgens  
SAGF President

January 31<sup>st</sup>, 2023