

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



ID 17267

**2<sup>ND</sup> FIG RHYTHMIC GYMNASTICS JUNIOR WORLD CHAMPIONSHIPS  
INDIVIDUAL AND GROUP COMPETITIONS WITH TEAM RANKING  
CLUJ-NAPOCA (ROU)  
07 – 09 JULY 2023**



# Directives

Dear President,

The FIG is pleased to herein provide you with the Directives for the 2<sup>nd</sup> Rhythmic Gymnastics Junior World Championships (JWCH) to be held in Cluj-Napoca (ROU) from 07 to 09 July 2023.

These JWCH will be organized following the 2023 FIG Statutes, 2023 Technical Regulations (TR), 2022-2024 RG Code of Points (version May 2022), FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events and other Rules, Regulations and Guidelines valid starting 01 January 2023, onwards, any possible amendments by the date of these JWCH, and any complements decided in the meantime.

All participating Federations commit to abide by the Statutes and all FIG Rules and Regulations. National Federations not respecting them will not be allowed to compete.

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## 1. FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE (FIG)

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### FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE (FIG)

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## 2. HOST FEDERATION AND LOCAL ORGANIZING COMMITTEE (LOC)

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### Host Federation:

ROMANIAN GYMNASTICS FEDERATION

Contact Person: Ms. Alina Dragan

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### Local Organizing Committee (LOC)

ROMANIAN RHYTHMIC GYMNASTICS FEDERATION

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020954 Bucharest - Romania

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## 3. LOCATION OF THE COMPETITION, TRAINING AND WARM-UP HALLS

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The **BTArena** is a multipurpose arena situated close to the city center of Cluj-Napoca, a couple minutes away from all the hotels, and at 16 minutes / 10 km from Cluj-Napoca International Airport. The arena is the largest event hall in Romania, being built in 2014. The design and the architecture of the hall fulfills the requirements of various sports and cultural events, for internal and international competitions, festivals, and other manifestations.

Competition Venue	BTArena Strada Uzinei Electrice - Cluj-Napoca 400375 Website: <a href="https://btarena.info/">https://btarena.info/</a>
Field of Play (FoP)	Length: 36.00 m Width: 32.00 m Ceiling height: 16.00 m Capacity: 3.200 seats, as set up for these JWCH  Equipment: 1 Competition floor
Warm-up Hall (WuH) behind the dividing curtain	Length: 26.00 m Width: 32.00 m Ceiling height: 16.00 m Distance to FoP: 25.00 m  Equipment: 4 training floors (14m x 14m) Space for general warm-up and stretching Music system for each floor

	<p>Choreography zones  Ballet bars  Iron and iron table  Massage tables / area</p>
Training Hall 1	<p>BTArena Training Hall  Length: 39.00 m  Width: 17.00 m</p> <p>Equipment: 2 training floors  Space for general warm-up and stretching  Music system for each floor  Choreography zones  Ballet bars  Iron and iron table  Massage tables / area</p>
Training Hall 2	<p>Multipurpose "Horia Demian" Arena  Situated 500 m. away from the BTArena (2 min. by car, 6 min. walking)</p> <p>Length: 44.00 m  Width: 22.00 m</p> <p>Equipment: 2 training floors  Space for general warm-up and stretching  Music system for each floor  Choreography zones  Ballet bars  Iron and iron table  Massage tables / area</p>

Detailed information and specific layout will be Appendices to the Work Plan.

External view BTArena:



Field of Play BTArena:



Training Hall 1 BTArena





Training Hall 2 (Multipurpose” Horia Demian” Arena):





## 5. PARTICIPATION RIGHT AND ACCREDITATIONS

Junior Gymnasts holding a valid FIG License until the end of the competitions and with the correct age from FIG affiliated member federations in good standing may take part in these JWCH.

### Participation rights with Individuals

- all NFs are entitled to participate with 1, 2, 3 or 4 Individual gymnasts

### Participation rights with Group

- all NFs are entitled to participate with a Group of 5 to 6 gymnasts

### Maximum size of delegation

The maximum size of each delegation, together with the number of transferable access cards (transferable within the Federation's official delegation) as per FIG Rules for Accreditation is as follows:

Function	RGI	RGG	Total
Head of Delegation / Head of Delegation and NF President	1	1	1
NF President as guest (not as Head of Delegation) <sup>1</sup>	1	1	1
Accompanying Person of NF President <sup>1</sup>	1	1	1
Team Manager	1	1	2
Coaches (maximum one coach per Individual gymnast)	2	2	4
Additional coach or choreographer <sup>1</sup> (the total number of coaches and additional coaches for Individuals may not exceed the total number of gymnasts)	1	1	2
Gymnasts	1-4	5-6	Max. 10
Judges	1	1	2
Medical Doctor	1	1	1
Mental Health Professional	1	1	1
Paramedical Staff	1	1	2
Additional Paramedical Staff <sup>1</sup>	-	1	1
Guest or VIP Guest <sup>1</sup>	1	1	2
<b>Transferable access cards</b>			
Zone 1 for coach	1-2 <sup>2</sup>	1-2 <sup>3</sup>	1-2
Zone 3 for Head of Delegation or Team Manager	1	1	1

<sup>1</sup> Accreditation at the charge of the Federation

<sup>2</sup> One for delegations with 1 individual and 2 for delegations with 2-4 individuals

<sup>3</sup> If 2 coaches are accredited for Groups

Request for free accreditation (FIG EC members, FIG Council Members, FIG and former FIT and IFSA Honorary members, Former Champions, Observers for the next RG JWCH, etc.) and for supplementary Accreditations as per the accreditation rules may be delivered **provided that a request is sent in writing to the FIG** by the time of the definitive registration, **08 March 2023 at the very latest.**

According to the FIG Accreditation Rules, Reg. 1.3.4:

Guests or VIP Guests who have their accommodation booked through the LOC have access to the delegation seats (VIP seating and VIP lounge for VIP Guest) and the event transportation system (T3), and they are invited to the Banquet.

Guests or VIP Guests who do **not** have their accommodation booked through the LOC have access **only** to the delegation seats (VIP seating and VIP lounge for VIP Guest). They are not entitled to use the event transportation system and are not invited to the Banquet.



Additional Delegation accreditations:

Function	Price If hotel booked through the LOC	Price If hotel NOT booked through the LOC
Additional coach or choreographer	EUR 250	EUR 300
Additional paramedical staff	EUR 250	EUR 300
NF President as Guest if not Head of Delegation	EUR 250	EUR 300
NF President as VIP Guest if not Head of Delegation	EUR 300	EUR 350
Accompanying Person of NF President	EUR 250	EUR 300
VIP Accompanying Person of NF President	EUR 300	EUR 350
Delegation Guest	EUR 250	EUR 300
Delegation VIP Guest	EUR 300	EUR 350

Organizers of the next RG JWCH:

Function	Price If hotel booked through the LOC	Price If hotel NOT booked through the LOC
Observers – maximum 6 accreditations including VIPs	Free	Free
VIP Observers – maximum 2 (included in the max. 6)	Free	Free

Organizers of future multi sports Games, RG JWCH (other than the next RG JWCH) and RG Junior Continental Championships (if assigned, or in case of candidature / bidding contracts):

Function	Price If hotel booked through the LOC	Price If hotel NOT booked through the LOC
Observers	EUR 250	EUR 300
VIP Observers	EUR 300	EUR 350

#### Media Accreditation

International and local media representatives as well as federations' communications staff (local and international) who are interested in covering the event can register online at <https://media.gymnastics.sport/>. In addition, NFs are requested to send a confirmation letter for their editorial staff and photographers to the FIG Media Department at [mediafig@fig-gymnastics.org](mailto:mediafig@fig-gymnastics.org) before the registration deadline.

**Registration timeline: 16 May – 13 June 2023**

The FIG Accreditation Rules and Media Rules have to be strictly respected.

## **6. AGE LIMIT OF GYMNASTS**

Gymnasts must not be less than 13 years of age and not more than 15 years (i.e., born in 2008 – 2010).

## **7. REGISTRATIONS AND ENTRY FEES**

Registrations can only be made by FIG affiliated NFs in good standing, via the FIG online platform (click [here](#)) and by using the National Gymnastics Federations' login (e-mail) and password.

#### **Provisional Registration**

The provisional registrations must be completed from now until **08 February 2023** (23h59 CET) at the very latest.

#### **Definitive Registration**

The definitive registrations must be completed from 09 February until **08 March 2023** (23h59 CET) at the very latest.

Definitive registrations received in the FIG Office after the drawing of lots will be refused (i.e. the gymnasts will not be allowed to compete).

### **Nominative Registrations – Step 1**

The nominative registrations must be completed from 09 March until **07 June 2023** (23h59 CET) at the very latest.

### **Nominative Registrations – Step 2**

The FIG online nominative registration will reopen from 08 June until **21 June 2023** to allow NFs to modify the composition of their Delegation in accordance with FIG Rules for Accreditation.

Past this deadline, the online system will be closed, and any further modifications related to the Delegation's composition will then have to be sent via e-mail to FIG Offices by using the relevant Work Plan Appendices.

### **Nominative Registrations of Coaches**

No coaches will be accepted in these JWCH without a valid coach-sport profile at the deadline of the Nominative Registration – step 1. In order to be considered, the coach-sport profile (including all relevant documents) must be submitted in the FIG database by **24 May 2023** (23:59 CET) at the very latest (two weeks prior to the deadline for Nominative Registration – step 1).

### **Entry Fees**

The non-reimbursable registration fees to be paid to the FIG are of:

CHF 100.- per Individual Gymnast  
CHF 100.- per Group Gymnast

The total amount of the entry fees must be paid until the date of the definitive registration deadline, by **08 March 2023** at the very latest.

## **8. LICENSES**

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The LOC will be responsible for checking the validity of the gymnasts' Licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration – step 1.

In order to be considered, License application forms (new or renewal) **must** be submitted at least one (1) month prior to the deadline for nominative registration.

Please consult [FIG License Rules](#) for additional information in this respect.

## **9. SUPERIOR JURY, JURY OF APPEAL AND JUDGES**

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### **Superior Jury (SJ)**

The RG TC President is the President of the SJ. All TC members will act as a SJ members. The additional SJ member(s) will be drawn among the category 1 Judge(s) (cat. 1 in RGI and in RGG) registered by their Federation at the time of the Nominative Registrations – step 1. NF(s) that have a judge drawn as SJ member will have the possibility to register another judge.

### **Jury of Appeal and Supervisory Board**

The Jury of Appeal, two members of the Executive Committee (one acting as President) and a third person to be designated in accordance with the matter of the appeal, will be composed as follows:

President	Mr. Suat Celen – FIG Vice President
Member	Ms. Maria Fumea – FIG EC Member

In case of a judge's appeal, a person not involved in the decision of the Superior Jury and in the Judging process of the routine concerned will be nominated.

## Judges

Each NF **must** register one FIG brevetted judge with a valid category 1, 2 or 3 for the competition they are registered for (RGI, RGG).

Failure to do so or if a participating NF sends a judge with category 4 (instead of category 1, 2 or 3), except those participating for the first time in JWCH, will result in a fine of Swiss Francs 2'000.- to be paid to the LOC for the cost of providing a neutral judge.

NFs which have no category 1, 2 or 3 judges are allowed to register one category 4 for Time or Line only, provided they have been registered (in writing via e-mail to the FIG Office) by their federation at the nominative entry.

Federations participating with:

- Individual(s) only must register one (1) judge with a valid category of RGI FIG brevet
- A Group only must register one (1) judge with a valid category of RGG FIG brevet
- Individual(s) and a Group must register two (2) judges. One judge with a valid category of RGI FIG brevet and a second judge with a valid category of RGG FIG brevet. It can also be the same judge.

In order to have a clean Field of Play (FoP), the Line Judges will sit at the Technical Table and use a video control system.

Judges are requested to arrive in Cluj-Napoca one day before the 1<sup>st</sup> day of competition at the very latest, and to be available until the last day (09 July 2023) of the respective competition (RGI and/or RGG) they have been registered at by their Federation.

Judges are allowed to watch the Podium training sessions from the delegation seating only.

During competition, at the Technical Table, judges will be absolutely prohibited from using any electronic device to talk, transmit or receive messages (mobile phones, mini-notebooks, computers, connected watch etc.) or use any camera or video device (Tec. Reg. section 1, art. 5.4).

## 10. JUDGES' INSTRUCTION AND JUDGES' DRAW

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The Judges' Instruction will be organized under the direction of the RG TC and **will be held online** on 01 July 2023, from 14:00 until 17:00 Swiss time. The link to register will be sent by FIG in due time. This Instruction is compulsory for all registered judges. FIG will be able to check which judges will be online and for how long. Judges who do not take part will not be allowed to judge and will receive warning and possibly other sanctions as well.

Judges' Instruction material will be available on the STS platform from 21 June 2023. Each judge is required to log in to the STS by using their own username and password and to study the material by 30 June 2023 at the very latest. This will be verified and judges who did not respect this requirement will not be allowed to judge.

The judges' draws will be conducted in Cluj-Napoca in accordance with the provisions of the 2022 - 2024 FIG General Judges' Rules. They will take place during the judges' briefings before the beginning of each phase of competition.

## 11. GYMNASTS' DRAWING OF LOTS

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The gymnasts' drawing of lots will decide the starting order of the qualification competitions and the apparatus finals. It will take place within two weeks after the deadline of the definitive entry. The exact date, time and location will be announced in due course by the FIG to the parties concerned which are entitled to be present at the draw.







## 12. COMPETITION FORMAT AND PROGRAMME

The Junior World Championships is classified in the Competition Group 3.

The competition will be conducted according to the 2023 FIG TR, Section 3 for RG, Reg. 5.4.:

- Individual Qualifications and combined RGI & RGG Team Ranking
- Individual Apparatus Finals
- Group All-Around Competition, All-Around Ranking and combined RGI & RGG Team Ranking
- Group Apparatus Finals

The Apparatus programme for 2023 is as follows:

Individual				
Group	5 	5 		

### Team Definition

**A Team consists of two (2) to four (4) individual gymnasts performing 4 RGI routines in total, and one (1) group performing 2 RGG routines.**

### Participation with Individual

General principles

- each gymnast must perform at least one (1) routine
- each NF has the right to choose the number of routines to be performed per its gymnast
- each NF has the right to choose the apparatus to be performed per its gymnast
- the minimum number of routines per gymnast is 1, the maximum is 4 routines
- the maximum number of routines per NF is 4 in total, i.e., one (1) per apparatus

### Individual Qualification with Team:

Each NF must participate with 2, 3 or 4 Individual gymnasts.

### Individual Qualification without Team:

Each NF is entitled to participate with 1, 2, 3 or 4 Individual gymnast(s).

### Apparatus Final

The best eight (8) gymnasts of the Qualifications on each of the 4 apparatus of the programme are designated to participate in the Individual Apparatus Finals, regardless of if they participate with or without a Team.

### **Participation with Group \***

*\* Please refer to the FIG TR, section 3, article 5.3.2 Special Provision.*

### Group All-Around Competition with Team:

Each Group **must** present 1 routine with 5 Ropes and 1 routine with 5 Balls.

### Group All-Around Competition without Team:

Each Group **may** present 1 routine with 5 Ropes and 1 routine with 5 Balls. A Group may perform 1 routine only but in that case is not eligible for the All-Around Ranking or Team Ranking.

### All-Around Ranking:

The All-Around Ranking is established by adding the two (2) results of the All-Around Competition.

### Apparatus Finals

The best eight (8) Groups of the All-Around Competition of each apparatus are designated to participate in the Apparatus Final, regardless of if they participate with or without a Team.

### Team Ranking:

The team ranking is established by adding the four (4) scores of the RGI Qualification and the two (2) scores of the RGG All-Around Competition.

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## 13. TRAINING SESSIONS

### **Official training schedules**

The provisional training, warm-up, and competition schedules will be included in the Work Plan.

### **Early or late training opportunities**

Delegations arriving earlier or departing later than the official arrival and departure dates are requested to contact the LOC in order to receive information on early training opportunities, if needed, in local facilities. All costs (training floor, accommodation, catering, etc.) and logistical arrangements (incl. transportation from/to the airport) related to these early or late training opportunities will have to be covered by the NFs concerned. As these opportunities are very limited, early or late training opportunities will be allocated on a "first come, first served" basis.

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## 14. ATHLETES' BIOGRAPHIES

Athlete biographies are available online under this [link](#) and will be updated before the JWCH.

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## 15. ATHLETES' PORTRAIT PHOTO SESSION

In order for FIG to promote your gymnasts and sponsors in the best possible way, an **official and compulsory athletes' photo session** for Individual and for Group gymnasts will be organized during the Podium training. For this purpose, all gymnasts must go to the Podium training with their national tracksuit. They are also requested to bring their competition leotards to have them checked. Details will be mentioned in the Work Plan and announced at the Orientation Meeting.

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## 16. AMBASSADOR

There will be no Ambassador for these JWCH.

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## 17. PUBLICITY

As the Code of Points foresees deductions should the FIG Advertising Rules not be respected, each federation may fill-in the online FIG Publicity form ([FIG Advertising Rules Competition Clothing, Appendix B](#)) if deemed necessary by **07 June 2023** (23:59 CET) at the very latest in order to have it approved.

While the Publicity Rule Chart is available on the FIG website under "[Rules](#)" for additional information, NFs may also contact [tv@fig-gymnastics.org](mailto:tv@fig-gymnastics.org) for further assistance if required.

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## 18. EQUIPEMENT

### **Floor:**

The Manufacturer Supplier will be [Gymnova, FIG ID 574](#), color beige.

The dimensions of all floors are 14 x 14 m (performance area 13 x 13 m).



## Replacement Apparatus

The LOC will provide replacement apparatus from the Manufacturer [Pastorelli](#).

Rope:	FIG ID 430
Hoop:	FIG ID 425
Ball:	FIG ID 419
Clubs:	FIG ID 421
Ribbon:	FIG ID 173
Ribbon Cane:	FIG ID 428

The color of the replacement apparatuses will be communicated in the Work Plan.

Reminder: the use of candles or any other danger substances on the FoP or any carpets **is totally forbidden**.

## 19. HAND APPARATUS

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The list of the RG hand apparatus with valid certificates is published on the FIG website ([here](#)) and updated regularly. Make sure that your gymnasts use only FIG certified hand apparatus for this event and for any other FIG recognized FIG competitions, as they **will not be allowed** to compete with an apparatus which does not comply with the FIG norms.

Random checks will be carried out throughout the event by a representative of FIG and a representative of the GYMLAB - Freiburg Test Institute.

## 20. VISA

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Please verify immediately with your travel agent or the Romanian Embassy or Consulate in your country if a visa is required for your travel to Romania. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the Visa request is made before **07 May 2023**. It is not guaranteed by the LOC that the requests made after this deadline will be fulfilled. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation member as well as the city the visa application support letter must be sent to.

## 21. TRANSPORTATION

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### International Transportation

The international travel to Cluj-Napoca will be at each delegation's own expenses. The FIG and the LOC strongly recommend that each NF take cancellation insurance for their international transportation.

The LOC recommend each Federation to book changeable and refundable flights at this stage.

Although Cluj-Napoca airport is an international airport, it is not very big therefore, it is highly recommended to book flights as soon as possible.

### Local Transportation

The LOC offer free local transportation to the official hotels and back for all accredited persons from:

1. International Airport of Cluj-Napoca (CLJ), 10 km from the official hotels
2. Cluj-Napoca Central Railway
3. Cluj-Napoca Bus station

Event local transportation service from the official hotels to the venue and back, as well as to any other official activities and back, will be provided to all delegations that stay at one of the official hotels, book their accommodation through the LOC and submit via the LOC online platform their Travel Schedule for Arrival and Departure by **07 June 2023**.

The LOC will apply an extra charge of EUR 50 for 1-2 people and EUR 30 for 3-15 people for each extra transportation of Delegations arriving or departing in a different date than the official arrival/departure dates mentioned in the general programme (article 4).

Delegations that do not stay at one of the official hotels, did not book their accommodation through the LOC and did not submit their travel details in due course, will not be entitled to use the event local transportation service and will be responsible to be on time !

## 22. ACCOMMODATION AND MEALS

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### General Information

The LOC is delighted to provide the FIG and official delegations members with the below selection of hotels. The FIG and the LOC strongly recommend that the NF book their accommodation through the LOC.

Please note that all rates are per person and per night and include full board, applicable taxes, service charges, and local transportation.

### Category I - Hotel \*\*\*\*\* (5 stars)

250 Euro (single room)

170 Euro (double/twin room)

### Category II Hotel \*\*\*\* (4 stars)

170 Euro (single room)

130 Euro (double/twin room)

### Category III Hotel \*\*\* (3 stars)

160 Euro (single room)

120 Euro (double/twin room)

### Hotel Reservations



NFs can book their hotel via the LOC online platform and should request their accommodation **as a matter of priority**. As rooms are limited, they will be allocated strictly in order of booking receipt (i.e. "first come, first served"). **To secure the preferred category, it is strongly recommended that NFs submit their reservation request well in advance** of the due date, respectively **07 April 2023** at the very latest.

While NFs are welcome to let the LOC know their preferred hotel category, the final allocation will however be the full responsibility of the LOC. If the desired Hotel is not available since it is already fully allocated, NFs will be informed by the LOC in order to discuss alternative options and change Hotel.

The Accommodation booking (number of rooms) has to be submitted to the LOC via the LOC online platform by **07 April 2023** at the very latest.

The Rooming list (names-to-rooms assignment) has to be submitted to the LOC via the LOC online platform by **07 June 2023** at the very latest.

All personal expenses (in terms of hotel services, laundry, room services, telephone, mini bar, etc.) will have to be settled to the hotels upon departure. Please note that the hotels will request a valid credit card or a deposit upon arrival.

## 23. MEALS

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Meals are included in the price of each room. They will be served at each hotel.

To optimize as well as possible the Meals plan, breakfast, lunch, and dinner time will be determined in accordance with the training and competition schedules. They will be mentioned in detail in the Work Plan.

### Farewell Banquet

Accredited Delegation members (with the exception of E- and R- media), who stay at one of the official hotels and book their accommodation through the LOC will receive a free ticket for the Farewell Banquet.

All other persons wishing to attend the Banquet will be able to do so, provided that a request is sent to the LOC via the LOC online platform. The request and the amount of 100 EUR per person must be paid in full to the LOC by **07 June 2023**.

## 24. FINANCIAL OBLIGATIONS – PAYMENT

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### Payments to FIG:

The non-reimbursable registration fee (CHF 100.- per gymnast as mentioned above) must be paid to FIG.

The requisite Entry Fee are due and must be received by the FIG at the latest thirty (30) days after the definitive registration deadline. Registrations without payment of the entry fee in due time are not considered: the gymnasts will consequently not be allowed to participate in the competition. In the case of none or partial participation, the entry fee will not be reimbursed.

NFs which have not fulfilled their financial obligations towards FIG (e.g., annual membership fees, unpaid invoices etc.) will not be allowed to participate in this JWCH either.

Each participating member Federation is kindly requested to clearly state payment's purpose as follows:

**NF    Event ID    Discipline    Event    level    Year    Host Country**

Example: SUI 17267 RG JWCH 2023 ROU

Failing to do so will lead to an unidentified fund transfer and may cause your federation to appear not to have met its financial obligations.

The participating federation is responsible for covering all bank fees in connection with the bank transfers.

The payment must be made in **CHF** only. Total amount of the FIG entry fees to be paid to:

Bank transfer:

Beneficiary	Fédération Internationale de Gymnastique Av. de la Gare 12 A CH-1003 Lausanne/Switzerland
Bank Account / IBAN	CH40 0027 2272 5630 1649 0
IBAN	UBS Switzerland SA Place St-François 16 CH-1002 Lausanne/Switzerland
SWIFT/BIC	UBSWCHZH80A

## Credit card

Should you wish to pay by credit card, please contact the FIG Finance Department ([finance@fig-gymnastics.org](mailto:finance@fig-gymnastics.org)) and provide the following information:

**NF Event ID Discipline Event level Year Host Country**

Example: SUI 17267 RG JWCH 2023 ROU

- **Amount and currency**

- **e-mail address** to be used for receiving the link which will allow you to directly enter the credit card details.

## Payments to the LOC:

Federations which have not fulfilled their financial obligations towards the LOC by the given deadlines herein mentioned may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals, and local transportation.

Payment for Accommodation in full board, extra local transportation, additional Banquet tickets, supplementary Accreditations and LOC fines (if any) must be made via bank transfer in **EUR** to:

Beneficiary	Romanian Rhythmic Gymnastics Federation
Beneficiary address	no.16, Vasile Conta Street, 020954, Bucharest - Romania
Beneficiary Bank	UniCredit
Bank address	no. 36, C.A. Rosetti Street, 020012, Bucharest - Romania
Iban	RO 04 BACX 0000 0030 1648 5002
Swift Code:	BACX ROBU

**The participating federation is responsible for covering all bank fees in connection with the bank transfers.** All bank fees in connection with the bank transfer must be covered. Please state the name of your Federation and the payment purpose on the transfer (i.e., SUI 17267 RG JWCH 2023 ROU - Accommodation Payment).

The costs must be paid to the LOC as follows:

Accommodation costs ( 50%)	07 May 2023
Accommodation costs (100%)	07 June 2023
Supplementary Banquet	07 June 2023
Accreditations at the charge of the Delegations	07 June 2023

Failure to receive the payment by the required dates will result in the reservations being cancelled and fines being applied.

The LOC is kindly asking the NFs to respect the deadlines and to note that all cancellation fees will be applied.

## Cancellation Policy

FIG and the LOC strongly recommend that each Federation take a cancellation insurance for their accommodation booking.

## Accommodation cancelled:

Date	Cancellation fee
Until the 07.05.2023	No charge
from 08.05.2023 to 07.06.2023	50% of the total accommodation cost will be charged
after 08.06.2023	100% cancellation fee of the total accommodation cost will be applied

## FINES

### FIG Fines

The fines after missing the Registrations deadlines or after late Registrations are as follows (as per the TR, Section 1, Reg. 11.1.2):

Fine after missing the Provisional Registration deadline or after late Provisional Registration	CHF 500
Fine after missing the Definitive Registration deadline or after late Definitive Registration (until the gymnast's drawing of lots)	CHF 1'500
Fine after missing the Nominative Registration deadline or after late Nominative Registration	CHF 1'000

Please note that the regulation concerning the FIG fines will be strictly respected.

### LOC fines

#### Change requests and late or missing payments

##### Change request

Change requests relevant to logistics matters such as transport information (arrival/departure details), hotel reservation (number of rooms or rooming list), etc., made after the respective LOC deadlines will be fined by the LOC. The change requests must be submitted to the LOC by mail (the official mail of the LOC). A fee of EUR 50 will then be charged per change request. Fees for changes request are in addition of cancellation costs.

#### Names changes as allowed in the FIG Technical Regulation and cannot be fined.

##### Late or missing payments

The fines after missing or late payments to the LOC are as follows:

Late or missing payments (include all payment deadlines)	
- outstanding amount up to EUR 5.000	EUR 500
- outstanding amount up to EUR 10.000	EUR 1.000
- outstanding amount from EUR 15.000	EUR 1.500

Please note that the regulation concerning the LOC fines will be strictly respected.

## 25. INSURANCE

The Host Federation, the LOC and FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.

The FIG TR foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.

Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to the [IMSSA documents](#) for additional information regarding the FIG IMSSA insurance for Athletes and Judges.

A copy of the insurance must be sent to the LOC well in advance but no later than **07 June 2023**. If the note has not been sent in advance to the LOC (which is strongly recommended), the LOC will verify the Delegation members' insurance upon arrival at the latest (e.g., coverage note or photocopy of the valid policy in English only). Insurance notes in other languages will automatically be refused. The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay.





**According to the Romanian law in force, no insurance can be offered by the LOC to the delegation members with insufficient insurance coverage. As a result, delegation members without a personal insurance valid for their entire stay will not be accredited, i.e gymnasts will not be allowed to compete.**

## 26. COVID-19 COUNTERMEASURES

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The [FIG Medical Guidelines for FIG Competitions and Events](#) are still effective but they should be used in case the situation with COVID-19 in your country becomes problematic but considering the current situation as it is written in the guideline the health situation in the country that prevails: **"These guidelines can be adapted according to the health situation related to the COVID-19 pandemic in the host country and the city."**

The LOC Medical Guideline will be published and updated accordingly on the relevant sports calendar section of these JWCH on the FIG website.

## 27. SAFEGUARDING AND PROTECTING PARTICIPANTS IN GYMNASTICS

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From the official date of arrival until the official day of departure of the event, participants (gymnasts, coaches, judges and any other delegation members) have the opportunity to contact by phone or e-mail the LOC and/or the FIG Safeguarding Officers in case of harassment or abuse of any type or if they are worried or do not feel comfortable.

The information regarding the Safeguarding Officers will be communicated during the Orientation Meeting.

In addition, posters of the "10 Golden Rules of Gymnastics" – the FIG campaign to raise awareness about youth protection in Gymnastics - will be displayed in several locations, including training and warm-up halls and public zones.

## 28. OFFICIAL HOSPITAL

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The Official hospitals will be:

Name: Spitalul Clinic Municipal  
Contact person: Prof. Dr. Nicolae Constantea  
Address: Str. Tabacarilor nr. 11  
40139 Cluj-Napoca

The official hospital as well as the medical personnel assigned duly accept the International SOS (IMSSA insurance card) for all gymnasts holding a valid FIG License as well as for all judges with an International FIG Judges Brevet valid at the time of this JWCH.

## 29. DOPING CONTROLS

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Under the supervision of the FIG, anti-doping control will be organized by the International Testing Agency (ITA) on behalf of FIG and according to the valid WADA Code, Standards and FIG Anti-Doping Rules.

As per the applicable FIG Therapeutic Use Exemption (TUE) procedure in effect concerning the participation at FIG Events, any gymnast in need of a TUE is responsible, together with her Federation, to submit her request to the FIG no later than 30 days before the start of this competition. No TUE request will be accepted nor approved on spot, except for duly justified emergency cases. Should you need further assistance about TUE requests, please contact the FIG at [antidoping@fig-gymnastics.org](mailto:antidoping@fig-gymnastics.org).

### 30. MUSIC

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The Music must be uploaded in .mp3 or .wga format as soon as the LOC digital platform is open but by **21 June 2023 at the very latest**.

The music file shall be named as follows:

- The name of the nation (official abbreviation of the country – 3 letters)
- The first and last (with Capital letter) name of the individual competitor
- The category (RGI or RGG)
- The apparatus

Example

RGI\_ROU\_ LAST NAME\_First Name\_APPARATUS.mp3

RGG\_ROU\_Group\_5Balls.mp3

If the music upload is not completed by **21 June 2023** (i.e., at the Nominative Registration – step 2) and needs to be done on site, an additional service fee of EUR 50 will be charged by the LOC and payable during the accreditation process.

### 31. MUSIC FORM

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While the LOC guarantees the respect for the rights of author and broadcasting of the musical works, each NF will also have to confirm that the music used does not violate any copyrights and that it can be broadcasted within sports. This confirmation will have to be made by filling-in the online Music Form at the time of the nominative registration via the FIG online platform. This Music Form must be duly completed with all requested information otherwise it will be rejected. The Form must be sealed, signed and returned in format **excel** only to the FIG and the LOC by **07 June 2023** at the very latest.

If a change occurs between Nominative Registration step 1 and step 2, a revised Music Form must be sent to both FIG and LOC by **21 June 2023** at the very latest.

### 32. PHOTOS

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Together with the nominative registration, the NFs must upload to the LOC online system one passport photo of each Delegation member. The specifications of each photo must be as follows:

- File format: .jpg or .jpeg
- Dimension: min. 175 x 225 pixels, max. 1750 x 2250 pixels
- Width: 35 x 45 height
- File size: max. 2MB
- Background: white

If the photo upload is not completed by **07 June 2023** and needs to be done on site, an additional service fee of EUR 25 will be charged by the LOC.

### 33. NATIONAL ANTHEM AND FLAG

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The LOC will prepare the national anthem and national flag of each participating NF. Each participating NF will later be contacted by the LOC to confirm them.

### 34. PRIZE MONEY

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No Prize money will be paid to the winners.

### 35. ROUND TABLES

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Details on Round Tables will be included in the Work Plan.

### 36. ATHLETES' MEETING

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The tight general programme does not allow an Athletes' Meeting but the FIG Athletes' Representative for Rhythmic Gymnastics, Ms. Siyana Vasileva, will talk separately to each participating gymnast during the event.

### 37. WORK PLAN

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The Work Plan will be published on the FIG online calendar six weeks at the latest before the start of the competitions.

### 38. LOC ONLINE PLATFORM

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The LOC online platform will open soon after the deadline of the Definitive registration. Before its opening, the LOC will provide by e-mail each NF with a link, sign in details to access the platform and instructions on how to access and use the LOC online platform. The platform will allow each NF to create a profile for each of its delegation member.

The LOC online platform will allow each NF to:

- Book accommodation
- Submit travel schedule information (arrival and departure)
- Upload photos of each Delegation member
- Upload music files for each gymnast.

#### REMINDER:



**Provisional, definitive, and nominative registrations as well as any kind of modifications within the delegations (name changes, function changes etc.) must be submitted via the FIG online platform to be official and valid.**

### 39. INFORMATION CLUJ-NAPOCA

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The city of Cluj-Napoca is one of the most important academic, cultural, industrial, and business centers in Romania. Among other institutions, it hosts the country's largest university, [Babes-Bolyai University](#), with its [botanical garden](#); nationally renowned cultural institutions; as well as the largest Romanian-owned commercial bank. Cluj-Napoca held the titles of [European Youth Capital](#) in 2015, and European City of Sport in 2018. Cluj-Napoca is also the capital of the historical region of [Transylvania](#), a status that resonates to this day. Currently, the city is the largest in the [Nord-Vest development region](#), which is equivalent to [NUTS-II](#) regions in the [European Union](#) and is used by the European Union and the Romanian Government for statistical analysis and regional development.

#### **Weather in Cluj-Napoca in June - July:**

Average max: Temperature 28°C (82.4°F); Average min: Temperature 20°C (68°F)

Currency: Romanian leu (RON)

## 40. SUMMARY OF THE DEADLINES AND PAYMENTS

### FIG

	Deadline
Provisional Registration – online	<b>08 February 2023</b>
Definitive Registration - online	<b>08 March 2023</b>
Nominative Registration – step 1 - online	<b>07 June 2023</b>
Nominative Registration – step 2 - online	<b>21 June 2023</b>
Written request for Supplementary Accreditations	08 March 2023
Coach-sport profile registration	24 May 2023
Music Release Form – excel Form	07 June 2023
Online Publicity (not compulsory)	07 June 2023
Media accreditation	13 June 2023
Music Release Form – excel Form (if changes between step 1 and step 2)	21 June 2023

### Payments to the FIG

	Deadline
FIG Registration Fees	08 March 2023

### LOC (online)

	Deadline
Accommodation (number of rooms)	07 April 2023
Visa Request	07 May 2023
Photo for accreditation	07 June 2023
Travel details	07 June 2023
Rooming List (accommodation names-to-rooms assignment)	07 June 2023
Music	21 June 2023
Music Release Form	07 June 2023
Music Release Form – paper Form (if changes between step 1 and step 2)	21 June 2023

### Payments to the LOC

Accommodation costs (50%)	07 May 2023
Accommodation costs (100%)	07 June 2023
Supplementary Banquet	07 June 2023
Accreditations at the charge of the Delegations	07 June 2023

Sincerely Yours,

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



Nicolas Buompane  
Secretary General