

**DIRECTIVES**

**Event ID: 17439**

Dear FIG affiliated Member,

We have the pleasure to invite your delegation to participate in the aforementioned official FIG International Event.

<b>DISCIPLINE</b>	<b>Women's Artistic Gymnastics</b>
<b>HOST FEDERATION</b>	<b>Royal Belgian Gymnastics Federation</b> Roodebeeklaan 44, 1030 Schaarbeek Phone: +32 2 234 38 38 Fax: +32 2 230 06 69 E-mail: <a href="mailto:info@kbt-frbg.be">info@kbt-frbg.be</a> Website: <a href="http://www.frbg-kbt.be">www.frbg-kbt.be</a>
<b>LOCAL ORGANIZING COMMITTEE</b>	<b>De Gympies Keerbergen vzw</b> Contact: Ilse De Smedt Bakestraat 13a, 3140 Keerbergen, Belgium Mobile +32 479 52 81 67 E-mail: <a href="mailto:info@gympies.be">info@gympies.be</a> Website: <a href="http://www.gymnovacup.eu">www.gymnovacup.eu</a>
<b>LOCATION</b>	<b>Keerbergen, Belgium</b>
<b>DATE</b>	<b>From 10<sup>th</sup> to 12<sup>th</sup> of November 2023</b>
<b>VENUE</b>	Sports Center Keerbergen Putsebaan 103, 3140 Keerbergen, Belgium Phone: +32 15 50 90 71 E-mail: <a href="mailto:sport@keerbergen.be">sport@keerbergen.be</a> Website: <a href="http://www.keerbergen.be">www.keerbergen.be</a>
<b>APPARATUS SUPPLIER</b>	<b>Please refer to the attached apparatus list</b>
<b>RULES AND REGULATIONS</b>	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none"> <li>• Statutes</li> <li>• Code of Ethics</li> <li>• Code of Conduct</li> <li>• Technical Regulations</li> <li>• Code of Discipline</li> <li>• Code of Points and relevant Newsletters</li> <li>• General Judges' Rules</li> <li>• Specific Judges' Rules</li> <li>• Anti-Doping Rules</li> <li>• Licence rules (except for non competitive events)</li> <li>• FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events</li> <li>• FIG Medical Guidelines for FIG Competitions and Events</li> <li>• Media Rules</li> <li>• Apparatus Norms</li> <li>• Rules for Sanctioning (approval) of International Events</li> <li>• Advertising and Publicity Rules</li> <li>• Regulations for Award Ceremonies</li> <li>• Accreditation Rules</li> </ul> <i>and subsequent decisions of the FIG Executive Committee</i>

<b>FEDERATIONS INVITED</b>	The Organizing Member Federation will invite all Member Federations.						
<b>AGE LIMITS</b>	<b>WAG:</b> <b>Junior:</b> <b>Senior:</b> <b>All gymnasts must have a valid FIG licence until the end of the event.</b>						
<b>JUDGES AND JURIES</b>	<b>All judges must have a current valid FIG brevet at the time of the event, for the respective discipline.</b>						
<b>REGISTRATION DEADLINES</b>	<table border="1"> <tr> <td>Provisional registration</td> <td><b>1<sup>st</sup> of August 2023</b></td> </tr> <tr> <td>Definitive registration:</td> <td><b>1<sup>st</sup> of September 2023</b></td> </tr> <tr> <td>Nominative registration</td> <td><b>15<sup>th</sup> of October 2023</b></td> </tr> </table>	Provisional registration	<b>1<sup>st</sup> of August 2023</b>	Definitive registration:	<b>1<sup>st</sup> of September 2023</b>	Nominative registration	<b>15<sup>th</sup> of October 2023</b>
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<b>ENTRY FEES</b>	<p>The Entry Fee for this event will be:          € 100,- registration fee + € 25 per delegation member          € 300,- penalty for delegations without judge</p> <p><u>The Entry Fee includes:</u></p> <ul style="list-style-type: none"> <li>- competitions</li> <li>- final banquet ('dinner and dance')</li> <li>- transportations between hotel Bonten Os/Novotel and competition hall</li> <li>- transportations from/ to Brussels Airport or railway station Mechelen</li> </ul> <p><u>Not included:</u></p> <ul style="list-style-type: none"> <li>- hotel,</li> <li>- travel expenses (round trip)</li> <li>- medical costs &amp; insurance</li> </ul> <p><b>!! No entry fee will be charged for delegations including at least one gymnast who has competed in a final of a World Championship or Olympic Games.</b></p>						
<b>ACCREDITATION</b>	<p>Accreditation will be given to all members of the delegation upon arrival and when all costs have been paid.</p> <p>In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.</p>						
<b>EVENT FORMAT</b>	<ul style="list-style-type: none"> <li>- Individual Allround ranking for Juniors &amp; Seniors</li> <li>- Team-ranking</li> <li>- Apparatus Finals</li> </ul>						
<b>PRIZE MONEY</b>	<b>+ 10.000 EUR</b> of Prize Money						
<b>PROVISIONAL SCHEDULE</b>	<ul style="list-style-type: none"> <li>- <u>Friday 10th of Nov:</u> Podium Training - Technical Meeting</li> <li>- <u>Saturday 11th of Nov:</u> Individual All-Around &amp; Team Ranking</li> <li>- <u>Sunday 12th of Nov:</u> Apparatus Finals – Final Banquet</li> </ul>						
<b>EVENT MANAGER</b>	Ilse De Smedt, +32 479 52 81 67						
<b>MEDICAL SERVICES</b>	First Aid will be present on site						
<b>COVID 19</b>	<p>The LOC should follow local guidelines in management of COVID-19.</p> <p>The LOC must facilitate COVID-19 testing for delegations when it is required to have a negative test for return to their country.</p> <p>Guidelines Belgian government: <a href="https://www.info-coronavirus.be/en/faq/">https://www.info-coronavirus.be/en/faq/</a></p>						
<b>VISA</b>	<p>Please verify immediately with your travel agent or the Belgian Embassy or Consulate in your country if a visa is required for your travel to Belgium. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 10th of October 2022 to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>						
<b>INSURANCE</b>	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their Delegation.</p>						

	Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to <a href="https://www.gymnastics.sport/site/pages/medical-insurance.php">https://www.gymnastics.sport/site/pages/medical-insurance.php</a> for additional information regarding the FIG IMSSA insurance for Athletes and Judges. The LOC will verify the insurance coverage upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay																
<b>INTERNATIONAL TRANSPORTATION</b>	The invited participating delegations must pay for the travel costs of their delegation members. The Travel Schedule Form must be returned to the LOC by <b>15th of September 2023</b> .																
<b>LOCAL TRANSPORTATION</b>	Local transportation will be provided by LOC: i.e. from/to the airport, railway station and/or bus station as well as from/to hotel Novotel Mechelen and the Event, Training, and Warm-up Halls, except for special requests. In case of late arrivals and/or early departures, costs for local transportation will NOT be covered by LOC.																
<b>ACCOMMODATION</b>	The registration fee does NOT include accommodation costs. All hotel reservations will be made by the delegation.  <b>Hotel Novotel</b> Van Beethovenstraat 1, 2800 Mechelen Website: <a href="http://www.novotel.com">www.novotel.com</a> Reservations: <a href="https://all.accor.com/hotel/3154/index.en.shtml">https://all.accor.com/hotel/3154/index.en.shtml</a>  <b>Hotel Bonten Os****</b> Rijmenamseweg 214, 2820 Rijmenam Website: <a href="http://www.bontenos.be">www.bontenos.be</a> Reservations: <a href="mailto:info@bontenos.be">info@bontenos.be</a>  <b>LOC offers the possibility for gymnasts to stay in host families, free of any charge.</b>																
<b>MEALS</b>	Meals available on site at low prices The Meals Form must be returned to the LOC by <b>15th of October 2023</b> .																
<b>FINAL BANQUET</b>	All participants, coaches and judges will be invited to the Final Banquet (dinner & dance) after the finals, on Sunday Evening. Free of charge, except for drinks.																
<b>PRIZE MONEY</b>	<b>+ 10.000 EUR of Prize Money</b>																
<b>BANK ACCOUNT INFORMATION</b>	Each participating team is kindly requested to integrate the payment's purpose as follows: International Gypies GymnovaCup + (name club) <b>Bank account IBAN BE58 9796 4303 0179 - BIC ARSPBE22</b> <b>Beneficiary De Gypies Keerbergen vzw</b> The participating team is responsible for covering all bank fees in connection with the bank transfers.																
<b>MARKETING MEDIA</b>	FIG advertising and publicity norms must be respected Media Officer: Ilse De Smedt Phone: +32 479 52 81 67 E-mail: <a href="mailto:info@gympies.be">info@gympies.be</a>																
<b>SOCIAL MEDIA</b>	<b>Live streaming &amp; live scoreboard</b> on <a href="http://www.gymnovacup.eu">www.gymnovacup.eu</a> <b>Facebook:</b> Gypies Gymnova Cup <b>Twitter:</b> @GymnovaCup, # GymnovaCup																
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**ADDITIONAL  
INFORMATION**

Beside to this tournament there will be a competition for younger gymnasts:  
°2010, °2011 and °2012 ("Youngsters").  
Gymnasts aged °2010 can also compete in Juniors category

More information is provided by the organizing committee: [info@gympies.be](mailto:info@gympies.be)

Sincerely Yours,



Keerbergen, 18th of April 2023

Ms. Ilse Arys  
Secretary General of the National Federation