



**8th Senior AEROBIC
GYMNASTICS ASIAN
CHAMPIONSHIPS**
15th – 17th September 2023
ULAANBAATAR, Mongolia



DIRECTIVES

Event ID: 17435

Dear AGU affiliated Federation Members,
Following the decision of the AGU Executive Committee, Mongolian Gymnastics Federation has the pleasure to invite your Federation to participate in the aforementioned official AGU Event.

DISCIPLINE	AEROBIC GYMNASTICS
HOST FEDERATION	MONGOLIAN GYMNASTICS FEDERATION Contact Person: Mr. Galbadrakh YERUULBAT Address: Gymnastics Center, 1 st floor Sport Complex, Baga toiruu 55, 8-r khoroo, Sukhbaatar district, ULAANBAATAR-14191, MONGOLIA Tel/Fax: +976-9999-5158; E-mail: mglgym@gmail.com Web site: www.agu-gymnastics.com
AGU	ASIAN GYMNASTICS UNION Al-Bidda Tower, 5 th Floor – Al Cornish Street, Doha 22955 Qatar Tel: +974 44944 133 Fax: +974 44944 131 E-mail: info@agu-gymnastics.com http://www.agu-gymnastics.com
LOCATION	Ulaanbaatar City, MONGOLIA
DATE	13th – 18th September 2023
VENUE	BUYANT UKHAA SPORT PALACE INTRODUCTION Address: “Buyant Ukhaa” Sport palace, 10 th khoroo, Khan Uul district, Capital city Ulaanbaatar. Building total capacity; Total circumference: 274000m ² /square meter/ Total Seat: 5045, Square size: 41,0x69,0 2829 m ² /square meter/ Sport Hall’s Height: 31 meter Website: www.buso.mn
	 
APPARATUS SUPPLIER	Please fill the in the attached list
RULES AND REGULATIONS	The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives, see the SPECIAL RULES: <ul style="list-style-type: none"> ▪ Statutes ▪ Code of Ethics ▪ Code of Conducts ▪ Technical Regulations ▪ Code of Discipline ▪ Code of Points and relevant Newsletters ▪ General Judges’ Rules ▪ Specific Judges’ Rules ▪ Anti-Doping Rules

	<ul style="list-style-type: none"> ▪ Licences Rules (except for non-competitive events) ▪ FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during the Events ▪ Medical organization of FIG competitions and events ▪ Media Rules ▪ Apparatus Norms ▪ Rules for Sanctioning (approval) of International Events ▪ Advertising and Publicity Rules ▪ Regulations for Award Ceremonies ▪ Accreditation Rules <p>and subsequent decisions of the FIG Executive Committee</p>																												
SPECIAL RULES	<p>1. Qualifications and Finals</p> <ul style="list-style-type: none"> ▪ <u>Qualification:</u> <ul style="list-style-type: none"> - The 8th Aerobic Asian Championships is opened for Senior with categories: IM, IW, MP, TR, GR, AD, AS. - Qualification for the Senior is opened for one unit (IM, IW, GR, AD) from each Federation thus a participation of two units (MP, TR) per category from each federation. ▪ <u>Finals:</u> <ul style="list-style-type: none"> - The eight best scores for all categories may participate in the finals. (see Participation Format below) <p>2. Award Ceremonies Only one award ceremony (per category) will be held based on the 8th Asian Aerobic Gymnastics Ranking List.</p> <p>3. Registration All competitors may only be registered by their respective AGU member Federations, using the official registration forms. See also REGISTRATION DEADLINE</p>																												
FEDERATION INVITED	All AGU Member Federation is Asia continent who have paid their annual membership fee for Aerobic Gymnastics as well as AGU and FIG membership fee. OGU (Oceania Gymnastics Union) member federations are given the opportunity to participate but will not be entitled for the medals and no prize money.																												
EVENT MANAGER	Mr.Ankhubayar Shirchijav Tel: +976 90902290 /available on Viber, Telegram and WhatsApp/ E-mail: aanhaa.sh@gmail.com																												
PARTICIPATION	<p>Categories: Senior (IM, IW, MP, TR, GR, AD, AS) Participation is as below. “All gymnasts must have a valid FIG License until the end of the event to participate”.</p> <p>The Local Organizing Committee will be responsible for checking the validity of the gymnast Licenses. The Maximum size of the invited delegation is as follows:</p> <table border="1"> <thead> <tr> <th></th> <th style="text-align: center;">Seniors</th> </tr> </thead> <tbody> <tr> <td>Individual Women</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Individual Men</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Mixed Pairs</td> <td style="text-align: center;">2</td> </tr> <tr> <td>Trios</td> <td style="text-align: center;">2</td> </tr> <tr> <td>Groups</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Aerobic Dance</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Aerobic Step</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Head of Delegation</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Team Manager</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Coaches</td> <td style="text-align: center;">3 – 5</td> </tr> <tr> <td>Judges</td> <td style="text-align: center;">1 – 2</td> </tr> <tr> <td>Doctor / Paramedical Staff</td> <td style="text-align: center;">1 – 2</td> </tr> <tr> <td>Mental Health Professional</td> <td style="text-align: center;">1 – 2</td> </tr> </tbody> </table>		Seniors	Individual Women	1	Individual Men	1	Mixed Pairs	2	Trios	2	Groups	1	Aerobic Dance	1	Aerobic Step	1	Head of Delegation	1	Team Manager	1	Coaches	3 – 5	Judges	1 – 2	Doctor / Paramedical Staff	1 – 2	Mental Health Professional	1 – 2
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AGE LIMITS	<p>▪ SENIOR All gymnasts must have a valid FIG licence until the end of the events</p>									
REGISTRATION DEADLINES	<p>Provisional, Definitive and Nominative Registrations must be made by using the official forms. These registrations will only be accepted from AGU Gymnastics Member Federations (including the OGU).</p> <table border="1" data-bbox="453 297 1366 405"> <tr> <td>Provisional registration</td> <td>13th Jun 2023</td> <td>3 months before</td> </tr> <tr> <td>Definitive registration</td> <td>13th Jul 2023</td> <td>2 months before</td> </tr> <tr> <td>Nominative</td> <td>13th Aug 2023</td> <td>4 weeks prior the event</td> </tr> </table> <p>Registration and payments made after the gymnasts drawing of lots will not be accepted and the Delegation members concerned will not be authorized to participate.</p>	Provisional registration	13th Jun 2023	3 months before	Definitive registration	13th Jul 2023	2 months before	Nominative	13th Aug 2023	4 weeks prior the event
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ENTRY FEES	<p>The non-reimbursable cost for the entry fee is of US 50.00 per gymnast/ per category. The invited participating federations must pay for all entry fees. At the time of the Definitive Registration on 13th Jul, 2023 100% of the entry fee must be paid to the LOC. The entry fee is not refundable and all the necessary bank handling costs should be paid by the participating federations.</p>									
ACCREDITATION	<p>Accreditation of all delegations will take place at their arrival in the Competition Hall.</p> <p>Representatives of the organizing committee will provide accreditation, training schedules, bus schedule for all the delegates at the competition hall.</p> <p>The Head of the Delegation must present the following:</p> <ul style="list-style-type: none"> - Passports of all members of the delegation - 2 copies of CDs with the music for the programs - National flag (100x200 cm) - CD with the national anthem - Gymnasts/ Group music (CD"s) – 2 (one for the competition, one for trainings) - Valid insurance for all delegation members covering illness, accidents, repatriation. <p>Heads of delegation have to check names of their own delegation members, hotel reservation; they also have to affect all necessary payments.</p> <p>In order to accelerate the process of the accreditation, each participating Federation is kindly requested to upload photos and passport copy of each member of its delegation (gymnasts, head of delegation, team manager, judges, coaches, medical staff and etc.) onto the;</p> <p>https://rqform.eu/event.php?id_prop=5167</p> <p>The deadline for the photos upload (identity color photo in JPG format, size – 45mm x 35mm, resolution: 800x600plx) is 17th July 2023. Please clearly indicate the corresponding full name (with correct spelling) in the file title. If the photo has to be taken at the Accreditation because none has been sent within the deadline or not sent in the official requested format, there will be a charge of 10 USD for each photo taken at the accreditation desk.</p>									
COMPETITION FORMAT	<p>The 8th Asian Championship consists of Qualifications and Finals in all 7 categories.</p> <p>Participation in the Qualification:</p> <ul style="list-style-type: none"> ▪ 9 entries or more from 4 nations - Final 8 best gymnasts. ▪ 7-8 entries from 4 nations - Final 6 best gymnasts. ▪ 5-6 entries from 3 nations - Final 4 best gymnasts. ▪ Less than 4 entries from 2 nations - Cancel of the respective category <p>-All competitors must take part in the qualification.</p> <p>Participation in the Finals:</p> <p>The top eight scores (respectively 6, 4) per category from the Qualification qualify for the Finals.</p> <p>- In addition, if the Organizing Member Federation has not qualified in any category, it may nominate one participation in max. 1 category of its choice.</p>									

	<p>- Maximum participation in the finals is therefore 8+1 participants in one category and 8 in the rest of the categories.</p> <p>The organizing member Federation may cancel the competition in the respective category if at the time of the definitive entry, there are less than 4 countries registered in a category.</p> <p>In case of such a cancelation, the organizing member Federation must reimburse, in full, payments made for accommodation. Should flights have to be cancelled due to the above, the risk is at the charge of the participating member Federations.</p>														
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MEDIA	The person in charge for the media will be the same as event manager. Our policy is basically the e-mail communication.														
MEDICAL	During all days – official trainings and competition, official medical persons who will be in the training and competition venue will be provided by the LOC.														
COVID 19	The LOC should follow local guidelines in management of COVID-19. The LOC must facilitate COVID-19 testing for delegations when it is required to have a negative test for return to their country.														
VISA	<p>Please verify immediately with your travel agent or the Mongolia Embassy or Consulate in your country if a visa is required for your travel to Mongolia. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 17th Jul, 2023 to the LOC.</p> <p>Participating federations must pay for the visa of their delegation members. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation members as well as the city the visa application support letter must be sent to.</p>														
INSURANCE	<p>The LOC, the FIG and the AGU will not be held responsible for any liabilities in the case of accidents, illness, repatriation, deaths and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for the Athletes and Judges.</p> <p>The LOC will verify each of the delegation member's insurance upon arrival of the delegation members (e.g cover note or photocopy of the valid policy). The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay.</p>														
DOPING CONTROL	Anti-doping controls will be organized by the International Testing Agency (ITA) on behalf of the FIG and according to the WADA code, Standards and FIG Anti-Doping Rules.														
SAFEGUARDING	From the official event day of arrival until the official day of departure, participants (gymnasts, coaches, judges and any other delegation members) have the possibility to contact by phone or e-mail the LOC Safeguarding Officer in case of														

	<p>harassment and abuse of any type or if they are worried and do not feel comfortable.</p> <p>The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations on site.</p> <p>In addition, posters of the “10 Golden Rules of Gymnastics”, the FIG campaign to raise awareness about youth protection in Gymnastics, will have to be displayed in several locations, including training and warm-up halls and public zones.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the International travel costs of their delegation members.</p> <p>The Travel Schedule (including flight schedule) Form must be returned to the LOC by 28th Aug, 2023</p>
LOCAL TRANSPORTATION	<p>From 13th Sep, 2023 International Airport to the Hotel transportation will be provided by LOC.</p> <p>Bus service will be available for the local transportation of all accredited persons (if applicable) from the official hotels to the training, warm-up, and competitions venues as well as to any other official activities and back as needed.</p> <p>Those Federation which do not wish to use the offered accommodation packages and do not reserve rooms through the LOC, WILL NOT be provided with local transport from the airport to hotels and from the hotels to competition hall, training and warm up halls.</p>
ACCOMMODATION	<p>Please note that all rates are per person and per night and include full board, applicable taxes,</p> <p>Service charges, and local transportation.</p> <p>Hotel 1 - Kempinski Hotel Khan Palace /5 stars/, (prepares halal food)</p> <ul style="list-style-type: none"> ▪ Single room – 220 USD ▪ Twin room – 180 USD <p>Distance from competition hall – 18 km (city center)</p> <p>Hotel 2 - Best Western Premier Tuushin hotel /5 stars/</p> <ul style="list-style-type: none"> ▪ Single room – 195 USD ▪ Twin room – 140 USD <p>Distance from competition hall – 15 km (city center)</p> <p>Hotel 3 - Ibis Hotel /4 stars/</p> <ul style="list-style-type: none"> ▪ Single room – 145 USD ▪ Twin room – 115 USD <p>Distance from competition hall – 9.4 km</p> <p>Hotel 4 - Corporate convention center /4 stars/</p> <ul style="list-style-type: none"> ▪ Single room – 135 USD ▪ Twin room – 105 USD <p>Distance from competition hall – 14 km</p> <p>If you're planning to attend a competition in Ulaanbaatar, we would highly recommend choosing a hotel that is located near the competition hall, as traffic congestion in the city can be quite heavy and cause delays.</p> <ul style="list-style-type: none"> ▪ BREAKFAST is included in the price of each of the official hotels. ▪ Lunch and dinner are optional, and will be served at the Competition hall, with the following price: <ul style="list-style-type: none"> - LUNCH: USD 15 / per day - DINNER: USD 20 / per day ▪ Lunch in Competition hall ▪ Dinner in hotel ▪ If you want to do reservation please fill the meals form by 13th Jul, 2023

	<p>The invited participating federations must pay for the accommodation expenses of their delegation members. 100% of the accommodation and meals costs must be paid to the LOC by 13th Aug, 2023</p> <p>Those Federations which do not wish to use the offered accommodation packages and to reserve rooms through the LOC, will not be provided with transport.</p> <p>The Hotel rooms will be allocated on a “first come, first served” basis. The costs for the accommodations must be paid to the LOC by Bank transfer before arrival</p>
<p>CANCELATION POLICY</p>	<ul style="list-style-type: none"> ▪ Rooms cancelled before 13th Jul 2023 will be subject to a cancellation fee of 50% of the total accommodation and meals payment. ▪ Rooms cancelled after 13th Aug 2023 until arrival of the delegations on site or “no shows” will be subject to a cancellation fee of 100% of the total accommodation cost. ▪ Meals cancelled after 13th Aug 2023 will be subject to a cancellation fee of 100% of the total meal cost.
<p>FINAL BANQUET</p>	<p>On 17/Sep/2023 after the Finals, there will be Farewell Party. The LOC provides for the official delegation for FREE of charge. All other persons willing to attend this Banquet will be entitled to do so, provided that a request will be send in writing to the LOC via the “Meals Form” and that the amount of US \$50 per person will be paid in full to the LOC by 17th Sep, 2023</p>
<p>TECHNICAL DELEGATE</p>	<p>TD: to be requested to the FIG President of FIG AER Technical Committee President of AGU AER Technical Committee</p>
<p>JUDGES AND JURIES</p>	<p>All judges must have a current valid FIG brevet at the time of the event. The number of Juries (Judge’s Panel) may be decided by the Local Organizing Committee with approval of AGU which is depending on the number of participating competitors and judges. The Juries are set up by a draw – directed by the FIG Technical Delegate – from the judges present at the event. Priority will be given to the judges of the highest category. A jury must consist of 1 Chair of Judges Panel, 4 Artistic, 4 Execution and 2 Difficulty, 2 line and 1 time judges. A federation may not have a judge on both the execution and artistic panels . The Chair of Judges Panel and the difficulty judges must be from different federations.</p> <p>< For Senior > The CJP must be of Category 1. The Difficult Judges must be Category 1 or 2 The Execution and Artistic judges must be Category 1, 2, 3 or 4 The Line and Time must be Category 1, 2, 3 or 4</p> <p>The Line and Time must be Category 1, 2, 3 or 4.</p> <p>If, on the day of the competition, there is not sufficient number of judges in the requested categories, the Technical Delegate may take whatever action needed to secure the running of the event.</p> <p>Each participation federation must provide two judges with preferred one judge to be Category 3 and above if possible. If the federation have only Category 4 judge, then must provide minimum one judge. Failure to do so will result in a fine of US \$1,000 to be paid to the Local Organizing Federation by 13th Aug 2023.</p> <p>The Organizing Federation is responsible that there is enough FIG brevetted judges present with the appropriate category of brevet for their function.</p>

VIDEO CONTROL VIDEO SYSTEM	<p>The LOC prepares:</p> <ul style="list-style-type: none"> - One business use video camera; - One PC for monitoring, for support to inquiries. 																										
BANK INFO	<table border="1" data-bbox="453 264 1477 568"> <tr> <td>Beneficiary's name:</td> <td>Mongolian Gymnastic Federation</td> </tr> <tr> <td>Beneficiary's address:</td> <td>Gymnastics Center, 1st floor Sport Complex, Baga toiruu-55, 8-r khoroo, Sukhbaatar district, UB-14191, MONGOLIA</td> </tr> <tr> <td>Account No.</td> <td>411022001</td> </tr> <tr> <td>Name of Bank:</td> <td>Trade and Development Bank of Mongolia, ULAANBAATAR, MONGOLIA</td> </tr> <tr> <td>Swift code:</td> <td>TDBMMNUB</td> </tr> </table> <p>The participating federation is responsible for covering all the bank fees in connection with the bank transfer.</p> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: 8 th Aerobic Gymnastics Asian Championships - Your Federation's code (e.g. "8 th Aerobic Gymnastics Asian Championships – MGL") The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>	Beneficiary's name:	Mongolian Gymnastic Federation	Beneficiary's address:	Gymnastics Center, 1st floor Sport Complex, Baga toiruu-55, 8-r khoroo, Sukhbaatar district, UB-14191, MONGOLIA	Account No.	411022001	Name of Bank:	Trade and Development Bank of Mongolia, ULAANBAATAR, MONGOLIA	Swift code:	TDBMMNUB																
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Sincerely yours,

Place and date:
23 May.2023 Ulaanbaatar, Mongolia



Mr. Galbadrakh YERUULBAT
The CEO & Secretary General of
Mongolian Gymnastics Federation