



South American Aerobic Gymnastics Championships

Maldonado – Uruguay (URU)

June 28th to July 3rd, 2023



DIRECTIVES

Event ID: 17447

Dear affiliate members of FIG and CONSUGI,

Uruguayan Federation of Gymnastics (FUG) and the South American Gymnastics Confederation (CONSUGI) have the pleasure of inviting your Federation to take part in the South American Aerobic Gymnastics Championship.

DISCIPLINE	Aerobic Gymnastics		
SOUTH AMERICAN CONFEDERATION OF GYMNASTICS	SOUTH AMERICAN CONFEDERATION OF GYMNASTICS		
	Website: www.consugi.com		
	CONSUGI President	Juan Medina	juanmedinapresidente@hotmail.com
	Coaching staff President GAER	Katia Lemos	katialemos@hotmail.com
HOST FEDERATION	URUGUAYAN FEDERATION OF GYMNASTICS		
	Address: Canelones 982 Phone number: (+598) 29020877		
	President: Lic. Eliana Pardo (+598) 93 808 661 ejecutivofug2012@hotmail.com		
	Aerobic Gymnastics Coaching Staff President: Prof. Paola Maldonado +598 99 162 318 gaerobicafug@gmail.com		
	Treasury: Prof. Soledad Roig +598 99 404 851 tesoreriafug@gmail.com		
LOCATION	Maldonado, Uruguay		
DATE	June 28th to July 3rd, 2023		
FACILITIES	Training, warm-ups and competition will be held at: Campus Municipal de Maldonado 3 de Febrero, 20000 (32PW+F5C), Maldonado City, Maldonado Department		
APPARATUS SUPPLIED	Please refer to the attached apparatus list		
DIRECTIVES	The event will be held under the following FIG directives, valid during the event year: <ul style="list-style-type: none"> • Statutes • Code of Ethics • Code of Conduct • Technical Regulations CONSUGI- FIG • Code of Discipline • Code of Points and relevant Newsletters • General Judges' Rules • Specific Judges' Rules 		

	<ul style="list-style-type: none"> • Anti-Doping Rules • FIG and CONSUGI Licence rules (except for non competitive events) • FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events • FIG Medical Guidelines for FIG Competitions and Events • Media Rules • Apparatus Norms • Rules for Sanctioning (approval) of International Events • Advertising and Publicity Rules • Regulations for Award Ceremonies • Accreditation Rules <p>Regulations for Announcements and Public Relations and the subsequent rulings from FIG and CONSUGI's Executive Committee</p>																																															
INVITED FEDERATIONS	Uruguayan Federation of Gymnastics will invite all CONSUGI member federations as per the following principles: Federation in affiliation with CONSUGI and FIG (ARG, BOL, BRA, CHI, COL, ECU, PAN, PAR, PER, URU Y VEN).																																															
DELEGATIONS COMPOSITION	<table border="1" data-bbox="571 852 1458 1335"> <thead> <tr> <th rowspan="2">Function</th> <th colspan="3">Category</th> </tr> <tr> <th>Senior</th> <th>Junior</th> <th>Age Group</th> </tr> </thead> <tbody> <tr> <td>Head of Delegation</td> <td colspan="3">1</td> </tr> <tr> <td>Coach</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>IW</td> <td>4</td> <td>4</td> <td>4</td> </tr> <tr> <td>IM</td> <td>4</td> <td>4</td> <td>4</td> </tr> <tr> <td>Trio</td> <td>4</td> <td>4</td> <td>4</td> </tr> <tr> <td>Group</td> <td>4</td> <td>4</td> <td>4</td> </tr> <tr> <td>Aerodance</td> <td>4</td> <td>4</td> <td>4</td> </tr> <tr> <td>Medical doctor</td> <td colspan="3">1</td> </tr> <tr> <td>Physiotherapist</td> <td colspan="3">1</td> </tr> <tr> <td>FIG Judge</td> <td colspan="3">Min 2</td> </tr> </tbody> </table> <p>All gymnasts must have a valid FIG licence until the end of the event. along with a valid CONSUGI license (2022-2023).</p>	Function	Category			Senior	Junior	Age Group	Head of Delegation	1			Coach	1	1	1	IW	4	4	4	IM	4	4	4	Trio	4	4	4	Group	4	4	4	Aerodance	4	4	4	Medical doctor	1			Physiotherapist	1			FIG Judge	Min 2		
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AGE RANGES	<p>SENIORS: AGE GROUP: JUNIORS: Any one athlete can compete in max 3 categories.</p>																																															
FIG AND CONSUGI LICENSES	<p>CONSUGI LICENSE: For the year 2023, the licence value is USD 30. This license is valid until December 31st, 2024. ALL ATHLETES MUST HAVE A VALID LICENSE.</p> <p>The invoice for these licenses will be available for download during the nominative registration at http://app.creatuevento.com.co/. Licenses must be paid in cash during accreditation.</p>																																															

	<p>FIG LICENSES: All athletes in categories AGE GROUP, JUNIOR and SENIOR, aside from presenting their CONSUGI license, must also present a valid FIG license. It is requested to all federations to check the validity of these licenses for their rosters at https://www.gymnastics.sport/site/athletes/lic_view.php</p>		
<p>JUDGES AND JURY</p>	<p>All judges must have a current valid FIG brevet at the time of the event, for the respective discipline. REQUIRED JUDGES: MINIMUM 2 JUDGES PER DELEGATION For delegations sizes of 5 gymnasts and below, only one judge with valid FIG brevet is mandatory.</p> <p>Judge panel must count with a minimum of:</p> <ul style="list-style-type: none"> • 1 Chair Judge • 2 Difficulty Judges • 4 Execution Judges • 4 Artistry Judges • 2 Line Judges • 1 Timekeeper Judge <p>Federations which do not have the minimum compulsory number of judges (see above), will be fined by CONSUGI of USD 1200, to cover the expenses of an external judge. The national federation must inform CONSUGI beforehand (at the latest during the nominative registration) to allow for the designation of said judge; said fine will not apply to National Federations that do not count with judges with valid FIG brevet.</p> <p>Fine payment must be deposited during the event, before May 24th, 2023, on the following account: BANK NAME: ITAÚ URUGUAY S.A. SWIFT: ITAUUYYM ADDRESS: Dr. Luis Bonavita 1266, 11300 Montevideo – Uruguay ACCOUNT HOLDER NAME: FEDERACIÓN URUGUAYA DE GIMNASIA ACCOUNT NUMBER (USD): 8172283</p>		
<p>REGISTRATION DEADLINE</p>	<p>Affiliate federations to CONSUGI that wish to participate in this event shall complete the Definitive Numeral registration, sending the appropriate forms to the following email addresses: gaerobicafug@gmail.com copying also sudamericanoaerouy@gmail.com</p> <p>Federations that wish to partake shall also complete Nominative Registration through the platform approved by CONSUGI, on the following link: http://creatuevento.com.co. The platform will be enabled on April 24th, and will be closed on May 24th, 2023.</p> <p>The forms will be available for download at: http://app.creatuevento.com.co/ Please bear in mind that once the deadline is through, it will no longer be possible to complete any registration through the platform.</p>		
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REGISTRATION PAYMENT	<p>Registrations will be valid if they are executed through CONSUGI affiliated federations only. Out of date registrations will not be valid and participation shall not be allowed. Participants must have celebrated their birth date through December 31st of the year of the competition. CONSUGI reserves the right of verification on all athletes' passports.</p> <p>Invoice for the 30 USD payment for concept of registration of each athlete will be allowed after Nominative Registration, at: http://app.creatuevento.com.co/</p> <p>Bank information: BANK NAME: ITAÚ URUGUAY S.A. SWIFT: ITAUUYYM ADDRESS: Dr. Luis Bonavita 1266, 11300 Montevideo – Uruguay ACCOUNT HOLDER NAME: FEDERACIÓN URUGUAYA DE GIMNASIA ACCOUNT NUMBER (USD): 8172283</p>					
ACCREDITATIONS AND REGISTRATION	<p>In case of theft or loss of the accreditation, the Local Organizer Committee must be immediately notified so the accreditation can be rendered invalid. Reposition of the accreditation will have a cost of USD 20, to be covered by the owner of the accreditation.</p> <p>Participants must wear the accreditation during all official activities. Accreditations will be distributed upon arrival to the registration desk. Additional information about the access zones any one accreditation warrants will be detailed in the Work Plan.</p> <p>Registration. During the accreditations, delegation leaders must present the following documents:</p> <ul style="list-style-type: none"> • <u>Medical coverage documents for all members of the delegation</u> • Passports • Music to be played in PEN DRIVE/USB • Country flag <p>In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.</p>					
EVENT FORMAT	<p>The Championship consist of Qualifications and Finals in all categories and age category.</p> <p>During the qualifications a maximum of 4 athletes per category per age category and per country will be allowed.</p> <p>Finals: Eight (8) gymnasts per category and per role will move on to the final round (max 2 per country per discipline and per age category).</p> <p>If the Host Federation has not qualified in any category, they will be able to choose in which category they wish to compete (only one athlete per category in the chosen category).</p> <p>Hence, the maximum quantity of participants in the final round is of 8 + 1 in one category, and 8 gymnasts in the others. The participant occupying the "wild card" position must have participated in the chosen category during classification rounds and is eligible to receive medals.</p>					
AWARDS	<p>A trophy will be granted to the winner in each age group (Senior, Age Group and Junior). Additionally, another trophy will be granted to the federation with</p>					

	<p>the greatest sum of the 4 highest scores of 4 different categories (IM, IW, TR, GR, AD and AS). This applies only to Senior and Junior).</p> <p>Scores obtained during the classification rounds will be used for team-based prizes.</p> <ul style="list-style-type: none"> • A medal will be granted to the three first places in each category, in each category. • A certificate of participation will be granted to all competitors and officials. • No monetary prizes will be handed out. 																
DIVISIONAL PROGRAM	<p>GENERAL PROVISIONARY PROGRAM (subject to change)</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Activity</th> </tr> </thead> <tbody> <tr> <td>Tuesday, 27th</td> <td>CONSUGI Officials arrival</td> </tr> <tr> <td>Wednesday, 28th</td> <td>Delegations' arrival No training will be allowed</td> </tr> <tr> <td>Thursday, 29th</td> <td>Registration process Leaders meeting Podium Training</td> </tr> <tr> <td>Friday, 30th</td> <td>Judges meeting Official opening Semi-finals IW, IM, GR, AD, AS (All categories)</td> </tr> <tr> <td>Saturday, 1st</td> <td>Semi-finals MP, TR (All categories)</td> </tr> <tr> <td>Sunday, 2nd</td> <td>Finals IW, IM, MP, TR, GR, AD, AS (All categories) Awards Ceremony</td> </tr> <tr> <td>Monday, 3rd</td> <td>Delegations' departure</td> </tr> </tbody> </table>	Date	Activity	Tuesday, 27th	CONSUGI Officials arrival	Wednesday, 28th	Delegations' arrival No training will be allowed	Thursday, 29th	Registration process Leaders meeting Podium Training	Friday, 30th	Judges meeting Official opening Semi-finals IW, IM, GR, AD, AS (All categories)	Saturday, 1st	Semi-finals MP, TR (All categories)	Sunday, 2nd	Finals IW, IM, MP, TR, GR, AD, AS (All categories) Awards Ceremony	Monday, 3rd	Delegations' departure
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MEDICAL AND EMERGENCY SERVICES	Certified medical personnel will be available during training and competition schedules.																
COVID 19	The LOC should follow local guidelines in management of COVID-19. The LOC must facilitate COVID-19 testing for delegations when it is required to have a negative test for return to their country.																
VISA	It is requested to national federations to verify with their travel agencies, embassy or consulate, if a travel VISA is required to enter Uruguay. The organizer committee will be happy to provide each delegation member with an official invitation letter when required for the VISA process. The request for this letter must be done before April 24 th , 2023, to the organizer committee. This request must include category, full name, gender, birth date, citizenship, passport number, passport expiration date and arrival and departure dates of the delegation member.																
INSURANCE	The Host Federation, CONSUGI and FIG ARE NOT to be held accountable in case of accidents, sickness, deportation or similar incidents. FIG's technical regulations establish that all national federations are responsible to arrange																

	<p>insurance in case of medical, sickness or deportation incidents, for all members of their delegation.</p> <p>Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges.</p> <p>The local organizer committee will verify insurance upon arrival of the delegation members (I.E.: copy of the insurance policy).</p> <p>The local organizer committee can offer an insurance policy to federations at a cost of USD 45.00 per person.</p> <p>The form to request local insurance will be available at http://app.creatuevento.com.co/</p>												
SAFEGUARDING	<p>From the official event day of arrival until the official day of departure, participants (gymnasts, coaches, judges and any other delegation members) have the possibility to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment and abuse of any type or if they are worried and do not feel comfortable.</p> <p>The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations on site.</p> <p>In addition, posters of the “10 Golden Rules of Gymnastics”, the FIG campaign to raise awareness about youth protection in Gymnastics, will have to be displayed in several locations, including training and warm-up halls and public zones.</p>												
INTERNATIONAL TRANSPORTATION	<p>Federations, Clubs, Leagues or Institutes that practice Aerobic Gymnastics, invited to participate in this event, must cover all travel expenses to either Montevideo or Punta del Este cities.</p> <p>The Travel Itinerary form must be completed and sent to the local organization committee before May 24th, 2023. This form will be available for download at: http://app.creatuevento.com.co/</p>												
LOCAL TRANSPORTATION	<p>The local organizer committee will provide the following transportation for all correctly inscribed and accredited delegation members:</p> <ul style="list-style-type: none"> • From Carrasco International Airport (MVD) to the tournament facilities, to and from. • From the Bus Terminal in Punta del Este to the tournament facilities, to and from. <p>The Travel Itinerary form must be completed and sent to the local organization committee before May 24th, 2023. This form will be available for download at: http://app.creatuevento.com.co/</p>												
ACCOMODATION AND VENUE	<p><u>OFFICIAL 3 STAR HOTEL:</u></p> <table border="1" data-bbox="518 1608 1474 1824"> <thead> <tr> <th>ROOM TYPE</th> <th>PRICE PER PERSON PER NIGHT</th> <th>INCLUDES</th> </tr> </thead> <tbody> <tr> <td>Double</td> <td>USD 90</td> <td>Breakfast, lunch, dinner</td> </tr> <tr> <td>Triple and quadruple</td> <td>USD 80</td> <td>Breakfast, lunch, dinner</td> </tr> <tr> <td>Single</td> <td>USD 110</td> <td>Breakfast, lunch, dinner</td> </tr> </tbody> </table> <p><u>OFFICIAL 4 STAR HOTEL:</u></p>	ROOM TYPE	PRICE PER PERSON PER NIGHT	INCLUDES	Double	USD 90	Breakfast, lunch, dinner	Triple and quadruple	USD 80	Breakfast, lunch, dinner	Single	USD 110	Breakfast, lunch, dinner
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	Double	USD 110	Breakfast, lunch, dinner						
	Triple and quadruple	USD 100	Breakfast, lunch, dinner						
	Single	USD 130	Breakfast, lunch, dinner						
	<p>The options include accommodation, venue, local transportation to the tournament facilities and airport or bus terminal.</p> <p>The accommodation form will be enabled on April 24th and will be open through May 24th. The rooms will be distributed on a “first come first served” basis, but also taking into account the size of the delegation and payment verification. It is recommended to do the registration within the proposed schedule and the payment with enough anticipation to avoid validation problems.</p> <p>Once the national Federation has inscribed themselves with the corresponding detail, the local organizer committee will send a confirmation e-mail message. This email shall include a request for 50% downpayment, according to the selected hole and room types. The hotel reservation will be effective once the deposit has been confirmed.</p> <p>The invited federation are responsible to cover accommodation expenses for their delegation members. Accommodation and venue expenses must be paid to the local organizer committee through bank transfer. Failure to pay within the required dates will trigger reservation cancellation and the deposit will be lost.</p> <p>All personal expenses (in terms of additional hotel services, laundry, room services, phone calls, minibar, etc.) are not included. Any outstanding charge derived from these services must be cancelled directly in the hotel before departure. All unpaid fees are responsibility of each federation.</p>								
CANCELLATION POLICY	<table border="1"> <thead> <tr> <th>Cancellation date</th> <th>Cancellation reimbursement</th> </tr> </thead> <tbody> <tr> <td>Apr 24th through May 27th</td> <td>50% de reimbursement</td> </tr> <tr> <td>May 28th onwards</td> <td>No reimbursement</td> </tr> </tbody> </table>			Cancellation date	Cancellation reimbursement	Apr 24th through May 27th	50% de reimbursement	May 28th onwards	No reimbursement
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BANK INFORMATION	<p>Payments due must be cancelled via wire transfer. These is the list of expenses, for reference:</p> <ul style="list-style-type: none"> • Registration • Additional accreditations • Accommodation and venue • Insurance • Judging fines <p>BANK NAME: ITAÚ URUGUAY S.A. SWIFT: ITAUUYYM ADDRESS: Dr. Luis Bonavita 1266, 11300 Montevideo – Uruguay ACCOUNT HOLDER NAME: FEDERACIÓN URUGUAYA DE GIMNASIA ACCOUNT NUMBER (USD): 8172283 Note: The invited Federation is responsible to cover any transfer fees.</p>								
MARKETING	FIG PR norms must be observed.								

MEDIA	<p>For Press Officials accreditations, a request must be sent before May 24th, to the following email: gaerobicafug@gmail.com. The event will be transmitted live via Facebook on the CONSUGI's official page, on the following link: https://www.facebook.com/consugi/ Results will be shared live through the following link: http://consugisoft.com/</p>																														
ADDITIONAL INFORMATION	<p>The following items are the sole responsibility of each participant Federation:</p> <ul style="list-style-type: none"> • Music. Although the local organization committee guarantees any copyright and the diffusion of musical plays, each National Federation or Club must verify compliance to any copyright issues to make sure their music can be reproduced in the media. • This confirmation must be done along the Nominative Registration, no later than May 24th, 2023. Duration, composer, artist and title of the music being used for each exercise will be requested. • Aside from this information, it is mandatory to send to the local organization committee the music for each exercise (mp3 format, to the email gaerobicafug@gmail.com), properly identified. <ul style="list-style-type: none"> ○ In example: URU_JUNIOR_IF_MARIA LOPEZ.mp3 • In similar fashion, to the same e-mail address and in the same format, each Federation must provide their country's national anthem. • Finally, each Federation must present their country's flag, to be delivered to the organization committee upon arrival to the accreditation desk. 																														
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Cordially,
Punta del Este, Maldonado, 22 de Junio de 2023



Dr. Juan N. Medina
President of the South American
Confederation of Gymnastics




Lic. Eliana Pardo
President of the Uruguayan
Federation of Gymnastics