

**2023 Artistic Gymnastics Senior South American Championship
Cali (COL)
September 08-10, 2023**

DIRECTIVES

Event ID: 17558

Dear FIG and CONSUGI affiliated Members Federations,

The Gymnastics Federation of **Colombia** and the **South American Gymnastics Confederation** has the pleasure to invite your Federation to participate in the official FIG International Event.

DISCIPLINE	Men's Artistic Gymnastics Women's Artistic Gymnastics												
SOUTH AMERICAN GYMNASTICS CONFEDERATION	CONFEDERACION SUDAMERICANA DE GIMNASIA Web site: www.consugi.com												
	<table border="1"> <thead> <tr> <th>Comité.</th> <th>Nombre</th> <th>Email</th> </tr> </thead> <tbody> <tr> <td>President</td> <td>Dr. Juan N. Medina L</td> <td>juanmedinapresidente@gmail.com</td> </tr> <tr> <td>WTC President</td> <td>Lic. Patricia Jardel</td> <td>mpatojardel@gmail.com</td> </tr> <tr> <td>MTC President</td> <td>Lic. Enrique N. Toro Z</td> <td>toroz@hotmail.com</td> </tr> </tbody> </table>	Comité.	Nombre	Email	President	Dr. Juan N. Medina L	juanmedinapresidente@gmail.com	WTC President	Lic. Patricia Jardel	mpatojardel@gmail.com	MTC President	Lic. Enrique N. Toro Z	toroz@hotmail.com
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HOST FEDERATION	FEDERACION COLOMBIANA DE GIMNASIA Web: fedecolgim.co Address: transversal 21 bis# 60 35 – Bogotá D.C President: Samir Portillo Diaz WAG Local TD: Cecilia Sabogal MAG Local TD: Juan Velasquez												
EVENT MANAGER	Francisco Guerrero Cardozo Mobile: +57 318 2256209 Email: ligavallecaucanadegimnasia@outlook.com												
LOCATION	Cali, COL												
DATE	From September 08th to 10th, 2023												
VENUE	Competition venue Coliseo El Pueblo Address: Cuarto de Legua, Cali, Valle del Cauca												
	 												

APPARATUS SUPPLIER	Please refer to the attached apparatus list. For training, warm-up and competition, identical apparatus will be used.														
RULES AND REGULATIONS	<p>The event will be organized under the following FIG rules, as valid in the year of the event:</p> <ul style="list-style-type: none"> • Statutes • Code of Ethics • Code of Conduct • Technical Regulations • Code of Discipline • Code of Points and relevant Newsletters / Helpdesk • General Judges' Rules • Specific Judges' Rules for Artistic Gymnastics • Anti-Doping Rules • Medical organization of FIG competitions and events • FIG Framework for safeguarding athletes and other participants from harassment and abuse in sport during events • License Rules • Media Rules • Apparatus Norms • Rules for sanctioning (approval) of International Events • Advertising and Publicity Rules • Regulations for Award Ceremonies • Accreditation Rules <p><i>and subsequent decisions of the FIG Executive Committee</i></p>														
FEDERATIONS INVITED	The organizing member federation may invite FIG member federations who belong to the South American Area.														
AGE LIMITS	<p>WAG: * MAG: * (18 years old MAG gymnasts who chose to compete as juniors in 2023 are not allowed to participate in this competition). <i>*Ages as of December 31, 2023</i> All gymnasts must have a valid FIG licence until the end of the event.</p>														
JUDGES AND JURIES	<p>All judges must have a current valid FIG brevet at the time of the event, for the respective discipline. Each Federation must register 1 judge if participates with 1-3 gymnasts (individuals) and 2 judges if participates with 3-6 gymnasts (teams). The fine for not registering the required number of judges in each discipline is USD\$1,200.00 per missing judge. The fines for not registering the required number of judges must be paid to LOC during the accreditation process at the latest and it does not apply to those Federations that do not have FIG brevet judges in the respective discipline (MAG, WAG) and that this is the first cycle in which they participate in CONSUGI competitions.</p>														
REGISTRATION DEADLINES	Definitive registration	July 25 th , 2023	http://app.creatuevento.com.co/login												
	Nominative registration	August 10 th , 2023	http://app.creatuevento.com.co/login												
ENTRY FEES	The entry fee for this event is USD\$30.00 per gymnast. It must be paid to the Local Organizing Committee ("LOC") by July 25th, 2023 at the latest.														
DELEGATION SIZE	<table border="1"> <thead> <tr> <th>Function</th> <th>WAG</th> <th>MAG</th> <th>Mixed</th> </tr> </thead> <tbody> <tr> <td>Gymnasts (Team)</td> <td>3-6</td> <td>3-6</td> <td>Max.12</td> </tr> <tr> <td>Gymnast (Individuals)</td> <td>1-2</td> <td>1-2</td> <td>Max. 6</td> </tr> </tbody> </table>			Function	WAG	MAG	Mixed	Gymnasts (Team)	3-6	3-6	Max.12	Gymnast (Individuals)	1-2	1-2	Max. 6
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	Coaches (the quantity can not exceed the number of gymnasts)	1 (1-2 gym.) 2 (3-6 gym.)	1 (1-2 gym.) 2 (3-6 gym.)	2/4
	Judges	1 compulsory with 1-2 gymnasts 2 compulsories with 3-6 gymnasts)	1 compulsory with 1-2 gymnasts 2 compulsories with 3-6 gymnasts)	2/4
	Head of delegation	1	1	1
ACCREDITATION	<p>In case of theft or loss of accreditation, the Local Organizing Committee must be informed immediately for the cancellation of the accreditation.</p> <p>The replacement of the stolen or lost accreditation will have a cost of USD\$20.00 to be covered by the accreditation holder.</p> <p>Participants must wear their accreditation during all official activities.</p> <p>Accreditation will be distributed upon arrival at the registration desk.</p> <p>Additional information on the access zones allowed by each accreditation will be given in the Work Plan</p> <p>During registration, Heads of Delegation must present the following documents:</p> <ul style="list-style-type: none"> - Proof of medical coverage for all delegation members. - Passports - Flag of the country. <p>In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.</p>			
EVENT FORMAT	<p>The competition will follow the FIG rules for Senior category.</p> <p>3 days of competition per discipline</p> <ul style="list-style-type: none"> • Day 1: MAG Qualification (MAG All-Around and Teams awards) (*) • Day 2: WAG Qualification (WAG All-Around and Teams awards) (*) • Day 3: MAG & WAG Apparatus Finals 			
PROVISIONAL SCHEDULE	<p>06/September (Wednesday) Arrival of CONSUGI MAG and WAG TC Presidents and other CONSUGI Arrival of delegations Limited trainings upon previous request (MAG & WAG)</p> <p>07/September (Thursday) MAG/WAG training as per schedule MAG/WAG Judges' briefing Delegates' Technical Meeting</p> <p>08/September (Friday) MAG Qualification competition WAG Qualification competition</p> <p>09/September (Saturday) MAG Qualification competition WAG Qualification competition MAG and WAG All-Around and Teams Awards Ceremonies</p> <p>10/September (Sunday) MAG Apparatus Finals and MAG Award Ceremony WAG Apparatus Finals and WAG Award Ceremony</p> <p>11/September (Monday) Departure of the Delegations</p>			
MEDICAL SERVICES	<p>The Local Organizing Committee will provide first aid services and ambulance at the competition and training sites during the official activities.</p>			
COVID 19	<p>The LOC should follow local guidelines in management of COVID-19.</p>			

	<p>The LOC must facilitate COVID-19 testing for delegations when it is required to have a negative test for return to their country.</p>
VISA	<p>Please verify immediately with your travel agency or the Colombia Embassy or Consulate in your country if a visa is required for your travel to Colombia. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before July 25, 2023 to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation member as well as the city the visa application support letter must be sent to.</p> <p>The request can be made at juanmedinapresidente@gmail.com no later than July 25, 2023.</p>
INSURANCE	<p>The host Federation, the LOC, the CONSUGI and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>In order to benefit from the subsidiary insurance coverage of the FIG IMSSA, it is compulsory to have basic insurance in the country of residence (illness, accident and repatriation).</p> <p>Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance, no later than July 25, 2023. The LOC will offer insurance to the Federations, at their expense, at a cost of: USD\$100.00 per person for all the official days of the event.</p>
SAFEGUARDING	<p>From the official event day of arrival until the official day of departure, participants (gymnasts, coaches, judges and any other delegation members) have the possibility to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment and abuse of any type or if they are worried and do not feel comfortable.</p> <p>The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations on site.</p> <p>In addition, posters of the “10 Golden Rules of Gymnastics”, the FIG campaign to raise awareness about youth protection in Gymnastics, will have to be displayed in several locations, including training and warm-up halls and public zones.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating Federations must pay for the international travel costs of their delegation members.</p> <p>International Airport of arrival Alfonso Bonilla Aragon International Airport (CLO)</p> <p>Travel itinerary information must be provided to LOC no later than August 10th, 2023.</p>
LOCAL TRANSPORTATION	<p>Local transportation will be offered to and from the airport.</p>

The Local Organizing Committee will provide local transportation from the airport to the hotel and vice versa, only on the official arrival day of Wednesday, September 06th, and on the official departure day of Monday, September 11th

For delegations that arrive or return on non-official days, transportation to their accommodation (official hotels) or to the airport will cost **USD\$30.00** per person per trip (airport-hotel or hotel-airport). The request must be made no later than **August 10th, 2023**.

The Local Organizing Committee will provide transportation from the official hotels to the competition facilities and vice versa, for all members of the delegation duly accredited and according to the official program of activities.

ACCOMMODATION AND MEALS

OFFICIAL HOTELS

Option 1:

Occupancy	Price person per night	per per	Includes (per person)
Single room	USD\$ 120.00		1 breakfast, lunch, dinner
Double room	USD\$ 90.00		1 breakfast, lunch, dinner
Triple room	USD\$ 90.00		1 breakfast, lunch, dinner

Option 2:

Occupancy	Price person per night	per per	Includes (per person)
Single room	USD\$ 110.00		1 breakfast, lunch, dinner
Double room	USD\$ 80.00		1 breakfast, lunch, dinner
Triple room	USD\$ 80.00		1 breakfast, lunch, dinner

Meal service begins with dinner on the day of arrival and ends with lunch on the day of departure.

Accommodation and meals request must be completed in <http://app.creatuevento.com.co/login> no later than **July 25th, 2023**. The hotel rooms and meals will be distributed in the order in which the applications and payments are received.

The participating Federations must cover the accommodation and/or meals expenses of all the members of their delegation. Accommodation and meals costs must be paid to the Local Organizing Committee by **July 25th, 2023** at the latest.

Note: Rooms and meals and their prices cannot be guaranteed if requests and/or payments are received after the deadlines.

CANCELATION POLICY

Cancellation policy: The CONSUGI and the Local Organizing Committee strongly recommend that each Federation take cancellation insurance for their accommodation and meal reservations.

Date of cancellation	Reimbursement for cancellation
No later than July 25 th 2023	100% reimbursement
From July 26 th to August 10 th , 2023	50% reimbursement
From August 11 th , 2023	No reimbursement

BANK ACCOUNT INFORMATION

Bank:
Name: BANCOLOMBIA

	<p>Code (SWIFT): COLOCOBM Address: CALLE 30 # 6 - 75 MEZZANINE TORRE SUR, BOGOTA Country: COLOMBIA Beneficiary: Name: FEDERACION COLOMBIANA DE GIMNASIA Account Number: 35869092595 Address: TRANSVERSAL 21 BIS # 60-35, BOGOTA Country: COLOMBIA</p> <p>The participating Federation is responsible for covering all bank fees related to bank transfers.</p>																								
MARKETING	FIG advertising and publicity norms must be respected.																								
MEDIA	<p>The media representatives, as well as the communications staff of the federations that are interested in covering the event, may apply for registration to LOC (fedecolg@hotmail.com) by July 25th, 2023 at the latest. In addition, the National Federations are requested to send a letter of confirmation to CONSUGI.</p> <p>Photos for accreditations must be submitted to the Local Organizing Committee by July 25th, 2023.</p>																								
SOCIAL MEDIA	<p>Information about the event will be posted on the following sites: CONSUGI Instagram: @consugi.official X (Formely Twitter): @consugi_oficial Facebook: consugi.official Colombian Gymnastics Federation Instagram: @fedecolgim Twitter: https://twitter.com/fedecolgim Facebook: https://www.facebook.com/fedecolgim2 Youtube: https://www.youtube.com/channel/UCpOjuEM46FLQ_j_CwnNff2A</p>																								
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ADDITIONAL INFORMATION	<p>National Anthem National Anthem of your country must be handed in onsite during the registration. National Flag National Flag of your country must be handed in onsite during the registration. The size of the flag shall be 1.2 mts x 2.1 mts.</p>																								

WAG Music

While the LOC guarantees respect for copyright and the dissemination of musical works, each National Federation must verify that the music of its ART athletes does not infringe any copyright and that can be disseminated in the media.

This confirmation must be sent to to CONSUGI (juanmedinapresidente@gmail.com) along with the nominative registration, no later than **August 10, 2023**. Each Federation will be asked to report on the duration, composer, artist and title of the music to be used for each exercise. The Federation must send the music form and music to LOC (fedecolg@yahoo.com) , no later than **August 10th, 2023**.

Requirements of the music files:

- Max size: 10 MB
- File format: mp3
- File name: LastName_FirstName_CountryCode.mp3

Examples:

- PEREZ_Ana_COL.mp3

Sincerely Yours,

Samir Portillo Diaz
President of the Colombian Gymnastics Federation

Bogotá, 30 August 2023