



DIRECTIVES

Event ID: 17601











Dear CONSUGI affiliated Members Federations,

The CONSUGI through Colombian Gymnastics Federation has the pleasure to invite your Federation to participate in the official FIG International Event.

DISCIPLINE	Rhythmic Gymnastics
CONFEDERACIÓN SUDAMERICANA DE GIMNASIA	CONFEDERACION SUDAMERICANA DE GIMNASIA Committee. President: Dr. Juan N. Medina L. President TC GR: Luz Vanegas Web site: www.consugi.com E-mail: juanmedinapresidente@hotmail.com , luzmuch@hotmail.com
HOST FEDERATION	FEDERACION COLOMBIANA DE GIMNASIA President: Samir Portillo E-mail: presidencia@fedecolgim.co Cc: sudamericanobarranquilla2023@gmail.com Postal Address: Transversal 21 Bis # 60 – 35 Barrio San Luis Bogotá D.C.
LOCATION	Barranquilla, Colombia
DATE	October 13th to 15th, 2023
VENUE	The training, warm-up and competitions will be held in Coliseo Elías Chegwin Barranquilla, Address: Av. Olaya Herrera #70-2  
APPARATUS SUPPLIER	Please refer to the attached apparatus list.
RULES AND REGULATIONS	The event will be organized under the following FIG and CONSUGI rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none"> • FIG and CONSUGI Statutes • Code of Ethics • Code of Conduct • FIG and CONSUGI Technical Regulations • Code of Discipline • Code of Points and relevant Newsletters • General Judges' Rules • Specific Judges' Rules • Anti-Doping Rules

	<ul style="list-style-type: none">• Licence rules (except for non competitive events)• FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events• FIG Medical Guidelines for FIG Competitions and Events• Media Rules• Apparatus Norms• Rules for Sanctioning (approval) of International Events• Advertising and Publicity Rules• Regulations for Award Ceremonies• Accreditation Rules <p><i>and subsequent decisions of the FIG and CONSUGI Executive Committee</i></p>																														
FEDERATIONS INVITED	<p>The Organizing Member Federation will invite all Member Federations according to the following principles:</p> <p>The Federation will accept all the institutions that carry out the program of federations affiliated to CONSUGI, with the prior approval of the corresponding Federation</p>																														
AGE LIMITS AND DELEGATION SIZE	<p>The participants must bear the required age on 31st December or the year of the competition.</p> <p>Senior</p> <p>All participants must strictly respect the age set by the FIG for the category where they are registered. The conformations of the groups must also meet this rule.</p> <p>All gymnasts must have a valid FIG and CONSUGI license until the end of the event.</p> <table><tr><th colspan="2"></th><th>Individual</th><th>Groups</th><th>Total</th></tr><tr><td>FIG</td><td>SENIOR</td><td>Max. 4</td><td>Min 5.- Max 6</td><td>10</td></tr><tr><td colspan="2">Coaches</td><td>Max. 2</td><td>Max. 2</td><td>4</td></tr><tr><td colspan="2">Head of delegation</td><td colspan="3">1</td></tr><tr><td colspan="2">Medical Personal</td><td>1</td><td>1</td><td>2</td></tr><tr><td colspan="2">Judges (each Federation)</td><td colspan="3">4 (2 RGI Brevet. - 2 RGG Brevet.)</td></tr></table>			Individual	Groups	Total	FIG	SENIOR	Max. 4	Min 5.- Max 6	10	Coaches		Max. 2	Max. 2	4	Head of delegation		1			Medical Personal		1	1	2	Judges (each Federation)		4 (2 RGI Brevet. - 2 RGG Brevet.)		
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JUDGES AND JURIES	<p>Each Federation must register 2 judges for Individual competition and 2 judges for groups competition.</p> <p>The fine for not registering at least one judge in each of the competitions (RGI and/or RGG) where the Federation is registered is USD\$1,200.00 for each one (Individuals and Groups Competition).</p> <p>The fines for not registering the required number of judges must be paid to CONSUGI no later than October 02, 2021, and it does not apply to those Federations that do not have FIG brevet judges in the respective competition (RGI, RGG).</p> <p>The National Federation must inform CONSUGI at the time of the definitive registration to allow the appointment of invited neutral judges.</p> <p>All judges must have a current valid FIG brevet at the time of the event. (RGI and/or RGG)</p>																														

REGISTRATION DEADLINES	Provisional registration:	Until August 20, 2023									
	Nominative registration	Until September 9, 2023									
	Every registration must be attached in the page http://app.creatuevento.com.co/ and sent to the mail: sudamericanobarranquilla2023@gmail.com										
ENTRY FEES	Registrations will be valid if they are made through the federations affiliated to CONSUGI. Late registrations will not be accepted, and participation will not be permitted.										
	Participants must have the established age by December 31st of the year of the competition. CONSUGI reserves the right to verify the passports of all gymnasts. The entry fee for this event is USD\$30.00 per gymnast (This value was approved by the CONSUGI assembly in November 2017.)										
	This payment can be made in cash during the Event or by bank transfer before September 9, 2023 , in the following account:										
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	This payment is non-refundable.										
FIG AND CONSUGI LICENSE	CONSUGI LICENSE: License payments must be made in cash during the event. The license invoice will be available on the platform, after registration: http://app.creatuevento.com.co/										
	For the year 2023, the license value is \$ 30 USD. This license is valid for 2 years (until December 31, 2024).										
	FIG LICENSE: All gymnasts in addition to presenting their CONSUGI license, must present their current FIG license. . All delegations are asked to check that these documents are valid on the official pages. http://www.fig-gymnastics.com/publicdir/licences/lic_view.php										
ACCREDITATION & REGISTRATION	In case of theft or loss of accreditation, it must be informed immediately to the Local Organization Committee for the cancellation of the accreditation. The replacement of stolen or lost accreditation will cost USD\$15.00 to be covered by the accreditation holder.										
	Participants must have their credentials on during all official activities.										
	Accreditation will be distributed upon arrival at the registration desk. More information on the access zones for each accreditation will be given in the Work Plan. In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.										
	Registration During registration, the Heads of Delegation must submit the following documents: <ul style="list-style-type: none">• International medical insurance for all members of the delegation.										

	<ul style="list-style-type: none">• Passports• 1 USB With all the music files of the participating gymnasts.• Flag of the country.																
EVENT FORMAT	<p>The current FIG code will be used, and all modifications and updates to date will be applied.</p>																
	<p>INDIVIDUAL</p>																
	<p>A. Qualifications and individual team competition</p>																
	<div><div></div><table><tr><th>LEVEL</th><th>AGE</th><th>GYM</th><th>EXER.</th><th>HO OP</th><th>BA LL</th><th>CLU BS</th><th>RIBBO N</th></tr><tr><td>FIG</td><td>SENIOR</td><td>16+</td><td>3-4</td><td>12*</td><td>3</td><td>3</td><td>3</td></tr></table></div>	LEVEL	AGE	GYM	EXER.	HO OP	BA LL	CLU BS	RIBBO N	FIG	SENIOR	16+	3-4	12*	3	3	3
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	<p>* The best 8 scores will count for the total Individual team and Team (max. 2 per apparatus)</p>																
	<p>B. Individual competitions</p>																
	<p><u>INDIVIDUAL ALL-AROUND COMPETITION</u></p>																
	<p>The program consists of four (4) exercises with the four (4) prescribed apparatus and the ranking is made by adding the four (4) scores obtained with the four (4) apparatus.</p>																
<div><div>SENIOR</div><div></div></div>																	
<p><u>APARATUS FINALS</u></p>																	
<p>The eight (8) best ranked gymnasts from Qualification participate in the Apparatus Final (max. two (2) gymnasts per NF). The ranking is established according to the results obtained in each Final</p>																	
<p>Note: It will be decided whether there are finals in each category, according to the number of gymnasts registered in each category.</p>																	
<p>GROUPS</p>																	
<p>Program</p>																	
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<p>Group exercises</p>																	
<p>A. Qualifications and All around</p>																	
<p>Each federation participating in the competition shall present two (2) different exercises. One (1) of these exercises must be performed using one (1) type of apparatus and one (1) exercise using two (2) types of apparatus as prescribed on the program of the year.</p>																	

	<p>B. Apparatus Finals 2 exercises performed using one (1) type of apparatus and one (1) exercise using two (2) types of apparatus.</p> <p>A. <u>QUALIFICATIONS AND ALL-AROUND COMPETITION.</u> Each federation may enter five (5) or six (6) gymnasts for the total program of group exercises (two (2) in qualifications and two (2) finals if qualified). In case of six (6) gymnasts, all six (6) gymnasts must take part in at least one exercise. Should one gymnast not take part in any exercise, the group is disqualified. In case of six (6) gymnasts the group composition must be submitted for both exercises at the time of the nominative registration. The identity of each gymnast will be checked before entering the competition floor for both exercises. The coach will be informed should the group composition not correspond to the one submitted. He/she will be given the possibility to modify the group composition to be in accordance with the one declared. Should the coach let his/her group compete with a different composition will result in the disqualification of his/her group from the respective exercise(s). As a result, the group will not be ranked in the All-Around Ranking List nor in the Ranking List of the routine it was disqualified from. Modifications of the group composition can be accepted on site only with a medical certificate verified by the official FIG doctor. Each group exercise must be performed by five (5) gymnasts. A group comprising a different number of gymnasts is not acceptable. The All-Around Ranking is established by adding the two (2) results of the Qualification.</p> <p><u>B. FINAL WITH ONE TYPE OF APPARATUS/ WITH TWO TYPES OF APPARATUS.</u> The eight (8) best Groups from the Qualification participate in the Apparatus Finals. The ranking is established according to the results obtained in each Final.</p>
AWARDS	<p>The first three places in each category will be awarded a medal and diploma. For the individual and final competition by apparatus maximum 2 gymnasts per country. For the AA, will be awarded with medal and diploma to the first three places and diploma to places 4 to 8 (maximum 2 gymnasts per country). For the awards ceremony for Teams and AA for groups, will be awarded up to 2 coaches of each team located from 1st to 3rd place. Certificate of participation will be awarded to all members of the delegation. The tie-breaking rules set out in the FIG Technical Regulation shall apply.</p>
PROVISIONAL SCHEDULE	<p>Saturday, 30 September Time TBC: Delegates' technical virtual meeting</p> <p>Wednesday, October 11 All day Arrival of CONSUGI RG TC representatives Arrival of delegations</p> <p>Thursday, October 12 All day Arrival of delegations Delegations Accreditation Official trainings Delegates' technical meeting</p>

	<p>RG Judges' briefing</p> <p>Friday, October 13</p> <p>All day Opening Ceremony</p> <p> Qualification Competition</p> <p>Saturday, October 14</p> <p>All day Qualification Competition</p> <p> Award Ceremony</p> <p>Sunday, October 15</p> <p>All day Apparatus Finals Individual Competition</p> <p> Apparatus Finals group Competition</p> <p> Finals Award Ceremony</p> <p>Monday, October 16</p> <p>All day Departure of the Delegations and CONSUGI RG representatives.</p>
FINAL SCHEDULE	The National Federations will receive the detailed schedule of activities and final schedules after the Nominal Registration deadline.
MEDICAL SERVICE	The medical care will be fully guaranteed by the LOC. The guarantee includes the first aid on site during official training, warm up and competition periods.
COVID 19	<p>The LOC should follow local guidelines in management of COVID-19.</p> <p>The LOC must facilitate COVID-19 testing for delegations when it is required to have a negative test for return to their country.</p>
VISAS	<p>Please verify immediately with your travel agent or the Colombian Embassy or Consulate in your country if a visa is required for your travel to Colombia.</p> <p>http://www.cancilleria.gov.co/tramites_servicios/visa/requisitos</p> <p>The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before September 09, 2023, to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation, and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g., cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance until September 09, 2023</p> <p>The LOC will subsequently offer insurance at the Federations own charge as follows: 80 USD per person.</p>
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the travel costs of their delegation members.

	<p>International Airport of arrival Airport Ernesto Cortissoz (BAQ)</p> <p>The Travel Schedule Form must be returned to the LOC by September 09, 2023</p>																		
LOCAL TRANSPORTATION	<p>The Local Organizing Committee will provide local transportation from the airport to the hotel and vice versa for all members of the delegation.</p> <p>The LOC guarantees shuttle from/to airport from/to the Official Hotel for arrivals and departures. Furthermore the O.C. guarantees internal transport between the coliseum-hotel in the days of competitions.</p>																		
ACCOMMODATION AND MEALS	<p>OFFICIAL HOTELS</p> <p><u>HOTEL 3*:</u></p> <table><tr><th><i>Occupancy</i></th><th><i>Price per person per night</i></th><th><i>Includes (per person)</i></th></tr><tr><td>Double or triple</td><td>USD \$ 80</td><td>1 breakfast, 1 lunch & 1 dinner</td></tr><tr><td>Single</td><td>USD \$ 110</td><td>1 breakfast, 1 lunch & 1 dinner</td></tr></table> <p><u>HOTEL 4 *:</u></p> <table><tr><th><i>Occupancy</i></th><th><i>Price per person per night</i></th><th><i>Includes (per person)</i></th></tr><tr><td>Double or triple</td><td>USD \$ 100</td><td>1 breakfast, 1 lunch & 1 dinner</td></tr><tr><td>Single</td><td>USD \$ 130</td><td>1 breakfast, 1 lunch & 1 dinner</td></tr></table> <p>The above values include accommodation, three meals, on arrival and departure days, internal transportation, and transportation to the airport.</p> <p>Note: All reservations must be made through the organizing committee. Accreditation will not be given to members of the delegation who are not staying at the organization's hotel.</p> <p>The accommodation and meals form must be completed September 9,2023 by at the latest, at the following link: http://app.creatuevento.com.co/. The hotel rooms and meals will be distributed in the order in which the applications and payments are received. The participating Federations must cover the accommodation and meals expenses of all the members of their delegation. The LOC must receive these costs through bank deposit by August 20 and September 9, 2023, respectively. Once the Federation has registered with the corresponding details, the LOC will send them a confirmation e-mail. This e-mail will include a payment request of 50% of the total value according to your first selected hotel option. Once the deposit is received, the hotel reservation will be made.</p>	<i>Occupancy</i>	<i>Price per person per night</i>	<i>Includes (per person)</i>	Double or triple	USD \$ 80	1 breakfast, 1 lunch & 1 dinner	Single	USD \$ 110	1 breakfast, 1 lunch & 1 dinner	<i>Occupancy</i>	<i>Price per person per night</i>	<i>Includes (per person)</i>	Double or triple	USD \$ 100	1 breakfast, 1 lunch & 1 dinner	Single	USD \$ 130	1 breakfast, 1 lunch & 1 dinner
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	Failure to pay on the required dates will result in cancellation of the reservation and the deposit will be forfeited. All personal expenses (in terms of additional hotel services, laundry, room service, phone calls, minibar, etc.) are not included. Any charges for these services must be canceled directly with the hotel prior to departure. All outstanding accounts will be the responsibility of each Federation.										
POLÍTICA DE CANCELACIÓN	<p>Cancellation Policy: The CONSUGI and the Local Organizing Committee strongly recommend that each Federation takes cancellation insurance for their accommodation and meal reservation.</p> <table border="1"> <tr> <th>Date of cancellation</th><th>Reimbursement for cancellation</th></tr> <tr> <td>From august 20,2023 to September 20,2023</td><td>50% de reimbursement</td></tr> <tr> <td>From September 21,2023</td><td>No reimbursement</td></tr> </table>	Date of cancellation	Reimbursement for cancellation	From august 20,2023 to September 20,2023	50% de reimbursement	From September 21,2023	No reimbursement				
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MARKETING	FIG advertising and publicity norms must be respected										
MEDIA	<p>The media representatives, as well as the Federations communication staff that are interested in covering the event, may apply for registration to CONSUGI (sudamericanobarranquilla2023@gmail.com) by September 9, 2023, at latest.</p> <ul style="list-style-type: none"> • Live transmission of the event will be available through the official Facebook page of CONSUGI through the following link: https://www.facebook.com/consugi/ • Live results of the event through the following link: https://consugisoft.com/consugi 										
INFORMACIÓN ADICIONAL	<p><u>RG Music</u></p> <p>Along with the Music Form, the Federation must send the music via e-mail to the LOC (sudamericanobarranquilla2023@gmail.com) no later than September 9, 2023</p> <p>The music shall be identified as follows:</p> <ul style="list-style-type: none"> • LastName_FirstName_CountryCode_Competition_Apparatus.mp3 <p>Delegations are required to carry a USB with the music as a backup in case the MP3 files fail.</p> <p><u>Music Form</u></p>										

	<p>While the LOC guarantees respect for copyright and the dissemination of musical works, each National Federation must verify that the music of its RG athletes does not infringe any copyright and it's possible to broadcast that at the South American Rhythmic Gymnastics Championship. This confirmation must be made by completing the music form and sending it at the same time as registrations. Each Federation will be asked to report on the duration, composer, artist, and title of the music to be used for each exercise.</p> <p>On September 30, 2013, the heads of delegation will hold a virtual meeting for the Draw of lots. The link will be sent in advance.</p> <p>NOTE: It is important that by this date all participating athletes are already registered.</p> <p>The Local Organizing Committee requires the Music Form to be returned in Excel via email by September 9, 2023.</p>																														
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Bogotá, COLOMBIA



Samir Portillo Diaz
President of the Colombian Gymnastics Federation

October 3rd, 2023