



SUZUKI WORLD CUP 2024
25TH – 26TH MAY 2024
YOKOHAMA, JAPAN
CATEGORY B CATEGORY



DIRECTIVES

Event ID: 17518

Update 31.10.2023

Dear FIG Affiliated Member Federation,

Dear affiliated Member Federation,

Following the decision of the FIG Executive Committee, the Gymnastics Federation of Japan has the pleasure to invite your Federation to participate in the aforementioned official FIG World Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person : Alexandre Cola Avenue de la Gare 12 A 1003 Lausanne Switzerland Tel: +41 (0) 21 321 55 10 / direct line: +41 (0) 21 321 55 18 Fax: +41 (0) 21 321 55 19 / Sport department +41 (0) 21 321 55 29 e-mail : acola@fig-gymnastics.org website: http://www.gymnastics.sport/site/
HOST FEDERATION	Japan Gymnastics Association JAPAN SPORT OLYMPIC SQUARE 8F 4-2Kasumigaokamachi, Shinjuku-ku, Tokyo JAPAN 160-0013 Tel: +81 3 6455 4037 Fax: +81 3 6455 4038 E-mail : jga@jpn-gym.or.jp
LOCAL ORGANIZING COMMITTEE	International Aerobic Federation (IAF) Contact person: Mr. Suguru Nose Crest One Bldg.3F, 5-7-10 Higashi-Oi, Shinagawa-ku, Tokyo JAPAN 140-0011 Tel.: +81 3 5796 7521 Fax.: +81 3 5796 7527 e-mail: suguru.nose@aerobic.or.jp website: http://www.aerobic.or.jp/
LOCATION	Yokohama City, KANAGAWA JAPAN
DATE	From May 23 to May 27 , 2024
VENUE	YOKOHAMA BUDOKAN - 2-9-10 Okina-cho, Naka-ku, Yokohama, Kanagawa JAPAN 231-0028 Tel.: +81 45 226 2100 Fax.: +81 45 226 2110 e-mail: yokohama-budokan@yspc.or.jp web site: https://budokan.buntai.jp/en/
SPECIAL RULES	1. Ranking list: Since this is a combined competition grouping FIG and IAF competitors, 2 separate ranking lists will be established. a. <u>Suzuki World Cup Ranking List</u> including all participants (FIG and IAF competitors) b. <u>FIG World Cup Tokyo Ranking List</u> including FIG competitors ONLY 2. Number of participations:

Each NFs shall participate with maximum 2 units per category from both FIG and IAF, thus a participation of maximum 2 units per category per NF.

3. Prize money:

Prize money as mentioned under **PRIZE MONEY** will be paid to the top 3 per category of the Suzuki World Cup Ranking List. Prize money will also be paid to the top 3 per category of the FIG World Cup Tokyo Ranking List, provided they are not included in the top 3 of the Suzuki World Cup Ranking List.

4. World Cup Points:

World Cup Points can only be earned by FIG competitors listed in the FIG World Cup Tokyo Ranking List and duly registered by their respective FIG affiliated Federation in good standing and in possession of a FIG license.

5. Award Ceremonies

Only one award ceremony (per category) will be held based on the Suzuki World Cup Ranking List.

6. Registration

a. FIG gymnasts with valid FIG licence may only be registered by their respective FIG member Federation using the FIG on-line registration system on the FIG database platform.

b. IAF competitors will register through the IAF member Federation directly to the LOC. See also (**REGISTRATION DEADLINES**)

APPARATUS SUPPLIED

Please refer to the attached apparatus list.

Minimum 2 competition floors of the same manufacturer and product must be available.

PROVISIONAL SCHEDULE

Wed, 22 May: Arrival of Technical Delegate

Thurs, 23 May: Arrival of Delegations

Fri, 24, May: Training and Podium training

Orientation meeting

Judges' instruction

Sat, 25, May: **Qualifications**

Sun, 26, May: **Finals** Farewell Party

Mon, 27, May: Departure of delegations

PARTICIPATION

The World Cup Competitions consist of Qualifications and Finals in all **5** categories.

Participation in the Qualifications:

All competitors must take part in the qualifications.

Participation in the Finals:

The top eight units per category from the qualifications qualify for the Finals.

In addition, if the Organizing Member Federation has not qualified in any category, it may nominate one participation in max. 1 category of its choice.

Maximum participation in the finals is therefore 8+1 participants in one category and 8 in the other four categories.

Such "Wild Card Participant" must have participated in the respective category in the qualification.

"Wild Card Participants" will receive medals and prize money, but they will not receive any World Cup Points.

If there are less than 4 units participating in a category, no medals, prize money and World Cup Points will be awarded.

In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.

The Organizing Member Federation may cancel the competition in the respective category if at the time of the definitive entry, there are less than 4 units registered in a category. In case of such a cancelation, the Organizing Member Federation must reimburse, in full, the entry fee and payments made for accommodation. Should flights

	<p>have to be cancelled due to the above, the risk is at the charge of the participating member Federations.</p> <p><u>World Cup Competitions may exceptionally be combined with other Competition provided those are clearly separated in the competition schedule.</u></p>									
“HORS CONCOURS” GYMNASTS	<p>The Organizing Member Federation is allowed to add only for the qualifications “hors concours” competitors. These competitors are in addition to the official participants of the Organizing Member Federation’s competitors, they must be named at the time of the closing of the nominative registration and cannot qualify for the final. They will have to start first, they are not eligible to receive World Cup Points and prize money and they must not appear on the official results lists.</p> <p>The Organizing Member Federation is allowed to name 1 Individual Men, 1 Individual Woman, 1 Mixed pair, 1 Trio and 1 Group as “hors concours” competitors.</p>									
FEDERATIONS INVITED	The Organizing Member Federation must invite all FIG Member Federations who have paid their annual membership fee for Aerobic Gymnastics.									
SIZE OF DELEGATION AND FIG LICENCE	The maximum size of each delegation is as per FIG Rules for Accreditation.									
AGE LIMITS	18 years in the year of the competition									
JUDGES AND JURIES	<p>The number of Juries (judges’ panels) may be decided by the Organizing Member Federation depending on the number of participating competitors and judges.</p> <p>The Juries are set up by a draw - directed by the FIG Technical Delegate - from the judges present at the event. Priority will be given to the judges of the highest category. A jury must consist of one Chair of Judges’ Panel, 4 Artistic, 4 Execution and 2 Difficulty judges.</p> <p>A federation may not have a judge on both the execution and artistic panels. The Chair of Judges’ Panel and the difficulty judges should also be from different federations. Only in exceptional situations can the Technical Delegate make the decision to deviate from this.</p> <p>For categories and eligibility, please refer to the FIG General Judges Rules, Art 5</p> <p>If, on the day of the competition, there are no sufficient number of judges in the requested categories, the Technical Delegate may take whatever action needed to secure the running of the event.</p> <p>Each participating federation must provide minimum one judge Cat. 1, 2 or 3*. Failure to do so, or if a participating Federation sends a judge with a Cat. 4 (instead of Cat. 1, 2 or 3) will result in a fine of CHF 2’000.- to be paid to the Organizing Member Federation.</p> <p>*Member Federations who have only Cat. 4 judges are allowed to send a Cat. 4 judge who may be used as Time and Line judge only.</p> <p>The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate category of brevet for their function. Should there not be sufficient judges, the Organizing Member Federation may propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 1 reserve). These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG will invite such judges at the cost of the Organizing Member Federation.</p>									
FIG TECHNICAL DELEGATE AND EC MEMBER	The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG. The FIG Technical Delegate will serve as President of the Superior Jury.									
REGISTRATION DEADLINES	<p>Provisional, Definitive and Nominative Registrations must be made exclusively on-line via the FIG database. These registrations will only be accepted from FIG Gymnastics Member Federations.</p> <table border="1"> <tr> <td>Provisional registration</td> <td>Wed, January 24th 2024</td> <td>(4 months prior to the event)</td> </tr> <tr> <td>Definitive registration:</td> <td>Wed, March 20th 2024</td> <td>(2 months prior to the event)</td> </tr> <tr> <td>Nominative registration</td> <td>Wed, April 24th 2024</td> <td>(4 weeks prior to the event)</td> </tr> </table>	Provisional registration	Wed, January 24th 2024	(4 months prior to the event)	Definitive registration:	Wed, March 20th 2024	(2 months prior to the event)	Nominative registration	Wed, April 24th 2024	(4 weeks prior to the event)
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Last registrations are subject to fines as follows:

Fine for missing or late Provisional registration (if any)	CHF 500.-
Fine for missing or late Definitive registration	CHF 750.-
Fine for missing or late Nominative registration	CHF 500.-

Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegation members concerned will not be authorized to participate.

DRAWING OF LOTS

The drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) two weeks after the closing date of the nominative registration.

After publication of the draw on the FIG website, the member Federation will be given an opportunity to modify the position of their gymnasts' starting order within 3 days by using the official document to be found on FIG website

ENTRY FEES

The non-reimbursable cost for the Entry Fee is of JPY10,000 per gymnast/category.

ACCOMMODATION

Official hotel: APA HOTEL & RESORT YOKOHAMA BAY TOWER:

- 5-25-3 Kaigan-dori, Naka-ku Yokohama City, KANAGAWA 231-0002 Japan
- +81-(0)45-226-5810
- <https://http://www.apahotel.com/file/resortyokohama/apahotelwebpfen.pdf>

The invited participating federations must pay for the accommodation expenses of their delegation members.

All the rates are including BF, all taxes and service charges.

Lunch and Dinner are NOT included.

Single 18,500 JPY per person per night

Twin* 15,000 JPY per person per night

*For twin room, only 13 square meters consisted by 2 single beds (100cm width each) are available. It is, therefore, recommended to book single rooms for each member of your delegation if you need personal spaces.

-Check-in: 3:00 p.m.

-Check-out: 10:00 a.m.

-Early check-in: There are no ways to check-in before 3:00 p.m. due to the hotel policy, therefore, please book one additional night to secure the early check-in in case your flight is arriving at the airport in early morning.

-Late check-out: The following additional costs will be charged.

- By 2:00 p.m.: ¥5,000JPY per person
- After 2:00 p.m.:100% of the room fee

Flight and Accommodation Form must be sent to the LOC no later than March 20th, 2024. The LOC then forward the Form to the LOC's designated travel agent and the agent will start making official reservation and the 100% of the total accommodation fees must be wired to the agent no later than April 24th, 2024.

The prices charged for the hotel rooms will not exceed the usual hotel rates.

While the Flight and Accommodation Form must be returned to the LOC by March 20th, 2024 at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis.

MEALS

The invited participating federations must pay for the meal expenses of their delegation members.

Lunch: JPY1,000/person and up (if you get your light meal as lunch at convenience store which is located at the official hotel)

Dinner: JPY4,000/person and up (available at the official hotel, the meal fee may vary and the price depends on what restaurants are chosen)

There are also some affordable restaurants available near by the official hotel.

FINAL BANQUET

On May 26th, 2024, after the Finals there will be a farewell party from 7:30pm to 9:30pm (tentative) at 1st floor of the official hotel.

Free party tickets will be provided ONLY IF your accommodation is at the official hotel.

	<p>Delegation members who are staying at non-official hotels will be required to purchase the farewell party ticket (¥5,000JPY per person).</p>									
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must arrange and pay for the travel costs of their delegation members.</p> <p>The Flight and Accommodation Form must be returned to the LOC by March 20th, 2024.</p>									
LOCAL TRANSPORTATION	<p>The LOC strongly recommends booking flights from your airport to <u>HND (Haneda) /Tokyo</u> instead of NRT (Narita)/Tokyo for the following reasons:</p> <ul style="list-style-type: none"> -The Suzuki WC 2024 will be conducted at a different venue in a different city than usual. It takes min. 2.5 hours to get to the hotel from Narita airport. -In the case if your flight arrives at Narita airport at 8:30 p.m. or later, you may be required to use a taxi to reach the official hotel at your own cost. <p>IAF provides HOD's hotel accommodations (twin room bases, only between May 23-26, 4 nights) provided that the member federation sends a minimum 1 gymnast.</p> <p>The LOC provides Meet Service & local transportation to all delegation members from Narita or Haneda International Airport to the hotel and back at the following costs provided that LOC receives the Accommodation & Travel Schedule Form before March 20, 2024. These fees are applied provided that you can catch public transportation(trains or limousine buses).</p> <p><u>Additional actual fees will be charged upon arrival if you are unable to catch public transportation</u> due to the flight schedule or any other personal reasons, regardless of whether you arrive at Haneda or Narita airport in Japan.</p> <table border="1" data-bbox="464 943 1490 1115"> <tr> <td style="text-align: center;">Departure Arrival</td> <td style="text-align: center;">Narita</td> <td style="text-align: center;">Haneda</td> </tr> <tr> <td style="text-align: center;">Narita</td> <td style="text-align: center;">20,000JPY/person</td> <td style="text-align: center;">16,000JPY/person</td> </tr> <tr> <td style="text-align: center;">Haneda</td> <td style="text-align: center;">6,000JPY/person</td> <td style="text-align: center;">2,000JPY/person</td> </tr> </table>	Departure Arrival	Narita	Haneda	Narita	20,000JPY/person	16,000JPY/person	Haneda	6,000JPY/person	2,000JPY/person
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Narita	20,000JPY/person	16,000JPY/person								
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VISA	<p>Please verify immediately with your travel agent or the Japanese Embassy or Consulate in your country if a visa is required for your travel to Japan the Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before March, 20th 2024 to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, nationality and passport number, passport expiration date, both arrival and departure dates of the Delegation Member as well as the city name where the visa application is submitted.</p>									
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their Delegation.</p> <p>Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges. The LOC will verify the insurance coverage upon arrival of the delegation members (e.g., cover note or photocopy of the valid policy). The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay.</p> <p>Delegation members with insufficient insurance coverage must inform the LOC in advance. The LOC will subsequently offer insurance coverage at the Federations own charge as follows: 2,300JPY to 2,650 per person/5-6days.</p>									
ACCREDITATION	<p>The accreditation will be held at the official hotel.</p> <p>The Heads of Delegation must present the followings:</p> <ul style="list-style-type: none"> - Passports of all the members of the delegation - Release / Music 									

	<ul style="list-style-type: none"> - Release / Injury & Portrait - NHK Questionnaire <p>In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan. *Music data will be required to send to OC in advance.</p>
FINANCIAL OBLIGATIONS	<p>Federations which have not fulfilled their financial obligations towards the FIG or the LOC may not be allowed to participate in this FIG World Cup. Federations which have not fulfilled their financial obligations towards the Organizing Member Federation by the given deadlines mentioned in these Directives may still have the possibility to participate, but the Organizing Member Federation will not guarantee the hotel booking, meals, and local transportation. Federations which have not fulfilled their financial obligations towards the Organizing Member federations upon arrival will not be accredited.</p>
BANK ACCOUNT INFORMATION	<p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows:</p> <ul style="list-style-type: none"> ■ Countries that will stay at the official hotel: <ul style="list-style-type: none"> - Bank Name : SUMITOMO MITSUI BANKING CORPORATION - Branch Name : SUZURAN BRANCH - Account Number: 7300765 - Account Name : KINKI NIPPON TOURIST CO., LTD - Bank Address : 1-5-28, Shimanouchi, Chuo-ku, Osaka-shi, Osaka - Swift Code: SMBCJPJT <p>The invoice will be sent from KNT, the official travel agent for Accommodation Fees, Transportation Fees and <u>Entry Fees</u>.</p> <ul style="list-style-type: none"> ■ Countries that will make own accommodation reservation, LOC will send an invoice for Entry Fees and Party tickets fees based on the Definitive Registration data. The detailed bank information will be stated on the invoice. ■ <u>The participating federation is responsible for covering all bank fees (transfer fees, lifting charges, remittance charges, etc) in connection with the bank transfers. The participating federation will be charged a shortage at the time of accreditation if the payment amount is insufficient due to deduction of bank fees mentioned above.</u> The participating federation is responsible for covering all bank fees in connection with the bank transfers.
CANCELLATION POLICY	<p>The Organizing Committee may fix the deadline for non-reimbursement payments. In this case the deadline for non-reimbursement accommodation, meals, and banquet, must be 3 (three) days after the deadline for Definitive Registrations, at the very earliest. The date and time of the change and cancellation will be based on the travel agent's working hours (Monday through Friday 10:00am – 5:00pm [Japan time] except the national holidays). After working hours, cancellation will be made next working day, which may incur charges. *All necessary bank handling charges that may occur for reimbursement will be charged at each participating country.</p> <p><Accommodation> Rooms cancelled until April 30st at the very latest will be subject to a cancellation fee of 0%.</p> <p>Rooms cancelled from May 1st until May 8th at the very latest will be subject to a cancellation fee of 20% to be paid by the Federation concerned.</p> <p>Rooms cancelled from May 9th until May 17th at the very latest will be subject to a cancellation fee of 50% to be paid by the Federation concerned.</p> <p>Rooms cancelled from May 18th until the arrival of the delegations on site or "no show" will be subject to a cancellation fee of 100% to be paid by the Federation concerned.</p>

TIE BREAKING RULES	<p>In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.</p> <p>If there is still a tie, the tie shall not be broken. Nevertheless, the gymnasts not qualified for the finals and with same final score will receive the same World Cup points.</p>														
PRIZE MONEY	<p>The Organizing Member Federation must pay a minimum prize money per medallist as follows:</p> <p>B- Tournaments: Total minimum 8,950. - (CHF):</p> <p>The Prize Money, free of any deductible taxes, will be distributed in JPY as follows:</p> <p>For Tournaments Category B: Total CHF 8,950. -</p> <p>■ Suzuki World Cup Ranking List: Total: 3,000,000JPY (approx. CHF20,000 as of June 2023)</p> <table border="1" data-bbox="421 495 1386 636"> <thead> <tr> <th></th> <th>IW/IM/MP*/TRIO*/GROUP*</th> </tr> </thead> <tbody> <tr> <td>1st place</td> <td>300,000 JPY (approx. 2,000 CHF)</td> </tr> <tr> <td>2nd place</td> <td>200,000 JPY (approx. 1,300 CHF)</td> </tr> <tr> <td>3rd place</td> <td>100,000 JPY (approx. 650 CHF)</td> </tr> </tbody> </table> <p>*: for MP/TRIO/GROUP, the prize money is divided among the members.</p> <p>■ FIG World Cup Tokyo Ranking List: Total: 1,342,000JPY (approx. CHF8,950 as of June 2023)</p> <table border="1" data-bbox="421 770 1434 956"> <tbody> <tr> <td>1st place</td> <td>80,000 JPY (approx. 500 CHF) for IM, IW, MP, Trio 47,000 JPY (approx. 300 CHF) for Group</td> </tr> <tr> <td>2nd place</td> <td>40,500 JPY (approx. 250 CHF) for IM, IW, MP, Trio 30,000 JPY (approx. 200 CHF) for Group</td> </tr> <tr> <td>3rd place</td> <td>15,000 JPY (approx. 100 CHF) for IM, IW, MP, Trio, Group</td> </tr> </tbody> </table> <p>The LOC will not be responsible for any local taxes payable in the beneficiary's residence country.</p> <p>In case of a tie, the prize money will be added and divided by the number of units: 1, 1, 3 (prize money for rank 1 and 2 is added and divided by 2) 1, 2, 2 (prize money for rank 2 and 3 is added and divided by 2)</p> <p>No prize money, and no medals will be given, if there are less than 4 participating units per category</p> <p>“Wild Card Participants” will receive medals and prize money. “Hors concours competitors” will not receive prize money.</p>		IW/IM/MP*/TRIO*/GROUP*	1 st place	300,000 JPY (approx. 2,000 CHF)	2 nd place	200,000 JPY (approx. 1,300 CHF)	3 rd place	100,000 JPY (approx. 650 CHF)	1 st place	80,000 JPY (approx. 500 CHF) for IM, IW, MP, Trio 47,000 JPY (approx. 300 CHF) for Group	2 nd place	40,500 JPY (approx. 250 CHF) for IM, IW, MP, Trio 30,000 JPY (approx. 200 CHF) for Group	3 rd place	15,000 JPY (approx. 100 CHF) for IM, IW, MP, Trio, Group
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ASSIGNMENT OF WORLD CUP POINT FOR THE RANKING LIST	<p>In principle, the results and the updated FIG World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation “Hors concours competitors” must not appear on the official results lists.</p> <p>Separate World Cup Series Ranking Lists are established for every category beginning with the first World Cup event of the year and ending with the last World Cup event of the year as follows:</p> <p>Men Individual Women Individual Mixed Pairs Trio Groups</p> <p>For Individual competitors, World Cup Points are assigned to the competitor by name. Mixed Pairs are listed by name, but considered as an entity. In case of change of partner, the Mixed Pair is considered as a new Pair.</p> <p>Trios are listed by name, but considered as an entity.</p>														

One change of name in a Trio is allowed, but in case of a second change of name, the Trio is considered as a new Trio.

Groups are listed **by Federation**. The World Cup Points are assigned to the Federation.

If more than one Group per Federation starts at an event, only the better result will be considered.

The World Cup Points are assigned to the competitors as follows:

Finals: ranking from 1st to 8th place

Qualifications: ranking from 9th to 16th place

Ranking	World Cup Cat. B
1	30
2	25
3	20
4	18
5	16
6	14
7	12
8	10
9	8
10	7
11	6
12	5
13	4
14	3
15	2
16	1

The gymnasts with same final score will receive the same World Cup points.

If there are less than four (4) units participating in a category no World Cup Points will be awarded.

“Wild Card Participants” will not receive any World Cup Points.

“Hors concours competitors” will not receive World Cup Points.

WINNER OF THE ANNUAL WORLD CUP

The winner of the annual World Cup per category is the individual gymnast / pair / trio / group with the highest number of points of the World Cup Series Ranking List after the last event of the year:

In case of a tie at any place in the World Cup Series Ranking Lists after the last competition of the year, the tie will not be broken.

A special award ceremony will be held at the last World Cup Competition of the year in which the World Cup winner will receive the World Cup.

EVENT MANAGER /MEDIA

Suguru Nose

Secretary General, International Aerobic Federation (IAF)

Crest one Bldg. 3F 5-7-10 Higashi-oi, Shinagawa-cu, Tokyo Japan 114-0011

Tel: +81 3 5796-7521

Fax: +81 3 5796-7527

Email: suguru.nose@aerobic.or.jp

Our communication policy is basically emailing communication.

SOCIAL MEDIA

Facebook: <https://www.facebook.com/JapanAerobicFederation>

Instagram: <https://www.instagram.com/japanaerobicfederation/>

Twitter: TBA

YouTube: <https://www.youtube.com/user/jaf655>

MEDICAL SERVICES

During all days – official trainings and competition, official medical persons who will be in the training and competition venue will be provided by the LOC.

OFFICIAL HOSPITAL	When an accident occurs, the LOC makes a phone to an “emergency medical-care center” and ask which hospital can accept the injured person depending on the gravity and the incident occurred. Once the emergency medical-care center advised the LOC of the proper hospital able to treat the injured person, the ambulance will direct him/her to this center for proper medical care.
ANTI-DOPING	<p><u>Doping controls</u> Doping controls will be organised by the International Testing Agency (ITA) on behalf of the FIG and according to the World Anti-Doping Code (WADC), the international standards enacted by the World Anti-doping Agency (WADA) and FIG Anti-Doping Rules.</p> <p><u>Host federation WADC compliance</u> The exploitation of any rights related to the hosting of an event is subject, at all times, to the compliance with the WADC and the international standards enacted by WADA. Regardless of whether the event has already been allocated or not, the FIG may terminate any collaboration with the host federation or the LOC, immediately and without paying any penalty and/or compensation or incurring liability of any kind, under the following circumstances:</p> <ul style="list-style-type: none"> (i) if the National Anti-Doping Organisation (NADO) in charge in the concerned country is declared non-compliant by WADA (ii) if the relevant country has been ruled ineligible to host the event. <p>In such cases, the FIG is entitled to reassign the event to any other host federation in another country where the WADC and the WADA international standards are fully respected.</p>
ANTI-DOPING COVID-19	The LOC should follow local guidelines in management of COVID-19. The LOC must facilitate COVID-19 testing for delegations when it is required to have a negative test for return to their country.
ANTI-DOPING COVID-19 SAFEGUARDING	From the official event day of arrival until the official day of departure, participants (gymnasts, coaches, judges and any other delegation members) have the possibility to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment and abuse of any type or if they are worried and do not feel comfortable. The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations on site. In addition, posters of the “10 Golden Rules of Gymnastics”, the FIG campaign to raise awareness about youth protection in Gymnastics, will have to be displayed in several locations, including training and warm-up halls and public zones.
MARKETING	FIG advertising and publicity norms must be respected.
TELEVISION	<p>Host Broadcaster: NHK Global Media Services, Inc. 9-2 Kamiyama-cho, Shibuya-ku, Tokyo, Japan 150-0047 Person in charge of the International TV rights: Mr. Akihito Sato</p> <p>The Organizing Member Federation will guarantee the production of a basic feed (international signal) at least for the Final rounds.</p>
SCORING AND RESULT SERVICE	The Organising Member Federation will provide a scoring and result service, with appropriate outputs, including a high-quality video system (FIG TR), which will allow the recording, storage and provision of compilation of the recorded images for the Difficulty Judges and the President of the Superior Jury.
VIDEO CONTROL SYSTEM	<p>Should IRCOS not be available, the Organizing Member Federation must provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.</p> <p>The LOC prepares;</p> <ul style="list-style-type: none"> - One business use video camera - One PC for monitoring <p>for support tool for inquiries.</p>
RULES AND REGULATIONS	<p>The competition must be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives:</p> <ul style="list-style-type: none"> - Statutes - Code of Ethics - Code of Conduct


- Technical Regulations
 - Code of Discipline
 - Code of Points, relevant Newsletters, and Helpdesk
 - General Judges' Rules
 - Specific Judges' Rules for Aerobic Gymnastics
 - Anti-Doping Rules
 - Licence rules
 - Medical Organisation of FIG Competitions and Events
 - FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events
 - Apparatus Norms
 - Media Rules
 - Apparatus Norms
 - Rules for Advertising and Publicity
 - Accreditation Rules
 - Rules for Awards Ceremonies
 - World Cup Rules for Aerobic Gymnastics
- and subsequent decisions of the FIG Executive Committee

DEADLINES SUMMARY	Provisional Registration (on line)	January 24th, 2024
	Definitive Registration (on line)	March 20nd, 2024
	Nominative Registration (on line)	April 24th, 2024
	Flight and Accommodation Form	March 20nd, 2024
	Visa Request Form	March 20nd, 2024
	Payment of the fine for missing judge	
	Payment of the Entry Fee	April 24th, 2024
	Payment of the Accommodation Costs	
	Payment of the local transportation	
Payment of the Final Banquet		
ADDITIONAL INFORMATION	Please be noted the schedule, the venue, and the official hotel have been changed due to renovations at the Ota Gym.	

Sincerely Yours,



Kenji NISHIMURA
 Secretary General
 Japan Gymnastics Association
 Place and date: July 31st, 2023

Kazi TANAKA
 President
 International Aerobic Federation