



**6th Senior Trampoline
Asian Championships
Hong Kong, China / 11 – 12 May 2024**



DIRECTIVES

Event ID: 17636

Dear AGU affiliated Member Federation,

The Gymnastics Association of Hong Kong, China has the pleasure to invite your Federation to participate in the 6th Senior Trampoline Asian Championships in Hong Kong, China on 11-12 May, 2024.

DISCIPLINE	Trampoline Gymnastics (Men and Women)
HOST FEDERATION AND ORGANIZING COMMITTEE	The Gymnastics Association of Hong Kong, China Room 1002, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong Tel: (852) 2504 8233 Fax: (852) 2882 8590 Contact person: Mr. Albert NG Website : www.gahk.org.hk E-mail: mail@gahk.org.hk / tra-asianchamp2024@gahk.org.hk
AGU	Asian Gymnastics Union Address: Al-Bidda Tower, 5 th Floor – Al Cornish Street, Doha 22955 Qatar Tel: +97444179167 Fax: +97444944131 E-mail: info@agu-gymnastics.com Website: www.agu-gymnastics.com
LOCATION	Hong Kong, China
DATES	11 – 12 May 2024
VENUE	Name: Tsuen Wan Sports Centre Address: 53 Wing Shun Street, Tsuen Wan, N.T. Building total capacity: 938
APPARATUS SUPPLIER	Please refer to the attached Apparatus List
RULES AND REGULATIONS	The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives: <ul style="list-style-type: none">• Statutes• Code of Ethics• Code of Conduct• Technical Regulations• Code of Discipline• Code of Points and relevant Newsletters• General Judges' Rules• Specific Judges' Rules• Anti-Doping Rules• Licence rules (except for non competitive events)• FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events• FIG Medical Guidelines for FIG Competitions and Events• Media Rules• Apparatus Norms• Rules for Sanctioning (approval) of International Events• Advertising and Publicity Rules• Regulations for Award Ceremonies• Accreditation Rules

	and subsequent decisions of the FIG Executive Committee																																								
FEDERATIONS INVITED	The Organizing Member Federation will invite all AGU Member Federations in good standing. Federations which have not fulfilled their annual membership fees towards the AGU and FIG and have not fulfilled their financial obligations towards the Organising Committee will not be allowed to participate in the Asian Championships.																																								
AGE LIMITS	Senior																																								
FIG LICENSE	All gymnasts must have a current valid FIG license until the end of the event.																																								
ENTRY FEES	USD\$70 Entry Fee will be applied for this event.																																								
COMPETITION EVENTS	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"><u>Men's Events</u></td> <td style="text-align: center;"><u>Women's Events</u></td> </tr> <tr> <td style="text-align: center;">Men's Individual</td> <td style="text-align: center;">Women's Individual</td> </tr> </table>	<u>Men's Events</u>	<u>Women's Events</u>	Men's Individual	Women's Individual																																				
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COMPETITION FORMAT	<p>Trampoline competitions consist of two routines in the Qualifying Round and one routine in the Finals. Each routine consists of 10 elements.</p> <p>* <u>Qualifying Round</u> Senior: The highest score of the two exercises will be determined.</p> <p>* <u>Finals</u> Participation: - The top 8 gymnasts, a maximum of two per federation. - The starting order for Finals is decided by draw.</p> <p>The classification for the Individual Finals is determined by the highest final score of the Final routine.</p>																																								
TECHNICAL DELEGATE	Mr. Xing Liu: FIG TRA TC Member, AGU TD for the Asian Championships																																								
DELEGATION SIZE	<p>The maximum size of the invited delegation is as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Men</th> <th style="text-align: center;">Women</th> <th style="text-align: center;">Total</th> </tr> </thead> <tbody> <tr> <td>Head of Delegation (HD)</td> <td style="text-align: center;">1</td> <td></td> <td style="text-align: center;">1</td> </tr> <tr> <td>Team Manager (TM)</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> </tr> <tr> <td>Coach (Coach to Gymnast Ratio 1:1 or above)</td> <td style="text-align: center;">2</td> <td style="text-align: center;">2</td> <td style="text-align: center;">4</td> </tr> <tr> <td>Trampoline Individual Senior</td> <td style="text-align: center;">4</td> <td style="text-align: center;">4</td> <td style="text-align: center;">8</td> </tr> <tr> <td>Doctor</td> <td></td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Physiotherapist</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> </tr> <tr> <td>Judges</td> <td></td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Accompanying person</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> </tr> <tr> <td>Total</td> <td></td> <td></td> <td style="text-align: center;">21</td> </tr> </tbody> </table>		Men	Women	Total	Head of Delegation (HD)	1		1	Team Manager (TM)	1	1	2	Coach (Coach to Gymnast Ratio 1:1 or above)	2	2	4	Trampoline Individual Senior	4	4	8	Doctor		1	1	Physiotherapist	1	1	2	Judges		1	1	Accompanying person	1	1	2	Total			21
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EVENT MANAGER	Mr. Albert NG The Gymnastics Association of Hong Kong, China Tel: +852 2504 8233																																								
MEDICAL SERVICES	The Organising Committee will provide a first medical aid service and emergency medical transportation in the competition area.																																								
COVID 19	The LOC should follow local guidelines in management of COVID-19.																																								

	The LOC must facilitate COVID-19 testing for delegations when it is required to have a negative test for return to their country.									
VISA	<p>Please check immediately if you need a visa to gain entry into Hong Kong, China.</p> <p>The Organizing Committee will be happy to assist with an official invitation, you are requested to fill the visa request form and send it back attached with a copy of passports of each delegation members to The Gymnastic Association of Hong Kong, China</p> <p>The Visa Form must be returned to the LOC by Email before: 7 March 2024</p>									
INSURANCE	<p>The Host Federation, the LOC, the AGU and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>The LOC will subsequently offer insurance at the Federation own charge as follows: 50 USD per person/day.</p>									
SAFEGUARDING	<p>From the official event day of arrival until the official day of departure, participants (gymnasts, coaches, judges and any other delegation members) have the possibility to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment and abuse of any type or if they are worried and do not feel comfortable.</p> <p>The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations on site.</p> <p>In addition, posters of the “10 Golden Rules of Gymnastics”, the FIG campaign to raise awareness about youth protection in Gymnastics, will have to be displayed in several locations, including training and warm-up halls and public zones.</p>									
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the LOC by 8 April 2024</p>									
LOCAL TRANSPORTATION	<p>Local transportation costs will be covered by the LOC. The LOC will take in charge of the transportation costs, for all accredited people, from Hong Kong International airport to hotel, and from hotels to the competition hall only if hotel reservations are made through the LOC.</p>									
ACCOMMODATION & MEALS	<p>Hotel: Nina Hotel Tsuen Wan West Address: 8 Yeung Uk Road, Tsuen Wan, Hong Kong Phone number: +852 2280 2898 Website: https://www.ninahotelgroup.com/en/nina-hotel-tsuen-wan-west</p> <p>All prices are per night and per person, including breakfast and taxes(USD)</p> <table border="1" data-bbox="486 1973 1254 2089"> <thead> <tr> <th></th> <th>Bed and Breakfast</th> <th>Full board</th> </tr> </thead> <tbody> <tr> <td>Single</td> <td>200</td> <td>250</td> </tr> <tr> <td>Twin (2 beds)</td> <td>180</td> <td>230</td> </tr> </tbody> </table> <p>All prices are per night and per person, including taxes(USD).</p>		Bed and Breakfast	Full board	Single	200	250	Twin (2 beds)	180	230
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	<ul style="list-style-type: none"> ▪ BREAKFAST is included in the price of official hotel. ▪ Lunch in Competition hall (only if you book the hotel with full board) ▪ Dinner in hotel (only if you book the hotel with full board) <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by 8 April 2024 for nominative at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members. The first 50% payment must be paid to the LOC by 7 March 2024. The final 50% payment must be paid to the LOC by 8 April 2024.</p> <p>Those Federations which do not wish to use the offered accommodation packages and do not reserve rooms through the LOC, will not be provided with transport.</p> <p>▼ <i>Cancellation Policy for ALL HOTELS and MEALS above</i> ▼</p> <p>Accommodation:</p> <p>Rooms cancelled after 7 March 2024 at the very latest will be subject to a cancellation fee of 30% of the total accommodation cost. Rooms cancelled after 8 April 2024 until arrival of the delegations on site or “no shows” will be subject to a cancellation fee of 100% of the total accommodation cost.</p> <p>Meals</p> <p>Meals cancelled after 8 April 2024 will be subject to a cancellation fee of 100% of the total meal cost.</p>
ACCREDITATION	<p>Accreditation of all delegations will take place at their arrival in Competiton Hall.</p> <p>Heads of delegation have to check names of their own delegation members, hotel reservation; they also have to make all necessary payments.</p> <p>Heads of delegation have to bring to accreditation office:</p> <ul style="list-style-type: none"> - Passports of all members of the delegation; - Certification of insurance for all delegation members covering illness, accidents, repatriation. <p>In order to speed accreditation procedures, please send to the Organizing Committee a photo of each member of the delegation together with the nominative registration (8 April 2024). The specifications of each photo must be as follows:</p> <ul style="list-style-type: none"> - File name: Federation’s code_Discipline_LAST NAME_First name (e.g. “HKG_TRA_LAST NAME_First name”) - File format: .jpg or .jpeg - Dimensions: min. 210 X 270 pixels, max. 420 X 540 pixels (width X height) - File size: not bigger than 150kb <p><u>If the photo has to be taken at the Accreditation because none has been sent within the deadline or not sent in the official requested format, there will be a charge of USD 30 for each photo taken at the accreditation desk.</u></p> <p>In addition, the LOC will distribute information regarding the gymnasts’ safeguarding plan.</p>

JUDGES AND JURIES	<p>All judges must have a current valid FIG brevet for the discipline Cat 3 or above.</p> <p>Each federation can nominate 1 qualified judge in good standing with a valid international brevet for TRA.</p> <p>The travel and the accommodation expenses are to be borne by the participant Federations. The judges are supposed to bring the official uniform with them.</p> <p>The Organizing Member Federation will apply a fine of CHF 2000 per missing judge (to be paid to the LOC) should a federation fail to bring the required number of judges. This fine must be paid to the LOC by 8 April 2024</p> <p><i>All judges have to apply working visa for providing Judge service in Hong Kong in compliance with HKG Immigration Department. All judges have to submit a passport copy to us for application. It needs 4– 6 weeks for application. Please send the passport to us on or before <u>7 March 2024</u>. Late submission will not be guaranteed to apply successfully.</i></p>														
PRIZE MONEY	<p>AGU will pay the minimum prize money for the Senior TRA Asian Championships as follows: The Prize Money, free of any deductible taxes, will be distributed in US Dollars as follows:</p> <table border="1" data-bbox="488 1084 1442 1245"> <thead> <tr> <th>Ranking</th> <th>Men's Individual</th> <th>Women's Individual</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>500</td> <td>500</td> </tr> <tr> <td>2</td> <td>400</td> <td>400</td> </tr> <tr> <td>3</td> <td>300</td> <td>300</td> </tr> </tbody> </table> <p>The prize money of the tied ranks will be added and divided by the number of ties. Grand total of the Prize Money: 2400.- in USD</p>	Ranking	Men's Individual	Women's Individual	1	500	500	2	400	400	3	300	300		
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BANK ACCOUNT INFORMATION	<table border="1" data-bbox="488 1379 1474 1827"> <tr> <td>Beneficiary's name:</td> <td>The Gymnastics Association of Hong Kong, China</td> </tr> <tr> <td>Beneficiary's address:</td> <td>Room 1002, Olympic House, Stadium Path 1, Causeway Bay, Hong Kong, China</td> </tr> <tr> <td>Account No.</td> <td>047-670799-838</td> </tr> <tr> <td>Name of Bank:</td> <td>The Hong Kong and Shanghai Banking Corporation Limited (HSBC)</td> </tr> <tr> <td>Branch & Number</td> <td>Causeway Bay</td> </tr> <tr> <td>Swift code:</td> <td>HSBCHKHCHKH</td> </tr> <tr> <td>Bank address:</td> <td>Shops 1.09 - 1.10, 1/F, Style House, Park Lane Hotel, 310 Gloucester Road, Causeway Bay, Hong Kong, Hong Kong Island</td> </tr> </table> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: 6th Senior Trampoline Asian Championships - Your Federation's code (e.g. "6th Senior Trampoline Asian Championships – HKG")</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>	Beneficiary's name:	The Gymnastics Association of Hong Kong, China	Beneficiary's address:	Room 1002, Olympic House, Stadium Path 1, Causeway Bay, Hong Kong, China	Account No.	047-670799-838	Name of Bank:	The Hong Kong and Shanghai Banking Corporation Limited (HSBC)	Branch & Number	Causeway Bay	Swift code:	HSBCHKHCHKH	Bank address:	Shops 1.09 - 1.10, 1/F, Style House, Park Lane Hotel, 310 Gloucester Road, Causeway Bay, Hong Kong, Hong Kong Island
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FINANCIAL OBLIGATIONS	Federations which have not fulfilled their financial obligations towards the Organizing Member federation upon arrival will not be accredited.	
DEADLINES SUMMARY	Provisional Registration	7 February 2024
	Definitive Registration	7 March 2024
	Nominative Registration	8 April 2024
	Entry Form for Judges	7 March 2024
	50% Payment of Accommodation Costs	7 March 2024
	Accommodation Form	7 March 2024
	Visa Request Form	7 March 2024
	Travel Schedule Form	8 April 2024
	Final 50% of Payment of the Accommodation Costs	8 April 2024

Sincerely Yours,

Hong Kong, China

18/12/2023



Dr FUNG, Sai Fu
Chairperson of The Gymnastics Association of Hong Kong, China