



**2024 Trampoline Gymnastics Senior Pan American Championship  
Lima (PER)  
May 17-19, 2024**

**DIRECTIVES**

**Event ID: 17736**

Dear PAGU affiliated Member Federation,

The Pan American Gymnastics Union (PAGU) through the Peruvian Gymnastics Federation has the pleasure to invite your Federation to participate in the aforementioned official FIG and PAGU international event.

<b>DISCIPLINE</b>	<b>Trampoline Gymnastics (TRI, TRS) Double Mini Trampoline</b>
<b>PAN AMERICAN GYMNASTICS UNION</b>	<b>Pan American Gymnastics Union</b> Tenayuca 55, Oficina 403 Colonia Letran Valle, C.P. 03650 Alcaldía Benito Juárez Ciudad de México, MEX Tel.: +52 55 8984-7848 E-mail: <a href="mailto:info@upag-pagu.org">info@upag-pagu.org</a>
<b>HOST FEDERATION</b>	<b>Peruvian Gymnastics Federation</b> Calle Zaragoza, La Perla – Callao 07011 Lima, Perú Tel: +51 999 229 196 E-mail: <a href="mailto:fdpgconsejo@federaciongimnasia.com.pe">fdpgconsejo@federaciongimnasia.com.pe</a> Website: <a href="http://www.federaciongimnasia.com">www.federaciongimnasia.com</a> Contact: Dr. César Amed Gallegos Castillo, presidente
<b>EVENT MANAGER</b>	<b>Contact: Juana Orjeda de Barreda</b> Tel: +51 999 299 196 E-mail: <a href="mailto:jennybarreda@hotmail.com">jennybarreda@hotmail.com</a> Contact: Elisa Rubio Noriega Tel: +51 958 785 860 E-mail: <a href="mailto:jut.fdpq@gmail.com">jut.fdpq@gmail.com</a>
<b>LOCATION</b>	<b>Lima, PER</b>
<b>DATE</b>	<b>May 17 - 19, 2024</b>
<b>VENUE</b>	<b>Competition and Training venue</b> Polideportivo Villa El Salvador Av. 1 de mayo s/n – Villa El Salvador Lima, Perú 
<b>APPARATUS SUPPLIER</b>	<b>Please refer to the attached apparatus list.</b> For training, warm-up and competition, identical apparatus will be used.
<b>RULES AND REGULATIONS</b>	The event will be organized under the following FIG rules, as valid in the year of the event, and PAGU Technical Regulations:

	<ul style="list-style-type: none"> <li>• Statutes</li> <li>• Code of Ethics</li> <li>• Code of Conduct</li> <li>• Technical Regulations</li> <li>• Code of Discipline</li> <li>• Code of Points and relevant Newsletters / Helpdesk</li> <li>• General Judges' Rules</li> <li>• Specific Judges' Rules for Trampoline Gymnastics</li> <li>• Anti-Doping Rules</li> <li>• Medical organization of FIG competitions and events</li> <li>• FIG Framework for safeguarding athletes and other participants from harassment and abuse in sport during events</li> <li>• License Rules</li> <li>• Media Rules</li> <li>• Apparatus Norms</li> <li>• Rules for sanctioning (approval) of International Events</li> <li>• Advertising and Publicity Rules</li> <li>• Regulations for Award Ceremonies</li> <li>• Accreditation Rules</li> </ul> <p><i>and subsequent decisions of the FIG and PAGU Executive Committees</i></p>												
<b>FEDERATIONS INVITED</b>	The Pan American Gymnastics Union invites all Federations affiliated to the PAGU and the FIG and which are up to date in their obligations.												
<b>AGE LIMITS</b>	<b>Senior</b> , as per FIG Technical regulations <b>All gymnasts must have a valid FIG licence until the end of the event.</b>												
<b>JUDGES AND JURIES</b>	<p><b>All judges must have a current valid FIG brevet at the time of the event, for the respective discipline.</b></p> <p>Each Federation may register a maximum of 2 judges on each competition where is registered (TRA, DMT). The fine for not registering at least one judge in the respective competition is <b>USD\$1,000.00</b>. Federations with a PAGU TC Member can register that Member in addition to their official judges. The fines for not registering the required number of judges must be paid to PAGU by <b>March 25, 2024</b> at the latest and it does not apply to those Federations that do not have FIG brevet judges in the respective competition (TRA, DMT) and that this is the first cycle in which they participate in PAGU competitions. The National Federation must inform PAGU at the time of the definitive registration (<b>March 25, 2024</b>) to allow the appointment of invited neutral judges.</p>												
<b>REGISTRATION DEADLINES</b>	<table border="1"> <tr> <td>Provisional Registration</td> <td>March 1, 2023</td> <td><a href="http://upag.vercel.app">upag.vercel.app</a></td> </tr> <tr> <td>Definitive Registration</td> <td>March 25, 2023</td> <td><a href="http://upag.vercel.app">upag.vercel.app</a></td> </tr> <tr> <td>Nominative Registration</td> <td>April 17, 2024</td> <td><a href="http://upag.vercel.app">upag.vercel.app</a></td> </tr> </table>	Provisional Registration	March 1, 2023	<a href="http://upag.vercel.app">upag.vercel.app</a>	Definitive Registration	March 25, 2023	<a href="http://upag.vercel.app">upag.vercel.app</a>	Nominative Registration	April 17, 2024	<a href="http://upag.vercel.app">upag.vercel.app</a>			
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<b>ENTRY FEES</b>	The entry fee for this event is <b>USD\$50.00</b> per gymnast, per competition (TRI, TRS, DMT). It must be paid to the Local Organizing Committee ("LOC") by <b>March 25, 2024</b> at the latest.												
<b>DELEGATION SIZE</b>	<table border="1"> <thead> <tr> <th>Function</th> <th>IND (F/M)</th> <th>SYN (F/M)</th> <th>DMT (F/M)</th> </tr> </thead> <tbody> <tr> <td>Gymnasts</td> <td>4 / 4</td> <td>2 / 2 pairs</td> <td>4 / 4</td> </tr> <tr> <td>Coaches With 1 gymnast per discipline: 1</td> <td colspan="2">1-2 / 1-2</td> <td>1-2 / 1-2</td> </tr> </tbody> </table>	Function	IND (F/M)	SYN (F/M)	DMT (F/M)	Gymnasts	4 / 4	2 / 2 pairs	4 / 4	Coaches With 1 gymnast per discipline: 1	1-2 / 1-2		1-2 / 1-2
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Gymnasts	4 / 4	2 / 2 pairs	4 / 4										
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	With 2-8 gymnasts per discipline: 2		
	Judges Cat 1, 2, or 3 (in addition to PAGU TC Members)	1-2 (1 compulsory)	1-2 (1 compulsory)
	Medical personnel	1	1
	Head of delegation	1	
	<p>Note: Gymnasts participating in this Pan American Championship can also participate in the Club Pan American Cup.</p> <p>The cost of the accreditation for additional Delegation Members is <b>USD\$100.00</b> per person and must be paid to the LOC by <b>March 25, 2024</b> at the latest.</p> <p>Only the following persons can receive an additional accreditation: Coach (as per PAGU TR), Doctor, Physiotherapist, Team Manager.</p> <p>The accreditation of a third judge different from the TC Member has no cost.</p>		
<b>ACCREDITATION</b>	<p>Along with the nominative registration all the Federations must send a copy of the passport and a photograph of each delegation member, via e-mail to: <a href="mailto:upag.vercel.app">upag.vercel.app</a> <a href="mailto:inscripciones.fdpq@gmail.com">inscripciones.fdpq@gmail.com</a> with a copy to <a href="mailto:jennybarreda@hotmail.com">jennybarreda@hotmail.com</a> and <a href="mailto:jut.fdpq@gmail.com">jut.fdpq@gmail.com</a></p> <p>Requirements for the photos:</p> <ul style="list-style-type: none"> <li>• File format: JPEG</li> <li>• Dimensions: min 210 x 270 pixels; max 420 x 540 pixels</li> <li>• 3.5 cm width x 4.5 cm high</li> <li>• File size: no more than 1 MB</li> <li>• White background</li> </ul> <p>Each document must be identified with the Country Code, Last name, First Name, Competition (TRI, TRS, DMT), category and function of each member. Example: PER_FERNANDEZ_Ana_TRI_Senior_gymnast</p> <p>This documentation must be sent no later than <b>April 17, 2024</b>.</p> <p>In case of not sending the photograph as requested, the Local Organizing Committee can take the photograph during the registration and will have an additional cost of <b>USD\$10.00</b> for each one.</p> <p>In case of theft or loss of accreditation, it must be informed immediately to the Local Organization Committee for the cancellation of the accreditation.</p> <p>The replacement of stolen or lost accreditation will cost <b>USD\$10.00</b> to be covered by the accreditation holder.</p> <p>Accreditation will be distributed upon arrival at the registration desk.</p> <p>More information on the access zones for each accreditation will be given in the Work Plan.</p> <p>In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.</p>		
<b>EVENT FORMAT</b>	<p>The competition will follow the FIG rules for Seniors.</p> <p>3 phases of competition per discipline (TRI, TRS and DMT):</p> <ul style="list-style-type: none"> <li>▪ Phase 1: Qualification competitions</li> <li>▪ Phase 2: TRI, TRS and DMT Finals competition</li> <li>▪ Phase 3: TRI and DMT Team Finals competition</li> </ul>		
<b>PROVISIONAL SCHEDULE</b>	<p><b>May 13</b> Arrival of PAGU TRA TC President and other PAGU representatives</p> <p><b>May 14</b> Arrival of delegations</p> <p><b>May 15</b> Training as per schedule Judge's briefing Delegates' Technical Meeting</p>		

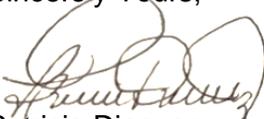
	<p><b>May 16</b> Podium Training</p> <p><b>May 17</b> Opening Ceremony Qualification competition</p> <p><b>May 18</b> Qualification competition</p> <p><b>May 19</b> Finals competition Awards Ceremonies</p> <p><b>May 20</b> Departure of the Delegations</p>
<b>MEDICAL SERVICES</b>	The Local Organizing Committee will provide first aid services and ambulance at the competition and training sites during the official activities.
<b>ANTI-DOPING</b>	<p><b><u>Doping controls</u></b> Doping controls will be organised by the International Testing Agency (ITA) on behalf of the FIG and according to the World Anti-Doping Code (WADC), the international standards enacted by the World Anti-doping Agency (WADA) and FIG Anti-Doping Rules.</p>
<b>COVID 19</b>	The LOC should follow local guidelines in management of COVID-19. The LOC must facilitate COVID-19 testing for delegations when it is required to have a negative test for return to their country.
<b>VISA</b>	<p>Please verify immediately with your travel agent or the Peruvian Embassy or Consulate in your country if a visa is required for your travel to Peru. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before <b><u>April 17, 2024</u></b> to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation member as well as the city the visa application support letter must be sent to.</p>
<b>INSURANCE</b>	<p>The host Federation, the LOC, the PAGU and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance.</p> <p>Please also refer to <a href="https://www.gymnastics.sport/site/pages/medical-insurance.php">https://www.gymnastics.sport/site/pages/medical-insurance.php</a> for additional information regarding the FIG IMSSA insurance for Athletes and Judges.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance, no later than <b><u>April 17, 2024</u></b>. The LOC will subsequently offer insurance at the Federations own charge as follows: <b>USD\$50.00</b> per person per day for the official days of the event.</p>
<b>SAFEGUARDING</b>	<p>From the official event day of arrival until the official day of departure, participants (gymnasts, coaches, judges and any other delegation members) have the possibility to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment and abuse of any type or if they are worried and do not feel comfortable.</p> <p>The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations on site.</p>

	<p>In addition, posters of the “10 Golden Rules of Gymnastics”, the FIG campaign to raise awareness about youth protection in Gymnastics, will have to be displayed in several locations, including training and warm-up halls and public zones.</p>																										
<p><b>INTERNATIONAL TRANSPORTATION</b></p>	<p>The invited participating Federations must pay for the international travel costs of their delegation members.  <b>International Airport of arrival</b>          Jorge Chávez International Airport (LIM)          The travel itinerary form must be returned to the LOC by <b><u>April 17, 2024.</u></b></p>																										
<p><b>LOCAL TRANSPORTATION</b></p>	<p>Local transportation will be offered to and from the airport, provided that the delegations stay in one of the official hotels and book their accommodation through the Local Organizing Committee.          The Local Organizing Committee will provide local transportation from the airport to the hotel and vice versa, only on the official arrival day of <b><u>Tuesday May 14.</u></b> and on the official departure day of <b><u>Monday May 20</u></b> (except for PAGU representatives arriving or departing on different days).          Delegations arriving or departing on non-official days may contact the Local Organizing Committee (<a href="mailto:inscriptions.fdpq@gmail.com">inscriptions.fdpq@gmail.com</a> with a copy to <a href="mailto:jennybarreda@hotmail.com">jennybarreda@hotmail.com</a> and <a href="mailto:jut.fdpq@gmail.com">jut.fdpq@gmail.com</a>) to arrange transportation to its accommodation (official hotels) or to the airport at a cost of <b><u>USD\$40.00</u></b> per person per way (airport-hotel or hotel-airport). The request must be submitted and paid no later than <b><u>April 17, 2024.</u></b>          The Local Organizing Committee will provide transportation from the official hotels to the competition and training facilities and vice versa, for all members of the delegation duly accredited and according to the official program of activities, provided that the delegation stays in one of the official hotels and book its accommodation through the Local Organizing Committee.</p>																										
<p><b>ACCOMMODATION AND MEALS</b></p>	<p><b><u>OFFICIAL HOTELS</u></b></p> <p><b>BTH HOTEL BOUTIQUE</b>          Av. Guardia Civil 727, San Borja 15036, Lima, Peru</p> <table border="1" data-bbox="459 1227 1460 1435"> <thead> <tr> <th>Occupancy</th> <th>Price per person per night</th> <th>Includes (per person)</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Single room</td> <td>USD\$130</td> <td>1 breakfast</td> </tr> <tr> <td>USD\$150</td> <td>1 breakfast, lunch, dinner</td> </tr> <tr> <td rowspan="2">Doble/triple room</td> <td>USD\$100</td> <td>1 breakfast</td> </tr> <tr> <td>USD\$120</td> <td>1 breakfast, lunch, dinner</td> </tr> </tbody> </table> <p><b>PUNTA ROCAS HIGH PERFORMANCE CENTER</b>          Carretera Panamericana Sur km 47, Punta Negra 15851 – LEGADO Sede Punta Rocas</p> <table border="1" data-bbox="467 1603 1484 1812"> <thead> <tr> <th>Occupancy</th> <th>Price per person per night</th> <th>Includes (per person)</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Single room</td> <td>USD\$110</td> <td>1 breakfast</td> </tr> <tr> <td>USD\$120</td> <td>1 breakfast, lunch, dinner</td> </tr> <tr> <td rowspan="2">Doble/triple room</td> <td>USD\$90</td> <td>1 breakfast</td> </tr> <tr> <td>USD\$100</td> <td>1 breakfast, lunch, dinner</td> </tr> </tbody> </table> <p>The meals service starts with lunch on the arrival day and finishes with breakfast on the departure day.          While the accommodation and meals form must be returned to the Local Organizing Committee by <b><u>March 25, 2024</u></b> at the latest, the hotel rooms and meals will be distributed in the order in which the applications and payments are received. The participating Federations must cover the accommodation and/or meals expenses of all the members of their delegation. Accommodation and</p>	Occupancy	Price per person per night	Includes (per person)	Single room	USD\$130	1 breakfast	USD\$150	1 breakfast, lunch, dinner	Doble/triple room	USD\$100	1 breakfast	USD\$120	1 breakfast, lunch, dinner	Occupancy	Price per person per night	Includes (per person)	Single room	USD\$110	1 breakfast	USD\$120	1 breakfast, lunch, dinner	Doble/triple room	USD\$90	1 breakfast	USD\$100	1 breakfast, lunch, dinner
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<b>CANCELATION POLICY</b>	<p>Cancellation policy: The PAGU and the Local Organizing Committee strongly recommend that each Federation take cancellation insurance for their accommodation and meal reservations.</p> <table border="1"> <thead> <tr> <th>Date of cancellation</th> <th>Reimbursement for cancellation</th> </tr> </thead> <tbody> <tr> <td>No later than April 10, 2024</td> <td>50% reimbursement</td> </tr> <tr> <td>From April 11, 2024</td> <td>No reimbursement</td> </tr> </tbody> </table>	Date of cancellation	Reimbursement for cancellation	No later than April 10, 2024	50% reimbursement	From April 11, 2024	No reimbursement										
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<b>BANK ACCOUNT INFORMATION</b>	<p><b>The following payments must be made directly to the Local Organizing Committee's bank account:</b></p> <ul style="list-style-type: none"> <li>▪ Entry fees</li> <li>▪ Accommodation and meals</li> <li>▪ Additional accreditations</li> <li>▪ Insurance</li> <li>▪ Transportation airport-hotel or hotel-airport (if applicable)</li> </ul> <p><b>The payments must be made only after the Local Organizing Committee sends to the Federation the respective invoice with the total amount and bank account information.</b></p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p> <p>Each participating federation is requested to send to the LOC the payment reference as follows: <b>Country – Discipline – Invoice#</b></p>																
<b>MARKETING</b>	FIG advertising and publicity norms must be respected.																
<b>MEDIA</b>	<p>The media representatives, as well as the communications staff of the federations that are interested in covering the event, may apply for registration to PAGU (<a href="mailto:info@upag-pagu.org">info@upag-pagu.org</a>) by <b>April 17, 2024</b> at the latest. In addition, the National Federations are requested to send a letter of confirmation to PAGU. Photos for accreditations must be submitted to the Local Organizing Committee by <b>April 17, 2024</b>.</p>																
<b>SOCIAL MEDIA</b>	<p>Information about the event will be posted on the following sites:</p> <p><b>FDPG</b>  Facebook: <a href="https://www.facebook.com/FedePeruGim">https://www.facebook.com/FedePeruGim</a>  YouTube: <a href="https://www.youtube.com/channel/UCZ8jmxC8FHi4rnmCmHWC19A">https://www.youtube.com/channel/UCZ8jmxC8FHi4rnmCmHWC19A</a>  Instagram: <a href="https://www.instagram.com/federaciongimnasia_oficial/">https://www.instagram.com/federaciongimnasia_oficial/</a></p> <p><b>PAGU</b>  Instagram: @upagpagu  Twitter: @UPAG_PAGU  Facebook: UPAG.PAGU.ORG</p>																
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	Travel Itinerary Form	April 17, 2024
	Request and payment for transportation from/to the airport in non-official dates	April 17, 2024
	Documents for accreditation (passports and photos)	April 17, 2024
	Visa letter request Form	April 17, 2024
	Request and payment of insurance	April 17, 2024
<b>ADDITIONAL INFORMATION</b>	<p><b>National Anthem</b> National Anthem of your country must be handed in onsite during the registration.</p> <p><b>National Flag</b> Country's National Flag must be handed in onsite during the registration. The size of the flag shall be 1.2 mts x 2.1 mts.</p>	

Sincerely Yours,

  
Patricia Dieguez  
PAGU Secretary General



  
Dr. César Amed Gallegos Castillo  
President of the Peruvian Gymnastics Federation



Mexico City, February 27, 2024