

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



FIG RHYTHMIC GYMNASTICS WORLD CUP
AGF TROPHY
BAKU, AZE
19 – 21 APRIL 2024
INDIVIDUAL AND GROUP



Update 20 March 2024
(Judges' section)

DIRECTIVES

EVENT ID: 16842

Dear FIG Affiliated Member Federation,

Following the decision of the FIG Executive Committee, the Gymnastics Federation of **Azerbaijan** has the pleasure to invite your Federation to participate in the aforementioned official FIG World Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Sylvie Martinet Avenue de la Gare 12 1003 Lausanne - Switzerland Tel: +41 (0) 21 321 55 10 / Direct +41 (0) 21 321 55 15 e-mail: smartinet@fig-gymnastics.org website: www.gymnastics.sport
HOST FEDERATION	Azerbaijan Gymnastics Federation Contact Person: Nurlana Mammadzada MGA - Milli Gimnastika Arenası (National Gymnastics Arena) 178 Heydar Aliyev Avenue AZ1029, Baku, Azerbaijan Tel.: +994 12 493 30 11 / Mob: +994 50 385 39 69 E-mail: office@aqf.az Website: www.aqf.az
LOCATION	Baku, Azerbaijan
DATE	19 – 21 April 2024
VENUE	<p>MGA – Milli Gimnastika Arenası (National Gymnastics Arena) 178 Heydar Aliyev Avenue AZ1029 Baku, Azerbaijan Tel.: +99412 566 96 99 E-mail: info@mga.az Website: www.mga.az</p> <p>The MGA was officially opened in April 2014. The gymnastics specialized Arena has already hosted many different international sport events.</p> <p>The Arena has the ability to stretch from 5,000 to 9,600 seats, depending on the size and the nature of the event it hosts. This sports facility has become a favorite training camp venue of many gymnasts all over the world.</p> <p>Training and Warm-up facilities will be located within the MGA during the competition concerned.</p>



<p>FLOOR APPARATUS SUPPLIER</p>	<p>Spieth, FIG ID 547, colour Beige Competition hall: 1 Warm-up area: 2 Training & Warm-up hall: 7</p>
<p>REPLACEMENT HAND APPARATUS SUPPLIER</p>	<p>Replacement Apparatus (provided by the LOC) Hoop: Pastorelli, FIG ID 423, color red / orange / gold Ball: Sasaki FIG ID 473, color FRR Clubs: Sasaki FIG ID 466, color FRR Ribbon: Sasaki FIG ID 474, color R Ribbon Cane: Sasaki FIG ID 476, color W</p> <p>Gymnasts' Personal apparatus: The RG Hand Apparatus with valid certificates are published on the FIG website (here) and updated regularly. Make sure that your gymnasts use only FIG certified Hand Apparatus for this event and for any other FIG recognized competitions, as they will not be allowed to compete with an Apparatus which does not comply with the norms.</p> <p>Random checks on the FIG and Manufacturers' Logos will be carried out at any time during the Event.</p>
<p>APPARATUS CONTROL</p>	<p>The presence of at least one Technician from the Official Apparatus Manufacturer will be guaranteed by the Organizing Member Federation for the installation of the RG competition floors in the competition hall, the warm-up hall, and the training hall(s), as well as throughout the duration of training, podium training, warm-up and competition.</p> <p>The Technical Delegate, accompanied by the Technician of the Apparatus Manufacturer will proceed to the apparatus control in the competition hall, warm-up hall and training hall(s) prior to training and competition.</p> <p>The Apparatus control includes the check of the dimensions of the RG competition floors which must respect the valid FIG Apparatus Norms. All floors must be set up correctly and the RG competition floors in the different halls must be identical.</p>

PROVISIONAL SCHEDULE	<p>Tuesday 16 April: Arrival of Technical Delegate Wednesday 17 April: Arrival of Delegations Thursday 18 April: Training and Podium training Orientation meeting Judges' instruction Scoring system Instruction for Judges</p> <p>Friday 19 April: Qualifications Individual and Group Saturday 20 April: Qualifications Individual and Group Sunday 21 April: Finals Individual and Group Monday 22 April: Departure of Delegations</p> <p>World Cup Competitions must be separate and distinct competition, and may not be combined with any other Competitions.</p>
COMPETITION FORMAT	<p>Individuals <u>All-Around which serve as qualification for the Apparatus Final:</u></p> <ul style="list-style-type: none"> All Individual gymnasts have to participate in the All-Around qualification <p><u>Apparatus Finals:</u></p> <ul style="list-style-type: none"> The top eight (8) gymnasts per apparatus from the All-Around qualifying Competition participate in the Finals <p>Group: <u>All-Around which serve as qualification for the Routine Final:</u></p> <ul style="list-style-type: none"> All Groups have to participate in the Qualifications <p><u>Final Group Routines:</u></p> <ul style="list-style-type: none"> The top eight (8) groups of each Group Routines will qualify for the Finals
FEDERATIONS INVITED	<p>The participation is limited to:</p> <p>Individuals</p> <ul style="list-style-type: none"> Maximum 2 Individual Gymnasts from the National Federations ranked in the top 18 at the last World Championships (Qualification / All-Around) The current All-Around World Champion in addition to the 2 places mentioned above. This place is nominative. Maximum 1 Individual Gymnast for all other National Federations 1 wild card for the host country should it not be represented in the top 18, at the free choice of the host country. <p>Groups</p> <ul style="list-style-type: none"> 1 Group from the National Federations ranked in the top 16 at the last World Championships (Qualification / All-Around) 1 wild card for the host country should it not be represented in the top 16
SIZE OF DELEGATION AND FIG LICENSE	<p>Only senior gymnasts in good standing with the correct age and holding a valid FIG License at the time of registration until the end of the competitions may participate.</p> <p>No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.</p> <p>The maximum size of the invited delegation is as follows:</p>

	Individual	Group	Joint
Head of Delegation	1	1	1
Team Manager	-	1	1
Coach	2 (max. 1 per gym.)	2	max. 3
Gymnasts ¹⁾	max. 2	6	max. 8
Medical Doctor	1	1	1
Mental Health Professional	1	1	1
Paramedical Staff	1	1	2
Judges	1	1	2
TAC zone 1 for coach	1	1-2 ²⁾	max. 3
TAC zone 3 for Head of Delegation or Team Manager	1	1	1

¹⁾ refer to the section "Federation invited"

²⁾ If 2 coaches are accredited for Groups

AGE LIMITS

16 years in the year of the competition.

JUDGES AND JUDGES' PANELS

For the composition of the Judges' Panels, please, refer to the Code of Points in force at the time of the event.

For the Judges' categories, please, refer to the General Judges' rules in force at the time of the event. Not more than one judge per Federation per panel will be permitted. Priority will be given to the highest categories.

The Judges' Panels are set up by a draw from the judges present at the event. The draw will be directed by the FIG Technical Delegate on site.

The participating member federations must send minimum one qualified judge if they participate with individual gymnast(s) and one qualified judge if they participate with a group. It can also be the same judge.



Judges' Instruction material is already available on the STS platform. Each judge is required to log in to the STS by using their own username and password and to study the material by 16 April 2024 at the very latest. This will be verified and judges who did not respect this requirement will not be allowed to judge.

The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the on-line nominative registration, or not sufficient cat. 1 and 2 judges, the Organizing Member Federation must propose to the FIG for prior approval of the Technical Delegate the name of neutral additional judges to complete the panels (plus 2 reserves). These judges, once approved, have to be invited at the cost of the Organizing Member Federation.

Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the Technical Delegate concerned will invite these judges at the cost of the Organizing Member Federation.

The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the LOC by **15 March 2024** should a federation fail to bring the required number of judges or judges without the requested qualification (Brevet).

COACHES

No coaches will be accepted in this World Cup without a valid coach-sport profile at the deadline of the Nominative Registration. In order to be considered, the coach-sport

	profile (including all relevant documents) must be submitted in FIG Database on 01 March 2023 at the very latest (two weeks prior to the deadline for Nominative Registration).														
FIG TECHNICAL DELEGATE	The FIG Technical Delegate will be proposed by the FIG RG TC. He/she will serve as President of the Superior Jury.														
REGISTRATION DEADLINES	<p>Provisional, Definitive and Nominative Registrations must be made exclusively on-line via the FIG platform.</p> <table border="1"> <tr> <td>Provisional registration</td> <td>15 December 2023 – 23:59 CET</td> </tr> <tr> <td>Definitive registration:</td> <td>15 February 2024 – 23:59 CET</td> </tr> <tr> <td>Nominative registration – step 1</td> <td>15 March 2024 – 23:59 CET</td> </tr> <tr> <td>Nominative registration – step 2</td> <td>08 April 2024 – 23:59 CET</td> </tr> </table> <p>Late registrations are subject to fines as follows:</p> <table border="1"> <tr> <td>Fine for missing or late Provisional Registration</td> <td>CHF 500.-</td> </tr> <tr> <td>Fine for missing or late Definitive Registration</td> <td>CHF 750.-</td> </tr> <tr> <td>Fine for missing or late Nominative Registration (Step 1)</td> <td>CHF 500.-</td> </tr> </table>	Provisional registration	15 December 2023 – 23:59 CET	Definitive registration:	15 February 2024 – 23:59 CET	Nominative registration – step 1	15 March 2024 – 23:59 CET	Nominative registration – step 2	08 April 2024 – 23:59 CET	Fine for missing or late Provisional Registration	CHF 500.-	Fine for missing or late Definitive Registration	CHF 750.-	Fine for missing or late Nominative Registration (Step 1)	CHF 500.-
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DRAWING OF LOTS	<p>The gymnasts' drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) on Wednesday 27 March 2024.</p> <p>Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations will not be authorized to participate.</p>														
ENTRY FEES	<p>The non-reimbursable cost for the Entry Fee is:</p> <ul style="list-style-type: none"> 50 EUR per gymnast (both individual and group gymnasts) <p>At the time of the Nominative registration (by 15 March 2024), the participating federations must pay 100% of the entry fee to the LOC. Entries without payment of the entry fees will be considered as invalid and will be refused</p>														
ACCOMMODATION	<p>Baku Marriott Hotel Boulevard 5* Address: Khagani Rustamov street 4C, Khatai District, Baku AZ1010 Tel: +99412 310 00 10 Website: www.boulevardhotelbaku.com</p> <p>The costs per person/night at Baku Marriott Hotel Boulevard are as follows: 145 EUR – single room, including breakfast 95 EUR – (twin room, including breakfast)</p> <p><u>Distances</u> Airport – 25 km (28 min. drive) Training/competition venue – 9 km (13 min. drive)</p> <p>Courtyard Baku by Marriott 4* Address: 300-303 quarter, intersection of M. Fuzuli and A. Topchubashov streets, Nasimi district, Baku, AZ1009 Tel: +99412 310 40 40 Website: https://www.marriott.com/hotels/travel/gydcy-courtyard-baku/</p> <p>The costs per person/night at Courtyard Baku by Marriott Hotel are as follows: 125 EUR – (single room, including breakfast) 85 EUR – (twin room, including breakfast)</p> <p><u>Distances</u> Airport – 26,6 km (32 min. drive) Training/competition venue – 10,5 km (17 min. drive)</p>														

	<p>Sport Plaza Hotel & Apartments 3* (low cost) 115 Heydar Aliyev Avenue, Building 187 C, Baku AZ1029 Tel: +99412 565 05 55 Website: www.sportplaza.org</p> <p>This sport hotel located within the area of the Athletes` Village used during the Baku 2015 First European Games, offers rooms like at the standard Olympic Village with single and twin occupancy with separate and shared bathroom. It is just opposite the MGA.</p> <p>The costs per room at Sport Plaza hotel are as follows: 60 EUR – (single room, including breakfast) 70 EUR – (twin room with shared bathroom, including breakfast) 85 EUR – (twin room with separate bathroom, including breakfast)</p> <p><u>Distances</u> Airport – 17,5 km (18 min. drive) Training/competition venue – 4,7 km (6 min. drive)</p> <p>The prices charged for the hotel rooms cannot exceed the usual hotel rates.</p> <p>While the Accommodation Form must be returned to the LOC via SmartScoring Digital Platform (https://gyndata.online/) by 15 February 2024 at the very latest, the Hotel rooms will be allocated on a “first come, first served” basis. Appropriate access code will be sent to each participating Federation after the deadline of the Provisional Registration.</p> <p>*Note: the above-mentioned hotel prices are valid before the accommodation deadline which is 15 February 2024. The hotel prices will increase automatically by €5 per person per night at all the official hotels after the accommodation deadline.</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members, except for the below mentioned gymnasts for whom accommodation will be paid by the LOC (from the official arrival day to the official departure day):</p> <ul style="list-style-type: none"> • The top three (3) gymnasts in the All-Around ranking from the previous World Championships present at the event • The top three (3) Groups in the All-Around ranking from the previous World Championships present at the event <p>The Organizing member Federation shall determine the hotel at its discretion, but may not choose the “low cost” category hotel for the above-mentioned gymnasts. 100% of the total accommodation payment shall be transferred to the LOC bank account (see bank account section) by 15 March 2024.</p>
MEALS	<p>Baku Marriott Hotel Boulevard Lunch - 35 EUR (each) Dinner - 40 EUR (each)</p> <p>Courtyard Baku by Marriott Lunch - 30 EUR (each) Dinner - 35 EUR (each)</p>

	<p>Sport Plaza & Apartments Lunch - 17 EUR (each) Dinner - 17 EUR (each)</p> <p>MGA (competition venue) Lunch – 20 EUR (each)</p> <p>The invited participating federations must pay for the meals expenses of their delegation members, except for the below mentioned gymnasts for whom meals will be paid by the LOC (from the official arrival day to the official departure day):</p> <ul style="list-style-type: none"> • The top three (3) gymnasts in the All-Around ranking from the previous World Championships present at the event • The top three (3) Groups in the All-Around ranking from the previous World Championships present at the event <p>The Meal Request must be submitted to the LOC via SmartScoring Digital Platform (https://gymdata.online/) by 15 March 2024 at the very latest.</p> <p>100% of the costs for the meals must be paid to the LOC by 15 March 2024.</p>
FINAL BANQUET	<p>The Organization of Farewell Banquet is planned to be held on 21 April 2024. All accredited participants will be invited to the Banquet.</p>
CANCELLATION POLICY	<p>Accommodation Rooms cancelled between 15 February 2024 and 15 March 2024 will be subject to a cancellation fee of 20% of the total accommodation payment.</p> <p>Rooms cancelled after 15 March 2024 until arrival of the delegations on site or “no shows” will be subject to a cancellation fee of 100% of the total accommodation cost.</p> <p>Meals Meals cancelled after 7 April 2024 will be subject to a cancellation fee of 100% of the total meal cost.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the travel costs of their delegation members.</p> <p>The LOC will meet and see of the official members of the delegations at Heydar Aliyev International Airport (GYD), bus or railway station in Baku, provided that their accommodation was booked through the Organizing Committee.</p> <p>The Travel Details must be submitted to the LOC via SmartScoring Digital Platform (https://gymdata.online/, access code will be sent to each participating Federation after the deadline of the Provisional Registration) by 15 March 2024.</p>
LOCAL TRANSPORTATION	<p>The LOC will organize shuttle buses from Official Hotels to the Competition Venue (training venue is within the competition venue) and back.</p>
VISA	<p>Please verify immediately with your travel agent or Embassy or Consulate of Azerbaijan in your country if a visa is required for your travel to Azerbaijan.</p> <p>The LOC will be happy to assist each Delegation member with an official letter of invitation, provided that the request is made to the LOC online via SmartScoring Digital Platform system by 15 March 2024. The log-in details to access the LOC online system will be sent after the provisional entry deadline.</p> <p>More information on visa can be obtained from the LOC’s following e-mail: administration@agf.az.</p>

<p>INSURANCE</p>	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their Delegation.</p> <p>Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges.</p> <p>The LOC will verify the insurance coverage upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).</p> <p>The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay.</p> <p>Delegation members with insufficient insurance coverage must inform the LOC in advance. The LOC will subsequently offer insurance coverage at the Federations own charge as follows: 5 Euro per person/day.</p>
<p>ACCREDITATION</p>	<p>Accreditation cards will be distributed at the Accreditation Centre situated at the Competition Venue upon arrival of the delegations. The following items will be checked there with the Heads of Delegations:</p> <ul style="list-style-type: none"> • The passport of gymnasts and all members of the delegations • Fulfilment of all financial obligations • Transport – Departure • The medical insurance for the members of the delegations • 2 sets of Audio CD's of the music • National anthem and national flag <p>In order to accelerate the process of the accreditation, each participating Federation is kindly requested to upload photos and passport copy of each member of its delegation (gymnasts, head of delegation, team manager, judges, coaches, medical staff and etc.) onto the SmartScoring Digital Platform (https://gymdata.online/).</p> <p>The deadline for the photos upload (identity colour photo in JPG format, size – 45mm x 35mm, resolution: 800x600plx) is 15 March 2024. Please clearly indicate the corresponding full name (with correct spelling) in the file title.</p> <p>Uploading of photos in due time will prevent the delegations from waiting at the accreditation centre.</p> <p>In addition, the LOC will distribute information regarding gymnasts' safeguarding plan.</p>
<p>MUSIC FORM</p>	<p>The Music Form (FIG online registration platform) must be sent to the FIG duly completed and in excel format only by no later than 15 March 2024. If a change occurs between Nominative Registration Step 1 and Step 2, a revised Music Form must be sent to FIG and LOC by 08 April 2024 at the very latest.</p>
<p>FINANCIAL OBLIGATIONS</p>	<p>Federations which have not fulfilled their financial obligations towards the FIG or the LOC may not be allowed to participate in this FIG World Cup.</p> <p>Federations which have not fulfilled their financial obligations towards the Organizing Member Federation by the given deadlines mentioned in these Directives may still have the possibility to participate, but the Organizing Member Federation will not guarantee</p>

	<p>the hotel booking, meals, and local transportation.</p> <p>Federations which have not fulfilled their financial obligations towards the Organizing Member federations upon arrival will not be accredited.</p>														
BANK ACCOUNT INFORMATION	<p>Beneficiary: Azerbaijan Gymnastics Federation Beneficiary's account: AZ75PAHA38190EURHC0190012035 Bank: "PASHA Bank", Baku, Azerbaijan SWIFT PAHAAZ22 Correspondent: Raiffeisen Bank International AG Account with Institution: Am Stadtpark 9, 1030 Vienna Correspondent account: 1-55.081.095 SWIFT BIC: RZBAATWW</p> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: FIG Rhythmic Gymnastics World Cup AGF Trophy 2024. The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>														
TIE BREAKING RULES	<p>In case of a tie at any place, the tie breaking rules for the RG World Championships as outlined in the current FIG Technical Regulation Section 3 shall be applied. After application, if there is still a tie:</p> <p>For participation to the Apparatus Final (Individual) and Final Routine (Group):</p> <ul style="list-style-type: none"> The tied gymnasts / groups will proceed to the final <p>For Prize money:</p> <ul style="list-style-type: none"> The prize money of the tied ranks will be added and divided by the number of ties. <p>For World Cup Points:</p> <ul style="list-style-type: none"> The World Cup points of the tied ranks will be added and divided by the number of ties. <p>For Yearly winner:</p> <ul style="list-style-type: none"> The number of ranks of the three counting competitions achieved by the respective gymnast/group will be added and the gymnast/group with the lowest total will prevail. If there is still a tie, the total score of the counting routines will be added and the gymnast/group with the highest total will prevail. If there is still a tie, the total execution score of the counting routines will be added and the gymnast/group with the highest total execution score will prevail. 														
PRIZE MONEY	<p>The Prize Money paid by the Organizing Member Federation (free of any deductible taxes) will be distributed in CHF according to the requirement mentioned in the 2022-2024 RG World Cup Rules as follows:</p> <table border="1"> <tr> <td>Individuals All-Around (min. CHF 6'000.-)</td> <td>6'000</td> </tr> <tr> <td>Individuals by apparatus (min. CHF 3'250.-)</td> <td>3'250</td> </tr> <tr> <td>Groups All-Around (min. CHF 3'500.-)</td> <td>3'500</td> </tr> <tr> <td>Groups Finals 5 and 3+2 each (min. CHF 3'500.-)</td> <td>3'500</td> </tr> </table> <p><u>Individuals All Around:</u></p> <table border="1"> <thead> <tr> <th>Ranking</th> <th>Total of CHF 6'000</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2'000.-</td> </tr> <tr> <td>2</td> <td>1'500.-</td> </tr> </tbody> </table>	Individuals All-Around (min. CHF 6'000.-)	6'000	Individuals by apparatus (min. CHF 3'250.-)	3'250	Groups All-Around (min. CHF 3'500.-)	3'500	Groups Finals 5 and 3+2 each (min. CHF 3'500.-)	3'500	Ranking	Total of CHF 6'000	1	2'000.-	2	1'500.-
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Ranking	Total of CHF 6'000														
1	2'000.-														
2	1'500.-														

3	1'000.-
4	500.-
5	400.-
6	300.-
7	200.-
8	100.-

Individuals – per apparatus:

Ranking	Total of CHF 3'250
1	1'000.-
2	750.-
3	500.-
4	300.-
5	250.-
6	200.-
7	150.-
8	100.-

Groups All Around:

Ranking	Total of CHF 3'500
1	2'000.-
2	1'000.-
3	500.-

Groups – per routine (5 and 3+2) each:

Ranking	Total of CHF 3'500
1	2'000.-
2	1'000.-
3	500.-

The LOC will not be responsible for any local taxes payable in the beneficiary's residence country.

Should less than 4 federations participate in the World Cup competition (Individual Gymnasts and/or Groups), no prize money will be paid.

ASSIGNMENT OF WORLD CUP POINTS FOR THE RANKING LIST

The results and the updated FIG World Cup Ranking List will be published on the FIG website within 24 hours after the end of the respective competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation.

Separate World Cup Ranking Lists for:

- Individual All-Around
- Individual per apparatus
- Group All-Around
- Group Routine

are established for the five World Cup Series, beginning with the first World Cup competition of the series and ending with the last World Cup event of the series (5 competitions).

For the Individual All-Around and Apparatus Ranking Lists, World Cup Points are assigned to the competitors **by name**.
 For the Groups All-Around and Routine Ranking Lists, World Cup Points are assigned to the **Federation**. The Groups are listed **by Federation** only.

Rank	Points	
	Individuals	Groups
1	50	50
2	45	45
3	40	40
4	35	35
5	30	30
6	25	25
7	20	20
8	18	15
9	16	10
10	14	5
11	12	4
12	10	3
13	9	-
14	8	-
15	6	-
16	4	-
17	2	-
18	1	-

Should less than 4 federations participate per apparatus or per category in the World Cup competition (Individual Gymnasts and/or Groups), no World Cup Points will be given.

YEARLY WINNER

The yearly winner of the World Cup Series is the Individual Gymnasts/Groups with the highest number of points of each of the World Cup Series Ranking List of the respective year after the last event of the series, counting the best results (maximum 3, regardless of the number of competitions the gymnast participated in).

A special award ceremony will be held at the last World Cup Competition of the year in which the winning gymnasts/groups shall receive a Cup.
 The Individual Gymnasts/Groups will receive an additional prize money paid by FIG.

EVENT MANAGER

Natalya Bulanova
 Tel: +994 12 493 30 11
 E-mail: td@aqf.az

MEDIA

Communication policy is planned to be implemented via the Federation's official website, Facebook page and twitter account.

Press Officer: Aysel Sultanova
 Tel: +99455 709 95 57 / E-mail: press@aqf.az

Media are requested to contact LOC Media Officer for accreditation requests and other media services.

SOCIAL MEDIA	https://www.facebook.com/azegymnastics https://www.youtube.com/c/AzerbaijanGymnasticsFederation https://twitter.com/azegymnastics https://www.instagram.com/azegymnastics/ https://www.tiktok.com/@azerbaijgymnastics https://t.me/azegymnastics
MEDICAL SERVICES	The Organizing Committee will provide first aid medical services. Physiotherapists will be present during the competitions.
COVID-19	<p>The LOC should follow local guidelines in management of COVID 19. The LOC must facilitate COVID-19 testing for delegations when it is required to have a negative test for return to their country.</p> <p>Although the situation with COVID-19 is under control, there is still quarantine in the country. Closer to the event, the necessary information regarding the COVID-19 preventive measures will be communicated to the delegations if necessary.</p>
OFFICIAL HOSPITAL	<p>Central Clinic Hospital 76 Parliament Avenue, Baku, Azerbaijan Tel: +99412 492 10 92</p>
DOPING CONTROLS	<p><u>Doping controls</u> Doping controls will be organised by the International Testing Agency (ITA) on behalf of the FIG and according to the World Anti-Doping Code (WADC), the international standards enacted by the World Anti-doping Agency (WADA) and FIG Anti-Doping Rules.</p> <p>Appropriate medical premises will be provided to carry out the required number of doping controls by AMADA (Azerbaijan National Anti-Doping Agency) according to the WADA regulations.</p> <p><u>Host federation WADC compliance</u> The exploitation of any rights related to the hosting of an event is subject, at all times, to the compliance with the WADC and the international standards enacted by WADA. Regardless of whether the event has already been allocated or not, the FIG may terminate any collaboration with the host federation or the LOC, immediately and without paying any penalty and/or compensation or incurring liability of any kind, under the following circumstances:</p> <ul style="list-style-type: none"> (i) if the National Anti-Doping Organisation (NADO) in charge in the concerned country is declared non-compliant by WADA (ii) if the relevant country has been ruled ineligible to host the event. <p>In such cases, the FIG is entitled to reassign the event to any other host federation in another country where the WADC and the WADA international standards are fully respected.</p>
MARKETING	FIG advertising and publicity norms must be respected.
TELEVISION	<p>Television coverage is compulsory.</p> <p>The Organizing Member Federation must guarantee the production of a basic feed (international signal). The International signal must be available for the FIG and its Right holders free of charge at the international Broadcasting Centre or at the Gateway without any limitations and free of any access fees.</p> <p>Host Broadcaster – AzTV Idman (Sports Channel of Azerbaijan Television and Radio Broadcasting Closed Joint-Stock Company) Contact person – Murad Jafarov International Sports & Events Coordinator</p>

	<p>E-mail: sport.sat@aztv.az Mob.: +994 77 277 54 06</p>
<p>SCORING, RESULT SERVICE AND VIDEO CONTROL</p>	<p>The Organising Member Federation must provide a scoring and result service with outputs as provided by the official scorer / data handling provider at FIG World Championships, including a high-quality video system with music which allows the recording, storage and provision of compilation of the recorded images for the Difficulty Judges, the Superior Jury and the President of the Superior Jury. The videos must be sent to the FIG office within one week after the competition.</p> <p>Throughout the competition, the system must be able to redisplay in real time, normal speed, slow motion or fixed image, the different sequences and the registered scores of every exercise performed for the Technical Delegate. The scoring and result system must include a TV graphics generator. The presentation of the TV graphics on the international signal must be identical to those used at the FIG World Championships.</p> <p>SMART SCORING Company will provide the scoring and result service, including video control system which allows the recording, storage and provision of compilation of the recorded images.</p> <p>The video records will be sent to the FIG within one week after the end of the competition.</p>
<p>RULES AND REGULATIONS</p>	<p>The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives:</p> <ul style="list-style-type: none"> • Accreditation Rules • Advertising and Publicity Rules • Anti-Doping Rules • Apparatus Norms • Code of Ethics • Code of Points and relevant Help Desk • Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events • General Judges' Rules • Licenses Rules • Media Rules • Medical Organization of the Official FIG Competitions and Events • Regulations for Awards Ceremonies • Specific Judges' Rules for Rhythmic Gymnastics • Statutes • Technical Regulations • World Cup Rules for Rhythmic Gymnastics <p>and subsequent decisions of the FIG Executive Committee</p>
<p>SAFEGUARDING</p>	<p>From the official event day of arrival until the official day of departure, participants (gymnasts, coaches, judges and any other delegation members) have the possibility to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment and abuse of any type or if they are worried and do not feel comfortable.</p> <p>The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations on site.</p> <p>In addition, posters of the "10 Golden Rules of Gymnastics", the FIG campaign to raise awareness about youth protection in Gymnastics, will have to be displayed in several locations, including training and warm-up halls and public zones.</p>

DEADLINES SUMMARY	Provisional Registration (online, FIG)	15 December 2023
	Definitive Registration (online, FIG)	15 February 2024
	Coach-sport profile (online, FIG)	01 March 2024
	Nominative Registration (online, FIG) – step 1	15 March 2024
	Nominative Registration (online, FIG) – step 2	08 April 2024
	Accommodation Request (online, LOC)	15 February 2024
	Music Release Form (Paper Form to LOC and FIG)	15 March 224
	Travel Details' Submission (online, LOC)	15 March 2024
	Visa Request Form (online, LOC)	15 March 2024
	Meals' Request (online, LOC)	15 March 2024
	Upload of photos to accelerate accreditation process (online, LOC)	15 March 2024
	Music Release Form if changes occurred between nominative registration Step 1 and Step 2 (Paper Form to LOC and FIG)	08 April 2024
	Payment of 100% of the entry fees	15 March 2024
	Payment of 100 % of Accommodation Costs	15 March 2024
	Payment of 100 % of Meals' Costs	15 March 2024
	Payment of the fine for missing judge	15 March 2024

Sincerely Yours,

Place and date: Baku / 26 June 2023



Nurlana Mammadzada
Secretary General