

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



FIG RHYTHMIC GYMNASTICS WORLD CHALLENGE CUP INDIVIDUAL AND GROUP PORTIMÃO, PORTUGAL 10 – 12 May 2024



Update 20 March
(Judges' section & in red)

DIRECTIVES

EVENT ID: 17523

Dear FIG Affiliated Member Federation,

Following the decision of the FIG Executive Committee, the Gymnastics Federation of **Portugal** (FGP) has the pleasure to invite your Federation to participate in the official 2024 FIG World Challenge Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Sylvie Martinet Avenue de la Gare 12 1003 Lausanne - Switzerland Tel: +41 (0) 21 321 55 10 / Direct +41 (0) 21 321 55 15 e-mail: smartinet@fig-gymnastics.org website: www.gymnastics.sport
HOST FEDERATION	Federação de Ginástica de Portugal (FGP) Contact Person: Ms. Andreia Sanches Estrada da Luz, n.º 30 A 1600-159 Lisboa - Portugal Tel: +351 218 141 145 / +351 926 242 684 (mobile) e-mail: rgportugal@ginastica.org federacao@ginastica.org website: www.ginastica.org
LOCAL ORGANIZING COMMITTEE (LOC)	Federação de Ginástica de Portugal (FGP) Contact Person: Laura Sales Tel: +351 218 141 145 / +351 937 653 233 (mobile) e-mail: rgportugal@ginastica.org federacao@ginastica.org website: www.ginastica.org
LOCATION	https://www.youtube.com/watch?v=-cBOv1EPk6A&ab_channel=Portim%C3%A3oUrbis
DATE	From 10 to 12 May, 2024
VENUE	Portimão Arena Parque de Feiras e Exposições de Portimão Caldeira do Moinho 8500 – 726 Portimão - Portugal Tel: + 351 282 470 870 (Competition, training, and warm-up Hall) Venue capacity: 2.530 seats
FLOOR APPARATUS SUPPLIER	Gymnova, FIG ID 156 Competition hall: 1 floor Training hall: 4 floors General warm-up area: 1 carpet and ballet bars

	There is also the possibility to train with 1 carpet and a warm-up gymnasium (each) in other two venues/Sports Hall.
REPLACEMENT HAND APPARATUS SUPPLIER	<p>Replacement Apparatus (provided by the LOC)</p> <p>Hoop: Venturelli, FIG ID 318 Ball: Venturelli, FIG ID 433 Clubs: Venturelli, FIG ID 485 Ribbon: Venturelli, FIG ID 613 Ribbon Cane: Chacott, FIG ID 456</p> <p>Gymnasts' Personal apparatus: The list of RG Hand Apparatus with valid certificates are published on the FIG website (here) and updated regularly. Make sure that your gymnasts use only FIG certified Hand Apparatus for this event and for any other FIG recognized competitions, as they will not be allowed to compete with an Apparatus which does not comply with the norms.</p> <p>Random checks on the FIG and Manufacturers' Logos will be carried out at any time during the Event.</p>
PROVISIONAL SCHEDULE	<p>Tuesday: 07 May Arrival Technical Delegate Wednesday: 08 May Arrival of the Delegations and Accreditation procedures Thursday: 09 May Podium Training Orientation Meeting Judges' Instruction</p> <p>Friday: 10 May Opening Ceremony Qualifications Individual and Group</p> <p>Saturday: 11 May Qualifications Individual and Group Award Ceremonies for RGI and RGG All-Around</p> <p>Sunday: 12 May Apparatus Finals Individual and Group Award Ceremonies Gala Show and Closing Ceremony</p> <p>Monday: 13 May Departure of the Delegations</p>
COMPETITION FORMAT	<p>Individuals <u>All-Around which serve as qualification for the Apparatus Final:</u></p> <ul style="list-style-type: none"> All Individual Gymnasts have to participate in the All-Around qualification <p><u>Apparatus Finals:</u></p> <ul style="list-style-type: none"> The top eight (8) gymnasts per apparatus from the All-Around qualifying Competition participate in the Finals <p>Group: <u>All-Around which serve as qualification for the Routine Final:</u></p> <ul style="list-style-type: none"> All Groups have to participate in the Qualifications <p><u>Final Group Routines:</u></p> <ul style="list-style-type: none"> The top eight (8) groups of each Group Routines will qualify for the Finals.
PARTICIPATION	The Organizing Member Federation may invite FIG member federations in good standing which have paid their annual membership fee for Rhythmic Gymnastics.
SIZE OF DELEGATION AND FIG LICENCE	<p>Only senior gymnasts in good standing with the correct age and holding a valid FIG Licence at the time of registration until the end of the competitions may participate.</p> <p>No gymnasts will be accepted without a valid FIG Licence at the deadline of the Nominative Registration.</p>

The maximum size of the invited delegation is as follows:

	Individual	Group	Joint
Head of Delegation	1	1	1
Team Manager	-	1	1
Coach	2 (max. 1 per gym.)	2	max. 4
Gymnasts	2	6	8
Medical Doctor	1	1	1
Mental Health Professional	1	1	1
Paramedical Staff	1	1	2
Judges	1	1	2
TAC zone 1 for coach	1	1-2 ¹⁾	max. 3
TAC zone 3 for Head of Delegation	1	1	1

¹⁾ If 2 coaches are accredited for Groups

AGE LIMITS

16 years in the year of the competition.

JUDGES AND JUDGES' PANELS

For the composition of the Judges' Panels, please refer to the Code of Points in force at the time of the event.

For the Judges' categories, please refer to the General Judges' rules in force at the time of the event. Not more than one judge per Federation per panel will be permitted.

The Judges' Panels are set up by a draw from the judges present at the event. The draw will be directed by the FIG Technical Delegate on site.

The participating member federations must send minimum one qualified judge if they participate with Individual Gymnast(s) and one qualified judge if they participate with a group. This can be the same judge.



Judges' Instruction material is already available on the STS platform. Each judge is required to log in to the STS by using their own username and password and to study the material by 07 May 2024 at the very latest. **This will be verified and judges who did not respect this requirement will not be allowed to judge.**

The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the online nominative registration, or not sufficient cat. 1 and 2 judges, the Organizing Member Federation must propose to the FIG for prior approval of the Technical Delegate the name of neutral additional judges to complete the panels (plus 2 reserves). These judges, once approved, have to be invited at the cost of the Organizing Member Federation.

Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the Technical Delegate concerned will invite these judges at the cost of the Organizing Member Federation.

The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the LOC by **8 March 2024** should a federation fail to bring the required number of judges.

COACHES

No coaches will be accepted in this World Challenge Cup without a valid coach-sport profile at the deadline of the Nominative Registration. In order to be considered, the coach-sport profile (including all relevant documents) must be submitted in FIG Database

	on 29 March 2024 at the very latest (two weeks prior to the deadline for Nominative Registration).										
FIG TECHNICAL DELEGATE	The FIG Technical Delegate will be proposed by the FIG RG TC. He/she will serve as President of the Superior Jury.										
REGISTRATION DEADLINES	<p>Definitive and Nominative Registrations must be made exclusively online via the FIG platform.</p> <table border="1"> <tr> <td>Definitive registration:</td> <td>08 March 2024, 23:59 CET</td> </tr> <tr> <td>Nominative registration, step 1</td> <td>12 April 2024, 23:59 CET</td> </tr> <tr> <td>Nominative registration, step 2</td> <td>29 April 2024, 23:59 CET</td> </tr> </table> <p>Late registrations are subject to fines as follows:</p> <table border="1"> <tr> <td>Fine for missing or late Definitive Registration</td> <td>CHF 750.-</td> </tr> <tr> <td>Fine for missing or late Nominative Registration</td> <td>CHF 500.-</td> </tr> </table>	Definitive registration:	08 March 2024, 23:59 CET	Nominative registration, step 1	12 April 2024, 23:59 CET	Nominative registration, step 2	29 April 2024, 23:59 CET	Fine for missing or late Definitive Registration	CHF 750.-	Fine for missing or late Nominative Registration	CHF 500.-
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DRAWING OF LOTS	<p>The gymnasts' drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) 22 April 2024.</p> <p>Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations will not be authorized to participate.</p>										
ENTRY FEES	<p>The non-refundable cost for the Entry Fee is:</p> <ul style="list-style-type: none"> • 50 EUR per gymnast whose accommodation has been booked through the LOC • 100 EUR per person (incl. gymnasts, coaches and officials) who have not booked their accommodation (full board) through the LOC <p>At the time of the Definitive entry, by 08 March 2024, 100% of the entry fees must be paid to the LOC and according to the number of persons registered in the Definitive Form.</p> <p>Registrations without the due payment of the entry fees will not be taken in consideration.</p>										
ACCOMMODATION AND MEALS (full board)	<p>The invited participating federations must pay for the accommodation and meals expenses of their delegation members.</p> <p>The hotels' prices are per person and per night and include:</p> <ul style="list-style-type: none"> • All the meals (full board - FB) – breakfast at the Hotel; lunch and dinner at the Venue/Portimão Arena • Transfer service from/to Faros's airport • Local transportation – shuttle • Dinner-party <p>Category 1 Hotel (FB) Euro 200,00 (single room) Euro 160,00 (double/twin room) Euro 140,00 (triple room)</p> <p>Category 2 Hotel (FB) Euro 180,00 (single room) Euro 150,00 (double/twin room) Euro 140,00 (triple room)</p>										

	<p>Category 3 Hotel (FB) Euro 165,00 (single room) Euro 140,00 (double/twin room) Euro 140,00 (triple room)</p> <p>The Accommodation Form must be returned to the LOC by 08 March at the very latest, the Hotels will be allocated on a “first come, first serve” basis.</p>
MEALS	Included in the Accommodation booking package.
FINAL BANQUET	<p>The Final Banquet will be offered to all participants who have booked their accommodation through the LOC.</p> <p>Extra -Tickets for the Final Banquet will be available at the cost of 50 EUR each and can be paid at the LOC offices until 03 May (19h00, Lisbon time).</p> <p>The LOC will not reimburse any cancelled entry ticket of the Final Banquet.</p>
CANCELLATION POLICY	<p>Cancellation/Reimbursement Policy:</p> <p>50% of the total amount due for Accommodation and meals cost shall be reimbursed if the cancellation occurs until 13 April. After, no reimbursement will be made.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the international travel costs of their delegation members.</p> <p>The FIG and the LOC strongly recommend that each Federation take cancellation insurance for their international transportation.</p> <p>Note: The Travel Schedule Form must be returned to the LOC by 12 April, the latest.</p> <p style="text-align: center;">Attention: After this deadline an extra fee of 30€ per person will be charged for each transfer/one way.</p> <p style="text-align: center;">Airport: FARO (FAO) - 1h30m distance driving to Portimão</p>
LOCAL TRANSPORTATION	The LOC will provide free local transportation for all participants who booked their accommodation through the LOC: a shuttle service from/to the Hotels and the Venue, for trainings and competitions.
VISA	Please verify with your travel agent or the Portuguese Embassy or Consulate in your country if a visa is required for your travel to Portugal. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made until 8 March 2024 . The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the information about the city the visa application support letter must be sent to (see the Visa Form).
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their Delegation. Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges.</p>

	<p>If the note has not been sent in advance to the LOC (which is strongly recommended), the LOC will verify the insurance coverage upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).</p> <p>The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay.</p> <p>Delegation members with insufficient insurance coverage must inform the LOC in advance. The LOC will subsequently offer insurance coverage at the Federations own charge as follows: 40 EUR per person/day.</p>
ACCREDITATION	<p>Accreditation cards will be given at the LOC Office at the Venue (Portimão Arena) upon the arrival of the Delegations.</p> <p>A photo of each member of the delegation (in electronic format – JPEG – must be sent to the LOC together with the nominative registration – 12 April 2024).</p> <p>Please note: photos taken upon arrival will be charged to the National Federations at a cost of EUR 20 each.</p> <p>The Head of Delegation must prepare to the Accreditation procedures:</p> <ul style="list-style-type: none"> • Proof of all payments • Certification of valid insurance for all the Delegation members (with names) • Gymnasts' music (Cd's or pen drive) * <p>Music: all participating NFs are kindly requested to send the music of their Individual Gymnasts/Groups to the official e-mail of the event rgportugal@ginastica.org at the time of the Nominative entry – 12 April 2024 (max. size 10 MB; file format – mp3).</p> <p>In addition, the LOC will distribute information regarding the Safeguarding Officer operations plan upon accreditation.</p>
MUSIC FORM	<p>The Music Form (FIG online registration platform) must be sent to the FIG duly completed and sent in excel format <u>only</u> by no later than 12 April 2024. If a change occurs between Nominative Registration Step 1 and Step 2, a revised Music Form must be sent to FIG and LOC by 29 April 2024 at the very latest.</p>
FINANCIAL OBLIGATIONS	<p>Federations which have not fulfilled their financial obligations towards the FIG or the LOC may not be allowed to participate in this FIG World Challenge Cup.</p> <p>Federations which have not fulfilled their financial obligations towards the Organizing Member Federation by the given deadlines mentioned in these Directives may still have the possibility to participate, but the Organizing Member Federation will not guarantee the hotel booking, meals, and local transportation.</p> <p>Federations which have not fulfilled their financial obligations towards the Organizing Member federations upon arrival will not be accredited.</p>
BANK ACCOUNT INFORMATION	<p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: RGWCC.2024</p> <p>Bank: Millennium BCP BENEFICIARY: Gymnastics Federation of Portugal IBAN: PT50 0033 0000 0188 0157 8909 6 BIC/Swift: BCOMPTPL</p>

The participating federation is responsible for covering all bank fees in connection with the bank transfers.

TIE BREAKING RULES

In case of a tie at any place, the tie breaking rules for the RG World Championships as outlined in the current FIG Technical Regulation Section 3 shall be applied.

After application, if there is still a tie:

For participation to the Apparatus Final (Individual) and Final Routine (Group):

- The tied gymnasts / groups will proceed to the final.

For Prize money:

- The prize money of the tied ranks will be added and divided by the number of ties.

For World Challenge Cup Points:

- The World Challenge Cup points of the tied ranks will be added and divided by the number of ties.

For Yearly winner:

- The number of ranks of the three counting competitions achieved by the respective gymnast/group will be added and the gymnast/group with the lowest total will prevail.
- If there is still a tie, the total score of the counting exercises will be added and the gymnast/group with the highest total will prevail.
- If there is still a tie, the total execution score of the counting exercises will be added and the gymnast/group with the highest total execution score will prevail.

PRIZE MONEY

The Prize Money paid by the Organizing Member Federation (free of any deductible taxes) will be distributed in Euros (EUR) according to the requirement mentioned in the Rules for the FIG World Challenge Cup Series 2022, 2023, 2024 (v2.0 May 2023) in Rhythmic Gymnastics» as follows:

Individuals All Around	CHF 2'700.-
Individuals by apparatus	CHF 2'000.-
Groups All Around	CHF 2'700.-
Groups Finals 5 and 3+2 each	CHF 2'700.-

Individuals All Around:

Ranking	Total of CHF 2'700.-
1	CHF 700.-
2	CHF 550.-
3	CHF 450.-
4	CHF 300.-
5	CHF 250.-
6	CHF 200.-
7	CHF 150.-
8	CHF 100.-

Individuals – per apparatus:

Ranking	Total of CHF 2'000.-
1	CHF 600.-
2	CHF 450.-

3	CHF 300.-
4	CHF 200.-
5	CHF 150.-
6	CHF 100.-
7	CHF 100.-
8	CHF 100.-

Groups All Around:

Ranking	Total of CHF 2'700.-
1	CHF 1'200.-
2	CHF 900.-
3	CHF 600.-

Groups – per routine (5 and 3+2) each:

Ranking	Total of 2'700.-
1	CHF 1'200.-
2	CHF 900.-
3	CHF 600.-

The LOC will not be responsible for any local taxes payable in the beneficiary's residence country.

Should less than 4 federations participate in the World Challenge Cup competition (Individual Gymnasts and/or Groups), no prize money will be paid.

ASSIGNMENT OF WORLD CHALLENGE CUP POINTS FOR THE RANKING LIST

The results and the updated FIG World Challenge Cup Ranking List will be published on the FIG website within 24 hours after the end of the respective competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation.

Separate World Challenge Cup Ranking Lists for:

- Individual All-Around
- Individual per apparatus
- Group All-Around
- Group Routine

For the Individual All-Around and Apparatus Ranking Lists, World Challenge Cup Points are assigned to the competitors **by name**.

For the Groups All-Around and Routine Ranking Lists, World Challenge Cup Points are assigned to the **Federation**. The Groups are listed **by Federation** only.

Rank	Points	
	Individuals	Groups
1	50	50
2	45	45
3	40	40
4	35	35
5	30	30
6	25	25
7	20	20
8	15	15
9	13	8

10	12	7
11	11	6
12	10	5
13	9	4
14	8	3
15	6	2
16	5	1
17	4	-
18	3	-
19	2	-
20	1	-

Should less than 4 federations participate in the World Challenge Cup competition (Individual Gymnasts and/or Groups), no World Challenge Cup Points will be given.

YEARLY WINNER	<p>The yearly winner of the World Challenge Cup Series is the Individual Gymnasts/Groups with the highest number of points of each of the World Challenge Cup Series Ranking List of the respective year.</p> <ul style="list-style-type: none"> • If 4 or more World Challenge Cup Competitions take place per year, the best results (maximum 3) are counted, regardless of the number of competitions the Individual Gymnast/Group participated in • If 3 World Challenge Competitions take place per year all results are counted, regardless of the number of competitions the Individual Gymnast/Group participated in <p>A special award ceremony will be held at the last World Challenge Cup Competition of the year in which the winning Individual Gymnast/Group shall receive a Cup.</p>
EVENT MANAGER	<p>Mrs. SANCHES Andrea Tel: +351 926 242 684 e-mail: andreia.sanches@ginastica.org rgportugal@ginastica.org</p>
MEDIA	<p>Only journalists and photographers holding an official and valid press card recognized by international press agencies such as the AIPS and official Sports Journalists Associations/NF will be accredited. All media representatives (journalists, photographers, TV) must request an accreditation from the LOC. Media Office as soon as possible to have access to the media centre on the competition venue.</p> <p>Media Officer: Ms. SOBRAL Márcia Tel: +351 925 522 356 e-mail: marcia.sobral@ginastica.org</p>
SOCIAL MEDIA	<p>Facebook page: https://www.facebook.com/ginasticaportugal?fref=ts Youtube: https://www.youtube.com/user/ginasticaportugal</p>
MEDICAL SERVICES	<p>The Local Organizing Committee will provide first aid medical services. A physiotherapist and medical support will be present during training and competitions as well as other staff specialized in first aids.</p>
OFFICIAL HOSPITAL	<p>Centro Hospitalar do Algarve – HOSPITAL DE PORTIMÃO Address: Sítio do Poço Seco 8500-338 Portimão Tel: +351 282 450 300 - Fax: +351 282 450 390</p>
ANTI-DOPING	<p><u>Doping controls</u></p>

	<p>Doping controls will be organised by the International Testing Agency (ITA) on behalf of the FIG and according to the World Anti-Doping Code (WADC), the international standards enacted by the World Anti-doping Agency (WADA) and FIG Anti-Doping Rules.</p> <p><u>Host federation WADC compliance</u></p> <p>The exploitation of any rights related to the hosting of an event is subject, at all times, to the compliance with the WADC and the international standards enacted by WADA. Regardless of whether the event has already been allocated or not, the FIG may terminate any collaboration with the host federation or the LOC, immediately and without paying any penalty and/or compensation or incurring liability of any kind, under the following circumstances:</p> <ul style="list-style-type: none"> (i) if the National Anti-Doping Organisation (NADO) in charge in the concerned country is declared non-compliant by WADA (ii) if the relevant country has been ruled ineligible to host the event. <p>In such cases, the FIG is entitled to reassign the event to any other host federation in another country where the WADC and the WADA international standards are fully respected.</p>
MARKETING	FIG advertising and publicity norms must be respected.
TELEVISION	<p>The Organizing Member Federation will guarantee the production of a basic feed (international signal). The International signal must be available for the FIG and its Right holders free of charge at the international Broadcasting Centre or at the Gateway without any limitations and free of any access fees.</p> <p>Host Broadcaster: RTP Address: Av. Marechal Gomes da Costa, nº 37 1849-030 Lisboa – Portugal International TV Rights Distribution: IEC</p> <p>The person from the NF in charge for those subjects: Ms. ROSCA, Elena</p>
SCORING, RESULT SERVICE AND VIDEO CONTROL	<p>The Organising Member Federation must provide a scoring and result service with outputs as provided by the official scorer / data handling provider at FIG World Championships, including a high-quality video system with sound which allows the recording, storage and provision of compilation of the recorded images for the Difficulty Judges, the Superior Jury and the President of the Superior Jury.</p> <p>The videos must be sent to the FIG office within one week after the competition. Throughout the competition, the system must be able to redisplay in real time, normal speed, slow motion or fixed image, the different sequences and the registered scores of every exercise performed for the Technical Delegate. The scoring and result system must include a TV graphics generator. The presentation of the TV graphics on the international signal must be identical to those used at the FIG World Championships.</p> <p>The name of the video system provider will be communicated at a later stage</p>
RULES AND REGULATIONS	<p>The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives:</p> <ul style="list-style-type: none"> • Accreditation Rules • Advertising and Publicity Rules • Anti-Doping Rules • Apparatus Norms • Code of Ethics • Code of Points and relevant Help Desk • Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events • General Judges' Rules • Licence Rules

	<ul style="list-style-type: none"> • Media Rules • Medical Organization of the Official FIG Competitions and Events • Regulations for Awards Ceremonies • Specific Judges' Rules for Rhythmic Gymnastics • Statutes • Technical Regulations • World Challenge Cup Rules for Rhythmic Gymnastics and subsequent decisions of the FIG Executive Committee. 																																
SAFEGUARDING	<p>From the official event day of arrival until the official day of departure, participants (gymnasts, coaches, judges and any other delegation members) have the possibility to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment and abuse of any type or if they are worried and do not feel comfortable.</p> <p>The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations on site.</p> <p>In addition, posters of the “10 Golden Rules of Gymnastics”, the FIG campaign to raise awareness about youth protection in Gymnastics, will have to be displayed in several locations, including training and warm-up halls and public zones.</p>																																
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Sincerely Yours,

Lisboa, 30.06.2023



Signature of the Executive Director
of the FIG affiliated NF