

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



FONDÉE EN 1881



MAIA FIG ACRO WORLD CUP

MAIA, PORTUGAL – 15th to 19th May 2024

www.maiaacrocup.com

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1. GENERAL INFORMATION

This competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these World Cup Rules for Acrobatics Gymnastics:

- Statutes
- Code of Ethics
- Technical Regulations
- License Rules
- Code of Points and relevant Newsletters
- General Judges' Rules
- Specific Judges' Rules for Acrobatic Gymnastics
- Medical Organization of the Official FIG Competitions
- Doping Control Rules
- Media Rules
- Apparatus Norms
- Advertising and Publicity Rules
- Accreditation Rules
- Regulations for Awards Ceremonies
- and subsequent decisions of the FIG Executive Committee

2. COMPETITION VENUE

COMPLEXO MUNICIPAL DE GINÁSTICA DA MAIA

Rua Altino Coelho

4470 – 233 Vermoim - MAIA

PORTUGAL

Info: www.maiaacropcup.com

Email: maiaacropcup@gmail.com



3. ORGANIZATION

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE

Avenue de la Gare, 12A 1001 Lausanne

SWITZERLAND

Phone : +41 (0) 21 321 55 10

E-Mail: vinagre@fig-gymnastics.com

URL: www.gymnastics.sport

- FIG Technical Delegate on site: **Mr. Frank Boehm (GER)**

FEDERAÇÃO DE GINÁSTICA DE PORTUGAL

Estrada da Luz, 30 A
 1600 – 159 Lisboa
 PORTUGAL
 Phone : +351 218 141 145
 E-Mail: federacao@ginastica.org
 URL: www.ginastica.org

ACRO CLUBE DA MAIA

Rua de Almorode, 185 C
 4470-231 Vermoim - Maia
 PORTUGAL
 Phone: +351 229 410 731
 E-Mail : acm.presidencia@gmail.com
 URL: www.acroclubedamaia.com

4. LOC - LOCAL ORGANIZING COMMITTEE

President	Luis Arrais
Vice-President & Executive Director	Manuel Barros
Competition Manager	Tiago Maia
Head of Media	Márcia Sobral
Office / Accreditations	Carla Silva
Accommodation and Transports	Fernando Santos
Meals & Access Control Manager	Adelino Maia
Official Doctor	Ana Úrsula Martins
Safeguarding Officer	João Maia
Results Software	David Gillemot
Video Manager	Sérgio Mateus
Floor Manager	João Maia
Award Ceremonies	Joana Magalhães
Photography	Carlos Alberto Matos
Logistics	Ruben Pereira
NF Delegate	Bernardo Tomás

5. GENERAL PROGRAMME

Wednesday, 15 th May	All day	Delegations arrival and Accreditation
	18:00 – 21:00	Free Training (Warm Up floor – <u>no music</u>)
Thursday, 16 th May	10:00 – 11:00	Orientation Meeting - City Hall
	13:00 – 15:00	Judges' Meeting
	10:30 – 17:30	Training Per Schedule (FOP – 11:30)
Friday, 17 th May	13:30	Start Warm-up
	14:30 – 17:30	Qualification 1 st exercise W2 / W3 – BALANCE Mx2 / M2 / MG – DYNAMIC
Saturday, 18 th May	13:30	Start Warm-up
	14:30 – 17:30	Qualification 2 nd exercise W2 / W3 – DYNAMIC Mx2 / M2 / MG – BALANCE
Sunday, 19 th May	15:00	Start Warm-up
	16:00 – 18:15	FINALS
	18:00	Award Ceremony
	20:00	Dinner & Farewell Party
Monday, 20 th May	All day	Departure of all Delegations

6. TRANSPORTATION

Transfers by bus to and from the **Porto Airport (OPO)** or **Campanhã (Porto) Train Station** to the official hotels, as well as from the official hotel to the training and competition hall will be provided to the delegations that booked their accommodation through the LOC. The transport schedule will be given upon arrival.

Nevertheless, shuttle buses will leave the Competition Venue and the Hotels according to the schedule they will follow strictly. **Please be on time!!!**

7. ACCREDITATION

COMPLEXO MUNICIPAL DE GINÁSTICA DA MAIA - OC OFFICE

Wednesday, 15th May from 09:00 – 20:00

(Delegation arriving later than 20:00 must contact the LOC)

The accreditation system identifies individuals participating in the competition and ensures controlled access to each area. All participants and officials are required to wear accreditation cards at all times.

At accreditation, the Head of Delegation must check the correct names of their complete delegation, verify accommodation requirements, make the necessary payments (including insurance, if necessary). They also have to present the passports / ID of all competitors and judges for the control of nationality and age. If there was any change of what is on FIG website, the definitive competition schedule will be given to the Head of Delegation.

The accreditation is personal, non-transferable and compulsory to control access to training and competition hall, functions, official transport, lunches and dinners.

Without your accreditation card, you cannot pass the security control and you cannot participate in lunches, dinners, etc. So if you have lost your accreditation card, you must purchase a new one for the price of 150 Euro.

When all the commitments are fulfilled, all delegation members will receive their accreditations. All participants and officials are required to wear the accreditations at all times.

Federations will receive accreditation based on nominative entry upon arrival at the Competition Venue.

8. TARIFF SHEETS

Tariff sheets must be made on Acro Companion software and uploaded by 10/05/2024.

Changes on tariff sheets will be allowed according to the CoP (until 15/05/2024, accreditation day).

Please be sure that all tariff sheets are correct, so you may avoid any penalties.

In principle, no changes can be made to the Tariff Sheets after accreditation.

Changes will be accepted only in case of injuries/minor accidents or for other important reasons subject to approval by the FIG Superior Jury President/Technical Delegate.

9. MUSIC

Music must be uploaded on the tariff sheet in Acro Companion until 10/05/2023.

The Organizing Committee guarantees personal protection and the strict use of your musical creations during this event.

Keep in your possession a *specimen* of your music on a USB Key in case of a technical problem in the Competition area or for your training sessions.

Identify the MUSIC TRACKS as follows:

TOP NAME_SPECIALITY_EXERCISE_COUNTRY

Example: CAMOES_M4_BAL_POR.mp3

10. INSURANCE

The host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness or repatriation.

The FIG Technical Regulations (Section 1, Article 12.10) foresees that all participating Federations are obliged to cover the expenses for all members of their Delegation for the necessary insurance coverage against accidents and illness.

The Organizing Committee will verify the insurance of all federations at accreditation. Federations who cannot provide proof will have to purchase the insurance offered by the OC at their own cost. The Organizing Committee will subsequently offer insurance at the Federations own charge as follows: 50 Euro per person/day (except judges and gymnasts).

11. OFFICIAL LANGUAGE

The official language is English. Interpretations from and into other language must be organized by the delegations. Announcements will be made in English. The Work Plan and all other documents are available in English only.

12. VISA

Please check immediately with your travel agent or the Portugal Embassy or Consulate in your country, if a visa is required for your travel to Portugal.

13. HOTELS

Tryp Porto Expo
 Holiday Inn Express Porto Exponor
 Star Inn
 B&B Sto Tirso
 Porto Mar Matosinhos
 B&B Vila do Conde

14. MEALS

Full board is included in the accommodation packages booked through the OC. Breakfast will be served at the hotel. Lunch and dinner will be served close to the Competition Venue, inside the Sports Complex.

The Head of Delegation will receive meal tickets upon arrival at accreditation.

NO TICKET—NO MEALS!!! - NO ACCREDITATION—NO MEALS!!!

DAY	LUNCH	DINNER
Wednesday, 15 May	11:00 – 15:00	18:00 – 21:00
Thursday, 16 May	11:00 – 15:00	18:00 – 21:00
Friday, 17 May	11:00 – 15:00	18:00 – 21:30
Saturday, 18 May	11:00 – 15:00	18:00 – 21:30
Sunday, 19 May	11:00 – 15:00	Banquet 20:30

15. ORIENTATION MEETING

The orientation meeting will take place on Thursday, **May 16th** beginning **at 10:00 in the City Hall**. The meeting can be attended by Head of Delegations, Team Managers, and Coaches.

16. TRAINING BY SCHEDULE AND MEASUREMENTS – May 16th

Group and National Federation			General Warm Up (mats)		Floor A (warm-up floor)		Floor B (FOP)	
			(30 min.)		(45 min.)		(7,5 min. / PG)	
Group	NF	PG	in	out	in	out	in	out
Group 1	AUS / AZE / CAN	8	10:30	10:45	10:45	11:30	11:30	12:30
Group 2	ISR / UKR	8	11:30	11:45	11:45	12:30	12:30	13:30
Group 3	ESP / EST / FRA	8	12:30	12:45	12:45	13:30	13:30	14:30
Group 4	ITA / POR	8	13:30	13:45	13:45	14:30	14:30	15:30
Group 5	AUT / GBR / GEO / MON	8	14:30	14:45	14:45	15:30	15:30	16:30
Group 6	GER / USA	8	15:30	15:45	15:45	16:30	16:30	17:30

Gymnast measurement will be made immediately after the podium training on May 16th.

17. EQUIPEMENT

Competition Floor: Spieth (blue spring floor) – ref. 1790750 and 1790752

Training Floor: Spieth (blue spring floor) – ref. 1790750 and 1790752

18. JUDGES MEETING

The Judges Meeting will take place on Thursday, **May 16th at 13:00** in the Sports Hall (Judges room – Competition Venue).

All participating federations must provide at least one judge with a valid FIG Brevet. Failure to do so will result in a fine of Swiss Francs 2 000,00 (*decision to be taken by FIG*).

19. THE DRAW FOR JUDGES

The drawing of lots of the Judges' Panels for the Qualification and Finals will be conducted by the FIG Technical Delegate during the judge's meetings on May 16th.

20. JUDGES MARCH-IN

There will be no judges' march-in. Judges must be in their position at the specific judges' panel, 10 minutes before the start of the respective competition.

Judges are requested to remain in their places during the awards ceremony following Finals.

21. MEDICAL SERVICES & ROOM

The Organizing Committee will provide medical and physiotherapist services. A special room is marked with "Medical Room". Red Cross and Physiotherapist will be present on the Competition Area.

22. VIDEO RECORDING

All routines and passes will be recorded.

23. AWARD CEREMONIES

The award ceremonies will take place on Sunday, 19th May. Competitors must appear in their **national tracksuit**.

24. FINAL BANQUET

The banquet will take place on Sunday, 19th May at 20:30 at the Meals Hall.

25. NATIONAL FLAG AND ANTHEM

Please bring a National Flag and the National Anthem to deliver upon arrival on Accreditation.

26. MAIA INTERNATIONAL ACRO CUP 2024 CONNECTION

The Maia FIG Acro World Cup 2024 is held in close connection with the Maia International Acro Cup 2024. All the facilities, transportations and services provided to the MIAC'24 Delegations can be fully used by the World Cup Delegations that booked their accommodation through the LOC.

27. Safeguarding Officer

From the official event day of arrival until the official day of departure, participants (gymnasts, coaches, judges and any other delegation members) have the possibility to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment and abuse of any type or if they are worried and do not feel comfortable.

LOC Safeguarding Officer:

- Mr. João MAIA | +351 914 081 412| jserrinca@gmail.com

In addition, posters of the “10 Golden Rules of Gymnastics”, the FIG campaign to raise awareness about youth protection in Gymnastics, are displayed in several locations, including training and warm-up halls and public zones.

28. Doping Control

Anti-doping control will be organised by the International Testing Agency (ITA) on behalf of the FIG and according to the WADA Code, Standards and FIG Anti-Doping Rules.

As per the applicable FIG Therapeutic Use Exemption (TUE) procedure in effect concerning the participation at FIG Events, any gymnast in need of a TUE is responsible, together with his/her Federation, to submit his/her request to the FIG no later than 30 days before the start of this competition.

No TUE request will be accepted nor approved on spot, except for duly justified emergency cases.

Should you need further assistance about TUE requests, please contact the FIG at antidoping@fig-gymnastics.org.

IMPORTANT DATES

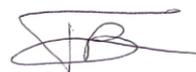
- Music - **AcroCompanion** – **May 10** (deadline for upload)
 - Tariff Sheets - **AcroCompanion** – **May 10** (deadline for upload)
- See information in page 5

Maia WCup'24 LOC President



Mr. Luis Arrais

Maia WCup'24 LOC Vice-President



Mr. Manuel Barros