



ROMGYM TROPHY 2024
INDIVIDUAL INTERNATIONAL TOURNAMENT
WOMEN'S AND MEN'S ARTISTIC GYMNASTICS
BUCHAREST (ROU)
26-30.06.2024



DIRECTIVES

Event ID: 17804

Dear FIG affiliated Member Federation,

The Gymnastics Federation of **ROMANIA** has the pleasure to invite your Federation to participate in the afore mentioned official FIG International Event.

DISCIPLINE	Men's Artistic Women's Artistic
HOST FEDERATION	ROMANIAN GYMNASTICS FEDERATION Contact person: Carmencita CONSTANTIN, President, Str. Vasile Conta nr. 16 Bucharest, sector 2 Tel./fax: +40.21.317.1112 E-mail: frgimnastica@frgimnastica.com Website: www.frgimnastica.com
LOCAL ORGANIZING COMMITTEE	contact person: Bogdan IONITA, Event Manager Str. Vasile Conta nr. 16 Bucharest, sector 2 Tel. +40.21.317.1111 Fax.: +40.21.317.1112 E-mail: bogdan.ionita@frgimnastica.com ; frgimnastica@frgimnastica.com ; Website: www.frgimnastica.com
LOCATION	Bucharest, Romania
DATE	From 26.06.2024 to 30.06.2024
VENUE	National Sports Complex Hall „POLIVALENTA” Address: Calea Piscului 10, sector 4, București Tel. +40. 21.316 7276 Fax.: +40.21.316.25.57 E-mail: secretariat@salapolivalenta.ro Website: www.salapolivalenta.ro
APPARATUS SUPPLIER	Please refer to the attached apparatus list
RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none">• Statutes• Code of Ethics• Code of Conduct• Technical Regulations• Code of Discipline• Code of Points and relevant Newsletters• General Judges' Rules• Specific Judges' Rules• Anti-Doping Rules• Licence rules (except for non competitive events)• FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events• FIG Medical Organisation of the FIG Competitions and events• Media Rules• Apparatus Norms• Rules for Sanctioning (approval) of International Events• Advertising and Publicity Rules• Regulations for Award Ceremonies• Accreditation Rules <i>and subsequent decisions of the FIG Executive Committee</i>

FEDERATIONS INVITED	The Organizing Member Federation will invite all Member Federations according to the following principles: FIG Member Federations in good standing						
AGE LIMITS	WAG Seniors, as per FIG Technical Regulations MAG Senior, as per FIG Technical Regulations All gymnasts must have a valid FIG license until the end of the event.						
JUDGES AND JURIES	All judges must have a current valid FIG brevet at the time of the event, for the respective discipline. Each delegation must send at least one FIG qualified judge for the concerned discipline. Failure to do so, will result in a fine of EUR 1'000.- to be paid to the LOC until the definitive registration date (01.06.2024).						
REGISTRATION DEADLINES	<table border="1"> <tr> <td>Provisional registration</td> <td>15.03.2024</td> </tr> <tr> <td>Definitive registration:</td> <td>10.05.2024</td> </tr> <tr> <td>Nominative registration</td> <td>20.05.2024</td> </tr> </table>	Provisional registration	15.03.2024	Definitive registration:	10.05.2024	Nominative registration	20.05.2024
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ENTRY FEES	The Entry fee for this event will be: 30 EUR per person						
ACCREDITATION	Accreditation will take place upon arrival, by Heads of Delegation or its representative who should present the following documents: - passports of all members of the delegation - proof of medical insurance - 1 memory stick with the music (mp3) of their National Anthem - 1 memory stick with the music (mp3) of all routines with music per each routine - FIG licence In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.						
EVENT FORMAT	The competition will be on podium for Individual participants. The competition will have the following format: 1. An individual competition ("qualifications") Qualifications will be organized as follows: - MAG: max. 2 subdivisions of 6 groups with max. 6 gymnasts / group (total 72) - WAG: max. 2 subdivisions of 4 groups with max. 8 gymnasts / group (total 64) 2. An all-around ranking will be extracted from the qualifications, with maximum 2 gymnasts per country. 3. Apparatus finals. The delegations will have the following composition: - Gymnasts and coaches according to the above format, with the condition "first come - first served", in case of exceeding the number of gymnasts provided by the competition format. - Judges – 1 or 2 (one mandatory) - Medical staff: 1 or 2 - Head of delegation: 1						
PROVISIONAL SCHEDULE	<u>Wednesday, 26.06.2024</u> • Arrival of delegations <u>Thursday, 27.06.2024</u> • Official training • Training, according to the schedule • Orientation Meeting <u>Friday, 28.06.2024</u> • MAG/WAG Training • MAG Judges Instruction • MAG competition – Award Ceremony All-Around (Qualification for Apparatus Finals) <u>Saturday, 29.06.2024</u> • WAG/MAG Training • WAG Judges Instruction • WAG competition – Award Ceremony All-Around (Qualification for						

	<p>Apparatus Finals) <u>Sunday, 30.06.2024</u> <ul style="list-style-type: none"> Apparatus Finals <u>Monday, 01.07.2024</u> <ul style="list-style-type: none"> Departure of delegations. </p>
MEDICAL SERVICES	The Local Organizing Committee will provide first aid medical services. A Physiotherapist will be present during the competitions as well members of the Romanian Red Cross specialized in first aids. Medical support is also available at 5 min. distance.
COVID 19	The LOC should follow local guidelines in management of COVID-19. The LOC must facilitate COVID-19 testing for delegations when it is required to have a negative test for return to their country.
VISA	Please verify immediately with your travel agent or the Romanian Embassy or Consulate in your country if a visa is required for your travel to Romania . The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 15.05.2024 to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their Delegation.</p> <p>Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges. The LOC will verify the insurance coverage upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay</p> <p>The LOC will subsequently offer insurance at the Federations own charge as follows: 15 EUR per person/day.</p>
SAFEGUARDING	<p>From the official event day of arrival until the official day of departure, participants (gymnasts, coaches, judges and any other delegation members) have the possibility to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment and abuse of any type or if they are worried and do not feel comfortable.</p> <p>The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations on site.</p> <p>In addition, posters of the "10 Golden Rules of Gymnastics", the FIG campaign to raise awareness about youth protection in Gymnastics, will have to be displayed in several locations, including training and warm-up halls and public zones.</p>
INTERNATIONAL TRANSPORTATION	<p>The participating national federations must pay for the travel costs of their delegation members. The city of arrival/departure is Bucharest.</p> <p>The Travel Schedule Form must be returned to the LOC by 01.06.2024.</p>
LOCAL TRANSPORTATION	<p>Arrival and departure – Bucharest (OTP).</p> <p>The LOC may provide transportation to all delegation members, who have booked their accommodation through the LOC, from Otopeni Henri Coanda Airport (OTP), Bucharest railway station to their hotel and back, on the official arrival (26.06.2024) and departure day (01.07.2024). This transportation is free of charge.</p> <p>For those delegation or members of delegations that do not arrive or depart on the official days, upon request, the LOC may arrange additional transportation. The cost for it depends on the number of people, the date and</p>

	<p>time. Please send your request to the LOC not later than 10.05.2024 in order to be able to arrange transportation and inform you about the price. The LOC will ensure the local transportation between the Hotel and the competition hall for the participants who booked the accommodation through the LOC.</p>																
ACCOMMODATION	<p>In the below mentioned Hotels, prices are per person and per night and include breakfast and city taxes. Hotel **** Category II 180 Euro (single room, full board) 140 Euro (per person - double/twin room, full board) The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by 20.05.2024 at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis. The invited participating federations must pay for the accommodation expenses of their delegation members as follows:</p> <ul style="list-style-type: none"> • at the time of Definitive entry (by 10.05.2024) 50% of the accommodation costs • the remaining 50% must be paid by 01.06.2024 																
MEALS	<p>Meals are part of the Accommodation (full board)</p>																
CANCELLATION POLICY	<p>Cancellation of the confirmed reservation must be done directly to the LOC by e-mail. The date when the official request is received will be valid as a date of cancellation. CANCELLATION POLICY Cancellation of the confirmed reservation must be done directly to the LOC by e-mail. The date when the official request is received will be valid as a date of cancellation.</p> <ul style="list-style-type: none"> • Cancellation of booked accommodation made before 10.05.2024 - 23:59 GMT: no cancellation fees. • Cancellation of booked accommodation made between 11.05.2024 to 31.05.2024 23:59 GMT: 50% of whole period of staying for each room cancelled. <p>Cancellation of any reserved rooms from 01.06.2024: 100% of whole period of staying for each room cancelled.</p>																
FINAL BANQUET	<p>There will be tickets for the Final Banquet available at the entry cost of 29,00 EUR/person. The tickets for the Final Banquet must be paid to the LOC until 01.06.2024. Tickets for the Final Banquet are not refundable.</p>																
BANK ACCOUNT INFORMATION	<table border="1"> <tr> <td>Beneficiary:</td> <td>FEDERATIA ROMANA DE GIMNASTICA</td> </tr> <tr> <td>Beneficiary address:</td> <td>Vasile Conta 16, sector 2, Bucharest, Romania</td> </tr> <tr> <td>Bank name:</td> <td>Banca Comerciala Romana</td> </tr> <tr> <td>Bank address:</td> <td>Str. Eugeniu Carada nr. 1-3, sect.3, 030057 București, România</td> </tr> <tr> <td>Branch:</td> <td>LIPSCANI</td> </tr> <tr> <td>IBAN:</td> <td>RO25RNCB0090000508400027</td> </tr> <tr> <td>Swift code:</td> <td>RNCBROBU</td> </tr> <tr> <td>Reference:</td> <td>ROMGYM TROPHY 2024 (Country)</td> </tr> </table> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>	Beneficiary:	FEDERATIA ROMANA DE GIMNASTICA	Beneficiary address:	Vasile Conta 16, sector 2, Bucharest, Romania	Bank name:	Banca Comerciala Romana	Bank address:	Str. Eugeniu Carada nr. 1-3, sect.3, 030057 București, România	Branch:	LIPSCANI	IBAN:	RO25RNCB0090000508400027	Swift code:	RNCBROBU	Reference:	ROMGYM TROPHY 2024 (Country)
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MARKETING MEDIA	<p>FIG advertising and publicity norms must be respected</p> <p>Norbert Zerkula Media officer of Romanian Gymnastics Federation Mobile: +40 71616708 E-mail: norbert.zerkula@frgimnastica.com, media@frgimnastica.com</p>																
SOCIAL MEDIA	<p>Facebook: https://www.facebook.com/frgimnastica Instagram: https://www.instagram.com/frgimnastica Website: https://frgimnastica.com</p>																
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	Accommodation Form	20.05.2024
	Travel Schedule Form	01.06.2024
	Visa Request Form	15.05.2024
	Payment of 50% Accommodation Costs	10.05.2024
	Payment of the remaining Accommodation Costs	01.06.2024
	Payment of the Final Banquet	01.06.2024
	Payment of the fine for missing judge	01.06.2024

Sincerely Yours,



Ms. Ingrid ISTRATE,
General Secretary of the
ROMANIAN GYMNASTICS FEDERATION

Place and date: Bucharest, 22.04.2024.