

DIRECTIVES

Event ID: 17680

Update 17.06.2024

Venue, Delegation size

Dear FIG affiliated Member Federation,

The Gymnastics Federation of Lithuania has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

DISCIPLINE	Rhythmic Gymnastics
HOST FEDERATION	Lithuanian Gymnastics Federation Algimantas Prunskas Zemaites str. 6, LT-03117 Vilnius, Lithuania Mobile: +370 696 37663 E-mail: info@gimnastika.lt Web site: www.gimnastika.lt
LOCAL ORGANIZING COMMITTEE	Dalia Kutkaite Rhythmic Gymnastics Academy Dalia Kutkaite Seskinės str. 45-5, LT-07158 Mobile: +370 698 81588 E-mail: kutkaite.dalia@gmail.com Web site: www.dka.lt
LOCATION	Vilnius, Lithuania
DATE	4-5th October, 2024
VENUE	Twinsbet Arena Ozo str. 14, LT-08200 Vilnius, Lithuania Mobile: +370 672 15621 E-mail: info@twinsbetarena.lt Web site: https://twinsbetarena.lt
APPARATUS SUPPLIER	Please refer to the attached apparatus list
RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: • Statutes • Code of Ethics • Code of Conduct • Technical Regulations • Code of Discipline • Code of Points and relevant Newsletters • General Judges' Rules • Specific Judges' Rules • Anti-Doping Rules • Licence rules (except for non competitive events) • FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events • Medical Guidelines for FIG Competitions and Events • Media Rules • Apparatus Norms • Rules for Sanctioning (approval) of International Events • Advertising and Publicity Rules

	- Regulations for Award Ceremonies - Accreditation Rules <i>and subsequent decisions of the FIG Executive Committee</i>						
FEDERATIONS INVITED	The Host Federation will invite all Member Federations in good standing.						
DELEGATION SIZE	2 gymnasts in each category - For more than 2 gymnasts in each category please contact LOC 1-2 Coach 1 Judge compulsory 1 Head of delegation						
AGE LIMITS	Junior: as per FIG Technical Regulations Senior: as per FIG Technical Regulations All gymnasts must have a valid FIG licence until the end of the event.						
JUDGES AND JURIES	All judges must have a current valid FIG brevet at the time of the event. The participating Member Federations must send minimum one judge with valid FIG brevet. Fee for the delegation without a judge – 100 €. Payment to the LOC by bank transfer 2 nd of September 2024.						
REGISTRATION DEADLINES	Registrations can only be made via online platform (click here). <table><tr><td>Definitive registration</td><td>2 August 2024 – 23:59 CET</td><td>Online</td></tr><tr><td>Nominative registration</td><td>2 September 2024 – 23:59 CET</td><td>Online</td></tr></table>	Definitive registration	2 August 2024 – 23:59 CET	Online	Nominative registration	2 September 2024 – 23:59 CET	Online
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ENTRY FEES	The non-refundable Entry fee for this event will be as follows: 50 € per gymnasts; 100 € per person (incl. gymnasts, coaches and staff), who have not booked their accommodation and meals through LOC.						
ACCREDITATION	Accreditation of all delegations will take place upon arrival in the hotel. Heads of delegations have to bring to the accreditation office: -The passports of all participants -One USB stick with the music for routines -Certification of insurance for all delegation members covering illness, accidents and repatriation -Proof of full payment towards the LOC Music Files must be uploaded (mp3 only) to the LOC online platform (click here) by 2 nd of September 2024 at the very latest. Past this deadline, the LOC online platform will be closed. In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.						
EVENT FORMAT	Junior Individual: All - Around Competition Junior Individual: Apparatus Finals (8 best gymnasts, 1 per country) Senior Individual: All - Around Competition Senior Individual: Apparatus Finals (8 best gymnasts, 2 per country)						
PROVISIONAL SCHEDULE	October 3, 2024 (Thursday) - Arrival of the delegations - Trainings from 16.00 to 22.00 - Orientation meeting October 4, 2024 (Friday) - Judges drawing for AA - All around: Junior, Senior - Awarding Ceremony October 5, 2024 (Saturday) - Judges drawing for Finals - Finals for Junior, Senior - Finals Awarding Ceremony October 6, 2024 (Sunday) - Departure of the delegations						
MEDICAL SERVICES	First aid staff will be available at the venue, and will assist with further needs.						

COVID 19	The LOC should follow local guidelines in management of COVID-19. The LOC must facilitate COVID-19 testing for delegations when it is required to have a negative test for return to their country.
VISA	Please verify immediately with your travel agent or the Lithuanian Embassy or Consulate in your country if a visa is required for your travel to Lithuania. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 2nd of August 2024 to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.
INSURANCE	The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their Delegation. Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges. The LOC will verify the insurance coverage upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay. The LOC will subsequently offer insurance at the Federations own charge as follows: 5 € per person/day.
SAFEGUARDING	From the official event day of arrival until the official day of departure, participants (gymnasts, coaches, judges and any other delegation members) have the possibility to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment and abuse of any type or if they are worried and do not feel comfortable. The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations on site. In addition, posters of the "10 Golden Rules of Gymnastics", the FIG campaign to raise awareness about youth protection in Gymnastics, will have to be displayed in several locations, including training and warm-up halls and public zones.
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the travel costs of their delegation members. The Travel Schedule Form should be upload online (click here) by 2nd of September 2024.
LOCAL TRANSPORTATION	The LOC will arrange the local transportation (i.e. from/to the airport, railway station and/or bus station as well as from/to the hotel and the Venue) to all participating NFs, who have booked their accommodation and meals through LOC. The local transport is ensured from the official day of arrival to the official day of departure.
ACCOMMODATION	Courtyard by Marriott Vilnius City Center 4* Address: Rinktinės str. 3, LT-09234 Vilnius, Lithuania Phone number: +370 5 2070707 E-mail: sales@courtyardvilnius.com Web site: https://www.marriott.com/en-us/hotels/vnocy-courtyard-vilnius-city-center/photos/ The costs per person/night are as follows: 90 € (single room, including breakfast) 65 € (double room, including breakfast)

	ibis Vilnius Centre 3* Address: Rinktinės str. 18, LT-09322 Vilnius, Lithuania Phone number: +370 5 2658100 E-mail: ha1j1@accor.com Web site: Hotel in Vilnius - ibis Vilnius Centre - ALL - ALL (accor.com) The costs per person/night are as follows: 75 € (single room, including breakfast) 50 € (double room, including breakfast) While the Accommodation Form must be returned to the LOC by 2nd of August 2024 at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis. The invited participating federations must pay for the accommodation expenses of their delegation members. The costs for the accommodations must be paid to the LOC by bank transfer by 2nd of September 2024.	
MEALS	Breakfast is included in the price of each room. The Meal Plan (lunch and dinner) is not compulsory and the delegations are free to make their own meal arrangements for lunch and dinner. Lunch and dinner will be served only at the respective hotels. Bookings of lunch and dinner must be made via the LOC online system as soon as possible but by 2nd of August 2024 at the very latest. The price for one meal ticket is as follows: Hotel 4* - 28 € per lunch (buffet) at the Hotel - 28 € per dinner (buffet) at the Hotel Hotel 3* - 20 € per lunch (buffet) at the Hotel - 20 € per dinner (buffet) at the Hotel The invited participating federations must pay for the meals expenses of their delegation members. The costs for the meals must be paid to the LOC by bank transfer 2nd of September 2024.	
CANCELTATION POLICY	Accommodation and meals cancellation: Until 2nd of August 0% cancellation fee From 2nd of August to 2nd of September 50% cancellation fee From 2nd of September onwards 100% cancellation fee	
BANK ACCOUNT INFORMATION	Each participating Federation is kindly requested to integrate the payment's purpose as follows: Beneficiary: Lithuanian Gymnastics Federation Address: Zemaites str. 6, LT-03117 Vilnius, Lithuania Bank: Swedbank AB Bank address: Konstitucijos pr. 20A 03502 Vilnius, Lithuania SWIFT: HABALT22 IBAN: LT617300010002449954 The participating federation is responsible for covering all bank fees in connection with the bank transfers.	
MARKETING MEDIA	FIG advertising and publicity norms must be respected. International and local media representatives as well as federations' communications staff who are interested in covering the event can register online (click here) (deadline 27th of September 2024).	
SOCIAL MEDIA	https://gimnastika.lt/ https://www.instagram.com/lithuaniangymnasticsfederation/ https://www.facebook.com/people/Lietuvos-gimnastikos-federacija-Lithuanian-Gymnastics-Federation/100082102235141/	
DEADLINES SUMMARY	Definitive Registration (online)	2 August 2024
	Nominative Registration (online)	2 September 2024
	Accommodation Form	2 August 2024
	Travel Schedule Form (online)	2 September 2024

	Visa Request Form	2 August 2024
	Meals Form	2 August 2024
	Payment of the Entry Fee	2 September 2024
	Payment of the Accommodation Costs	2 September 2024
	Payment of the Meals	2 September 2024
	Payment of the fine for missing judge	2 September 2024
	Music Form (upload online)	2 September 2024
ADDITIONAL INFORMATION	At the same time there will be an international competition for the not FIG certified age categories. Personal data of gymnasts, coaches, judges and volunteers who are registered participants of the Dalia Kutkaite Cup 2024 will be used in the documented results, on rgform.eu website, websites of Lithuanian Gymnastics Federation and/or organizer as well as social media sites. Upon registration, gymnasts, coaches, judges and volunteers also agree to publication of visual materials featuring their person (photos, videos). In case someone does not agree to public use of their personal data or visual materials, he/she must inform the main organizer of the competition and Lithuanian Gymnastics Federation in writing before the competition. Only accredited journalists and photographers are allowed to take photos and videos using professional equipment (they must be registered on rgform.eu site or at the festival site at the start of the event). There are no restrictions concerning mobile phones or other smart devices.	

Sincerely Yours,



Algimantas Prunskas
Secretary General of the
Lithuanian Gymnastics Federation

Vilnius, 22 January 2024