

**AGF Trophy International Tournament  
in Rhythmic Gymnastics**  
**Baku, Azerbaijan**  
**March 28-30, 2025**



## **DIRECTIVES**

**EVENT ID: 17921**

**Update 8 October**

**New event dates + new deadlines**

Dear FIG Affiliated Member Federation,

Gymnastics Federation of **Azerbaijan** has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

<b>HOST FEDERATION &amp; LOCAL ORGANIZING COMMITTEE</b>	<b>Azerbaijan Gymnastics Federation</b> Contact Person: Shafiga Yolchuyeva MGA - Milli Gimnastika Arenası (National Gymnastics Arena) 178 Heydar Aliyev Avenue AZ1029, Baku, Azerbaijan Tel.: +994 12 493 30 11 E-mail: <a href="mailto:administration@agf.az">administration@agf.az</a> Website: <a href="http://www.agf.az">www.agf.az</a>
<b>LOCATION</b>	<b>Baku, Azerbaijan</b>
<b>DATE</b>	<b>March 28-30, 2025</b>
<b>VENUE</b>	MGA – Milli Gimnastika Arenası (National Gymnastics Arena) 178 Heydar Aliyev Avenue AZ1029 Baku, Azerbaijan Tel.: +99412 566 96 99 E-mail: <a href="mailto:info@mga.az">info@mga.az</a> Website: <a href="http://www.mga.az">www.mga.az</a>  The MGA was officially opened in April 2014. The gymnastics specialized Arena has already hosted many different international sport events.  The Arena has the ability to stretch from 5,000 to 9,600 seats, depending on the size and the nature of the event it hosts. This sports facility has become a favorite training camp venue of many gymnasts all over the world.  Training and Warm-up facilities will be located within the MGA during the competition concerned. 

APPARATUS SUPPLIED	Please refer to the attached apparatus list				
RULES AND REGULATIONS	<p>The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives:</p> <ul style="list-style-type: none"> <li>• Statutes</li> <li>• Code of Ethics</li> <li>• Code of Conduct</li> <li>• Technical Regulations</li> <li>• Code of Discipline</li> <li>• Code of Points and relevant Newsletters</li> <li>• General Judges` Rules</li> <li>• Specific Judges` Rules</li> <li>• Anti-Doping Rules</li> <li>• License rules (except for non-competitive events)</li> <li>• FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events</li> <li>• FIG Medical Guidelines for FIG Competitions and Events</li> <li>• Media Rules</li> <li>• Apparatus Norms</li> <li>• Rules for Sanctioning (approval) of International Events</li> <li>• Advertising and Publicity Rules</li> <li>• Regulations for Awards Ceremonies</li> <li>• Accreditation Rules</li> </ul> <p><i>and subsequent decisions of the FIG Executive Committee</i></p>				
FEDERATIONS INVITED	The Organizing Member Federation invite all FIG Member Federations in good standing.				
AGE LIMITS	<b>Junior &amp; Senior</b> <b>All gymnasts must have a valid FIG license until the end of the event.</b>				
JUDGES AND JURIES	<b>All judges must have a current valid FIG Brevet at the time of the event for the respective discipline.</b> <b>The Judges' Panels will be set up by a draw from the judges present at the event.</b>				
REGISTRATION DEADLINES	<table border="1"> <tr> <td>Definitive registration</td> <td><b>January 24, 2025</b></td> </tr> <tr> <td>Nominative registration</td> <td><b>February 24, 2025</b></td> </tr> </table> <p>Definitive and Nominative entry forms shall be sent to the LOC's following e-mail address: <a href="mailto:performance@agf.az">performance@agf.az</a>.</p>	Definitive registration	<b>January 24, 2025</b>	Nominative registration	<b>February 24, 2025</b>
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ENTRY FEES	<b>Individual gymnast: 50 EUR (each)</b> <b>Group: 150 EUR</b>				
ACCREDITATION	<p>Accreditation cards will be distributed at the Accreditation Centre situated at the Competition Venue upon arrival of the delegations. The following items will be checked there with the Heads of delegations:</p> <ul style="list-style-type: none"> <li>• The passport of gymnasts and all members of the delegations</li> <li>• Fulfilment of all financial obligations</li> <li>• Transport – Departure</li> <li>• The medical insurance for the members of the delegations</li> <li>• 2 sets of Audio CD's/USB of the music</li> <li>• National anthem and national flag</li> </ul> <p>In order to accelerate the process of the accreditation, each participating Federation is kindly requested to upload photos and passport copy of each member of its delegation (gymnasts, head of delegation, team manager, judges, coaches, medical staff and etc.) onto the SmartScoring Digital Platform (<a href="https://gymdata.online/">https://gymdata.online/</a>).</p> <p>The deadline for the photos upload (identity colour photo in JPG format, size – 45mm x 35mm, resolution: 800x600px) is <b>24 February 2025</b>. Please clearly indicate the corresponding full name (with correct spelling) in the file title.</p>				

	<p>Uploading of photos in due time will prevent the delegations from waiting at the accreditation centre.</p> <p>In addition, the LOC will distribute information regarding gymnasts' safeguarding plan.</p> <p><b>EVENT FORMAT</b></p> <p><b>Junior Individuals</b></p> <p>Qualifying competition with Team ranking</p> <ul style="list-style-type: none"> <li>- each gymnast must perform at least one (1) routine</li> <li>- each NF has the right to choose the number of routines to be performed per its gymnast</li> <li>- each NF has the right to choose the apparatus to be performed per its gymnast</li> <li>- the minimum number of routines per gymnast is 1, the maximum is 4 routines</li> <li>- the maximum number of routines per NF is 4 in total, i.e. one (1) per apparatus</li> <li>-The results of the 4 exercises will be added. The team with the highest score in total of 4 exercises will be awarded with the winner title.</li> </ul> <p>NF with only 1 gymnast cannot participate in the Team ranking.</p> <p>The participating federations can have more than one team in the competition, but only one team with the highest result will be taken into account while defining the prize-winners.</p> <p><b>Apparatus Finals</b></p> <p>The best eight (8) gymnasts of the Qualifications on each of the 4 apparatus of the programme will participate in the Individual Apparatus Finals, no matter if they participate with or without a Team. Only one gymnast per country can participate in the Apparatus Finals. Azerbaijan, as a host country, can participate with 2 gymnasts in the Apparatus Finals.</p> <p><b>Junior Groups (5 Hoops and/or 5 Clubs)</b></p> <p>Qualifying competition with All-Around ranking</p> <ul style="list-style-type: none"> <li>-Group competition (5-6 gymnasts) with 1 or 2 exercises. Reserve gymnast should perform at least one routine.</li> <li>-The results of the 2 exercises will be added. The group with the highest result after the 2 exercises, is awarded with the winner title.</li> </ul> <p>The participating federations can have more than one group in the competition, but only one group with the highest result will be taken into account while defining the prize-winners in the All-Around.</p> <p>If NF's group executes only one exercise, she can take part in the Apparatus Final.</p> <p><b>Apparatus Finals</b></p> <p>The best 8 Groups are qualified for the Apparatus Finals. NF may participate with only 1 exercise in each final.</p> <p><b>Senior Individuals (Hoop – Ball – Clubs – Ribbon)</b></p> <p>Qualifying competition with Team (2-3 gymnasts per team) and All-Around ranking</p> <p>The gymnasts present maximum <b>8 exercises (2 hoops, 2 balls, 2 clubs, 2 ribbons)</b>. A gymnast may participate in 1 – 4 exercises.</p> <p>If a NF participates with only 1 gymnast, she must present 4 exercises.</p> <p>NF with only 1 gymnast can participate in the qualifying competition and All-Around ranking but not in the Team ranking.</p> <p>The result of 3 best scored exercises will be added to All-Around ranking.</p> <p>In the All-Around ranking 1 gymnast per country can be awarded according to the result of qualifying competition.</p> <p>The participating federations can have more than one team in the competition, but only one team with the highest result will be taken into account while defining the prize-winners.</p> <p><b>Apparatus Finals</b></p> <p>The best eight (8) gymnasts of the Qualifications on each of the 4 apparatus of the programme will participate in the Individual Apparatus Finals, no matter if they participate with or without a Team.</p> <p>Only one gymnast per country can participate in the Apparatus Finals.</p> <p>Azerbaijan, as a host country, can participate with 2 gymnasts in the Apparatus Finals.</p>
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	<p><b>Senior Groups (5 Ribbons, 3 Balls &amp; 2 Hoops)</b>  Group competition (5-6 gymnasts) with 2 different exercises, one executed with 1 apparatus, the other with 2 types of apparatus, according to the FIG program for the respective year. Reserve gymnast perform at least one routine.  The group with the highest score in the All-Around competition is awarded with the winner title.  The All-Around competition is also a qualifying competition for the Apparatus final.  The participating federations can have more than one team in the competition, but only one team with the highest result will be taken into account while defining the prize-winners in the All-Around.</p> <p><b>Apparatus Finals</b>  The best 8 Groups are qualified for the Apparatus Finals. NF may participate with only 1 exercise in each final.  Azerbaijan, as a host country, can participate with 2 groups in the Apparatus Finals.</p>
<b>PROVISIONAL SCHEDULE</b>	<p>Wednesday - 26 March: Arrival of Delegations  Thursday - 27 March: Training and Podium training  Orientation meeting  Judges' instruction / Scoring system Instruction for Judges  Friday - 28 March: Qualifications Individual and Group  Saturday - 29 March: Qualifications Individual and Group  Sunday - 30 March: Finals Individual and Group  Monday - 31 March: Departure of Delegations</p>
<b>EVENT MANAGER</b>	Natalya Bulanova Tel: +994 12 493 3011 E-mail: <a href="mailto:td@agf.az">td@agf.az</a>
<b>MEDICAL SERVICES</b>	The Organizing Committee will provide first aid medical services. Physiotherapists will be present during the competitions.
<b>VISA</b>	<p>Please verify immediately with your travel agent or Embassy or Consulate of Azerbaijan in your country if a visa is required for your travel to Azerbaijan.</p> <p>The LOC will be happy to assist each Delegation member with an official letter of invitation, provided that the request is made to the LOC online via SmartScoring Digital Platform system by <b>24 February 2025</b>. The log-in details to access the LOC online system will be sent after the provisional entry deadline.</p> <p>More information on visa can be obtained from the LOC's following e-mail: <a href="mailto:administration@agf.az">administration@agf.az</a></p>
<b>INSURANCE</b>	<p>The Host Federation and LOC will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their Delegation.</p> <p>Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to <a href="https://www.gymnastics.sport/site/pages/medical-insurance.php">https://www.gymnastics.sport/site/pages/medical-insurance.php</a> for additional information regarding the FIG IMSSA insurance for Athletes and Judges.</p> <p>The LOC will verify the insurance coverage upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).</p> <p>The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay</p>

	<p>Delegation members with insufficient insurance coverage must inform the LOC in advance. The LOC will subsequently offer insurance coverage at the Federations own charge as follows: <b>5 Euro</b> per person/day.</p>
<b>INTERNATIONAL TRANSPORTATION</b>	<p>The invited participating federations must pay for the travel costs of their delegation members.</p> <p>The LOC will meet and see of the official members of the delegations at Heydar Aliyev International Airport (GYD), bus or railway station in Baku, provided that their accommodation was booked through the Organizing Committee.</p> <p>The Travel Details must be submitted to the LOC via SmartScoring Digital Platform (<a href="https://gymdata.online/">https://gymdata.online/</a>), access code will be sent to each participating Federation after the deadline of the Provisional Registration) <b>by 24 February 2025</b>.</p>
<b>LOCAL TRANSPORTATION</b>	<p>The LOC will organize shuttle buses from Official Hotels to the Competition Venue (training venue is within the competition venue) and back.</p>
<b>ACCOMMODATION</b>	<p><b>Courtyard Baku by Marriott 4*</b></p> <p>Address: 300-303 quarter, intersection of M. Fuzuli and A. Topchubashov streets, Nasimi district, Baku, AZ1009</p> <p>Tel.: +994 12 310 40 40</p> <p>Website: <a href="https://www.marriott.com/hotels/travel/gydcy-courtyard-baku/">https://www.marriott.com/hotels/travel/gydcy-courtyard-baku/</a></p> <p>The costs <b>per room</b> at Courtyard Baku by Marriott Hotel are as follows:</p> <p><b>EUR 145</b> - (single room, including breakfast)</p> <p><b>EUR 195</b> - (twin room, including breakfast)</p> <p><u>Distances</u></p> <p>Airport – 26,6 km (32 min. drive)</p> <p>Training/competition venue – 10,5 km (17 min. drive)</p> <p><b>Sport Plaza Hotel &amp; Apartments 3* (low cost)</b></p> <p>115 Heydar Aliyev Avenue, Building 187 C, Baku AZ1029</p> <p>Tel: +99412 565 05 55</p> <p>Website: <a href="http://www.sportplaza.org">www.sportplaza.org</a></p> <p>This sport hotel located within the area of the Athletes` Village used during the Baku 2015 First European Games, offers rooms like at the standard Olympic Village with single and twin occupancy with separate and shared bathroom. It is just opposite the MGA.</p> <p>The costs <b>per room</b> at Sport Plaza hotel are as follows:</p> <p><b>75 EUR</b> – (single room, including breakfast)</p> <p><b>100 EUR</b> – (twin room with shared bathroom, including breakfast)</p> <p><b>110 EUR</b> – (twin room with separate bathroom, including breakfast)</p> <p><u>Distances</u></p> <p>Airport – 17,5 km (18 min. drive)</p> <p>Training/competition venue – 4,7 km (6 min. drive)</p> <p>The prices charged for the hotel rooms cannot exceed the usual hotel rates.</p> <p>While the Accommodation Form must be returned to the LOC via SmartScoring Digital Platform (<a href="https://gymdata.online/">https://gymdata.online/</a>) by <b>07 February 2025</b> at the very latest, the Hotel rooms will be allocated on a “first come, first served” basis. Appropriate access code will be sent to each participating Federation after the deadline of the Provisional Registration.</p> <p><b>*Note: the above-mentioned hotel prices are valid before the accommodation deadline which is 07 February 2025. The hotel prices will increase automatically by €5 per person per night at all the official hotels after the accommodation deadline.</b></p>

	<p>100% of the total accommodation payment shall be transferred to the LOC bank account (see bank account section) by <b>24 February 2025</b>.</p> <p>Those Federations which do not wish to use the offered accommodation packages and to reserve rooms through the LOC, will not be provided with transport.</p>
<b>MEALS</b>	<p>The LOC proposes the following options for having meals at the below- mentioned hotels/competition venue and costs which can be ordered by delegations if they wish:</p> <p><b>Courtyard Baku by Marriott</b>  Lunch - 35 EUR (each)  Dinner - 35 EUR (each)</p> <p><b>Sport Plaza &amp; Apartments</b>  Lunch - 17 EUR (each)  Dinner - 17 EUR (each)</p> <p><b>MGA (competition venue)</b>  Lunch - 25 EUR (each)</p> <p>The Meal Request must be submitted to the LOC via SmartScoring Digital Platform (<a href="https://gymdata.online/">https://gymdata.online/</a>) by <b>24 February 2024</b> at the very latest.</p> <p>100% of the costs for the meals must be paid to the LOC by <b>24 February 2024</b>.</p>
<b>CANCELLATION POLICY</b>	<p><b>Accommodation</b>  Rooms cancelled <b>between 07 February 2025 and 24 February 2025</b> will be subject to a cancellation fee of 20% of the total accommodation payment.</p> <p>Rooms cancelled after <b>24 February 2025</b> until arrival of the delegations on site or “no shows” will be subject to a cancellation fee of 100% of the total accommodation cost.</p> <p><b>Meals</b>  Meals cancelled after <b>14 March 2025</b> will be subject to a cancellation fee of 100% of the total meal cost.</p>
<b>BANK ACCOUNT INFORMATION</b>	<p>Beneficiary: Azerbaijan Gymnastics Federation  Beneficiary's account: AZ75PAHA38190EURHC0190012035  Bank: “PASHA Bank”, Baku, Azerbaijan  SWIFT PAHAZ22  Correspondent: Raiffeisen Bank International AG  Account with Institution: Am Stadtpark 9, 1030 Vienna  Correspondent account: 1-55.081.095  SWIFT BIC: RZBAATWW</p> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: <b>AGF Trophy International Tournament in Rhythmic Gymnastics 2025</b>.</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>
<b>FINANCIAL OBLIGATIONS</b>	<p>Federations which have not fulfilled their financial obligations towards the LOC by the given deadline in the Invitation/Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.</p> <p>Federations which have not fulfilled their financial obligations towards the Organizing Member federations upon arrival will not be accredited.</p>
<b>MARKETING MEDIA</b>	<p>FIG advertising and publicity norms must be respected.</p> <p>Communication policy is planned to be implemented via the Federation's official website, Facebook page and twitter account.</p> <p>Press Officer: Emil Akhmedov  Tel: +99450 457 70 77</p>

	E-mail: <a href="mailto:press@agf.az">press@agf.az</a>																						
<b>SOCIAL MEDIA</b>	<a href="https://www.facebook.com/azegymnastics">https://www.facebook.com/azegymnastics</a> <a href="https://www.youtube.com/c/AzerbaijanGymnasticsFederation/featured">https://www.youtube.com/c/AzerbaijanGymnasticsFederation/featured</a> <a href="https://twitter.com/azegymnastics">https://twitter.com/azegymnastics</a> <a href="https://www.instagram.com/azegymnastics/">https://www.instagram.com/azegymnastics/</a> <a href="https://www.tiktok.com/@azerbaijangymnastics?lang=ru-RU">https://www.tiktok.com/@azerbaijangymnastics?lang=ru-RU</a> <a href="https://t.me/azegymnastics">https://t.me/azegymnastics</a>																						
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Sincerely Yours,



Place and date: Baku / **8 October 2024**



Nurlana Mammadzada  
Secretary General