

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



FIG RHYTHMIC GYMNASTICS WORLD CHALLENGE CUP INDIVIDUAL AND GROUP PORTIMÃO, PORTUGAL 9 – 11 MAY 2025



DIRECTIVES

EVENT ID: 17879

Dear FIG Affiliated Member Federation,

Following the decision of the FIG Executive Committee, the Gymnastics Federation of **Portugal** (FGP) has the pleasure to invite your Federation to participate in the official FIG World Challenge Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Sylvie Martinet Avenue de la Gare 12 A - 1003 Lausanne - Switzerland Tel: +41 (0) 21 321 55 10 / Direct +41 (0) 21 321 55 15 e-mail: smartinet@fig-gymnastics.org website: www.gymnastics.sport
HOST FEDERATION	Federação de Ginástica de Portugal (FGP) Contact Person: Mrs. Teresa Loureiro Estrada da Luz, 30 A - 1600-159 Lisboa - Portugal Tel: +351926241139 e-mail: rgportugal@ginastica.org website: www.ginastica.org
LOCAL ORGANIZING COMMITTEE (LOC)	Federação de Ginástica de Portugal (FGP) Contact Person: Ms. Laura Sales Tel: +351937653233 e-mail: rgportugal@ginastica.org website: www.ginastica.org
LOCATION	Portimão, Algarve, Portugal
DATE	From 9 to 11 May 2025
COMPETITION VENUE	The competitions will take place at: Portimão Arena Parque de Feiras e Exposições de Portimão Caldeira do Moinho 8500-726 Portimão, Portugal Tel: +351282470870 For: Competition, training, and warm-up Venue capacity: 2'530 seats Vertical clearance above the performance area in the competition hall: 17 metres Vertical clearance above the performance area in the warm-up hall: 17 metres

FLOOR APPARATUS SUPPLIER	<p>The reference of the floors as defined on the FIG website in all halls will be: Gymnova, FIG ID 574</p> <p>Competition hall: 1 floor General warm-up area: 1 carpet and ballet bars Training: 4 floors</p> <p>There is also the possibility to train with 1 carpet and a warm-up gymnasium (each) in other two venues/Sports Hall.</p>														
REPLACEMENT HAND APPARATUS SUPPLIER	<p>The apparatus manufacturers (R), FIG ID and colors of the Replacement Apparatus provided by the LOC will be:</p> <p>Hoop: Venturelli, FIG ID 318 Ball: Venturelli, FIG ID 706 Clubs: Venturelli, FIG ID 485 <i>(provided the FIG certificate has been renewed)</i> Ribbon: Venturelli, FIG ID 613 Ribbon cane: Venturelli, FIG ID 620</p> <p>Gymnasts' Personal apparatus: The Hand Apparatus with valid certificates are published on the FIG website (here) and updated regularly. Make sure that your gymnasts use only FIG certified Hand Apparatus for this event and for any other FIG recognized competitions, as they will not be allowed to compete with an Apparatus which does not comply with the norms.</p> <p>Random checks on the FIG and manufacturers' logos will be carried out at any time during the event.</p>														
APPARATUS CONTROL	<p>The apparatus control in the competition hall, warm-up hall and training hall(s) prior to training and competition is the responsibility of the FIG Technical Delegate. The FIG Technical Delegate will be accompanied by the local Competition Director.</p> <p>The Apparatus control includes the check of the dimensions of all floors which must respect the valid FIG Apparatus Norms. All floors must be set up correctly and must be identical in the different venues/halls.</p>														
GENERAL PROGRAMME	<table border="0"> <tr> <td>Tuesday 6 May</td> <td>Arrival Technical Delegate</td> </tr> <tr> <td>Wednesday 7 May</td> <td>Arrival of the delegations and accreditation</td> </tr> <tr> <td>Thursday 8 May</td> <td>Training and Podium Training Orientation Meeting Judges' Instruction</td> </tr> <tr> <td>Friday 9 May</td> <td>Opening Ceremony</td> </tr> <tr> <td>Saturday 10 May</td> <td>Qualification Individual (2 apparatus) and Group (1 routine) Qualification Individual (2 apparatus) and Group (1 routine)</td> </tr> <tr> <td>Sunday 11 May</td> <td>Award Ceremonies for All-Around Individual and Group Apparatus Finals Individual (4) and Group (2)</td> </tr> <tr> <td>Monday 12 May</td> <td>Award Ceremonies for Apparatus Finals Departure of the delegations</td> </tr> </table> <p>World Challenge Cup Competitions will be a separate and distinct competition, and will not be combined with any other competitions.</p>	Tuesday 6 May	Arrival Technical Delegate	Wednesday 7 May	Arrival of the delegations and accreditation	Thursday 8 May	Training and Podium Training Orientation Meeting Judges' Instruction	Friday 9 May	Opening Ceremony	Saturday 10 May	Qualification Individual (2 apparatus) and Group (1 routine) Qualification Individual (2 apparatus) and Group (1 routine)	Sunday 11 May	Award Ceremonies for All-Around Individual and Group Apparatus Finals Individual (4) and Group (2)	Monday 12 May	Award Ceremonies for Apparatus Finals Departure of the delegations
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PARTICIPATION	<p>All FIG Member Federations in good standing that have paid their annual membership fee for Rhythmic Gymnastics may participate as follows:</p> <p>Individual</p> <ul style="list-style-type: none"> • Maximum two (2) individual gymnasts 														

	<p>Groups</p> <ul style="list-style-type: none"> • One (1) group
COMPETITION FORMAT	<p>Individual All-Around which serves as qualification for the apparatus final.</p> <ul style="list-style-type: none"> • All Individual gymnasts have to participate in the all-around qualification <p>Apparatus Finals:</p> <ul style="list-style-type: none"> • The top eight (8) gymnasts per apparatus from the all-Around qualifying competition participate in the finals. Maximum 2 gymnasts per NF. <p>Group All-Around which serves as qualification for the apparatus final.</p> <ul style="list-style-type: none"> • All groups have to participate in the all-Around qualification. <p>Apparatus Finals:</p> <ul style="list-style-type: none"> • The top eight (8) groups of each group routines from the all-Around qualifying competition will qualify for the finals
FEDERATIONS INVITED	The organising member federation must invite all FIG Member Federations who have paid their annual membership fee for Rhythmic Gymnastics.
SIZE OF DELEGATION AND FIG LICENSE	<p>Online registrations will only be accepted from eligible FIG Member Federations. Only senior gymnasts in good standing with the correct age and holding a valid FIG Licence at the time of registration until the end of the competitions may participate.</p> <p>The maximum size of each delegation is as per FIG Rules for Accreditation.</p>
AGE LIMITS	16 years in the year of the competition.
JUDGES AND JUDGES' PANELS	<p>For the composition of the judges' panels, please, refer to the Code of Points in force at the time of the event.</p> <p>For the judges' categories, please, refer to the General Judges' rules in force at the time of the event. Not more than one judge per Federation per panel will be permitted. Priority will be given to the highest categories.</p> <p>The Judges' Panels are set up by a draw from the judges present at the event. The draw will be directed by the FIG Technical Delegate.</p> <p>The participating Member Federations must send minimum one qualified judge if they participate with Individual gymnast(s) and one qualified judge if they participate with a Group. It can also be the same judge.</p> <p>The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the FIG on-line nominative registration, or not sufficient cat. 1 and 2 judges, the Organizing Member Federation must propose to the FIG for prior approval of the Technical Delegate the name of neutral additional judges to complete the panels (plus 2 reserves). These judges, once approved, have to be invited at the cost of the Organizing Member Federation.</p> <p>Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the Technical Delegate concerned will invite such judges at the cost of the Organizing Member Federation.</p>

	<p>The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge to be paid to the LOC should a Federation fail to bring the required number of judge(s).</p> <p>Important note for judges The Judges' Instruction material will be available on the STS platform well in advance of the event. The publication date will be communicated to the participating Federations in due time.</p> <p>Each judge registered to this World Challenge Cup will be required to log in to this platform by using his/her own username and password and to study the material before the official arrival day of the delegations at the very latest. This will be verified and judges who did not respect this requirement will not be allowed to judge.</p>										
COACHES	No coaches will be accepted in this World Challenge Cup without a valid coach-sport profile at the deadline of the Nominative Registration - Step 1. In order to be considered, the coach-sport profile (including all relevant documents) must be submitted in the FIG Coaches database on 26 March 2025 at the very latest.										
FIG TECHNICAL DELEGATE	The FIG Technical Delegate and EC member (if any) will be designated by the FIG. The Technical Delegate will serve as President of the Superior Jury.										
REGISTRATION DEADLINES	<p>Definitive and Nominative Registrations must be made exclusively on-line via the FIG online registration platform as follows:</p> <table border="1"> <tr> <td>Definitive registration</td> <td>05 March 2025 – 23:59 CET</td> </tr> <tr> <td>Nominative registration - Step 1</td> <td>09 April 2025 – 23:59 CET</td> </tr> <tr> <td>Nominative registration - Step 2 *</td> <td>23 April 2025 – 23:59 CET</td> </tr> </table> <p>No gymnasts will be accepted without a valid FIG Licence at the deadline of the Nominative Registration.</p> <p>*The FIG online registration platform will reopen from 10 April 2025 until 23 April 2025 to allow the participating Federations to submit their modifications online (if any) such as changes of name (gymnasts and officials), of function etc. Past this deadline, changes will have to be sent by e-mail to the FIG by using the official changes of names paper Forms.</p> <p>Late registrations are subject to fines as follows:</p> <table border="1"> <tr> <td>Fine for missing or late Definitive Registration</td> <td>CHF 750.-</td> </tr> <tr> <td>Fine for missing or late Nominative Registration (Step 1)</td> <td>CHF 500.-</td> </tr> </table>	Definitive registration	05 March 2025 – 23:59 CET	Nominative registration - Step 1	09 April 2025 – 23:59 CET	Nominative registration - Step 2 *	23 April 2025 – 23:59 CET	Fine for missing or late Definitive Registration	CHF 750.-	Fine for missing or late Nominative Registration (Step 1)	CHF 500.-
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DRAWING OF LOTS	<p>The gymnasts' drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) on 17 March 2025, 10:00am Swiss time.</p> <p>Registrations made after the gymnasts' drawing of lots will not be accepted and the Delegation members will not be authorized to participate.</p>										
ENTRY FEES	<p>The non-reimbursable cost for the Entry Fee is:</p> <ul style="list-style-type: none"> • 50 EUR per gymnast whose accommodation has been booked through the LOC • 150 EUR per person (incl. gymnasts, coaches and officials) who have not booked their accommodation (full board) through the LOC 										
ACCOMMODATION	The participating federations must pay for the accommodation expenses of their delegation members.										

	<p>The LOC is delighted to provide the official delegation members with the below selection of hotels. The FIG and the LOC strongly recommend that the NFs book their accommodation through the LOC.</p> <p>The hotels' prices are per person and per night and include:</p> <ul style="list-style-type: none"> • All the meals (full board - FB) – breakfast at the Hotel; lunch and dinner at the Venue/Portimão Arena • Transfer service from/to Faro airport • Local transportation – shuttle • Dinner-party <p>Category 1 Hotel (FB) Euro 225,00 (single room) Euro 180,00 (double/twin room) Euro 160,00 (triple room)</p> <p>Category 2 Hotel (FB) Euro 205,00 (single room) Euro 170,00 (double/twin room) Euro 160,00 (triple room)</p> <p>Category 3 Hotel (FB) Euro 185,00 (single room) Euro 160,00 (double/twin room)</p> <p>The prices charged for the hotel rooms cannot exceed the usual hotel rates.</p> <p>The participating Federations can book a hotel among the ones proposed with the Accommodation Form. These rooms will be assigned strictly in order of booking receipt (first-come, first-served). Federations should therefore request their accommodation reservations as a matter of priority and send the Accommodation Form well in advance of the due date of 05 March 2025.</p>
MEALS	Meals are included in the Accommodation booking package.
FINAL BANQUET	The Final Banquet will be offered to all participants who have booked their accommodation through the LOC.
INTERNATIONAL TRANSPORTATION	<p>The participating Federations must pay for the travel costs of their delegation members.</p> <p style="text-align: center;">Airport: FARO (FAO) - 1h30m distance driving to Portimão</p> <p>The travel details, Travel Form, must be returned to the LOC by 9 April 2025, the latest. Attention: After this deadline an extra fee of 40€ per person will be charged for each transfer/one way.</p>
LOCAL TRANSPORTATION	The LOC will provide free local transportation for all participants who booked their accommodation through the LOC: a shuttle service from/to the Hotels and the Venue, for trainings and competitions.
VISA	Please verify immediately with your travel agent or the Portuguese Embassy or Consulate in your country if a visa is required for your travel to Portugal. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 05 March 2025 to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to (see the Visa Form).

<p>INSURANCE</p>	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their Delegation. Please click here for additional information regarding the FIG IMSSA insurance for Athletes and Judges.</p> <p>If the note has not been sent in advance to the LOC (which is strongly recommended), the LOC will verify the insurance coverage upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).</p> <p>The insurance must be valid at least starting from the arrival day of the delegations and must last for the delegations' entire stay.</p> <p>Delegation members with insufficient insurance coverage must inform the LOC in advance. The LOC will subsequently offer insurance coverage at the Federations own charge as follows: 40 EUR per person/day.</p> <p>The insurance certificate with all the delegation names must be sent to the LOC not later than 23 April 2025.</p>
<p>ACCREDITATION</p>	<p>Accreditation cards will be given at the LOC Office at the Venue (Portimão Arena) upon the arrival of the Delegations.</p> <p>A photo of each member of the delegation (in electronic format – JPEG – must be sent to the LOC together with the nominative registration – 09 April 2025).</p> <p>Please note: if a photo has not been received in advance, the person will have to wait until all the NFs have received their accreditation so that the LOC can take the photo and produce the accreditation card</p> <p>The Head of Delegation must prepare to the Accreditation procedures:</p> <ul style="list-style-type: none"> • Proof of all payments (if needed) • Certification of valid insurance (if not sent before) • Gymnasts' music (pendrive) <p>In addition, the LOC will distribute information regarding the Safeguarding Officer operations plan upon accreditation.</p>
<p>MUSIC</p>	<p>The LOC is responsible to comply with the local laws of music copyright, to obtain the broadcast and online rights, and to secure and retain all clearances required with respect to any and all music or sounds displayed during any phase of the event.</p> <p>The ClickNClear system will be used at all World Challenge Cups 2025 to upload the music of all gymnasts and group routines, to inform on the music data, and to assist the National Federations (NFs) to ensure that the music is appropriately licensed for use in competition.</p> <p>While the Appendix 1 of these Directives (i.e., the ClickNClear “How To” document) will guide Federations, the procedure to be completed 10 days before the start of the competition, can be summarized as follows:</p> <ul style="list-style-type: none"> • The link to access the ClickNClear platform will be sent by e-mail to the participating NFs after the closing date of the definitive registrations • NFs will be required to create an account and add their RG gymnasts/groups

	<ul style="list-style-type: none"> NFs will be asked to upload the music for their RG gymnasts/groups NFs will be able to provide a music license agreement and supporting information for each of their RG gymnasts/groups Information will be given to check whether the RG gymnasts/groups' music has been properly licensed. <p>The usual Music Form (excel) will therefore no longer be used for this event.</p> <p>Those who were not able to attend the live webinar organised by FIG and ClickNClear on 06 February 2024 can click here to follow it. For technical support, contact support@clicknclear.com.</p> <p>During Podium training, NFs will be able to verify that the music for their gymnasts/group units is correctly played.</p>								
FINANCIAL OBLIGATIONS	<p>Member Federations which have not fulfilled their financial obligations towards the LOC by the given deadlines mentioned in these Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.</p> <p>Member Federations which have not fulfilled their financial obligations towards the Organising Member federations upon arrival will not be accredited.</p>								
BANK ACCOUNT INFORMATION	<p>Each participating Member Federation is kindly requested to integrate the payment's purpose as follows:</p> <p>(NF)RGPOR2025 Bank: Millennium BCP BENEFICIARY: Gymnastics Federation of Portugal IBAN: PT50 0033 0000 0188 0157 8909 6 BIC/Swift: BCOMPTPL</p> <p>The participating Federation is responsible for covering all bank fees in connection with the bank transfers.</p>								
DEADLINES FOR PAYMENT	<p>The costs must be paid to the LOC as follows:</p> <table> <tr> <td>Entry fees:</td> <td>05 March 2025</td> </tr> <tr> <td>Accommodation (50%):</td> <td>05 March 2025</td> </tr> <tr> <td>Accommodation (50%):</td> <td>09 April 2025</td> </tr> <tr> <td>Fine for not registering a judge:</td> <td>09 April 2025</td> </tr> </table>	Entry fees:	05 March 2025	Accommodation (50%):	05 March 2025	Accommodation (50%):	09 April 2025	Fine for not registering a judge:	09 April 2025
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CANCELLATION POLICY	<p>The FIG and the LOC strongly recommend that each Member Federation takes cancellation insurance for their accommodation and meals booking. 50% of the total amount due for Accommodation and meals cost shall be reimbursed if the cancelation occurs until 09 April 2025. After, no reimbursement will be made.</p>								
TIE BREAKING RULES	<p>In case of a tie at any place, the tie breaking rules for the RG World Championships as outlined in the current FIG Technical Regulations Section 3 shall be applied. After application, if there is still a tie:</p> <p>For participation in the Apparatus Finals:</p> <ul style="list-style-type: none"> The tied Individual gymnasts / Groups will proceed to the final <p>For Prize money:</p> <ul style="list-style-type: none"> The prize money of the tied ranks will be added and divided by the number of ties 								
PRIZE MONEY	<p>The Organizing Member Federation will pay the prize money (free of any deductible taxes) in Euros (EUR) according to the requirement mentioned in the 2025-2028 RG World Challenge Cup Rules.</p>								

The LOC will not be responsible for any local taxes payable in the beneficiary's residence country.

Countries with prize money should go to the LOC office *at a time to be specified* to give their bank details for the money transfer.

Competition	Total of CHF 18'800.-
Individual All-Around	CHF 2'700.-
Individual Apparatus Final per apparatus	CHF 2'000.-
Group All-Around	CHF 2'700.-
Group Routine Final per routine	CHF 2'700.-

Individuals All Around:

Ranking	Total of CHF 2'700.-
1	CHF 700.-
2	CHF 550.-
3	CHF 450.-
4	CHF 300.-
5	CHF 250.-
6	CHF 200.-
7	CHF 150.-
8	CHF 100.-

Individuals – per apparatus:

Ranking	Total of CHF 2'000.-
1	CHF 600.-
2	CHF 450.-
3	CHF 300.-
4	CHF 200.-
5	CHF 150.-
6	CHF 100.-
7	CHF 100.-
8	CHF 100.-

Groups All Around:

Ranking	Total of CHF 2'700.-
1	CHF 1'200.-
2	CHF 900.-
3	CHF 600.-

Groups – per routine (5 and 3+2) each:

Ranking	Total of CHF 2'700.-
1	CHF 1'200.-
2	CHF 900.-
3	CHF 600.-

Should less than 4 federations participate in the World Challenge Cup competition (Individual Gymnasts and/or Groups), no prize money will be paid.

ASSIGNMENT OF WORLD CHALLENGE CUP POINTS FOR THE RANKING LIST	As a World Challenge Cup Series consists of three (3) events and 2025 have only two (2) events, no World Challenge Cup Points will be awarded.
LOC E-MAIL	All communication and form submissions should be made via the LOC email address: rgportugal@ginastica.org
EVENT MANAGER	The Event Manager will be: Mrs. LOUREIRO Teresa Tel: +351926241139 e-mail: rgportugal@ginastica.org
MEDIA OFFICER	The Media Officer will be: Mrs. SOBRAL Márcia Tel: +351925522356 e-mail: marcia.sobral@ginastica.org Media are requested to contact the LOC Media Officer for accreditation requests and other media services.
SOCIAL MEDIA	Facebook: https://www.facebook.com/ginasticaportugal Instagram: https://www.instagram.com/ginasticaportugal/ Youtube: https://www.youtube.com/user/ginasticaportugal
MEDICAL SERVICES	The LOC will provide first aid medical services. A physiotherapist and medical support will be present during training and competitions as well as other staff specialized in first aids.
OFFICIAL HOSPITAL	Centro Hospitalar do Algarve – HOSPITAL DE PORTIMÃO Address: Sítio do Poço Seco 8500-338 Portimão Tel: +351282450300
ANTI-DOPING	<u>Doping controls</u> Doping controls will be organised by the International Testing Agency (ITA) on behalf of the FIG and according to the World Anti-Doping Code (WADC), the international standards enacted by the World Anti-doping Agency (WADA) and FIG Anti-Doping Rules. Appropriate medical premises will be provided to carry out the required number of doping controls by AMADA (Azerbaijan National Anti-Doping Agency) according to the WADA regulations. <u>Host federation WADC compliance</u> The exploitation of any rights related to the hosting of an event is subject, at all times, to the compliance with the WADC and the international standards enacted by WADA. Regardless of whether the event has already been allocated or not, the FIG may terminate any collaboration with the host federation or the LOC, immediately and without paying any penalty and/or compensation or incurring liability of any kind, under the following circumstances: <ul style="list-style-type: none"> (i) if the National Anti-Doping Organisation (NADO) in charge in the concerned country is declared non-compliant by WADA (ii) if the relevant country has been ruled ineligible to host the event. In such cases, the FIG is entitled to reassign the event to any other host federation in another country where the WADC and the WADA international standards are fully respected.
SAFEGUARDING	From the official event day of arrival until the official day of departure, participants (gymnasts, coaches, judges and any other delegation members) have the possibility to

	<p>contact by phone or e-mail the LOC Safeguarding Officer in case of harassment and abuse of any type or if they are worried and do not feel comfortable.</p> <p>In addition, posters of the “10 Golden Rules of Gymnastics”, the FIG campaign to raise awareness about youth protection in Gymnastics, will have to be displayed in several locations, including training and warm-up halls and public zones.</p> <p>The information regarding the LOC Safeguarding Officer will also be communicated upon arrival of the delegations and at the Orientation meeting.</p>
MARKETING	FIG advertising and publicity norms will be respected.
TELEVISION	<p>The Organizing Member Federation must guarantee the production of a basic feed. The name of the Host Broadcaster and the person in charge of the TV production will be the following:</p> <p>Host Broadcaster: RTP Address: Av. Marechal Gomes da Costa, N° 37 1849-030 Lisboa – Portugal International TV Rights Distribution: IEC Mr. BARROSO Miguel (Av. Marechal Gomes da Costa, N° 37 1849-030 Lisboa) Tel.: +351 919 180 699 - e-mail: mbarroso@rtp.pt</p>
SCORING, RESULT SERVICE AND VIDEO CONTROL	<p>The Organising Member Federation will provide a scoring and result service – “Sporttech” - with outputs as provided by the official scoring/data handling provider at FIG World Championships, including a high-quality video system which allows the recording, storage and provision of compilation of the recorded images for the President of the Superior Jury (FIG Technical Delegate). The videos with music integrated must be sent to the FIG Offices within one week after the competition.</p> <p>Throughout the competition, the system must be able to redisplay in real time, normal speed, slow motion or fixed image, the different sequences and the registered scores of every exercise performed for the President of the Superior Jury. The scoring and result system must include a TV graphics generator. The presentation of the TV graphics on the international signal must be identical to those used at the FIG World Championships.</p> <p>Mr. MIGUEZ Bernardo Tel: +351 932 408 003 - e-mail: Bernardo.miguez@ginastica.org</p> <p>The recording is done using the OBS software with a 4K camera and the video is visualised using VLC.</p>
RULES AND REGULATIONS	<p>The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives:</p> <ul style="list-style-type: none"> • Statutes • Code of Ethics • Code of Conduct • Code of Discipline • Technical Regulations • Licence Rules • Code of Points • General Judges’ Rules • Specific Judges’ Rules for Rhythmic Gymnastics • Medical Organisation of the FIG Competitions and Events • Anti-Doping Rules • FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events • Media Rules

- Apparatus Norms
 - Rules for Competition Clothing and Advertising
 - Accreditation Rules
 - Rules for Awards Ceremonies
 - World Challenge Cup Rules for Rhythmic Gymnastics
- and subsequent decisions of the FIG Executive Committee.

**DEADLINES
SUMMARY**

For the FIG – FIG online registration platform

Definitive registration	05 March 2025
Nominative registration step 1	09 April 2025
Nominative registration step 2	23 April 2025
Coach-sport profile registration	26 March 2025

For the LOC

Accommodation form	05 March 2025
Visa Request form	05 March 2025
Travel schedule form	09 April 2025
Photos for accreditation (jpeg)	09 April 2025
Payment of the entry fee	05 March 2025
Payment of the accommodation costs (50%)	05 March 2025
Payment of the accommodation costs (50%)	09 April 2025
Payment of the fine for missing judge	09 April 2025
Insurance certificate	23 April 2025

To ClickNclear platform

Music upload	23 April 2025
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Sincerely Yours,

Lisboa, 30.06.2024



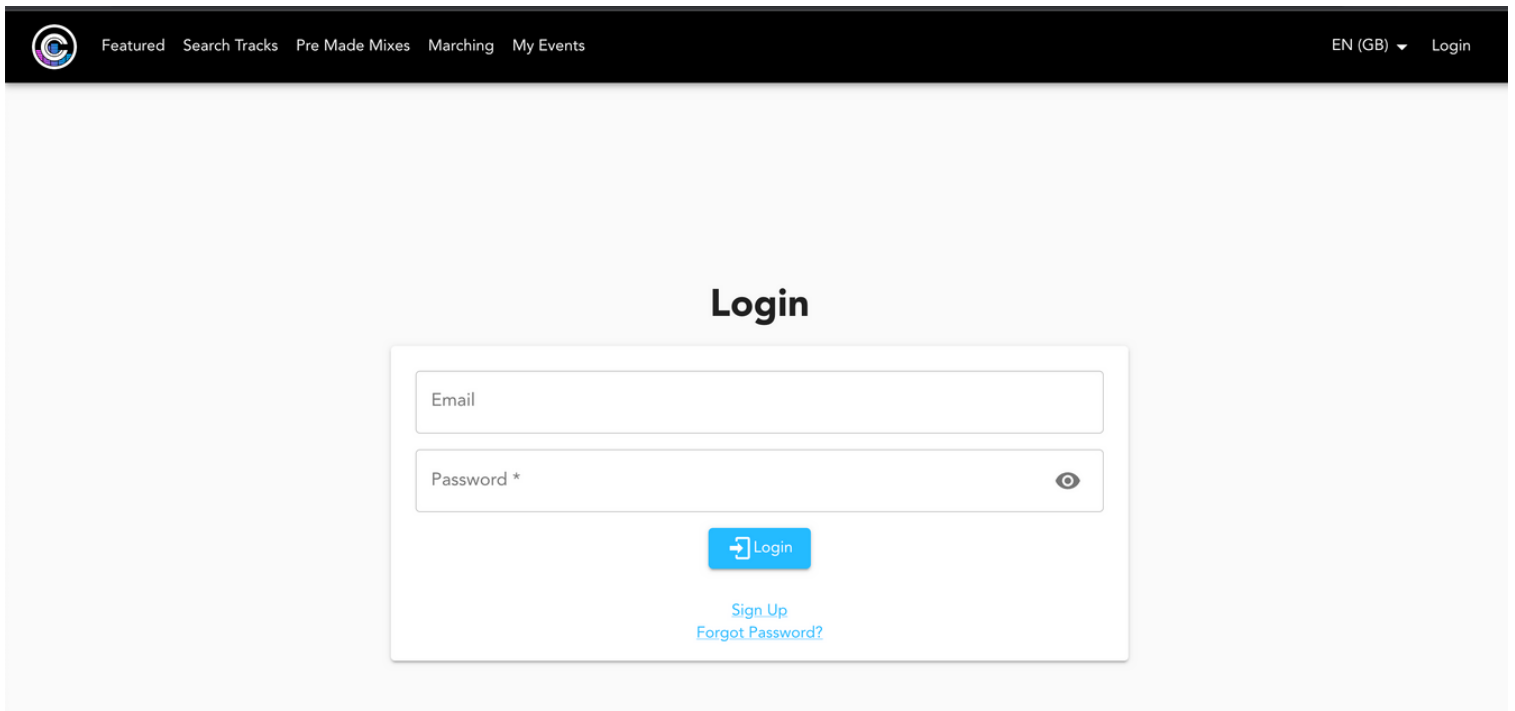
Teresa Loureiro

NF's Executive Director

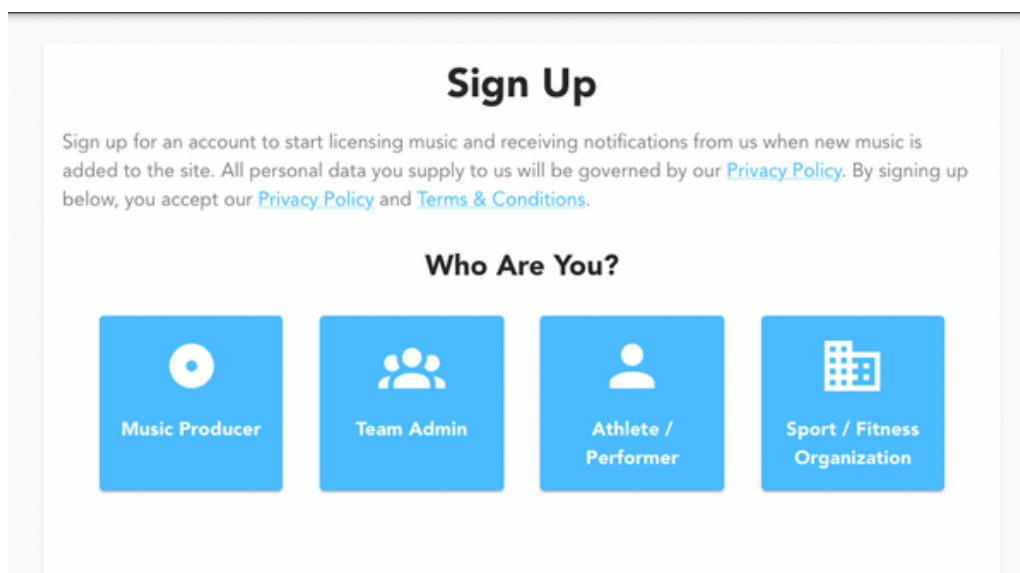
LICENSE VERIFICATION SYSTEM HOW TO'S (TEAMS / ATHLETES)

SIGNUP

The Event Organiser will send you a sign-up link.
Once you click the link you'll be taken to the log in page. If you have an account already,
please log in, otherwise click 'Sign Up'.

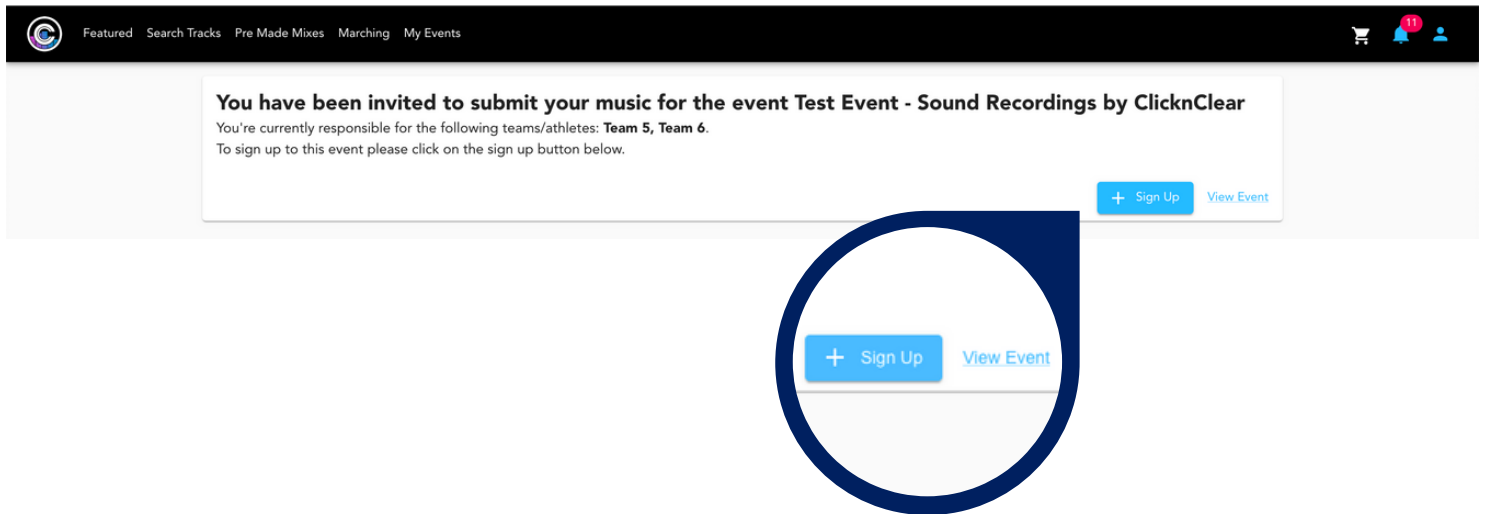


If you are a manager of a Team/Athlete/Group, please select Team Admin.
If you are an individual athlete/performer, please select Athlete/Performer.
Complete the sign-up process, then, Log In.

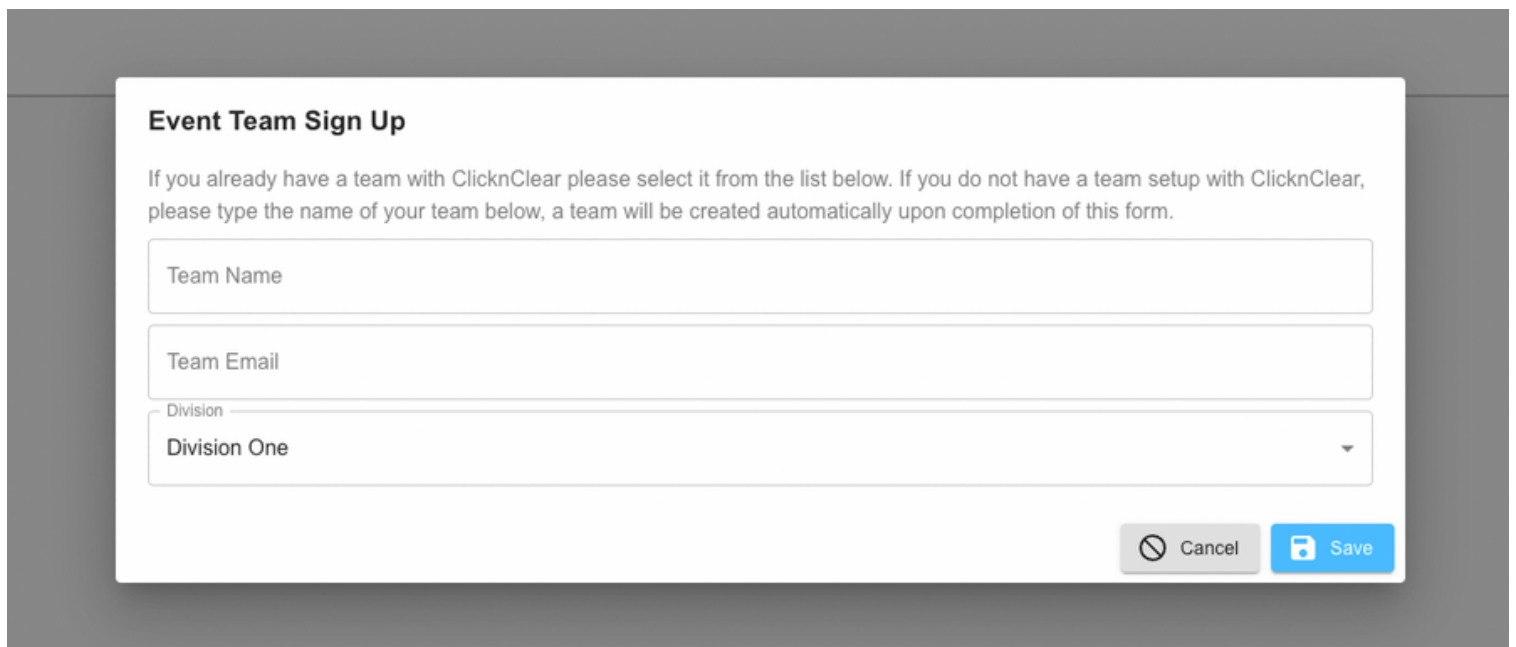


ADDING TEAMS / ATHLETES

Once logged in you'll see the invitation to the Event you have been invited to. Click 'Sign Up'.



A pop-up box will appear requesting for information about the Team/Athlete you are entering for the event. Fill in this information and click 'Save'
If you need to add additional Teams/Athletes, click 'Sign Up' again and keep repeating the process until all are added.

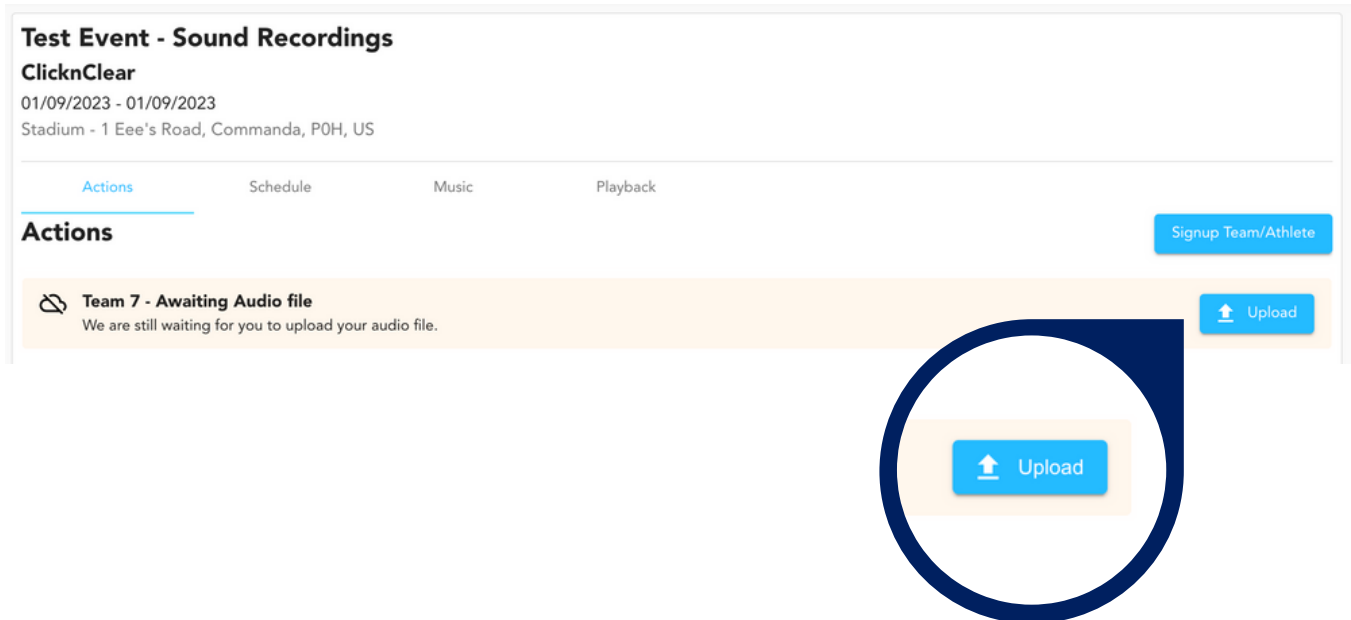


Once saved, click 'View Event'. You will be able to see all of the Teams/Athletes you have entered for the event and any actions you need to take.

UPLOAD AUDIO / SUBMIT LICENSE

This is the Event Page where you can see a list of the Teams/Athletes you have signed up to the event.


Click 'Upload' to open the audio uploader



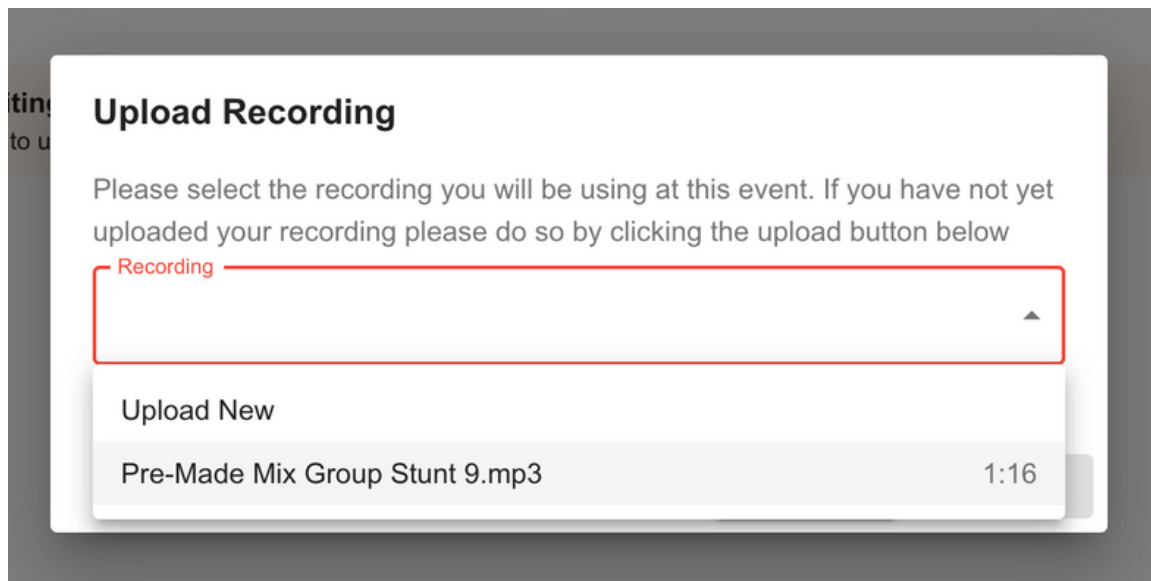
Test Event - Sound Recordings
ClicknClear
01/09/2023 - 01/09/2023
Stadium - 1 Eee's Road, Commanda, POH, US

Actions Schedule Music Playback

Actions Signup Team/Athlete

 **Team 7 - Awaiting Audio file**
We are still waiting for you to upload your audio file. Upload

Upload



Upload Recording

Please select the recording you will be using at this event. If you have not yet uploaded your recording please do so by clicking the upload button below

Recording

Upload New

Pre-Made Mix Group Stunt 9.mp3 1:16

If you have recordings already uploaded, you can select them from the dropdown, if not, select 'Upload New'.

Once your music is uploaded, you must select the License Source (where you got your license, if any).

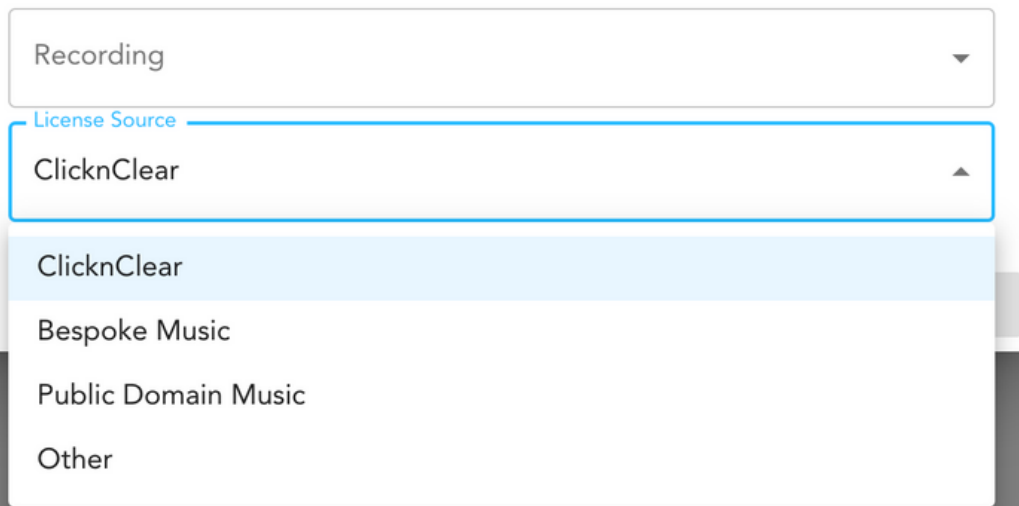
The options are:

(1) ClicknClear - from our licensing platform at music.clicknclear.com *Recommended*
If you select ClicknClear, you can click 'Submit' and do not need to show proof, as our system will check for your license in our database.

1

Upload Recording

Please select the recording you will be using at this event. If you have not yet uploaded your recording please do so by clicking the upload button below

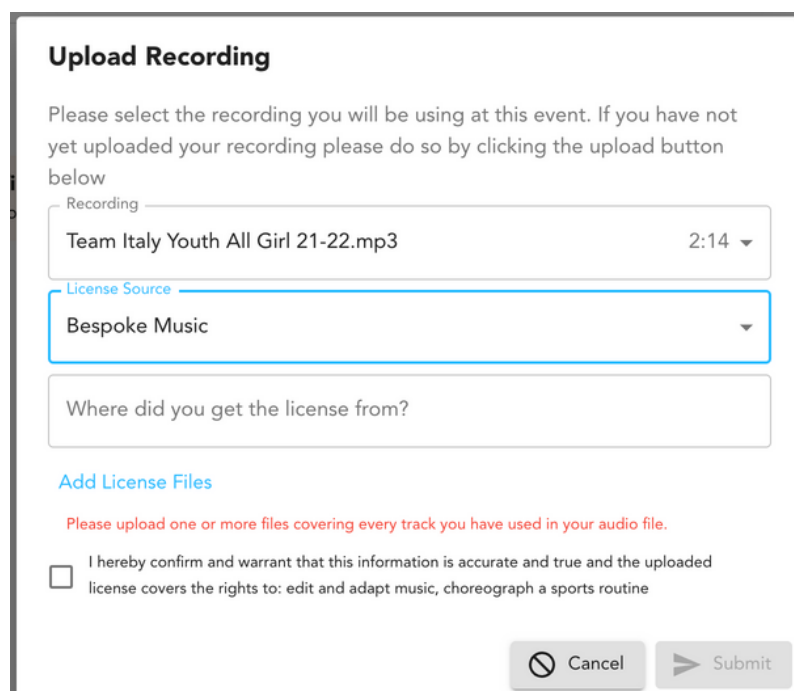


The screenshot shows a form titled 'Upload Recording'. It contains a 'Recording' dropdown menu with 'Recording' selected. Below it is a 'License Source' dropdown menu which is open, showing a list of options: 'ClicknClear', 'Bespoke Music', 'Public Domain Music', and 'Other'. The 'ClicknClear' option is highlighted in blue.

(2) Bespoke Music - music that has been custom made for you, containing no 3rd party owned music (including production music).

If you Select Bespoke Music, you will need to upload proof of license. Select Upload New, enter the License Name, where you received the license and upload your proof of license document.

2



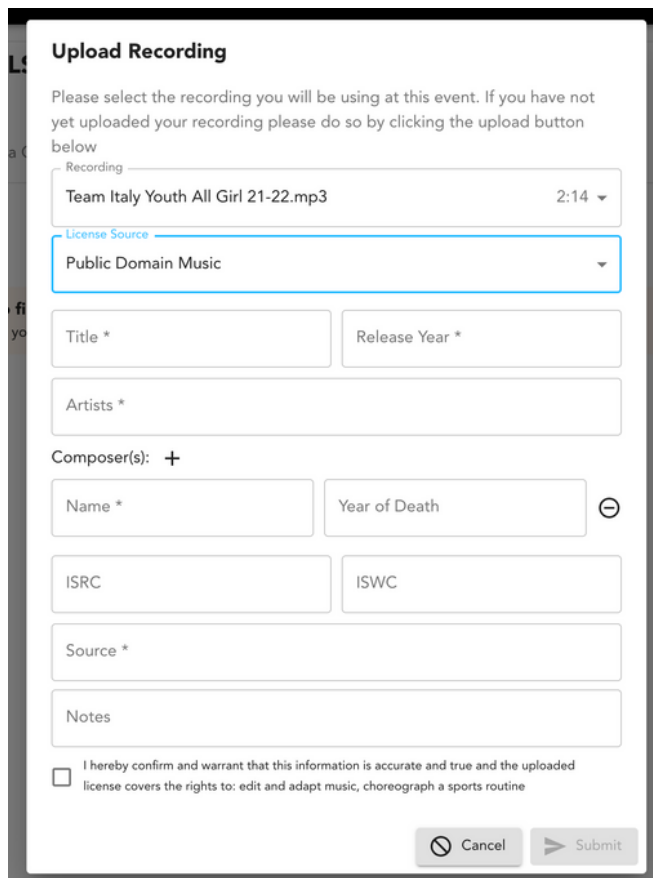
The screenshot shows the 'Upload Recording' form with the 'License Source' dropdown menu set to 'Bespoke Music'. Below this is a text input field labeled 'Where did you get the license from?'. There is a link 'Add License Files' and a red note: 'Please upload one or more files covering every track you have used in your audio file.' At the bottom, there is a checkbox with the text: 'I hereby confirm and warrant that this information is accurate and true and the uploaded license covers the rights to: edit and adapt music, choreograph a sports routine'. The form also has 'Cancel' and 'Submit' buttons.

(3) Public Domain Music - music that is out of copyright. For more information, please see: <https://www.clicknclear.com/what-is-copyright> and go to 'Public Domain Music'.

If using Public Domain Music, you need to ensure that the recording and publishing rights meet the requirements in your country.

If you select Public Domain Music, you need to fill in the form with the required information.

3



Upload Recording

Please select the recording you will be using at this event. If you have not yet uploaded your recording please do so by clicking the upload button below

Recording
Team Italy Youth All Girl 21-22.mp3 2:14 ▾

License Source
Public Domain Music ▾

Title * Release Year *

Artists *

Composer(s): +

Name * Year of Death ⊖

ISRC ISWC

Source *

Notes

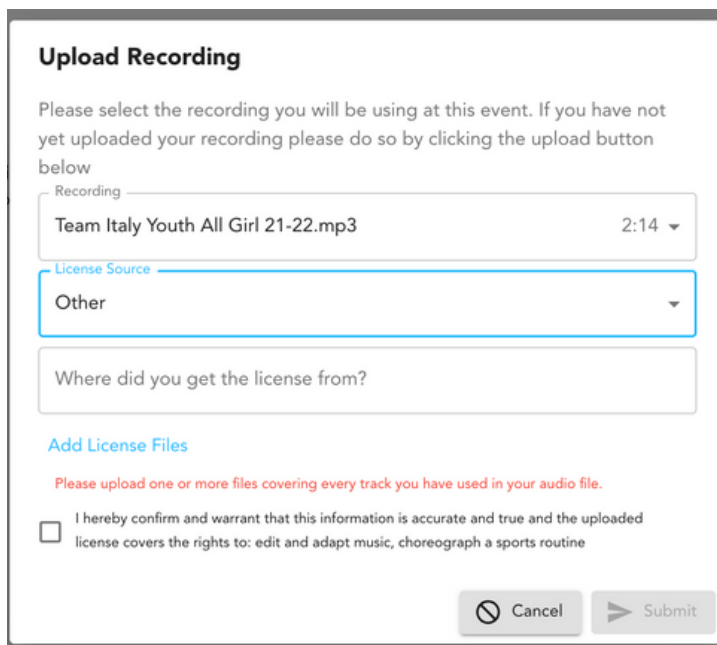
I hereby confirm and warrant that this information is accurate and true and the uploaded license covers the rights to: edit and adapt music, choreograph a sports routine

Cancel Submit

(4) Other - Any other way you have received a license for the music.

If you select Other, you will need to upload proof of your license. Select Upload New, enter the License Name, where you received the license and upload your proof of license document.

4



Upload Recording

Please select the recording you will be using at this event. If you have not yet uploaded your recording please do so by clicking the upload button below

Recording
Team Italy Youth All Girl 21-22.mp3 2:14 ▾

License Source
Other ▾

Where did you get the license from?

[Add License Files](#)

Please upload one or more files covering every track you have used in your audio file.

I hereby confirm and warrant that this information is accurate and true and the uploaded license covers the rights to: edit and adapt music, choreograph a sports routine

Cancel Submit

MUSIC RIGHTS

The specific rights needed are:



**Edit and adapt
a song**



**Choreograph
a routine**



**Copy
for training**



**Perform
a routine**

For each song, the license(s) must:

- be from a valid source
- have been issued to the correct ensemble
- cover 100% of both the songwriting / composition owners for the above rights
- be current (i.e. validly entered into, and not expired)
- be valid for the territory in which your events take place

LVS requires you to:

- Upload the audio file
- Select the License Source
- Upload License proof

VERIFICATION RESULTS

Your music will either be:

- Licensed - the music has been recognised and matched against a valid license.
- Unverified - the music has been recognised but the Event Organiser needs to review your submission.
- Unlicensed - the music has been recognised but does not include the rights needed.

If the Event Organiser approves the submission, the status will change to 'Manually Approved'

Please note, if the music is Unlicensed or Unverified, and you selected ClicknClear as the license source, you will be able to "License Missing Tracks". This will take you immediately to checkout on our Licensing Platform with the items that are available, already in your cart. Follow the steps to license music and our system will automatically update the verification status.

Test Event - Sound Recordings

ClicknClear
01/09/2023 - 01/09/2023
Stadium - 1 Eee's Road, Commanda, P0H, US

Actions	Schedule	Music	Playback																				
<h3>Schedule</h3> <div style="text-align: right;"><input type="text" value="Search"/> ☰ ☰</div> <table><thead><tr><th>Team/Athlete</th><th>Division</th><th>Manager Email</th><th>License Source</th><th>License Status ↓</th></tr></thead><tbody><tr><td>Team 6</td><td>division two</td><td>chantal+2@clicknclear.com</td><td>Bespoke Music (Fusion Sounds)</td><td>Unverified</td></tr><tr><td>Team 5</td><td>division two</td><td>chantal+unverified@clicknclear.com</td><td>ClicknClear</td><td>Unlicensed</td></tr><tr><td>Team 7</td><td>division one</td><td>chantal+7@clicknclear.com</td><td>ClicknClear</td><td>Licensed</td></tr></tbody></table>				Team/Athlete	Division	Manager Email	License Source	License Status ↓	Team 6	division two	chantal+2@clicknclear.com	Bespoke Music (Fusion Sounds)	Unverified	Team 5	division two	chantal+unverified@clicknclear.com	ClicknClear	Unlicensed	Team 7	division one	chantal+7@clicknclear.com	ClicknClear	Licensed
Team/Athlete	Division	Manager Email	License Source	License Status ↓																			
Team 6	division two	chantal+2@clicknclear.com	Bespoke Music (Fusion Sounds)	Unverified																			
Team 5	division two	chantal+unverified@clicknclear.com	ClicknClear	Unlicensed																			
Team 7	division one	chantal+7@clicknclear.com	ClicknClear	Licensed																			

VERIFICATION RESULTS VIEW

Click on the license status for each team/athlete to view the verification breakdown for their music.

Licensed

This example shows that the music has been licensed and has all required rights.

Matched Tracks ● Licensed		
Artist	Title	License Status
One Direction	I Would	● Licensed <ul style="list-style-type: none"> ■ Licensee Name Match ■ License Source Matches ■ Title Matches ■ Artists Match ■ Master Choreography Rights ■ Master Adaptation Rights ■ Master Duplication Rights ■ Publishing Choreography Rights ■ Publishing Adaptation Rights ■ Publishing Duplication Rights ■ Valid Date ■ Full Ownership ■ Territory Match
One Direction	You & I	● Licensed
One Direction	Up All Night	● Licensed
One Direction	I Should Have Kissed You	● Licensed

Unverified

This example shows that the music needs to be verified by the Event Organiser because some of the required rights have not been obtained or can not be verified.

User Data

Source: Bespoke Music

Source Name: Fusion Sounds

License Files

[FUSION_SOUNDS_LICENSE.pdf](#)

License Source: Fusion Sounds

License Name: Douglas High School Stunt routine 2023

Valid From: 29 Jun 2022

Valid To: 29 Jun 2023

Tracks:

Yeah! - ?

Hollaback Girl - ?

Toxic - ?

Pump It - ?

Forever - ?

Matched Tracks ● Unverified

Artist	Title	License Status
Rafferty	Toxic	● Unverified <ul style="list-style-type: none"> ■ Licensee Name Match ■ License Source Matches ■ Title Matches ■ Artists Match ■ Master Choreography Rights ■ Master Adaptation Rights ■ Master Duplication Rights ■ Publishing Choreography Rights ■ Publishing Adaptation Rights ■ Publishing Duplication Rights ■ Valid Date ■ Full Ownership ■ Territory Match

Unlicensed

This example shows that the music does not match a license agreement and therefore the rights can not be verified.

Matched Tracks ● Unlicensed ✕		
Artist	Title	License Status
		● Unlicensed ^ ■ Licensee Name Match ■ License Source Matches ■ Title Matches ■ Artists Match ■ Master Choreography Rights ■ Master Adaptation Rights ■ Master Duplication Rights ■ Publishing Choreography Rights ■ Publishing Adaptation Rights ■ Publishing Duplication Rights ■ Valid Date ■ Full Ownership ■ Territory Match
Anne-Marie	Do It Right	
Lambert	Shy	● Unlicensed v
QuisActive	What The Hype Bout feat. Shawnaglock,lul Miyahh	● Unlicensed v