



SUZUKI WORLD CUP 2025
26ND – 27TH APRIL 2025
TOKYO, JAPAN



DIRECTIVES

Event ID: 17860

Update 25.11.2024

DEADLINES SUMMARY

Dear FIG Affiliated Member Federation,

Following the decision of the FIG Executive Committee, the Gymnastics Federation of Japan has the pleasure to invite your Federation to participate in the aforementioned official FIG World Cup.

FIG	<p>Fédération Internationale de Gymnastique (FIG) Contact Person : Alexandre Cola Avenue de la Gare 12 A - 1003 Lausanne - Switzerland Tel: +41 (0) 21 321 55 10 / direct line: +41 (0) 21 321 55 18 e-mail : acola@fig-gymnastics.org website: http://www.gymnastics.sport/site/</p>
HOST FEDERATION	<p>Japan Gymnastic Association JAPAN SPORT OLYMPIC SQUARE 8F 4-2Kasumigaokamachi, Shinjuku-ku, Tokyo JAPAN 160-0013 Tel: +81 3 6455 4037 Fax: +81 3 6455 4038 e-mail: iga@jpn-gym.or.jp</p>
LOCAL ORGANIZING COMMITTEE(LOC)	<p>Japan Aerobic Federation (JAF) Contact person: Mr. Masamitsu Kawaguchi Crest One Bldg.3F, 5-7-10 Higashi-Oi, Shinagawa-ku, Tokyo JAPAN 140-0011 Tel.: +81 3 5796 7521 Fax.: +81 3 5796 7527 e-mail: jaf-kokusai@aerobic.or.jp website: http://www.aerobic.or.jp/</p>
LOCATION	Ota-city, Tokyo Japan
DATE	April 26 and 27, 2025
VENUE	<p>Ota City General Gymnasium 1-11-1 Higashi-Kamata, Ota-ku, Tokyo JAPAN 144-0031 Tel.: +81-3-5480-6688 Fax.: +81-3-5703-1105 website: http://www.ota.esforta.jp/pdf/english.pdf.</p> <p>Venue capacity: 1,093 (seats) Vertical clearance above the performance area in the Competition Hall: 21m Vertical clearance above the performance area in the Warm-up Hall: 8m</p> <p><i>(Please refer to the FIG Technical Regulations, Section 1, art. 4.10.2 to find out how these distances must be measured).</i></p>

	 												
APPARATUS SUPPLIED	<p>Please refer to the attached apparatus list. Minimum 2 competition floors of the same manufacturer and product must be available.</p>												
PROVISIONAL SCHEDULE	<table> <tr> <td>Wed, 23, April:</td><td>Arrival of Technical Delegate</td></tr> <tr> <td>Thurs, 24, April:</td><td>Arrival of Delegations</td></tr> <tr> <td>Fri, 25, April:</td><td>Training and Podium training Orientation meeting Judges' instruction</td></tr> <tr> <td>Sat, 26, April:</td><td>Qualifications</td></tr> <tr> <td>Sun, 27, April:</td><td>Finals Farewell Party</td></tr> <tr> <td>Mon, 28, April:</td><td>Departure of delegations</td></tr> </table>	Wed, 23, April:	Arrival of Technical Delegate	Thurs, 24, April:	Arrival of Delegations	Fri, 25, April:	Training and Podium training Orientation meeting Judges' instruction	Sat, 26, April:	Qualifications	Sun, 27, April:	Finals Farewell Party	Mon, 28, April:	Departure of delegations
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PARTICIPATION	<p>The World Cup Competitions consist of Qualifications and Finals in all 5 categories.</p> <p>Participation in the Qualifications: All competitors must take part in the qualifications.</p> <p>Participation in the Finals: The top eight units per category from the qualifications qualify for the Finals. In addition, if the Organizing Member Federation has not qualified in any category, it may nominate one participation in max. 1 category of its choice. Maximum participation in the finals is therefore 8+1 participants in one category and 8 in the other four categories. Such "Wild Card Participant" must have participated in the respective category in the qualification. "Wild Card Participants" will receive medals and prize money, but they will not receive any World Cup Points. If there are less than 4 units participating in a category, no medals, prize money and World Cup Points will be awarded. In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.</p> <p>The Organizing Member Federation may cancel the competition in the respective category if at the time of the definitive entry, there are less than 4 units registered in a category. In case of such a cancelation, the Organizing Member Federation must reimburse, in full, the entry fee and payments made for accommodation. Should flights have to be cancelled due to the above, the risk is at the charge of the participating member Federations.</p> <p>World Cup Competitions may exceptionally be combined with other Competition provided those are clearly separated in the competition schedule.</p>												
"HORS CONCOURS" GYMNASTS	<p>The Organizing Member Federation is allowed to add only for the qualifications "hors concours" competitors. These competitors are in addition to the official participants of the Organizing Member Federation's competitors, they must be named at the time of the closing of the nominative registration and cannot qualify for the final. They will have to start first, they are not eligible to receive World Cup Points and prize money and they must not appear on the official results lists.</p> <p>The Organizing Member Federation is allowed to name 1 Individual Men, 1 Individual Woman, 1 Mixed pair, 1 Trio and 1 Group as "hors concours" competitors.</p>												
FEDERATIONS INVITED	<p>The Organizing Member Federation must invite all FIG Member Federations who have paid their annual membership fee for Aerobic Gymnastics.</p>												
SIZE OF DELEGATION AND FIG LICENCE	<p>The maximum size of each delegation is as per FIG Rules for Accreditation.</p>												
AGE LIMITS	<p>18 years in the year of the competition.</p>												

JUDGES AND JURIES	<p>The number of Juries (judges' panels) may be decided by the Organizing Member Federation depending on the number of participating competitors and judges.</p> <p>The Juries are set up by a draw - directed by the FIG Technical Delegate - from the judges present at the event. Priority will be given to the judges of the highest category. A jury must consist of one Chair of Judges' Panel, 4 Artistic, 4 Execution and 2 Difficulty judges.</p> <p>A federation may not have a judge on both the execution and artistic panels. The Chair of Judges' Panel and the difficulty judges should also be from different federations. Only in exceptional situations can the Technical Delegate make the decision to deviate from this.</p> <p>For categories and eligibility, please refer to the FIG General Judges Rules, Art 5</p> <p>If, on the day of the competition, there are no sufficient number of judges in the requested categories, the Technical Delegate may take whatever action needed to secure the running of the event.</p> <p>Each participating federation must provide minimum one judge Cat. 1, 2 or 3*. Failure to do so, or if a participating Federation sends a judge with a Cat. 4 (instead of Cat. 1, 2 or 3) will result in a fine of CHF 2'000.- to be paid to the Organizing Member Federation.</p> <p>*Member Federations who have only Cat. 4 judges are allowed to send a Cat. 4 judge who may be used as Time and Line judge only.</p> <p>The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate category of brevet for their function. Should there not be sufficient judges, the Organizing Member Federation may propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 1 reserve). These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG will invite such judges at the cost of the Organizing Member Federation.</p>															
COACHES	<p>No coaches will be accepted in this World Cup without a valid coach-sport profile at the deadline of the Nominative Registration. In order to be considered, the coach-sport profile (including all relevant documents) must be submitted in FIG Database on March 5, 2025 at the very latest (two weeks prior to the deadline for Nominative Registration).</p>															
FIG TECHNICAL DELEGATE AND EC MEMBER	<p>The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.</p>															
REGISTRATION DEADLINES	<p>The FIG Technical Delegate will serve as President of the Superior Jury.</p>															
REGISTRATION DEADLINES	<p>Provisional, Definitive and Nominative Registrations must be made exclusively on-line via the FIG database. These registrations will only be accepted from FIG Gymnastics Member Federations.</p> <table border="1" data-bbox="409 1574 1521 1671"> <tr> <td>Provisional registration</td><td>December 18, 2024</td><td>(4 months prior to the event</td></tr> <tr> <td>Definitive registration:</td><td>February 19, 2025</td><td>(2 months prior to the event)</td></tr> <tr> <td>Nominative registration</td><td>March 19, 2025</td><td>(4 weeks prior to the event)</td></tr> </table> <p>Last registrations are subject to fines as follows:</p> <table border="1" data-bbox="409 1724 1521 1843"> <tr> <td>Fine for missing or late Provisional registration (if any)</td><td>CHF 500.-</td></tr> <tr> <td>Fine for missing or late Definitive registration</td><td>CHF 750.-</td></tr> <tr> <td>Fine for missing or late Nominative registration</td><td>CHF 500.-</td></tr> </table> <p>Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegation members concerned will not be authorized to participate.</p>	Provisional registration	December 18, 2024	(4 months prior to the event	Definitive registration:	February 19, 2025	(2 months prior to the event)	Nominative registration	March 19, 2025	(4 weeks prior to the event)	Fine for missing or late Provisional registration (if any)	CHF 500.-	Fine for missing or late Definitive registration	CHF 750.-	Fine for missing or late Nominative registration	CHF 500.-
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<p>The drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) two weeks after the closing date of the nominative registration.</p> <p>After publication of the draw on the FIG website, the member Federation will be given an opportunity to modify the position of their gymnasts' starting order within 3 days by using the official document to be found on FIG website</p>																

ENTRY FEES	<p>The entry fees, if any, have to be approved by FIG.</p> <p>The non-reimbursable cost for the Entry Fee is of JPY15,000 per gymnast/category.</p>																
ACCOMMODATION	<p>Insert detailed information for a minimum of two different Hotel categories, including the Official Hotel and one of them being a “low cost hotel” as follows:</p> <p>1. Shinagawa Prince Hotel:</p> <ul style="list-style-type: none"> • 10-30 Takanawa 4-chome, Minato-ku Tokyo, 108-8611 Japan • +81-(0)3-3440-1111 • https://www.princehotels.com/shinagawa <p>The invited participating federations must pay for the accommodation expenses of their delegation members.</p> <p>All the rates are per person, per night including BF, all taxes and service charges. Lunch and Dinner are NOT included.</p> <table border="1"> <thead> <tr> <th></th> <th>East Tower</th> <th>Main Tower</th> </tr> </thead> <tbody> <tr> <td>Single</td> <td>23,000 JPY</td> <td>-</td> </tr> <tr> <td>Twin</td> <td>-</td> <td>20,000 JPY</td> </tr> <tr> <td>Triple</td> <td>-</td> <td>18,000 JPY*</td> </tr> </tbody> </table> <p>*For triple room, only 10 rooms are available for first come first served method.</p> <p>-Check-in: 4:00 pm (Before 4:00pm, please book one additional night to secure the early check-in)</p> <p>-Check-out: 11:00 am (The following additional costs will be charged for late check-out. By 5:00 pm: 50 % of the room fee, After 5:00pm:100% of the room fee).</p> <p>2. Hotel Route-Inn Tokyo Kamata</p> <ul style="list-style-type: none"> • 3-18-2 Kamata, Otaku, Tokyo, 144-0052 Japan • +81-(0) 50-5837-2020 • https://www.route-inn.co.jp/hotel_list/tokyo/index_hotel_id_656 <table border="1"> <thead> <tr> <td>Single</td> <td>15,500 JPY</td> </tr> </thead> <tbody> <tr> <td>Twin</td> <td>13,500 JPY</td> </tr> </tbody> </table> <p>*Only 10 Single rooms, 10 twin rooms are available for first come first served method.</p> <p>-Check-in: 3:00 pm (Before 3:00pm, please book one additional night to secure the early check-in)</p> <p>-Check-out: 10:00 am (The following additional costs will be charged for late check-out. By 5:00 pm: 50 % of the room fee, After 5:00pm:100% of the room fee).</p> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by February 19th, 2025 at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis. If the official hotel is full, then the NF may be required to stay at the different hotel.</p> <p><Cancellation Policy for Accommodation></p> <p>Rooms cancelled until February 19th at the very latest will be subject to a cancellation fee of 0%.</p> <p>Rooms cancelled from February 22th until March 21th at the very latest will be subject to a cancellation fee of 30% to be paid by the Federation concerned.</p> <p>Rooms cancelled from March 22th until April 8th at the very latest will be subject to a cancellation fee of 50% to be paid by the Federation concerned.</p> <p><u>Rooms cancelled after April 9th a cancellation fee of 100% to be paid by the Federation concerned.</u></p>		East Tower	Main Tower	Single	23,000 JPY	-	Twin	-	20,000 JPY	Triple	-	18,000 JPY*	Single	15,500 JPY	Twin	13,500 JPY
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MEALS	<p>The invited participating federations must pay for the meal expenses of their delegation members.</p> <p>Lunch: JPY500/person and up (if you get your light meal as lunch at convenience store which is located at nearby the venue, Ota City General Gymnasium)</p> <p>Dinner: JPY3,000/person and up (available at the official hotel, the meal fee may vary and the price depends on what restaurants are chosen)</p>									
FINAL BANQUET	<p>On April 27th, 2025 after the Finals, there will be a farewell party from 19:30 to 21:30 (tentative) at the official hotel.</p> <p>Free party tickets will be provided ONLY if your accommodation is booked via the official travel agency at the official hotel.</p> <p>Delegation members who are staying at non-official hotels will be required to purchase the farewell party ticket (¥5,000JPY per person).</p>									
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must arrange and pay for the travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the LOC by February 19, 2025.</p>									
LOCAL TRANSPORTATION	<p>The LOC provides Pick-up Service & local transportation to all delegation members from Narita or Haneda International Airport to the hotel and back at the following costs provided that LOC receives the Flight and Accommodation Form before February 19 2025. This fee includes train between the hotel and the venue during the event (April 25th, 26th and 27th).</p> <table border="1" data-bbox="462 819 1489 961"> <thead> <tr> <th>Arrival \ Departure</th><th>Narita</th><th>Haneda</th></tr> </thead> <tbody> <tr> <td>Narita</td><td>10,000JPY/person</td><td>5,000JPY/person</td></tr> <tr> <td>Haneda</td><td>5,000JPY/person</td><td>3,000JPY/person</td></tr> </tbody> </table> <p>In the case if your flight arrives at Narita airport at 8:00 pm or later and <u>you are unable to catch public transportation</u> due to the flight schedule, delay or any other personal reasons, regardless of whether you arrive at Haneda or Narita airport in Japan, the delegation are required to pay the actual Taxi fees on your own. In that case, KNT will reimburse the above mentioned transportation fee.</p>	Arrival \ Departure	Narita	Haneda	Narita	10,000JPY/person	5,000JPY/person	Haneda	5,000JPY/person	3,000JPY/person
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Haneda	5,000JPY/person	3,000JPY/person								
VISA	<p>Please verify immediately with your travel agent or Japanese Embassy or Consulate in your country if a visa is required for your travel to February 19, 2025. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before February 19, 2025 to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport copy, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p> <p>The LOC does not take any financial responsibility if the necessary Japanese visa is not issued in time if the necessary information is not sent by February 19, 2025.</p> <p>In the case that the LOC is required to send the visa documents 2 times or more, the actual shipping fee such as EMS or/FeDEX will be added in the invoice.</p>									
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their Delegation.</p> <p>Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges.</p> <p>The LOC will verify the insurance coverage upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay.</p> <p>Delegation members with insufficient insurance coverage must inform the LOC in advance. The LOC will subsequently offer insurance coverage at the Federations own charge as follows: 2,300JPY per person/ 5 days, 2,650JPY per person/ 6 days.</p>									

ACCREDITATION	<p>The accreditation will be held at the official hotel.</p> <p>The Heads of Delegation must present the followings:</p> <ul style="list-style-type: none"> - Passports of all the members of the delegation - Release / Music (if not submitted in advance) - Release / Injury & Portrait (if not submitted in advance) - NHK Questionnaire (if not submitted in advance) <p>In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.</p>
MUSIC	<p>The LOC is responsible to comply with the local laws of music copyright, to obtain the broadcast and online rights, and to secure and retain all clearances required with respect to any and all music or sounds displayed during any phase of the event.</p> <p>The ClickNClear system will be used at all World Cups 2025 to upload the music of all unit(s), to inform on the music data, and to assist the National Federations (NFs) to ensure that the music is appropriately licensed for use in competition.</p> <p>While the Appendix 1 of these Directives (i.e., the ClickNClear "How To" document) will guide Federations, the procedure to be completed 10 days before the start of the competition, can be summarized as follows:</p> <ul style="list-style-type: none"> • The link to access the ClickNClear platform will be sent by e-mail to the participating NFs after the closing date of the definitive registrations • NFs will be required to create an account and add their unit(s) • NFs will be asked to upload the music for their unit(s) • NFs will be able to provide a music license agreement and supporting information for each of their unit(s) • Information will be given to check whether the unit(s)' music has been properly licensed. <p>The usual Music Form (excel) will therefore no longer be used for this event.</p> <p>Those who were not able to attend the live webinar organised by FIG and ClickNClear on 06 February 2024 can click here to follow it.</p> <p>For technical support, contact support@clicknclear.com.</p> <p>During Podium training, NFs will be able to verify that the music for their gymnasts/group units is correctly played.</p>
FINANCIAL OBLIGATIONS	<p>Federations which have not fulfilled their financial obligations towards the FIG or the LOC may not be allowed to participate in this FIG World Cup.</p> <p>Federations which have not fulfilled their financial obligations towards the Organizing Member Federation by the given deadlines mentioned in these Directives may still have the possibility to participate, but the Organizing Member Federation will not guarantee the hotel booking, meals, and local transportation.</p> <p>Federations which have not fulfilled their financial obligations towards the Organizing Member federations upon arrival will not be accredited.</p>
BANK ACCOUNT INFORMATION	<p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows:</p> <ul style="list-style-type: none"> - Bank Name : SUMITOMO MITSUI BANKING CORPORATION - Branch Name : SUZURAN BRANCH - Account Number: 7300740 - Account Name : KINKI NIPPON TOURIST CO., LTD - Bank Address : 1-5-28, Shimanouchi, Chuo-ku, Osaka-shi, Osaka - Swift Code: SMBCJPJT <p>The invoice will be sent from KNT, the official travel agent for Accommodation Fees, Transportation Fees and <u>Entry Fees</u>.</p>

	<p>Countries that will make own accommodation reservation, LOC will send an invoice for Entry Fees and Party tickets fees based on the Definitive Registration data. The detailed bank information will be stated on the invoice.</p> <p>The participating federation is responsible for covering all bank fees (<u>transfer fees, lifting charges, remittance charges, etc</u>) in connection with the bank transfers.</p> <p><u>The participating federation will be charged a shortage at the time of accreditation if the payment amount is insufficient due to deduction of bank fees mentioned above.</u></p>								
CANCELLATION POLICY	<p>The LOC may fix the deadline for non-reimbursement payments. In this case the deadline for non-reimbursement accommodation, meals, and banquet, must be 3 (three) days after the deadline for Definitive Registrations, at the very earliest.</p> <p>The date and time of the change and cancellation will be based on the travel agent's working hours (Monday through Friday 10:00am – 5:00pm [Japan time] except the national holidays). After working hours, cancellation will be made next working day, which may incur charges.</p> <p>*All necessary bank handling charges that may occur for reimbursement will be charged at each participating country.</p> <p><Accommodation></p> <p>Rooms cancelled until February 19st at the very latest will be subject to a cancellation fee of 0%.</p> <p>Rooms cancelled from February 22th until March 21th at the very latest will be subject to a cancellation fee of 30% to be paid by the Federation concerned.</p> <p>Rooms cancelled from March 22th until April 8th at the very latest will be subject to a cancellation fee of 50% to be paid by the Federation concerned.</p> <p><u>Rooms cancelled after April 9th a cancellation fee of 100% to be paid by the Federation concerned.</u></p>								
TIE BREAKING RULES	<p>In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.</p> <p>If there is still a tie, the tie shall not be broken. Nevertheless, the gymnasts not qualified for the finals and with same final score will receive the same World Cup points.</p>								
PRIZE MONEY	<p>The Organizing Member Federation must pay a minimum prize money per medallist as follows:</p> <p>Total minimum 11'700.- (CHF):</p> <p>Total: 3,000,000JPY (approx. CHF17,000 as of June 2024</p> <table border="1" data-bbox="414 1388 1287 1529"> <thead> <tr> <th></th> <th>IW/IM/MP*/TRIO*/GROUP*</th> </tr> </thead> <tbody> <tr> <td>1st place</td> <td>300,000 JPY (approx. 1,695 CHF)</td> </tr> <tr> <td>2nd place</td> <td>200,000 JPY (approx. 1,130 CHF)</td> </tr> <tr> <td>3rd place</td> <td>100,000 JPY (approx. 565 CHF)</td> </tr> </tbody> </table> <p>*: for MP/TRIO/GROUP, the prize money is divided among the members.</p> <p>In case of a tie, the prize money will be added and divided by the number of units: 1, 1, 3 (prize money for rank 1 and 2 is added and divided by 2) 1, 2, 2 (prize money for rank 2 and 3 is added and divided by 2)</p> <p>No prize money, and no medals will be given, if there are less than 4 participating units per category</p> <p>“Wild Card Participants” will receive medals and prize money. “Hors concours competitors” will not receive prize money. The LOC will not be responsible for any local taxes payable in the beneficiary's residence country.</p>		IW/IM/MP*/TRIO*/GROUP*	1 st place	300,000 JPY (approx. 1,695 CHF)	2 nd place	200,000 JPY (approx. 1,130 CHF)	3 rd place	100,000 JPY (approx. 565 CHF)
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ASSIGNMENT OF WORLD CUP POINT FOR THE RANKING LIST	<p>In principle, the results and the updated FIG World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all procedures before and after the competitions are duly respected by the Organizing</p>								

Member Federation “Hors concours competitors” must not appear on the official results lists.

Separate World Cup Ranking Lists are established for every category beginning with the first World Cup event of the year and ending with the last World Cup event of the year as follows:

Men Individual

Women Individual

Mixed Pairs

Trio

Groups

No World Cup points for AD and AS

For Individual competitors, World Cup Points are assigned to the competitor **by name**.

Mixed Pairs are listed **by name**, but considered **as an entity**.

In case of change of partner, the Mixed Pair is considered as a new Pair.

Trios are listed **by name**, but considered **as an entity**.

One change of name in a Trio is allowed, but in case of a second change of name, the Trio is considered as a new Trio.

Groups are listed **by Federation**. The World Cup Points are assigned to the Federation.

If more than one Group per Federation starts at an event, only the better result will be considered.

The World Cup Points are assigned to the competitors as follows:

Finals: ranking from 1st to 8th place

Qualifications: ranking from 9th to 16th place

Ranking	World Cups
1	30
2	25
3	20
4	18
5	16
6	14
7	12
8	10
9	8
10	7
11	6
12	5
13	4
14	3
15	2
16	1

The units with same final score will receive the same World Cup points.

If there are less than four (4) units participating in a category no World Cup Points will be awarded.

“Wild Card Participants” will not receive any World Cup Points.

“Hors concours competitors” will not receive World Cup Points.

WINNER OF THE ANNUAL WORLD CUP	<p>The winner of the annual World Cup per category is the individual gymnast / pair / trio / group with the highest number of points of the World Cup Series Ranking List after the last event of the year:</p> <p>In case of a tie at any place in the World Cup Series Ranking Lists after the last competition of the year, the tie will not be broken.</p> <p>A special award ceremony will be held at the last World Cup Competition of the year in which the World Cup winner will receive the World Cup.</p>
EVENT MANAGER	<p>Masamitsu Kawaguchi Secretary General, Japan Aerobic Federation (JAF) Crest one Bldg. 3F 5-7-10 Higashi-oi, Shinagawa-cu, Tokyo Japan 114-0011 Tel: +81 3 5796-7521 Fax: +81 3 5796-7527 Email: jaf-kokusai@aerobic.or.jp</p> <p>Our communication policy is basically emailing communication.</p>
MEDIA	<p>Media are requested to contact LOC Media Officer Ms. Asami Sato at jaf-kokusai@aerobic.or.jp for accreditation requests and other media services</p>
SOCIAL MEDIA	<p>Facebook: https://www.facebook.com/JapanAerobicFederation Instagram: https://www.instagram.com/japanaerobicfederation/ Twitter: TBA YouTube: https://www.youtube.com/user/iaf655</p>
MEDICAL SERVICES	<p>During all days – official trainings and competition, official medical persons who will be in the training and competition venue will be provided by the LOC.</p>
OFFICIAL HOSPITAL	<p>When an accident occurs, the LOC makes a phone to an “emergency medical-care center” and ask which hospital can accept the injured person depending on the gravity and the incident occurred. Once the emergency medical-care center advised the LOC of the proper hospital able to treat the injured person, the ambulance will direct him/her to this center for proper medical care.</p>
ANTI-DOPING	<p><u>Doping controls</u> Doping controls will be organised by the International Testing Agency (ITA) on behalf of the FIG and according to the World Anti-Doping Code (WADC), the international standards enacted by the World Anti-doping Agency (WADA) and FIG Anti-Doping Rules.</p> <p><u>Host federation WADC compliance</u> The exploitation of any rights related to the hosting of an event is subject, at all times, to the compliance with the WADC and the international standards enacted by WADA. Regardless of whether the event has already been allocated or not, the FIG may terminate any collaboration with the host federation or the LOC, immediately and without paying any penalty and/or compensation or incurring liability of any kind, under the following circumstances:</p> <ul style="list-style-type: none"> (i) if the National Anti-Doping Organisation (NADO) in charge in the concerned country is declared non-compliant by WADA (ii) if the relevant country has been ruled ineligible to host the event. <p>In such cases, the FIG is entitled to reassign the event to any other host federation in another country where the WADC and the WADA international standards are fully respected.</p>
SAFEGUARDING	<p>From the official event day of arrival until the official day of departure, participants (gymnasts, coaches, judges and any other delegation members) have the possibility to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment and abuse of any type or if they are worried and do not feel comfortable.</p> <p>The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations on site.</p> <p>In addition, posters of the “10 Golden Rules of Gymnastics”, the FIG campaign to raise awareness about youth protection in Gymnastics, will have to be displayed in several locations, including training and warm-up halls and public zones.</p> <p>The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations and at the Orientation meeting.</p>
MARKETING	<p>FIG advertising and publicity norms must be respected.</p>
TELEVISION	<p>Minimum production for Webcasting is compulsory for World Cups events.</p>

SCORING AND RESULT SERVICE	<p>The Organising Member Federation will provide a scoring and result service, with appropriate outputs, including a high-quality video system (FIG TR), which will allow the recording, storage and provision of compilation of the recorded images for the Difficulty Judges and the President of the Superior Jury.</p> <p>Name: EWM Japan Ltd. contact person: Yuji Ozawa, Director e-mail: aerobic-pj@ewmjapan.com</p>																				
VIDEO CONTROL SYSTEM	<p>Should IRCOS not be available, the Organizing Member Federation must provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.</p> <p>The LOC prepares;</p> <ul style="list-style-type: none"> - One business use video camera - One PC for monitoring <p>for support tool for inquiries.</p>																				
RULES AND REGULATIONS	<p>The competition must be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives:</p> <ul style="list-style-type: none"> • Statutes • Code of Ethics • Code of Conduct • Technical Regulations • Code of Discipline • Code of Points, relevant Newsletters, and Helpdesk • General Judges' Rules • Specific Judges' Rules for Aerobic Gymnastics • Anti-Doping Rules • Licence Rules • Medical Organisation of FIG Competitions and Events • FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events • Apparatus Norms • Media Rules • Apparatus Norms • Rules for Advertising and Publicity • Accreditation Rules • Rules for Awards Ceremonies • World Cup Rules for Aerobic Gymnastics <p>and subsequent decisions of the FIG Executive Committee</p>																				
DEADLINES SUMMARY	<table border="1"> <tr> <td>Provisional Registration (on line)</td><td>December 18, 2024</td></tr> <tr> <td>Definitive Registration (on line)</td><td>February 19, 2025</td></tr> <tr> <td>Nominative Registration (on line)</td><td>March 19, 2025</td></tr> <tr> <td>Flight & Accommodation Form</td><td>February 19, 2025</td></tr> <tr> <td>Visa Request Form</td><td>February 19, 2025</td></tr> <tr> <td>Payment of the Entry Fee</td><td>March 19, 2025</td></tr> <tr> <td>Payment of the Accommodation Costs</td><td>March 19, 2025</td></tr> <tr> <td>Payment of the local transportation</td><td>March 19, 2025</td></tr> <tr> <td>Payment of the Final Banquet</td><td>March 19, 2025</td></tr> <tr> <td>Payment of the fine for missing judge</td><td>March 19, 2025</td></tr> </table>	Provisional Registration (on line)	December 18, 2024	Definitive Registration (on line)	February 19, 2025	Nominative Registration (on line)	March 19, 2025	Flight & Accommodation Form	February 19, 2025	Visa Request Form	February 19, 2025	Payment of the Entry Fee	March 19, 2025	Payment of the Accommodation Costs	March 19, 2025	Payment of the local transportation	March 19, 2025	Payment of the Final Banquet	March 19, 2025	Payment of the fine for missing judge	March 19, 2025
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ADDITIONAL INFORMATION	<p>The detailed information regarding the submission of music file, headshot, Releases and NHK Questionnaire will be informed in due course.</p>																				

Place: Tokyo Japan

Date: June 26, 2024

Sincerely Yours,

Kenji NISHIMURA
 Secretary General JGA





Kaoru Chinen
 President Japan Aerobic Federation