

*To FIG affiliated National Federations*

2025-2028 International Judges' Course (XVI Cycle)
Baku, Azerbaijan (AZE)
11 – 17 January 2025

Dear President,

The international judges' course will be held in **Baku** (AZE). It will be conducted by the designated TC member(s) or expert(s), and will be organized in accordance with the following FIG rules in force:

- FIG respective disciplines' Code of Points 2025-2028
- FIG General Judges' Rules
- FIG disciplines' Specific Judges' Rules
- FIG Statutes
- FIG Technical Regulations

DISCIPLINE	Rhythmic Gymnastics
HOST CONTINENTAL UNION	European Gymnastics Contact person: Lisa Worthmann, General Director Avenue de la Gare 12 - 1003 Lausanne - Switzerland Tel: +41.21.613.10.22 / Mobile : + 41.78.850.97.14 E-mail: lworthmann@europeangymnastics.com Website: www.europeangymnastics.com
HOST NATIONAL FEDERATION	Azerbaijan Gymnastics Federation Contact person: Shafiga Yolchuyeva MGA – Milli Gimnastika Arenası (National Gymnastics Arena) 178 Heydar Aliyev Avenue - AZ1029, Baku, Azerbaijan Tel: +99412 493 30 11 / Mob: +99450 591 91 22 E-mail: administration@agf.az Website: www.agf.az
FIG	Fédération Internationale de Gymnastique (FIG) Contact person: Sylvie Martinet, smartinet@fig-gymnastics.org Avenue de la Gare 12A CH - 1001 Lausanne - Switzerland Tel: +41 (0)21 321 55 10 Website: https://www.gymnastics.sport
LOCATION	Baku, Azerbaijan
DATE	From 12 January to 16 January 2025
COURSE VENUE LOCATION	Baku Marriott Boulevard Hotel 5* Baku White City, Khagani Rustamov Street 4C, Khatai District, Baku, Azerbaijan, AZ1010 Website: www.boulevardhotelbaku.com

SCHEDULE

The expected schedule below must be considered for the participants.

Date	Programme
12.01.2025	Arrival of participants
13.01.2025	Course RGI
14.01.2025	Exam RGI Possible departure of participants RGI (late pm) Arrival of participants RGG
15.01.2025	Course RGG Departure of participants RGI
16.01.2025	Exam RGG
17.01.2025	Departure of participants RGG / FIG experts / TC

HOTEL



Baku Marriott Hotel Boulevard 5* - Course venue

Address: Baku White City, Khagani Rustamov street 4C, Khatai District, Baku, Azerbaijan, AZ1010

Tel: +99412 310 00 10

Website: www.boulevardhotelbaku.com

Distances

Airport – 25 km (29 min. drive)

The costs per participant in either **RGI** course (12-15 January 2025) or **RGG** course (14-17 January 2025), including accommodation with full board for 3 nights and other organizational costs are:

In single room	EUR 985
In twin room	EUR 828

The costs per participant taking part in both **RGI & RGG** courses (12-17 January 2025) including accommodation with full board for 5 nights and other organizational costs are:

In single room	EUR 1475
In twin room	EUR 1213



Sport Plaza Hotel & Apartments 3* (low cost)

115 Heydar Aliyev Avenue, Building 187 C, Baku AZ1029

Tel: +99412 565 05 55

Website: www.sportplaza.org

This sport hotel located within the area of the Athletes` Village used during the Baku 2015 First European Games, offers rooms like at the Olympic Village standard with single and twin occupancy with separate and shared bathroom.

Distances

Airport – 17,5 km (18 min. drive)

Course venue – Baku Marriott by Boulevard – 8,1 km (11 min. drive)

The costs per participant in either **RGI** course (12-15 January 2025) or **RGG** course (14-17 January 2025), including accommodation with full board for 3 nights, and other organizational costs are:

In single room	EUR 577
In twin room with separate bathroom	EUR 517
In twin room with shared bathroom	EUR 502

The costs per participant taking part in both **RGI & RGG** courses (12-17 January 2025) including accommodation with full board for 5 nights, and other organizational costs are:

In single room	EUR 795
In twin room with separate bathroom	EUR 695
In twin room with shared bathroom	EUR 670

In addition to the course package, a FIG non-refundable registration fee of EUR 160.- will be charged for each participant (regardless if the participant attends RGI only, RGG only, or RGI and RGG).

While the Accommodation information must be submitted to the LOC via administration@aqf.az by **05 December 2024** at the very latest, the hotel rooms will be allocated on a “first come, first served” basis.

100% of the total accommodation and the FIG registration fees payment shall be transferred to the LOC bank account (see bank account section) by **20 December 2024**.

Those Federations which do not wish to use the offered accommodation packages and to reserve rooms through the LOC will not be provided with local transport. However, those delegations should pay the course fee in the amount of 270 EUR.

AIRPORT	<p>The LOC will meet and see of the official members of the delegations at Heydar Aliyev International Airport (GYD) in Baku, provided that their accommodation was booked through the Organizing Committee.</p> <p>The Travel details must be submitted to the LOC via email (administration@agf.az) by 05 December 2024.</p>		
TRANSPORTATION	The costs for all transportation (international and within the course country) are at the participant's or their national federation's own expense.		
VISA	In case a candidate needs a visa for Azerbaijan , please contact, Ms. Shafiga Yolchuyeva (administration@agf.az), no later than 05 December 2024 .		
PARTICIPANTS' REQUIREMENTS	Please see point 2.4 Conditions of Participation of the FIG General Judges' Rules .		
REGISTRATION	<p>Registrations for candidates can only be made by FIG affiliated National Federations in good standing, via the FIG online database system, respecting the dates mentioned as follows:</p> <p>Closing of registrations: 05 December 2024, 23h59 CET.</p>		
PARTICIPATION	Participation quotas by National Federation:		
	Discipline	Maximum number of participants	Maximum participants per NF
	RG	150	15
	For details (reserves, etc), see: RG Specific Judges Rules		
COURSES' LANGUAGE	<p>Judges from Europe will have priority for participation in this course on a first-come, first-served basis.</p> <p>If the course is not fully booked by the deadline of 05 December 2024, the following may apply, in order of priority:</p> <p>1) Judges residing in Europe but judging for another continent may attend the course in their continent of residence, on a first-come, first-served basis.</p> <p>2) If the course is still not fully booked, then this course may be open to judges from all other continents, on a first-come, first-served basis.</p>		
	The courses will be held in English. Private translators are not allowed. The Continental Unions will provide translation as follows:		
	LOC will offer translation into Russian, Spanish and French.		
COURSE PROGRAMME	The final programme of each course will be published on the FIG website in the course's page .		
EXAMINATION	Please see FIG specific judges' rules for RG .		
DIRECTIVES FOR THE EXAMINATION	The Directives for the exams are published here . Each participating judge is kindly requested to carefully study this document as it provides important information on the conduct of the exams and the authorized material.		
EXAMINATION RESULTS	<p>No examination results will be communicated at the end of the course.</p> <p>All examination results and categories will be sent by FIG to the participating National Member Federations concerned as soon as possible.</p>		
INSURANCE	<p>FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG TR foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p>		

	<p>Basic insurance (illness, accident and repatriation) in the country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to the IMSSA documents for additional information regarding the FIG IMSSA insurance for candidates.</p> <p>No extra activities will be organized in conjunction with the judges' course.</p>										
FINANCIAL PROVISIONS	<p>The registration fees have to be paid by each candidate as follows:</p> <table><tr><th>Discipline</th><th>Non-Refundable FIG Registration fee</th><th>Course fee</th></tr><tr><td>RG (RGI+RGG)</td><td>EUR 160.-</td><td rowspan="3">EUR 70.- per participant (regardless of participation in both RGI & RGG courses)</td></tr><tr><td>RGI (only)</td><td>EUR 160.-</td></tr><tr><td>RGG (only)</td><td>EUR 160.-</td></tr></table>	Discipline	Non-Refundable FIG Registration fee	Course fee	RG (RGI+RGG)	EUR 160.-	EUR 70.- per participant (regardless of participation in both RGI & RGG courses)	RGI (only)	EUR 160.-	RGG (only)	EUR 160.-
Discipline	Non-Refundable FIG Registration fee	Course fee									
RG (RGI+RGG)	EUR 160.-	EUR 70.- per participant (regardless of participation in both RGI & RGG courses)									
RGI (only)	EUR 160.-										
RGG (only)	EUR 160.-										
CANCELLATION POLICY	<p>Rooms cancelled after 20 December 2024 will be subject to a cancellation fee of 100% of the total accommodation cost.</p>										
PAYMENT AND BANK ACCOUNT INFORMATION	<p>All payments (full board accommodation and FIG registration fee) must be made to the host federation:</p> <p>Beneficiary: Azerbaijan Gymnastics Federation Beneficiary's account: AZ75PAHA38190EURHC0190012035 Bank: "PASHA Bank", Baku, Azerbaijan SWIFT: PAHAAZ22 Correspondent: Raiffeisen Bank International AG Account with Institution: Am Stadtpark 9, 1030 Vienna Correspondent account: 1-55.081.095 SWIFT BIC: RZBAATWW</p> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: RG International Courses 2025. The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>										

Sincerely Yours,

Baku, 19.11.2024

Place and date



Nurlana Mammadzada
AGF Secretary General