

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



To FIG affiliated National Federations

2025-2028 International Judges' Course (XVI Cycle)

Kinshasa (COD)

03-08 June 2025

ID:18067

Dear President

The international judges' course will be conducted by the designated TC member(s) or expert(s) and will be organized in accordance with the following FIG rules in force:

- FIG respective disciplines' Code of Points 2025-2028
- FIG General Judges' Rules
- FIG disciplines' Specific Judges' Rules
- FIG Statutes
- FIG Technical Regulations

DISCIPLINE	Acrobatic Gymnastics
HOST CONTINENTAL UNION	African Gymnastics Union Contact person: Mohamed Fouad Tel: (+2) 01202220206 Elstad El-Bahary st. Olympic Federations Building, Nasr City E-mail: uagym@hotmail.com Website: www.uagym.org
HOST NATIONAL FEDERATION	Federation de Gymnastique de la RD Congo Name: Jean-Paul LUFALA Function: Secrétaire Général Address: Stade des martyrs Tel: +243999664034 E-mail: fgcod1@gmail.com
FIG	FIG (Fédération Internationale de Gymnastique) Avenue de la Gare 12A CH - 1001 Lausanne - Switzerland Tel: +41 (0)21 321 55 10 Website: https://www.gymnastics.sport Contact Persons • ACRO – Rui Vinagre: rvinagre@fig-gymnastics.org
LOCATION	Kinshasa, DR Congo
DATE	From 03 to 08 June 2025
COURSE VENUE LOCATION	Hôtel AFRICANA PALAS Address: Huilerie Kikwit, n°172, commune de Lingwala, ville de Kinshasa Tel: +243 825 616 958 E-mail : info@africanapalace.com Website : www.africanapalace.com

SCHEUDLE	<p>The expected schedule below must be considered for the participants</p> <table border="1" data-bbox="569 141 1416 489"> <thead> <tr> <th data-bbox="569 141 839 197">Date</th><th data-bbox="839 141 1416 197">Agenda</th></tr> </thead> <tbody> <tr> <td data-bbox="569 197 839 253">03 June.2025</td><td data-bbox="839 197 1416 253">Arrival Participants</td></tr> <tr> <td data-bbox="569 253 839 310">04 June.2025</td><td data-bbox="839 253 1416 310">Course</td></tr> <tr> <td data-bbox="569 310 839 366">05 June.2025</td><td data-bbox="839 310 1416 366">Course</td></tr> <tr> <td data-bbox="569 366 839 422">06 June.2025</td><td data-bbox="839 366 1416 422">Course</td></tr> <tr> <td data-bbox="569 422 839 478">07 June.2025</td><td data-bbox="839 422 1416 478">Exam</td></tr> <tr> <td data-bbox="569 478 839 512">08 June.2025</td><td data-bbox="839 478 1416 512">Departure Participants</td></tr> </tbody> </table>	Date	Agenda	03 June.2025	Arrival Participants	04 June.2025	Course	05 June.2025	Course	06 June.2025	Course	07 June.2025	Exam	08 June.2025	Departure Participants
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HOTEL	<p>Hotel AFRICANA PALAS Address: Huilerie Kikwit, n°172, commune de Lingwala, Kinshasa Tel: +243 825 616 958 E-mail : info@africanapalace.com Website : www.africanapalace.com</p> <p>The costs per person or room 5 night in this first Official Hotel are as follows: With Breakfast</p> <table data-bbox="430 811 1321 878"> <tr> <td data-bbox="430 811 1194 844">In single room per person per 5 night :</td> <td data-bbox="1194 811 1321 844">900 USD</td> </tr> <tr> <td data-bbox="430 844 1194 878">In double room per person per 5 night :</td> <td data-bbox="1194 844 1321 878">550 USD</td> </tr> </table> <p>Name of the second hotel with: KA-BE HOTEL Address: Huilerie n°166, Kibati, Commune de Kinshasa Tel : +243897165779</p> <p>The costs per person or room 1 night in this second Official Hotel are as follows: With Breakfast</p> <table data-bbox="430 1181 1321 1249"> <tr> <td data-bbox="430 1181 1194 1215">In single room per person per 5 night :</td> <td data-bbox="1194 1181 1321 1215">750 USD</td> </tr> <tr> <td data-bbox="430 1215 1194 1249">In double room per person per 5 night :</td> <td data-bbox="1194 1215 1321 1249">500 USD</td> </tr> </table> <p>While the Accomodation information must be submitted to the LOC via fccod1@gmail.com by 3 May 2025 at the very latest, the hotel rooms will be allocated on a "first come, firt served" basis.</p> <p>100% of the total accommodation and the FIG registrationfees payment shall be transferred to the LOC bank account (see bank account section) by 15 May 2025</p>	In single room per person per 5 night :	900 USD	In double room per person per 5 night :	550 USD	In single room per person per 5 night :	750 USD	In double room per person per 5 night :	500 USD						
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AIRPORT	Airport international of N'djili, Kinshasa														
TRANSPORTATION	The costs for all transportation (international and within the course country) are at the participant's or their national federation's own expense.														
VISA	In case a candidate needs a visa for 06.04.2025, please contact: Federation de Gymnastic of the DRCongo at: fccod1@gmail.com														
PARTICIPANTS' REQUIREMENTS	Please see point 2.4 Conditions of Participation of the FIG General Judges' Rules														
REGISTRATION	<p>Registrations for candidates can only be made by FIG affiliated National Federations in good standing, via the FIG online database system, respecting the dates mentioned as follows:</p> <p>Closing of registrations: 03 May 2025 23h59 CET</p>														

PARTICIPATION	<p>Participation quotas by National Federation:</p> <table border="1" data-bbox="451 125 1543 287"> <thead> <tr> <th data-bbox="451 125 669 226">Discipline</th><th data-bbox="669 125 884 226">Maximum number of participants</th><th data-bbox="884 125 1082 226">Maximum participants per NF</th><th data-bbox="1082 125 1543 226">For details (reserves, etc), see:</th></tr> </thead> <tbody> <tr> <td data-bbox="451 226 669 287">ACRO</td><td data-bbox="669 226 884 287">30</td><td data-bbox="884 226 1082 287">10</td><td data-bbox="1082 226 1543 287">ACRO Specific Judges Rules</td></tr> </tbody> </table> <p>Judges from Oceania will have priority for participation in this course on a first-come, first-served basis.</p> <p>If the course is not fully booked by the deadline of 03.05.2025, the following may apply, in order of priority:</p> <ol style="list-style-type: none"> 1) Judges residing in Oceania but judging for another continent may attend the course in their continent of residence, on a first-come, first-served basis. 2) If the course is still not fully booked, then the course may be open to judges from all other continents, on a first-come, first-served basis. 	Discipline	Maximum number of participants	Maximum participants per NF	For details (reserves, etc), see:	ACRO	30	10	ACRO Specific Judges Rules
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ACRO	30	10	ACRO Specific Judges Rules						
COURSES' LANGUAGE	<p>The courses will be held in English. Private translators are not allowed. The hosting federation will provide translation to French if needed</p>								
COURSE PROGRAMME	<p>The final programme of each course will be published on the FIG website in the course's page.</p>								
EXAMINATION	<p>Please see FIG specific judges' rules for ACRO,</p>								
MATERIAL FOR THE EXAMINATION	<p>Authorized examination material will be communicated together with the publication of the final course programme.</p>								
EXAMINATION RESULTS	<p>No examination results will be communicated at the end of the course. All examination results and Categories will be sent by FIG to the participating National Member Federations concerned as soon as possible.</p>								
INSURANCE	<p>FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG TR foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>Basic insurance (illness, accident and repatriation) in the country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to the IMSSA documents for additional information regarding the FIG IMSSA insurance for candidates.</p> <p>No extra activities will be organized in conjunction with the judges' course.</p>								
FINANCIAL PROVISIONS	<p><u>The course and registration fees will have to be paid by each candidate as follows:</u></p>								
	<table border="1" data-bbox="435 1687 1543 1799"> <thead> <tr> <th data-bbox="435 1687 669 1748">Discipline</th><th data-bbox="669 1687 884 1748">Course fee</th><th data-bbox="884 1687 1273 1748">Non-Refundable FIG Registration fee</th><th data-bbox="1273 1687 1543 1748">Total amount</th></tr> </thead> <tbody> <tr> <td data-bbox="435 1748 669 1799">ACRO</td><td data-bbox="669 1748 884 1799">USD 330</td><td data-bbox="884 1748 1273 1799">USD 170.</td><td data-bbox="1273 1748 1543 1799">USD 500</td></tr> </tbody> </table>	Discipline	Course fee	Non-Refundable FIG Registration fee	Total amount	ACRO	USD 330	USD 170.	USD 500
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ACRO	USD 330	USD 170.	USD 500						
CANCELLATION POLICY	<p>In case of cancellation after 15 May 2025, it will be obligatory to pay all costs (100% of the accommodation fees)</p>								

**PAYMENT AND
BANK ACCOUNT
INFORMATION**

All payments must be made to the **DR Congo Gymnastics Federation** by no later than **May 20,2025**

- Beneficiary: LUFALA KINGOMBE MUEMBO Jean-Paul
- Bank Account / IBAN: 00017-11018-69603700001-95
- Bank: Trust Merchant Bank S.A
- SWIFT/BIC: TRMSCD3L

The participating federation is responsible for covering all bank fees in connection with the bank transfers.

Sincerely Yours,

Place and date
Kinshasa, le30/11/2024



Signature of the President or Secretary General
of the Host Continental Union or the Host
National Federation

Jean Paul LUFALA KINGOMBE