

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



To FIG affiliated National Federations

2025-2028 International Judges' Course (XVI Cycle) Kinshasa (COD) 03-08 June 2025

ID:18067

Dear President

The international judges' course will be conducted by the designated TC member(s) or expert(s) and will be organized in accordance with the following FIG rules in force:

- FIG respective disciplines' Code of Points 2025-2028
- FIG General Judges' Rules
- FIG disciplines' Specific Judges' Rules
- FIG Statutes
- FIG Technical Regulations

DISCIPLINE	Acrobatic Gymnastics
HOST CONTINENTAL UNION	African Gymnastics Union Contact person: Mohamed Fouad Tel: (+2) 01202220206 Elstad El-Bahary st. Olympic Federations Building, Nasr City E-mail: uagym@hotmail.com Website: www.uagym.org
HOST NATIONAL FEDERATION	Federation de Gymnastique de la RDCongo Name: Jean-Paul LUFALA Function: Secrétaire General Address: Stade des martyrs Tel: +243999664034 E-mail: fgcod1@gmail.com
FIG	FIG (Fédération Internationale de Gymnastique) Avenue de la Gare 12A CH - 1001 Lausanne - Switzerland Tel: +41 (0)21 321 55 10 Website: https://www.gymnastics.sport Contact Persons <ul style="list-style-type: none">• ACRO – Rui Vinagre: rvinagre@fig-gymnastics.org
LOCATION	Kinshasa, DR Congo
DATE	From 03 to 08 June 2025
COURSE VENUE LOCATION	Hôtel AFRICANA PALAS Address: Huilerie Kikwit, n°172, commune de Lingwala, ville de Kinshasa Tel: +243 825 616 958 E-mail : info@africanapalace.com Website : www.africanapalace.com

SCHEDULE	<p>The expected schedule below must be considered for the participants</p> <table> <tr> <th>Date</th><th>Agenda</th></tr> <tr> <td>03 June.2025</td><td>Arrival Participants</td></tr> <tr> <td>04 June.2025</td><td>Course</td></tr> <tr> <td>05 June.2025</td><td>Course</td></tr> <tr> <td>06 June.2025</td><td>Course</td></tr> <tr> <td>07 June.2025</td><td>Exam</td></tr> <tr> <td>08 June.2025</td><td>Departure Participants</td></tr> </table>	Date	Agenda	03 June.2025	Arrival Participants	04 June.2025	Course	05 June.2025	Course	06 June.2025	Course	07 June.2025	Exam	08 June.2025	Departure Participants
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HOTEL	<p>Hotel AFRICANA PALAS Address: Huilerie Kikwit, n°172, commune de Lingwala, Kinshasa Tel: +243 825 616 958 E-mail : info@africanapalace.com Website : www.africanapalace.com</p> <p>The costs per person or room 5 night in this first Official Hotel are as follows: <u>With Breakfast</u> In single room per person per 5 night : 900 USD In double room per person per 5 night : 550 USD</p> <p>Name of the second hotel with: KA-BE HOTEL Address: Huilerie n°166, Kibati, Commune de Kinshasa Tel : +243897165779</p> <p>The costs per person or room 1 night in this second Official Hotel are as follows: <u>With Breakfast</u> In single room per person per 5 night : 750 USD In double room per person per 5 night : 500 USD</p> <p>While the Accomodation information must be submitted to the LOC via fgcod1@gmail.com by 3 May 2025 at the very latest, the hotel rooms will be allocated on a "first come, first served" basis.</p> <p>100% of the total accommodation and the FIG registration fees payment shall be transferred to the LOC bank account (see bank account section) by 15 May 2025</p>														
AIRPORT	Airport international of N'djili, Kinshasa														
TRANSPORTATION	The costs for all transportation (international and within the course country) are at the participant's or their national federation's own expense.														
VISA	In case a candidate needs a visa for 06.04.2025, please contact: Federation de Gymnastic of the DR Congo at: fgcod1@gmail.com														
PARTICIPANTS' REQUIREMENTS	Please see point 2.4 Conditions of Participation of the FIG General Judges' Rules														
REGISTRATION	<p>Registrations for candidates can only be made by FIG affiliated National Federations in good standing, via the FIG online database system, respecting the dates mentioned as follows:</p> <p>Closing of registrations: 03 May 2025 23h59 CET</p>														

PARTICIPATION	Participation quotas by National Federation:											
	Discipline	Maximum number of participants	Maximum participants per NF	For details (reserves, etc), see:								
	ACRO	30	10	ACRO Specific Judges Rules								
	Judges from Oceania will have priority for participation in this course on a first-come, first-served basis.											
	If the course is not fully booked by the deadline of 03.05.2025, the following may apply, in order of priority: 1) Judges residing in Oceania but judging for another continent may attend the course in their continent of residence, on a first-come, first-served basis. 2) If the course is still not fully booked, then the course may be open to judges from all other continents, on a first-come, first-served basis.											
COURSES' LANGUAGE	The courses will be held in English. Private translators are not allowed. The hosting federation will provide translation to French if needed											
COURSE PROGRAMME	The final programme of each course will be published on the FIG website in the course's page.											
EXAMINATION	Please see FIG specific judges' rules for ACRO ,											
MATERIAL FOR THE EXAMINATION	Authorized examination material will be communicated together with the publication of the final course programme.											
EXAMINATION RESULTS	No examination results will be communicated at the end of the course. All examination results and Categories will be sent by FIG to the participating National Member Federations concerned as soon as possible.											
INSURANCE	FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG TR foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. Basic insurance (illness, accident and repatriation) in the country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to the IMSSA documents for additional information regarding the FIG IMSSA insurance for candidates. No extra activities will be organized in conjunction with the judges' course.											
FINANCIAL PROVISIONS	<u>The course and registration fees will have to be paid by each candidate as follows:</u> <table><tr><td>Discipline</td><td>Course fee</td><td>Non-Refundable FIG Registration fee</td><td>Total amount</td></tr><tr><td>ACRO</td><td>USD 330</td><td>USD 170.</td><td>USD 500</td></tr></table>				Discipline	Course fee	Non-Refundable FIG Registration fee	Total amount	ACRO	USD 330	USD 170.	USD 500
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CANCELTATION POLICY	In case of cancellation after 15 May 2025, it will be obligatory to pay all costs (100% of the accommodation fees)											

**PAYMENT AND
BANK ACCOUNT
INFORMATION**

All payments must be made to the **DR Congo Gymnastics Federation by no later than May 20,2025**

- Beneficiary: LUFALA KINGOMBE MUEMBO Jean-Paul
- Bank Account / IBAN: 00017-11018-69603700001-95
- Bank: Trust Merchant Bank S.A
- SWIFT/BIC: TRMSCD3L

The participating federation is responsible for covering all bank fees in connection with the bank transfers.

Sincerely Yours,

Place and date
Kinshasa, le30/11/2024



Signature of the President or Secretary General
of the Host Continental Union or the Host
National Federation

Jean Paul LUFALA KINGOMBE