



**30th European Championships
in Women's artistic gymnastics
Seniors and Juniors
SOFIA, BULGARIA
May 14th to 17th, 2014**



DIRECTIVES

Event ID: 6416

Dear UEG affiliated Member Federation,

The Gymnastics Federation of Bulgaria has the pleasure to invite your Federation to participate in the aforementioned official UEG event.

DISCIPLINE	Women's Artistic Gymnastics
HOST FEDERATION	Bulgarian Gymnastics Federation 75, Vasil Levski blvd. 1040 Sofia Bulgaria Tel.: +359 2 930 06 14 Fax: +359 2 980 06 26 E-mail: info@sofiagymnastics2014.com Website: www.sofiagymnastics2014.com
LOCATION	Sofia, Bulgaria
DATE	From May 12th to 18th, 2014
VENUE	Arena "Armeec Sofia" Hall 1, Asen Jordanov Blvd., Sofia 1113 Tel: +359 2 903 36 04 Website: http://arenaarmeecsofia.com Venue capacity: 12 000
APPARATUS SUPPLIER	Janssen-Fritsen TRAINING AND WARM-UP 4 sets (3 sets training and 1 set warming up), each set consisting of: 1 floor 1 vault 2 uneven bars 2 balance beams COMPETITION HALL 1 floor 1 vault 1 uneven bars 1 balance beam
RULES AND REGULATIONS	The event will be organized under the following UEG/FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none">• FIG and UEG Statutes• FIG and UEG Technical Regulations• FIG Code of Points and relevant Newsletters• FIG General Judges' Rules• FIG Specific Judges' Rules• Doping Control Rules• FIG License Rules• UEG Media Rules• FIG Apparatus Norms

	<ul style="list-style-type: none"> • UEG Advertising and Publicity Rules • FIG Rules for Sanctioning (approval) of International Events <i>and subsequent decisions of the UEG Executive Committee</i> 				
FEDERATIONS INVITED	The Organizing Member Federation will invite all UEG Member Federations				
AGE LIMITS	WAG - Juniors: 14 and 15, Seniors: 16 or older with valid FIG licence				
JUDGES AND JURIES	<p>Each Federation participating in two categories (seniors and juniors) must enter two judges;</p> <p>Each Federation participating in one category (seniors or juniors) must enter one judge.</p> <p>A Federation participating with an insufficient number of judges or without judge will have to pay a fine to the UEG.</p> <p>All judges must have a current valid FIG brevet at the time of the event.</p>				
REGISTRATION DEADLINES	<table border="1"> <tr> <td>Definitive registration:</td> <td>February 14th, 2014</td> </tr> <tr> <td>Nominative registration</td> <td>April 16th, 2014</td> </tr> </table>	Definitive registration:	February 14 th , 2014	Nominative registration	April 16 th , 2014
Definitive registration:	February 14 th , 2014				
Nominative registration	April 16 th , 2014				
ENTRY FEES	Euro 100.00 per gymnast				
ACCREDITATION	<p>The price for accreditation is included in the price for accommodation, except for those delegations who don't book their accommodation through the LOC. They will have to pay a fee of € 150 per person. Please note that this accreditation doesn't include any transportation, meals and farewell banquet.</p> <p>At the time of the Nominative Registration (April 16th 2014) all fees must be paid to the LOC.</p> <p>Each delegation will be taken to the accreditation desk upon arrival. The following items will be checked there with the Heads of delegations:</p> <ul style="list-style-type: none"> • Total payment of accommodation • Insurance – every delegation member needs a valid insurance • Music for floor exercise • National anthem and national flag • Transport - Departure • Your accreditation badge • Gymnasts' Passports • Gymnasts' Licenses • Judges' Passports <p><u>PASSPORT PHOTO</u></p> <p>The delegations must forward one passport photo of each delegation member to the Organizing Committee. The passport photos are accepted in digital format only and must be sent directly to the LOC via the LOC's online system through the official web site www.sofiagymnastics2014.com by April 16th 2014.</p> <p>The specification of the photo should be as follows:</p> <ul style="list-style-type: none"> • File format: jpg or .jpeg • Dimensions: min. 210 X 270 pixels, max. 420 X 540 pixels (width X height) • File size: not bigger than 150 kb • File name: NOC_Surname_Firstname (eg.: BUL_Surname_Firstname.jpg) <p>Please forward the passport photo as soon as possible, but no later than</p>				

	<p>Apr 16th 2014. An earlier receipt would be much appreciated. If a photo has to be taken in Sofia because none has been sent, there will be a charge to the federation of € 15 per person</p>
EVENT FORMAT	<p>Juniors</p> <ul style="list-style-type: none"> - competition I, a decisive competition for the team result, - qualifying for the individual all-around competition - qualifying the apparatus finals - qualifying for the YOG (Youth Olympic Games, based upon FIG junior rules, age is 15 years old in 2014, so born in 1999) - competition II, all-around competition - competition III, apparatus finals <p>Seniors</p> <ul style="list-style-type: none"> - competition I, qualification for the team finals, the apparatus finals - competition IV, team finals - competition III, apparatus finals
PROVISIONAL SCHEDULE	<p>Friday, 9th of May</p> <ul style="list-style-type: none"> • Arrival UEG – WTC <p>Saturday, 10th of May</p> <ul style="list-style-type: none"> • Arrival of delegations, supervisors & D - Judges • Training sessions– from 15h00 on request • Meeting UEG– WTC <p>Sunday, 11th of May</p> <ul style="list-style-type: none"> • Arrival of delegations • Training as per schedule • Meeting and instructions D1 & D2 judges 10h30 am • Judges' instruction and Judges' draw for CI Juniors, Seniors and CII Juniors 15h00 • Orientation Meeting starting at 20h00 <p>Monday, 12th of May</p> <ul style="list-style-type: none"> • Meeting of the Judges for the Juniors podium training 9h30am • Podium training Juniors starting at 10h00 am • Training as per schedule <p>Tuesday, 13th of May</p> <ul style="list-style-type: none"> • Meeting of the Judges for the Seniors podium training 9h30 am • Podium training Seniors starting at 10h00 am • Training as per schedule <p>Wednesday, 14th of May</p> <ul style="list-style-type: none"> • Opening ceremony • Meeting of the judges CI Juniors 8h45 am • Qualification Juniors starting at 10h00 am • Training as per schedule <p>Thursday, 15th of May</p> <ul style="list-style-type: none"> • Meeting of the Judges CI Seniors 8h45 am • Qualification seniors starting at 10h00 • Training as per schedule <p>Friday, 16th of May</p> <ul style="list-style-type: none"> • Meeting of the judges CII juniors 13h45 • AA-final Juniors starting at 15h00 • Training as per schedule

	<p>Saturday, 17th of May</p> <ul style="list-style-type: none"> • Judges' draw for CIV Seniors and CIII Juniors & Seniors and Meeting of the Judges CIVseniors 12h30 am • Team final Seniors C IV starting at 15h00 • Training as per schedule <p>Sunday, 18th of May</p> <ul style="list-style-type: none"> • Apparatus finals Juniors C III starting at 10h00 • Apparatus finals Seniors C III starting at 14h00 • Closing ceremony • Farewell party <p>Monday, 19th of May</p> <ul style="list-style-type: none"> • Departure of delegations
EVENT MANAGER	<p>Mrs. Nikolina HRISTOVA e-mail: bul_acro@abv.bg ++359 888 91 31 41</p>
MEDICAL SERVICES	<p>Mr. Martin IVANOV M.D. e-mail: martinivanovmd@gmail.com ++359 884 444 967</p>
VISA	<p>Please verify as soon as possible with the Bulgarian embassy/consulate in your country if your delegation needs a visa for travelling to Bulgaria. We will be pleased to assist you with an official invitation letter. In order to receive it please complete the Visa Request Form via the LOC's online system through the official web site: www.sofiagymnastics2014.com by February 14th 2014.</p> <p>Note: Bulgaria applies a visa-free system for holders of valid Schengen visas.</p>
INSURANCE	<p>The Host Federation, the Organizing Committee, the UEG and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation (except for gymnasts and judges).</p> <p>The Organizing Committee will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).</p> <p>Delegation members with insufficient insurance cover must inform the organizing committee in advance. The LOC will subsequently offer insurance at the Federations own charge as follows: € 5 perperson/day.</p>
INTERNATIONAL TRANSPORTATION	<p>The travel to Sofia will be at each delegation's own expenses. The LOC strongly recommends that each federation takes a cancellation insurance for its transportation.</p> <p>Accredited delegations who will stay in one of the official hotels, who book their accommodation through the Organizing Committee and who will complete their Travel Schedule Form (arrival and departure) via the LOC's online system through the official website: www.sofiagymnastics2014.com by April 16th 2014 will be provided with a shuttle service from Sofia Airport or Sofia Central Railway Station to the official hotels and back.</p>
LOCAL TRANSPORTATION	<p>Free local transportation will be provided for all Delegation if they book their accommodation through the LOC.</p>

Federations who do not book their accommodation through the Organizing committee will not be entitled to use the transportation system

Distance from	To Competition Arena	To Trainig Hall
Hotel category I	2.7 km	5.0 km
Hotel category II	3.2 km	5.5 km
Hotel category II	3.7 km	6.0 km
Hotel category III	8.1 km	6.7 km

ACCOMMODATION

Reservations (half or full board):

The LOC will provide each Federation with a personal login and password for all accommodation reservations with half or full board in the official hotels. The following steps must be respected:

1) Accommodation booking Form: register online via the LOC's online system through the official web site www.sofiagymnastics2014.com by **February 14th, 2014** at the very latest.

2) Nominative Hotel Form: register online via the LOC's online system through the official web site www.sofiagymnastics2014.com by **April 16th 2014** at the very latest.

The Organizing Committee has reserved allocations for official delegations in the following hotels. The Hotel rooms will be allocated on a "first come, first served" basis.

These special rates are available only through booking with the Organizing committee and they include the shuttle service upon arrival and departure as well as between the hotels and the training/competition venue. Shuttle service will only be available for delegations who book the accommodation through the organizing committee! The price for accommodation includes also accreditation and banquet. All rates include VAT and service charge.



Hotel category I: ****

Metropolitan Hotel Sofia- Official UEG Hotel

Address: 64, Tsarigradsko shosse blvd. Sofia 1784,

e-mail: reservations@metropolitanhotelsofia.com

website: www.metropolitanhotelsofia.com

Price per person /per night - incl. breakfast, dinner in single room € 200,00

Price per person/ per night - incl. breakfast, dinner in double room € 150,00

Price per person/ per night - incl. breakfast, lunch and dinner in single room € 215,00

Price per person/ per night - incl. breakfast, lunch and dinner in double room € 165,00



Hotel category II: ****

Park Hotel Vitosha

Address: Studentski Grad # 1

1Rosario str. Sofia1700

e-mail: marketing@vitoshaparkhotel.com

website: <http://www.vitoshaparkhotel.com>

Price per person/ per night - incl. breakfast, dinner in single room € 160,00

Price per person/ per night - incl. breakfast, dinner in double room € 110,00

Price per person/ per night - incl. breakfast, lunch and dinner in single room
€ 175,00

Price per person/ per night - incl. breakfast, lunch and dinner in double room
€ 125,00



Hotel category II: ****

Suite Hotel Sofia

Address: 1A Yordan Yosifov str. Sofia1700

e-mail: reception@suitehotelsofia.bg

website: <http://www.suitehotelsofia.bg>

Price per person /per night - incl. breakfast, dinner in single room € 160,00

Price per person/ per night - incl. breakfast, dinner in double room € 110,00

Price per person/per night - incl.breakfast,lunch and dinner in single room
€ 175,00

Price per person/per night - incl.breakfast,lunch and dinner in double room
€ 125,00



Hotel category III: ****

Dedeman Princess Hotel

Address: 131 Maria Louisa Blvd,Sofia1000

e-mail: marketing.sofia@dedeman.com

website: <http://dedeman-princess-sofia.hotel-rn.com/>

	<p>Price per person/ per night - incl. breakfast, dinner in single room € 150,00 Price per person/ per night - incl. breakfast, dinner in double room € 95,00 Price per person/ per night - incl. breakfast, lunch and dinner in single room € 165,00 Price per person/ per night - incl. breakfast, lunch and dinner in double room € 110,00</p>
MEALS	<p><u>HOTEL CATEGORY I-II -III</u></p> <p>The price for meals are included in the price of each hotel booking.</p> <p>Breakfast and dinner are offered in the hotels. Lunch is offered in the competition venue. Extra tickets for lunch (17 euro/per person/lunch) can be purchased through the LOC.</p> <p>Breakfast: is offered daily from 6:30 to 10:00 in the official team hotels. Lunch: is offered daily from 12:00 to 15:00 in the competition venue. Dinner: is offered daily from 18:00 to 22:00 in the official team hotels.</p>
CANCELLATION POLICY	<p>The Organizing Committee strongly recommends you to take a cancellation insurance for your delegation.</p> <p><u>Cancellation costs for hotel booking:</u> Starting from: March 16th, 2014 - until: April 16th, 2014 Cancellation costs: 50% hotel booking.</p> <p>Starting from: April 16th 2014 Cancellation costs: 100% hotel booking.</p>
FINAL BANQUET	<p>Delegations that book their accommodation through the LOC are invited to the Final Banquet. Extra tickets for the banquet can be ordered on the spot. The costs are € 30 per person.</p>
BANK ACCOUNT INFORMATION	<p>All payments for the hotel bookings must be made by bank transfer:</p> <p>BANKNAME: DSK BANK BANK ADDRESS: 19, MOSKOVSKA STR.SOFIA1040,BULGARIA BENEFICIARY: BULGARIAN GYMNASTICS FEDERATION BENEFICIARY ADD: 75, VASIL LEVSKI BLVD SOFIA 1040, BULGARIA IBAN: BG68STSA93000021347984 SWIFT/BIC: STSABGSF</p> <p>Your federation must cover all bank fees in connection with the bank transfers.</p> <p>Please state the name of your federation and the payment purpose of the transfer. All payments must be made in EUR.</p> <p>The prepayment of 50% of the total cost of your accommodation must be made by: February 14th, 2014 <i>Payments made after February 14th, 2014 will be object of 10 % increase charge.</i></p> <p>The final payment of the remaining 50% for your accommodation must be made by: April 16th, 2014</p> <p>Accommodation bookings without the payment of 50% costs will be considered as invalid and will be cancelled by the Organizing Committee.</p>
MARKETING	<p>UEG advertising and publicity norms must be respected</p>
MEDIA	<p>Mrs. Vera Marinova-Atkinson e-mail: vera.a@british-gymnastics.org</p>

	Telephone: ++44 773 9512186	
	Mr. Petyo Borisov e-mail: petyoborisov@gmail.com Telephone: ++359 896 760016	
SOCIAL MEDIA	Facebook: https://www.facebook.com/pages/2014-Sofia-European-Mens-and-Womens-Artistics-Gymnastics-Championships/640569109298157?ref=hl	
DEADLINES SUMMARY	Accommodation Booking Form (online)	February 14 th 2014
	VISA Request Form (online)	February 14 th 2014
	Payment of first 50%	February 14 th 2014
	Travel Schedule Form (online)	April 16 th 2014
	Nominative Hotel Form (online)	April 16 th 2014
	Passport photo for accreditation (online)	April 16 th 2014
	WAG Floor Music (online)	April 16 th 2014
	Payment of second 50%	April 16 th 2014
	Cancellation costs hotel booking	March 16 th 2014–April 16 th 2014: 50% From April 16 th 2014: 100%
WAG MUSIC	The Federations of the WAG gymnasts competing on Floor Exercise will have to upload their gymnasts' music (MP3 format exclusively of max 100 MB) while completing the LOC's online system till the April 16th 2014 . The Federations will also have to confirm that the music used does not violate any copyrights and that it can be broadcasted within sports.	

Sincerely Yours,



Sofia, 28.01.2014

Place and date

Stamp

.....
Krasimir Dunev
President of the FIG affiliated NF