

**2025 Trampoline Gymnastics Senior Pan American Championship
Santa Tecla (ESA)
May 16-18, 2025**

DIRECTIVES

Event ID: 18146

Dear PAGU affiliated Member Federation,

The Pan American Gymnastics Union (PAGU) through the Salvadoran Gymnastics Federation has the pleasure to invite your Federation to participate in the aforementioned official FIG and PAGU international event. This competition will also serve as qualifying event for the XXV Central American and Caribbean Games 2026.

DISCIPLINE	Trampoline Gymnastics (TRI, TRS, DMT)
PAN AMERICAN GYMNASICS UNION	Pan American Gymnastics Union Tenayuca 55, Oficina 403 Colonia Letran Valle, C.P. 03650 Alcaldía Benito Juárez Ciudad de México, MEX Tel.: +52 55 8984-7848 E-mail: info@upag-pagu.org
HOST FEDERATION	Salvadoran Gymnastics Federation Complejo Polideportivo Merliot Jardines de la Sabana, Ciudad Merliot La Libertad Sur, El Salvador Tel: +503 2289 4021 E-mail: presidenciafsg@gmail.com Contact: Claudia Maria Ayala de Hernandez, presidente
EVENT MANAGER	Contact: Oscar Manuel Hernández Tel: +503 7275 7627 E-mail: gerenciadm.fsg@gmail.com y admonfsg22@gmail.com
LOCATION	La Libertad Sur, El Salvador
DATE	May 16 - 18, 2025
VENUE	Competition and Training venue Federación Salvadoreña Gimnasia Complejo Polideportivo Merliot Jardines de la Sabana, Ciudad Merliot La Libertad Sur, El Salvador
APPARATUS SUPPLIER	Please refer to the attached apparatus list. For training, warm-up and competition, identical apparatus will be used.



RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, and PAGU Technical Regulations: • Statutes • Code of Ethics • Code of Conduct • Technical Regulations • Code of Discipline • Code of Points and relevant Newsletters / Helpdesk • General Judges’ Rules • Specific Judges’ Rules for Trampoline Gymnastics • Anti-Doping Rules • Medical organization of FIG competitions and events • FIG Framework for safeguarding athletes and other participants from harassment and abuse in sport during events • License Rules • Media Rules • Apparatus Norms • Rules for sanctioning (approval) of International Events • Advertising and Publicity Rules • Regulations for Award Ceremonies • Accreditation Rules <i>and subsequent decisions of the FIG and PAGU Executive Committees</i>											
FEDERATIONS INVITED	The Pan American Gymnastics Union invites all Federations affiliated to the PAGU and the FIG and which are up to date in their obligations.											
AGE LIMITS	Senior , as per FIG Technical regulations All gymnasts must have a valid FIG licence until the end of the event.											
QUALIFICATION FOR OTHER EVENTS	This Championship will serve as qualifier event for the following competition: XXV Central American and Caribbean Games 2026											
JUDGES AND JURIES	All judges must have a current valid FIG brevet at the time of the event, for the respective discipline. Each Federation may register a maximum of 2 judges on each competition where is registered (TRA, DMT). The fine for not registering at least one judge in the respective competition is USD\$1,000.00 . Federations with a PAGU TC Member can register that Member in addition to their official judges. The fines for not registering the required number of judges must be paid to PAGU by March 17, 2025 at the latest and it does not apply to those Federations that do not have FIG brevet judges in the respective competition (TRA, DMT) and that this is the first cycle in which they participate in PAGU competitions. The National Federation must inform PAGU at the time of the definitive registration (March 17, 2025) to allow the appointment of invited neutral judges.											
REGISTRATION DEADLINES	<table><tr><td>Provisional Registration</td><td>February 25, 2025</td><td>upag.vercel.app</td></tr><tr><td>Definitive Registration</td><td>March 17, 2025</td><td>upag.vercel.app</td></tr><tr><td>Nominative Registration</td><td>April 16, 2025</td><td>upag.vercel.app</td></tr></table>			Provisional Registration	February 25, 2025	upag.vercel.app	Definitive Registration	March 17, 2025	upag.vercel.app	Nominative Registration	April 16, 2025	upag.vercel.app
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ENTRY FEES	The entry fee for this event is USD\$100.00 per gymnast, per competition (TRI, TRS, DMT). It must be paid to the Local Organizing Committee (“LOC”) by March 17, 2025 at the latest.											

DELEGATION SIZE	Function	IND (F/M)	SYN (F/M)	DMT (F/M)
	Gymnasts	4 / 4	2 / 2 pairs	4 / 4
	Coaches With 1 gymnast per discipline: 1 With 2-8 gymnasts per discipline: 2	1-2 / 1-2		1-2 / 1-2
	Judges Cat 1, 2, or 3 (in addition to PAGU TC Members)	1-2 (1 compulsory)		1-2 (1 compulsory)
	Medical personnel	1		1
	Head of delegation	1		
Note: Gymnasts participating in this Pan American Championship can also participate in the Club Pan American Cup. The cost of the accreditation for additional Delegation Members is USD\$100.00 per person and must be paid to the LOC by March 17, 2025 at the latest. Only the following persons can receive an additional accreditation: Coach (as per PAGU TR), Doctor, Physiotherapist, Team Manager. The accreditation of a third judge different from the TC Member has no cost.				
ACCREDITATION	Along with the nominative registration all the Federations must upload in the PAGU intranet a copy of the passport and a photograph of each delegation member: upag.vercel.app In addition, they must send a copy of the passport and a photograph of each one of the members of their delegation, via email to: gerenciadm.fsg@gmail.com and admonfsg22@gmail.com Requirements for the photos: • File format: JPEG • Dimensions: min 210 x 270 pixels; max 420 x 540 pixels • 3.5 cm width x 4.5 cm high • File size: no more than 1 MB • White background Each document must be identified with the Country Code, Last name, First Name, Competition (TRI, TRS, DMT), category and function of each member. Example: ESA_FERNANDEZ_Ana_TRI_Senior_gymnast This documentation must be sent no later than April 16, 2025. In case of not sending the photograph as requested, the Local Organizing Committee can take the photograph during the registration and will have an additional cost of USD\$20.00 for each one. In case of theft or loss of accreditation, it must be informed immediately to the Local Organization Committee for the cancellation of the accreditation. The replacement of stolen or lost accreditation will cost USD\$35.00 to be covered by the accreditation holder. Accreditation will be distributed upon arrival at the registration desk. More information on the access zones for each accreditation will be given in the Work Plan. In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.			
EVENT FORMAT	The competition will follow the FIG rules for Seniors. 3 phases of competition per discipline (TRI, TRS and DMT): ▪ Phase 1: Qualification competitions ▪ Phase 2: TRI, TRS and DMT Finals competition ▪ Phase 3: TRI and DMT Team Finals competition			

PROVISIONAL SCHEDULE	May 12 Arrival of PAGU TRA TC President and other PAGU representatives May 13 Arrival of delegations May 14 Training as per schedule Judge's briefing Delegates' Technical Meeting May 15 Podium Training May 16 Opening Ceremony Qualification competition May 17 Qualification competition May 18 Finals competition Awards Ceremonies May 19 Departure of the Delegations
MEDICAL SERVICES	The Local Organizing Committee will provide first aid services and ambulance at the competition and training sites during the official activities.
ANTI-DOPING	<u>Doping controls</u> Doping controls will be organized by the International Testing Agency (ITA) on behalf of the FIG and according to the World Anti-Doping Code (WADC), the international standards enacted by the World Anti-doping Agency (WADA) and FIG Anti-Doping Rules.
VISA	Please verify immediately with your travel agent or the El Salvador Embassy or Consulate in your country if a visa is required for your travel to El Salvador. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before <u>April 16, 2025</u> to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation member as well as the city the visa application support letter must be sent to.
INSURANCE	The host Federation, the LOC, the PAGU and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges. The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance, no later than <u>April 16, 2025</u>. The LOC will subsequently offer insurance at the Federations own charge as follows: USD\$55.00 per person per day for the official days of the event.
SAFEGUARDING	From the official event day of arrival until the official day of departure, participants (gymnasts, coaches, judges and any other delegation members) have the

	possibility to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment and abuse of any type or if they are worried and do not feel comfortable. The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations on site. In addition, posters of the “10 Golden Rules of Gymnastics”, the FIG campaign to raise awareness about youth protection in Gymnastics, will have to be displayed in several locations, including training and warm-up halls and public zones.																																		
INTERNATIONAL TRANSPORTATION	The invited participating Federations must pay for the international travel costs of their delegation members. International Airport of arrival El Salvador International Airport Monseñor Oscar Arnulfo Romero y Galdamez (SAL) The travel itinerary form must be returned to the LOC by <u>April 16, 2025.</u>																																		
LOCAL TRANSPORTATION	Local transportation will be offered to and from the airport, provided that the delegations stay in one of the official hotels and book their accommodation through the Local Organizing Committee. The Local Organizing Committee will provide local transportation from the airport to the hotel and vice versa, only on the official arrival day of <u>Tuesday May 13,</u> and on the official departure day of <u>Monday May 19</u> (except for PAGU representatives arriving or departing on different days). Delegations arriving or departing on non-official days may contact the Local Organizing Committee (gerenciadm.fsg@gmail.com and admonfsg22@gmail.com) to arrange transportation to its accommodation (official hotels) or to the airport at a cost of <u>USD\$50.00</u> per person per way (airport-hotel or hotel-airport). The request must be submitted and paid no later than <u>April 16, 2025.</u> The Local Organizing Committee will provide transportation from the official hotels to the competition and training facilities and vice versa, for all members of the delegation duly accredited and according to the official program of activities, provided that the delegation stays in one of the official hotels and book its accommodation through the Local Organizing Committee.																																		
ACCOMMODATION AND MEALS	<u>OFFICIAL HOTELS</u> Plaza Hotel & Suites 87 Avenida Norte y 11 Calle Poniente Norte San Salvador, El Salvador <table><tr><th>Occupancy</th><th>Price per room per night</th><th>Includes (per person)</th></tr><tr><td rowspan="2">Single room</td><td>USD\$125.00</td><td>1 breakfast</td></tr><tr><td>USD\$169.00</td><td>1 breakfast, lunch, dinner</td></tr><tr><td rowspan="2">Doble room</td><td>USD\$139.00</td><td>1 breakfast</td></tr><tr><td>USD\$236.00</td><td>1 breakfast, lunch, dinner</td></tr><tr><td rowspan="2">Triple room</td><td>USD\$161.00</td><td>1 breakfast</td></tr><tr><td>USD\$306.00</td><td>1 breakfast, lunch, dinner</td></tr></table> Hotel Fairfield By Marriott Calle 2 y 3 Centro Comercial La Gran Vía, San Salvador, El Salvador <table><tr><th>Occupancy</th><th>Price per room per night</th><th>Includes (per person)</th></tr><tr><td rowspan="2">Single room</td><td>USD\$139.00</td><td>1 breakfast</td></tr><tr><td>USD\$189.50</td><td>1 breakfast, lunch, dinner</td></tr><tr><td rowspan="2">Doble room</td><td>USD\$150.00</td><td>1 breakfast</td></tr><tr><td>USD\$250.50</td><td>1 breakfast, lunch, dinner</td></tr><tr><td>Triple room</td><td>USD\$172.00</td><td>1 breakfast</td></tr></table>	Occupancy	Price per room per night	Includes (per person)	Single room	USD\$125.00	1 breakfast	USD\$169.00	1 breakfast, lunch, dinner	Doble room	USD\$139.00	1 breakfast	USD\$236.00	1 breakfast, lunch, dinner	Triple room	USD\$161.00	1 breakfast	USD\$306.00	1 breakfast, lunch, dinner	Occupancy	Price per room per night	Includes (per person)	Single room	USD\$139.00	1 breakfast	USD\$189.50	1 breakfast, lunch, dinner	Doble room	USD\$150.00	1 breakfast	USD\$250.50	1 breakfast, lunch, dinner	Triple room	USD\$172.00	1 breakfast
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CANCELATION POLICY	Cancellation policy: The PAGU and the Local Organizing Committee strongly recommend that each Federation take cancellation insurance for their accommodation and meal reservations. <table><tr><td>Date of cancellation</td><td>Reimbursement for cancellation</td></tr><tr><td>No later than March 31 2025</td><td>100% reimbursement</td></tr><tr><td>From April 1 to 20, 2025</td><td>50% reimbursement</td></tr><tr><td>From April 21, 2025</td><td>No reimbursement</td></tr></table>	Date of cancellation	Reimbursement for cancellation	No later than March 31 2025	100% reimbursement	From April 1 to 20, 2025	50% reimbursement	From April 21, 2025	No reimbursement
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BANK ACCOUNT INFORMATION	The following payments must be made directly to the Local Organizing Committee's bank account: ▪ Entry fees ▪ Accommodation and meals ▪ Additional accreditations ▪ Insurance ▪ Transportation airport-hotel or hotel-airport (if applicable) The payments must be made only after the Local Organizing Committee sends to the Federation the respective invoice with the total amount and bank account information. <u>INTERMEDIARY BANK:</u> CITIBANK, N.A. 111 Wall Street, 21th.floor New York, N.Y.10043, U.S.A SWIFT Code: CITIUS33 ABA:021000089 <u>BENEFICIARY BANK:</u> ABANCO AGRICOLA, S.A. Boulevard Constitución No. 100 San Salvador, El Salvador.C.A. Account No. 10935547 (between Banco Agrícola and Citibank) SWIFT Code: CAGRSVSS <u>BENEFICIARY ACCOUNT FOR CREDIT</u> Account No: 590-058727-8 Account Name: Patrimonio del Estado de Federación de Gimnasia Tel: 2289-4021 Address: Complejo Polideportivo De Ciudad Merliot. The participating federation is responsible for covering all bank fees in connection with the bank transfers. Each participating federation is requested to send to the LOC the payment reference as follows: Country – Discipline – Invoice#								

MARKETING	FIG advertising and publicity norms must be respected.																												
MEDIA	The media representatives, as well as the communications staff of the federations that are interested in covering the event, may apply for registration to PAGU (info@upag-pagu.org) by April 16, 2025 at the latest. In addition, the National Federations are requested to send a letter of confirmation to PAGU. Photos for accreditations must be submitted to the Local Organizing Committee before April 16, 2025 .																												
SOCIAL MEDIA	Information about the event will be posted on the following sites: FSG Facebook: Federacion Salvadoreña de Gimnasia FSG Instagram: Federacion de Gimnasia ESA PAGU Instagram: @upagpagu Twitter: @UPAG_PAGU Facebook: UPAG.PAGU.ORG																												
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ADDITIONAL INFORMATION	National Anthem National Anthem of your country must be handed in onsite during the registration. National Flag Country's National Flag must be handed in onsite during the registration. The size of the flag shall be 1.2 mts x 2.1 mts.																												

Sincerely Yours,



Kenia Herrera García
Interim President of the Pan American
Gymnastics Union



Claudia Maria Ayala de Hernandez
President of the Salvadoran Gymnastics
Federation



Mexico City March 14, 2025