

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



**FIG RHYTHMIC GYMNASTICS WORLD CUP
GUADALAJARA - (ESP)
03 – 05 JUNE 2016
INDIVIDUALS AND GROUPS
B CATEGORY**



DIRECTIVES

EVENT ID: 14357

Dear FIG Affiliated Member Federation,

Following the decision of the FIG Presidential Commission, the Gymnastics Federation of **Spain** has the pleasure to invite your Federation to participate in the aforementioned official FIG World Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Sylvie Martinet Avenue de la Gare 12 1003 Lausanne Switzerland Tel: +41 (0) 21 321 55 10 / Direct +41 (0) 21 321 55 15 Fax: +41 (0) 21 321 55 19 / Direct +41 (0) 21 321 55 29 e-mail: smartinet@fig-gymnastics.org website: www.fig-gymnastics.com
HOST FEDERATION AND LOCAL ORGANIZING COMMITTEE (LOC)	Royal Gymnastics Spanish Federation Real Federación Española de Gimnasia (RFEG) Address: Ferraz, 16, 7º dcha. 28008 Madrid. SPAIN Contact person: Isabel Pagan Tel: +34915401078 Fax: +34915400990 e-mail: rfeg@rfegimnasia.es / isabelpagan@rfegimnasia.es website: www.rfegimnasia.es
LOCATION	Guadalajara, Castilla la Mancha, Spain
DATE	From 03 to 05 June 2016
VENUE	Pabellón Multiusos Guadalajara Avda. del Vado 13, 19005. Guadalajara - Spain Tel: +34 949880600 Fax: +34 949887009 e-mail: info@pdmgu.com website: http://www.pdmgu.com/ Competition hall: 1000m ² ; seats for 5000 places. Training hall: Cover tent with capacity for 4 floors. Warm up area: Cover tent with ballet bars and RG carpet Events: National Championships RG 2015; 2014 and 2013. Spanish Cup and club competition Artistic Gymnastics 2014
APPARATUS SUPPLIED	Gymnova - Ref. 6667 London

PROVISIONAL SCHEDULE	<p>01 June: Arrival of the Delegations 02 June: Podium Training. Technical Meeting 03 June: Competition I, II: Qualification Individual and Group Opening Ceremony 04 June: Competition I, II: Qualification Individual and Group 05 June: Competition III: Finals Individual and Group Closing Ceremony and Gala 06 June: Departure of Delegations</p>
COMPETITION FORMAT	<p>The World Cup Competitions and Series consist of Qualifications (All-Around) and Finals. The All-Around will also be a qualification for the apparatus finals.</p> <p>The Organizing Federation has chosen the following competition format:</p> <ul style="list-style-type: none"> • Competition for Individual All-Around and by apparatus and • Groups All-Around and Group routines (5 / 3+2) <p>World Cup competitions may exceptionally be held in conjunction with other events <u>provided those are clearly separated in the competition schedule</u> (no other competitions during the World Cup competition days) and do not hinder the World cup competitions, its training and warm-up in any way.</p>
PARTICIPATION	<p>Individuals <u>Participation in the Qualifications:</u></p> <ul style="list-style-type: none"> • All Individual gymnasts have to participate in the Qualifications. <p><u>Participation in the Finals:</u></p> <ul style="list-style-type: none"> • The top eight (8) gymnasts per apparatus from the Qualification (CI, All-Around) will participate in the Finals • In addition, if the Organising Member Federation has not qualified for the Finals, it may participate in one Final, at its free choice. The Wild Card gymnast will have to start first. • The participation in the Finals is limited to 2 gymnasts per apparatus per Federation. <p>Group competitions: <u>Participation in the Qualifications:</u></p> <ul style="list-style-type: none"> • All Groups have to participate in the Qualifications (CI) <p><u>Participation in the Finals:</u></p> <ul style="list-style-type: none"> • The top eight (8) groups of each Group Routines will qualify for the Finals.
“HORS CONCOURS” GYMNASTS	<p>In the Individual competition the Organizing Member Federation is allowed to add only for the qualifications a maximum of four (4) “hors concours” competitors. These competitors are in addition to the official participants of the Organizing Member Federation’s competitors, and they must be named at the time of the closing of the nominative registration.</p> <ul style="list-style-type: none"> • They will have to start first and they cannot qualify for the final. • They are not eligible to receive prize money • They will not receive World Cup points • They must not appear on the official results list
FEDERATIONS INVITED	<p>The participation is limited to the following FIG member Federations who must be invited by the Organising Member Federation:</p>

	<p><u>Individual Competitions</u></p> <ul style="list-style-type: none"> All Federations who have gymnasts in the top 18 at the last World Championships in the qualifying Competition (CI, All-Around) (maximum of 2 gymnasts per Federation), plus 1 wild card for the host country if not represented in the top 18. These places are at the free choice of the participating Federations. In addition, the current All-Around Olympic Champion and the current All-Around World Champion are invited. These places are in addition to the two (2) places mentioned above. They are nominative. <p><u>Group Competitions</u></p> <ul style="list-style-type: none"> The top twelve (12) Groups from the last World Championships, plus one (1) Wild Card for the Organising Member Federation should it not be qualified. In addition, the current Olympic All-Around (CI, General Competition) Group winner is allowed to participate, should they not be qualified. 																																
<p>SIZE OF DELEGATION AND FIG LICENSE</p>	<p>Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The LOC will be responsible for checking the validity of the gymnast' Licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. The maximum size of the invited delegation is as follows:</p> <table border="1" data-bbox="391 929 1524 1220"> <thead> <tr> <th></th> <th>Individual</th> <th>Group</th> <th>Joint</th> </tr> </thead> <tbody> <tr> <td>Head of Delegation</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Team Manager</td> <td>-</td> <td>1</td> <td>1</td> </tr> <tr> <td>Coach</td> <td>max. 1 per gymnast</td> <td>1</td> <td></td> </tr> <tr> <td>Gymnasts (all eligible gymnasts)</td> <td>1 or 2 (+ Champions)</td> <td>6</td> <td></td> </tr> <tr> <td>Doctor</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Physiotherapist</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Judges</td> <td>2</td> <td>2</td> <td>2</td> </tr> </tbody> </table>		Individual	Group	Joint	Head of Delegation	1	1	1	Team Manager	-	1	1	Coach	max. 1 per gymnast	1		Gymnasts (all eligible gymnasts)	1 or 2 (+ Champions)	6		Doctor	1	1	1	Physiotherapist	1	1	1	Judges	2	2	2
	Individual	Group	Joint																														
Head of Delegation	1	1	1																														
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<p>AGE LIMITS</p>	<p>16 years (born in 2000 or before)</p>																																
<p>JUDGES AND JURIES</p>	<p>The number of Apparatus Juries (judges' panels) may be decided by the organizing member federation depending on the number of participating competitors and judges.</p> <p>The Apparatus Juries are set up by a draw - directed by the FIG Technical Delegate- from the judges present at the event.</p> <p>The composition of the Jury is the following:</p> <ul style="list-style-type: none"> 4 D judges (min. Cat II), 4 E judges (min. Category III) Priority will be given to the highest categories <p>For countries that have no category I, II or III judges, category IV are allowed to judge Execution provided they have been registered by their federation on the nominative entry.</p> <p>The participating Member Federations must send minimum one qualified judge as mentioned above. Failure to do so or if a participating Federation sends a judge with Category IV (instead of Category I, II or III) will result in a fine of Swiss Francs 2'000.- to be paid to the Organizing Member Federation.</p> <p>The Organizing Member Federation is responsible for guaranteeing enough FIG brevetted judges present with the appropriate category of brevet for their function, plus one Reserve judge.</p>																																

	<p>Should there not be sufficient judges the Organizing Member Federation may propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 1 reserve). These judges, once approved, have to be invited at the cost of the Organizing Member Federation.</p> <p>Such invitation must be made through the respective Member Federation.</p> <p>Should the Organizing Member Federation fail to propose names for additional judges, the FIG will invite such judges at the cost of the Organizing Member Federation.</p>															
FIG TECHNICAL DELEGATE AND EC MEMBER	<p>The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.</p> <p>The FIG Technical Delegate will serve as President of the Superior Jury.</p>															
REGISTRATION DEADLINES	<p>Provisional, Definitive and Nominative Registrations must be made exclusively on-line via the FIG website (http://www.fig-gymnastics.com) or accordingly.</p> <table border="1"> <tr> <td>Provisional registration</td> <td>05 February 2016</td> <td>(4 months prior to the event)</td> </tr> <tr> <td>Definitive registration:</td> <td>05 April 2016</td> <td>(2 months prior to the event)</td> </tr> <tr> <td>Nominative registration</td> <td>05 May 2016</td> <td>(4 weeks prior to the event)</td> </tr> </table> <p>Late registrations are subject to fines as follows:</p> <table border="1"> <tr> <td>Fine for missing or late Provisional Registration</td> <td>CHF 500.-</td> </tr> <tr> <td>Fine for missing or late Definitive Registration</td> <td>CHF 750.-</td> </tr> <tr> <td>Fine for missing or late Nominative Registration</td> <td>CHF 500.-</td> </tr> </table> <p>Registrations made after the gymnasts' drawing of lots will not be accepted and the Delegations will not be authorized to participate.</p>	Provisional registration	05 February 2016	(4 months prior to the event)	Definitive registration:	05 April 2016	(2 months prior to the event)	Nominative registration	05 May 2016	(4 weeks prior to the event)	Fine for missing or late Provisional Registration	CHF 500.-	Fine for missing or late Definitive Registration	CHF 750.-	Fine for missing or late Nominative Registration	CHF 500.-
Provisional registration	05 February 2016	(4 months prior to the event)														
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Fine for missing or late Nominative Registration	CHF 500.-															
DRAWING OF LOTS	<p>The gymnasts' drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) within two weeks after the closing date of the nominative registration.</p>															
ENTRY FEES	<p>The non-reimbursable cost for the Entry Fee is:</p> <ul style="list-style-type: none"> • Euro 25.00 per gymnast • Euro 50.00 per other participants (head of delegation, coaches, doctor, physiotherapist, etc) 															
ACCOMMODATION AND MEALS	<p>TRYP Guadalajara Hotel **** - Guadalajara Avda. Eduardo Guitián, 7 (Autovía A2 Salida 55) Guadalajara 19002 - España Tel: (34) 949 209300 Fax: (34) 949 226410 e-mail: tryp.guadalajara@melia.com website: http://www.melia.com/es/hoteles/espana/guadalajara/tryp-guadalajara-hotel/index</p> <p>The costs per person/night in this first Hotel are as follows:</p> <ul style="list-style-type: none"> • 130€ (single room, full board) • 100€ (double room, full board) <p>HOTEL AC Guadalajara **** Avda. del Ejército, 6 Guadalajara 19004 España Tel: (34) 949 248370 Fax: (34) 949 248371 website: http://www.espanol.marriott.com/hotels/travel/madgu-ac-hotel-guadalajara/</p> <p>The costs per person/night in this Hotel are as follows:</p> <ul style="list-style-type: none"> • 130€ (single room, full board) • 100€ (double room, full board) 															

	<p>Low Cost Hotel</p> <ul style="list-style-type: none"> • 100€ (single room, full board) • 80€ (double room, full board) <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by 15 April 2016 at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members, except for the below mentioned gymnasts for whom accommodation will be paid by the Organising Member Federation (from the official arrival day to the official departure day):</p> <ul style="list-style-type: none"> • the top eight (8) gymnasts in the All-Around from the previous World Championships present at the event • the top eight (8) gymnasts in each apparatus from the previous World Championships present at the event • the top three (3) Groups in the All-Around from the previous World Championships present at the event <p>For additional persons and/or days, these costs are to be borne by the respective National Federations.</p> <p>The costs for the accommodations must be paid to the LOC by 16 May 2016.</p> <p>Cancellation/Reimbursement Policy: 50% of Accommodation and meals cost shall be reimbursed if the cancelation occurs up to 1 month prior to the event. After, no reimbursement will be made.</p>
FINAL BANQUET	Free for all accredited persons
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the International travel costs of their delegation members. The Travel Schedule Form must be returned to the LOC by 5 May 2016
LOCAL TRANSPORTATION	The LOC will provide free local transportation for all participants from/to Madrid airport as well as from/to the hotel and the Competition, Training, and Warm-up Halls. Arrival airport: Madrid Barajas (30 min distance to Guadalajara).
VISA	Please verify immediately with your travel agent or the Spain Embassy or Consulate in your country if a visa is required for your travel to Spain. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 5 May to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.
INSURANCE	The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance. The LOC will subsequently offer insurance at the Federations’ own charge as follows: 15€ per person/day.
ACCREDITATION	Accreditation of all delegations will take place at their arrival in the Sport Hall. Heads of delegation or coach have to check the names of their own delegation members, hotel reservation; they also have to effect all necessary payments.

	<p>Heads of delegation have to bring to accreditation office:</p> <ul style="list-style-type: none"> • passports of all members of the delegation • a CD with the national anthem and the national flag • 10 copies of each fiche for individual D • 2 copies of CDs with music for the programs (each gymnast) • air tickets of all members of the delegation • licence of each gymnast • Certification of insurance for all delegation members covering illness, accidents, repatriation. <p>In order to speed accreditation procedures, please send to the LOC a photo of each member of the delegation (in electronic format or passport photo) together with the nominative registration.</p> <p>Note: Photos taken upon arrival shall be charged to the National Federations at a cost of 15€ each.</p> <p>Accreditation card is personal for each of the delegation members. Accreditation card wearing is required at all times of the event.</p>								
<p>FINANCIAL OBLIGATIONS</p>	<p>Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in this World Cup.</p> <p>Federations which have not fulfilled their financial obligations towards the LOC by the given deadline in the Invitation/Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.</p>								
<p>BANK ACCOUNT INFORMATION</p>	<p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: WCup RG Guadalajara 2016.</p> <p>Bank: Banco Popular Account holder/Beneficiary: Real Federación Española de Gimnasia Address: Ferraz 16 7 derecha, 28008, Madrid, Spain Bank address: Paseo de Recoletos 19, 28004, Madrid, Spain BIC: POPUESMM I.B.A.N.: ES79 0075 1787 0906 0063 3403</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>								
<p>TIE BREAKING RULES</p>	<p>In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.</p> <p>If there is still a tie, the points of the respective ranking are added and divided by the number of tied gymnasts / groups.</p> <p>Example: 1, 1, 3 (points for rank 1 and 2 are added and divided by 2) 1, 2, 2, (points for rank 2 and 3 are added and divided by 2)</p> <p>The same principle applies to the prize money.</p>								
<p>PRIZE MONEY</p>	<p>The organising member federation must pay the following minimum Prize Money (amounts in Swiss Francs – CHF):</p> <table border="1" data-bbox="497 1883 1414 2024"> <tr> <td>Individuals All Around</td> <td>2.500.-</td> </tr> <tr> <td>Individuals by apparatus</td> <td>2.500.-</td> </tr> <tr> <td>Groups All Around</td> <td>2.500.-</td> </tr> <tr> <td>Groups Finals 5 and 3+2 each</td> <td>2.500.-</td> </tr> </table>	Individuals All Around	2.500.-	Individuals by apparatus	2.500.-	Groups All Around	2.500.-	Groups Finals 5 and 3+2 each	2.500.-
Individuals All Around	2.500.-								
Individuals by apparatus	2.500.-								
Groups All Around	2.500.-								
Groups Finals 5 and 3+2 each	2.500.-								

The Prize Money, free of any deductible taxes, will be distributed in Euros as follows:

Individuals All Around:

Ranking	Total of 2.500.-
1	750.-
2	600.-
3	500.-
4	300.-
5	200.-
6	150.-

Individuals – per apparatus:

Ranking	Total of 2'500.-
1	750.-
2	600.-
3	500.-
4	300.-
5	200.-
6	150.-

Groups All Around:

Ranking	Total of 2'500.-
1	1'250.-
2	750.-
3	500.-

Groups – per routine (5 and 3+2) each:

Ranking	Total of 2'500.-
1	1'250.-
2	750.-
3	500.-

No prize money will be given, if there are less than 4 participating federations per competition.

“Wild Card Gymnast” will receive medals and prize money.

**ASSIGNMENT OF
WORLD CUP
POINTS FOR THE
RANKING LIST**

In principle, the results and the updated FIG World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation.

Separate World Cup Series Ranking Lists are established beginning with the first World Cup event of the year and ending with the last World Cup event of the year as follows:

Individual Gymnasts (A and B combined)

All-Around
Hoop
Ball
Clubs
Ribbon

Groups (A and B combined)

All around

Exercise with 5 apparatus

Exercise with 3 + 2 apparatus

According to the programme valid for the period of the competition.

For the Individual All-Around and Apparatus World Cup Series Ranking Lists, World Cup Points are assigned to the competitors **by name**.

For the Groups (All-Around and Apparatus), World Cup Points are assigned to the **Federation**.

The Groups are listed **by Federation** only.

Rank	Points	
	Individuals	Groups
1	30	30
2	25	25
3	20	20
4	15	15
5	14	14
6	13	13
7	12	12
8	11	11
9	10	10
10	9	9
11	8	8
12	7	7
13	6	6
14	5	5
15	4	4
16	3	3
17	2	2
18	1	1

In the case that there are less than four federations participating per apparatus or per category, no World Cup Points will be given.

“Wild Card Gymnast” will not receive World Cup Points.

WINNER OF THE ANNUAL WORD CUP

The winner of the annual World Cup is the gymnast or group with the highest number of points of the all World Cup Series Ranking Lists (Groups as well as All-Around for each apparatus) after the last event of the year.

- If 8 World Cup Competitions take place per year, the best 4 are counted
- If 7 World Cup Competitions take place per year, the best 4 are counted
- If 6 World Cup Competitions take place per year, the best 4 are counted

	<ul style="list-style-type: none"> • If 5 World Cup Competitions take place per year, the best 4 are counted • If 4 or 3 World Cup Competitions take place per year all points are counted <p>A special award ceremony will be held at the last World Cup Competition of the year in which the World Cup winner will receive the World Cup.</p> <p>In case of a tie at any place in the World Cup Series Ranking Lists after the last competition of the year, the tie will not be broken.</p>
EVENT MANAGER	Sergio García Alcázar: email: sgarcia@rfegimnasia.es Mobile: +34607160014
MEDIA	<p>Departamento de Prensa: Zenit Comunicación E-mail: prensa@rfegimnasia.es Tel : +34 91 559 91 88</p> <p>Only journalist and photographers holding and official and valid press card recognized by international press agencies such as the AIPS and official Sport Journalists Associations / National Federations will be accredited.</p> <p>All media representatives (journalist, photographers, TV) must request and accreditation from OC Media Office as soon as possible to have access to the media centre on the competition venue.</p>
MEDICAL SERVICES	The Organizing Member Federation will provide a first medical aid service, a doctor and emergency medical transportation in the competition area.
OFFICIAL HOSPITAL	Donantes de Sangre, s/n, Calle Donante de Sangre, s/n, 19002 Guadalajara Tel: +34 949 20 92 00
DOPING CONTROLS	<p>The Organizing Member Federation will provide at its own charge a minimum of 4 doping controls for Individual gymnasts and 4 for Groups.</p> <p>AEPSAD (Asociación Española de protección de la salud en el deporte) will be responsible of the doping control.</p> <p>Website: http://www.aepsad.gob.es/</p>
MARKETING TELEVISION	<p>FIG advertising and publicity norms must be respected.</p> <p>Television coverage is compulsory and the production of a basic feed (international signal) will be guaranteed by:</p> <p>MOIRA GARCIA EXECUTIVE PRODUCER Tel: +34913468651 e-mail: moira.garcia@rtve.es C/Alcalde Sainz de Baranda 92 - 6ª planta Torrespaña 28007 Madrid</p>
VIDEO CONTROL SYSTEM	<p>IRCOS will not be available.</p> <p>The Spanish Gymnastics Federation will organize the video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.</p>
RULES AND REGULATIONS	<p>The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives:</p> <ul style="list-style-type: none"> • Statutes • Technical Regulations • World Cup Rules for Rhythmic Gymnastics • Licenses Rules • Code of Points and relevant Newsletters • General Judges Rules • Specific Judges' Rules for Rhythmic Gymnastics

- Medical Organization of the Official FIG Competitions
 - Doping Control Rules
 - Media Rules
 - Apparatus Norms
 - Advertising and Publicity Rules
 - Regulations for Awards Ceremonies
- and subsequent decisions of the FIG Executive Committee

**DEADLINES
SUMMARY**

Provisional Registration (on line)	05 February 2016
Definitive Registration (on line)	05 April 2016
Nominative Registration (on line)	05 May 2016
Accommodation Form	05 April 2016
Payment of the Entry Fee	05 April 2016
Payment of the Accommodation Costs first 50%	05 April 2016
Travel Schedule Form	26 April 2016
Visa Request Form	26 April 2016
Photo to be sent to the LOC	16 May 2016
Payment of the Accommodation Costs second 50%	05 May 2016
Payment of the fine for missing judge	05 May 2016

Sincerely Yours,

Sincerely Yours,

Place and date: Madrid, 26th June 2015



Jesús Carballo Martínez
President RFEF