

DIRECTIVES

Event ID: 18645

Dear FIG affiliated Member Federation,

The Gymnastics Federation of Portugal has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event GUIMAGYM CUP 2026:

DISCIPLINE	Rhythmic Gymnastics
HOST FEDERATION	Federação de Ginástica de Portugal Address: Estrada da Luz, 30 A 1600-159 Lisboa Phone number: +351218141145 Email: federacao@ginastica.org www.ginastica.org
ORGANIZING COMMITTEE	Guimagym – Clube de Ginástica de Guimarães Address: Rua Jaime Martins, 4810-056 Costa Guimarães e-mail: geral@guimagym.pt www.guimagym.pt Contact person: Adriana Castro Phone number: +351934929365 e-mail: guimagymcup@guimagym.pt
LOCATION	Guimarães - PORTUGAL
DATES	6-8 November 2026
VENUE	PAVILHÃO MULTIUSOS DE GUIMARÃES Alameda Cidade de Lisboa, 481 – Guimarães 4835 – 037 Guimarães Venue capacity: 3000 
APPARATUS SUPPLIER	Please, refer to the attached "List of Apparatus".
RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: • Statutes • Code of Ethics • Code of Conduct • Technical Regulations • Code of Discipline • Code of Points and relevant Newsletters • General Judges' Rules Specific Judges' Rules • Anti-Doping Rules • License rules • Policy and Procedures for Safeguarding and Protecting Participants in gymnastics • FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events • Medical Organization of FIG Competitions and Events • Media Guidelines • Apparatus Norms • Rules for Sanctioning (approval) of International Events • Rules for Advertising and Publicity

	• Rules for Awards Ceremonies • Accreditation Rules and subsequent decisions of the FIG Executive Committee.
FEDERATIONS INVITED	The Organizing Member Federation will invite all Member Federations in good standing. Participation: Individual: 1 coach, 1 judge (compulsory), max 2 seniors, 2-4 juniors
AGE LIMITS	Junior: as per FIG Technical Regulations Senior: as per FIG Technical Regulations All gymnasts must have a current valid FIG license at the time of the event.
JUDGES AND JURIES	Each delegation must present a judge with current valid FIG brevet (XVI cycle) at the time of the event, in the respective discipline (RGI and/or RGG). For delegations not presenting FIG brevet judge a tax of 250€ will be applied.
ENTRY FEES	The Entry fee for this event will be 70€ per gymnast.
ACCREDITATION	The accreditation of the delegations will be held upon arrival. For accreditation you must present: ▪ Proof of payment of accommodation and entry fee ▪ FIG license for gymnasts + passports of all participants ▪ Certification of insurance for all delegation members, covering illness, accidents, repatriation Accreditation card is personal for each participant. <u>Please, send a photo of each member of the delegation before 15.10.2026.</u> Payment for accommodation+meals and participation fee to be paid by bank transfer, before arrival. In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.
EVENT FORMAT	• Individual All-around SENIOR (4 routines) • Individual All-around JUNIOR (4 routines) • Team competition INDIVIDUAL JUNIOR – 2-4 gymnasts/8 routines • Finals per apparatus - JUNIOR and SENIOR gymnasts (8 best gymnasts, maximum 2 per team/3 per country). The organizing club has the right to add 1 gymnast to each final.
PROVISIONAL SCHEDULE	4 November: Arrival of the delegations 5 November: Arrival of the delegations / Official trainings 6 November: Official trainings (morning) / Judges meeting / All-around Competition DAY 1 (possibility according to the number of registrations) 7 November: All-around competition DAY 2 8 November: Finals per apparatus / Banquet 9 November: Departure of the delegations
VISA	Please verify immediately with your travel agent or the Embassy or Consulate in your country if a visa is required for your travel to Portugal . The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 01.09.2026 to the LOC. To request an invitation letter, please send the following information to the LOC: Full Name, Gender, Date of Birth, Citizenship, Passport Number, Passport Expiry Date, Function/Role within the Delegation, Arrival and Departure Dates, City where the visa application support letter should be sent. Please ensure that all information is complete and accurate to avoid delays in visa processing.
INSURANCE	The Host Federation, the LOC and World Gymnastics will not be held responsible for any liabilities in the event of accidents, illness (including COVID-19), repatriation, or similar occurrences.

	In accordance with the FIG technical regulations, all participating federations are responsible for ensuring that all delegation members have valid insurance coverage for illness, accidents, and repatriation during the entire duration of their stay. It is mandatory that delegation members are covered by basic insurance (covering sickness, accident, and repatriation) in their country of residence, in order to benefit from coverage by the FIG IMSSA subsidiary insurance. For detailed information regarding the FIG IMSSA insurance for athletes and judges, please refer to:  https://www.gymnastics.sport/site/pages/medical-insurance.php The LOC will verify insurance coverage upon arrival. Each Delegation must present either a cover note or a photocopy of the valid insurance policy. The policy must be valid starting from the day of arrival and must remain valid for the entire duration of the stay. If a Federation cannot provide proof of valid insurance, the LOC will offer insurance coverage at the Federation's own expense, at a cost of: 10€ per person/day.
SAFEGUARDING	From the official day of arrival until the official day of departure, all participants — including gymnasts, coaches, judges, and other Delegation Members — will have the possibility to contact the LOC Safeguarding Officer by phone or email in case of: • Harassment • Abuse of any kind • Any situation where they feel uncomfortable or unsafe The contact information for the LOC Safeguarding Officer will be provided to all Delegations upon arrival on site. As part of the FIG's commitment to athlete welfare and youth protection, posters of the "10 Golden Rules of Gymnastics", part of the FIG's awareness campaign, must be clearly displayed in several key areas, including: • Training Halls • Warm-Up Areas • Public Zones These measures are in place to ensure a safe, respectful, and supportive environment for all participants throughout the event.
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the travel costs of their delegation members. The Travel Schedule Form must be returned to the LOC by 15.10.2026.
LOCAL TRANSPORTATION	Local transportation from the nearest airport Porto (OPO) to Guimarães may be organized by the organizing committee, 30€ per person (airport-Guimarães-airport). For teams booking accommodation through LOC: Shuttle bus will be available during competition days between hotel and sports hall.
ACCOMMODATION	Hotel Fundador – Guimarães *** (or similar hotel) 85€ person/night (double or triple room, including breakfast, lunch, dinner + local transportation) For extra guests 120€ person/night (double or triple room, including breakfast, lunch, dinner + local transportation) Single room is rated per person 170€ per night including breakfast, lunch and dinner + local transportation. The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation form must be returned to the LOC by 01.10.2026 at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis. The invited participating federations must pay for the accommodation expenses of their delegation members.

MEALS	For delegations who don't book accommodation through LOC, meals can be reserved in the restaurant in the sports hall. Contact LOC to make reservation no later than 15.09.2026. Lunch/dinner – 17,5€														
MEDICAL SERVICES	Medical services will be available, if needed, on the sports hall during trainings and competition.														
MARKETING	FIG advertising and publicity norms must be respected.														
PRIZE MONEY	The prize money, free of any deductible taxes, will be distributed in Euros (€) as follow: Grand total of the Prize Money: 600 € <table border="1"> <tr> <th colspan="2">SENIOR INDIVIDUAL ALL AROUND COMPETITION</th></tr> <tr> <td>1st place</td><td>300€</td></tr> <tr> <td>2nd place</td><td>200€</td></tr> <tr> <td>3rd place</td><td>100€</td></tr> </table>	SENIOR INDIVIDUAL ALL AROUND COMPETITION		1 st place	300€	2 nd place	200€	3 rd place	100€						
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BANK ACCOUNT INFORMATION	Each participating member Federation is kindly requested to integrate the payment's purpose as follows: Name: Guimagym – Clube de Ginástica de Guimarães IBAN: PT50 0010 0000 5656 9510 0018 1 SWIFT/BIC: BBPIPTPL The participating federation is responsible for covering all bank fees in connection with the bank transfers. Payment by bank transfer must be done no later than <u>15.10.2026</u> .														
DEADLINES SUMMARY	<table border="1"> <tr> <td>Nominative Registration</td><td>01.09.2026</td></tr> <tr> <td>Visa Request Form</td><td>01.09.2026</td></tr> <tr> <td>Travel Schedule + Accommodation form</td><td>01.10.2026</td></tr> <tr> <td>Photo</td><td>01.10.2026</td></tr> <tr> <td>Payment of the Accommodation Costs</td><td>15.10.2026</td></tr> <tr> <td>Payment of the Entry Fee</td><td>15.10.2026</td></tr> <tr> <td>Music</td><td>15.10.2026</td></tr> </table>	Nominative Registration	01.09.2026	Visa Request Form	01.09.2026	Travel Schedule + Accommodation form	01.10.2026	Photo	01.10.2026	Payment of the Accommodation Costs	15.10.2026	Payment of the Entry Fee	15.10.2026	Music	15.10.2026
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ADDITIONAL INFORMATION	IMPORTANT: Till 15.10.2026: Please, send the music in MP3 file by "wettransfer" to guimagymcup@guimagym.pt By the time of this tournament, there will be held a competition for younger gymnasts (age categories: 2017-2013) and non-FIG junior and senior. For more information contact organizing committee.														

Sincerely Yours,

Place and date:

Lisbon, 8 July 2026



Teresa Loureiro

Signature of the Executive Director of WGYM affiliated NF