



**24th European Championships in Trampoline,  
Double Mini-Trampoline and Tumbling  
Seniors and Juniors  
Guimaraes (POR)  
April 09th to 12th, 2014**



## DIRECTIVES

**Event ID: 6415**

Dear FIG affiliated Member Federation,

The Gymnastics Federation of **Portugal** has the pleasure to invite your Federation to participate in the aforementioned official UEG European Championships.

<b>DISCIPLINE</b>	Trampoline Gymnastics Tumbling Double mini
<b>HOST FEDERATION</b>	Gymnastics Federation of Portugal Estrada da Luz, nº 30 A 1600-159 Lisbon, Portugal Tel.: +351 218 141 145 - <a href="mailto:gympor@gympor.com">gympor@gympor.com</a> <a href="http://www.gympor.com">www.gympor.com</a>  <i>Contact Person: Paula Araújo</i> <i>Tel: +351 218 141 145</i> <i>Fax: +351 218 142 950</i>
<b>LOCATION</b>	Guimaraes, Portugal
<b>DATE</b>	From April 7 to 13, 2014
<b>VENUE</b>	<b>Multiusos de Guimarães</b> Alameda Cidade de Lisboa 4835-037 Creixomil, Guimarães <a href="http://www.trampolineguimaraes2014.pt">www.trampolineguimaraes2014.pt</a>
<b>APPARATUS SUPPLIER</b>	TRAMPOLINE – Gymnova Trampolair´ One 5*4 mm, Ref. 5270 DOUBLE MINI TRAMPOLINE – Gaofei 6*6 mm, Ref. 1096 TUMBLING – Gymnova Tumble Track Novatrack One, Ref. 6296
<b>RULES AND REGULATIONS</b>	<ol style="list-style-type: none"> <li>1. The 2013 UEG Statues</li> <li>2. The 2014 UEG Technical Regulations and FIG Code of points in force</li> <li>3. UEG Medical Rules</li> <li>4. UEG Regulations for Awards Ceremonies</li> <li>5. UEG Advertising and Publicity Rules</li> <li>6. FIG Statutes</li> <li>7. FIG Technical Regulations</li> <li>8. FIG Code of Points and relevant Newsletters</li> <li>9. FIG General Judges' Rules</li> <li>10. FIG Specific Judges' Rules</li> <li>11. FIG Doping Control Rules</li> <li>12. FIG Licence rules (except for non competitive events)</li> <li>13. FIG Media Rules</li> <li>14. FIG Apparatus Norms</li> <li>15. FIG Rules for Sanctioning (approval) of International Events</li> <li>16. FIG Advertising and Publicity Rules <i>and subsequent decisions of the FIG Executive Committee</i></li> </ol>
<b>FEDERATIONS</b>	All UEG member federations

<b>INVITED</b>	
<b>AGE LIMITS</b>	<p>Seniors: Minimum 17 years old (born 1997 or older)          Juniors: Minimum 13, max. 17 years old (born 2001 - 1997)          Only gymnasts born in 1997 and 1998 can qualify for the YOG 2014</p> <p>Gymnasts have the right to participate if they reach the determined age during the year of the competition. It is only possible to participate in one category: either senior or junior.          Gymnasts must have a valid FIG licence</p>
<b>JUDGES AND JURIES</b>	<p>All participating federations have to nominate one judge with a current valid FIG Brevet for each discipline and category in which they have competitors. For TUM and DMT a NF may request permission of the UEG TRA TC to use the same judge for both categories entered, seniors and juniors. Where a NF has only Category IV judges, following written request, the UEG TRA TC may allow a Category IV judge from the federation.</p> <p>UEG TRA TC will start the draw by the highest category judges.          Difficulty judges will be drawn from category 1 and 2 judges.</p> <p>Failure to provide a judge will result in the UEG charging the federation concerned a fine.</p> <p>All judges must participate in the judges' information meeting.</p>
<b>REGISTRATION DEADLINES</b>	<p>Definitive registration: January 10th, 2014          Nominative registration March 13th, 2014</p>
<b>ENTRY FEES</b>	Euro 100.- per competitor and per discipline (not for reserve gymnasts)
<b>ACCREDITATION</b>	<p>Accreditation cards will be distributed at the Accreditation Center upon arrival of the delegations. The FIG/UEG accreditation rules will be strictly applied, notably as far as the number of accreditation cards per federations is concerned.</p> <p>Accreditation cards will not be delivered unless all financial and insurance obligations have been met.</p> <p>Each delegation will be taken to the accreditation desk upon arrival, and the following items will be verified:</p> <ul style="list-style-type: none"> <li>- Nationality and age of all competitors and judges</li> <li>- FIG License</li> <li>- Total payment of accommodation and meals</li> <li>- Insurance – every delegation member needs a valid insurance</li> <li>- National anthem and national flag</li> </ul> <p>In order to accelerate the accreditation procedure, please send in to the Organizing Committee a photo of each delegation member (electronic format) together with the Nominative Registration. € 10€ will be charged for each photo the LOC has to make at the arrival of the delegation.</p> <p>The specification of the photo should be as follows:</p> <ul style="list-style-type: none"> <li>- File format: JPG, JPEG</li> <li>- File name: NOC_Surname_Firstname (ex: POR_SANTOS_Rita.jpg)</li> </ul> <p><b>Supplementary Accreditations:</b>          The following paid supplementary accreditations, are in charge of Federation, requested directly to the Host Federation.</p>
<b>EVENT FORMAT</b>	<p>The competition format will be in accordance with the UEG Technical Regulations and FIG Code of points in force.</p> <p><b>These Championships will be qualifying for the 2014 Youth Olympic</b></p>

	<p><b>Games (TRA Indiv.) as well as for the 2015 European Games (TRA Indiv. and Synchro).</b></p> <p><b>2014 Youth Olympic Games qualification system will be based upon FIG Junior rules in force.</b></p> <p><b>Gymnasts in order to be qualified for the 2014 Youth Olympic Games, must be 16-17 Years old (born between 1.1.1997 and 31.12.1998)</b></p>														
<b>PROVISIONAL SCHEDULE</b>	<table> <tr> <td>Monday, April 07</td> <td>Free training</td> </tr> <tr> <td>Tuesday, April 08</td> <td>Scheduled training (Junior and Senior) Official opening</td> </tr> <tr> <td>Wednesday, April 09</td> <td>Scheduled training (Junior and Senior) Junior preliminaries in Synchro (B / G) Senior preliminaries in Synchro (M / W)</td> </tr> <tr> <td>Thursday, April 10</td> <td>Senior preliminaries in DMT &amp; TUM (M / W) Junior preliminaries in TRA (B / G) Senior <b>Team Finals</b> in DMT &amp; TUM Junior <b>Team Finals</b> in TRA</td> </tr> <tr> <td>Friday, April 11</td> <td>Junior preliminaries in DMT &amp; TUM (B / G) Senior preliminaries in TRA (M / W) Junior <b>Team Finals</b> in DMT &amp; TUM Senior <b>Team Finals</b> in TRA</td> </tr> <tr> <td>Saturday, April 12</td> <td>Junior <b>Individual Finals</b> in DMT, TUM, TRA and Synchro, including qualification YOG Senior <b>Individual Finals</b> in DMT, TUM, TRA and Synchro</td> </tr> <tr> <td>Sunday, April 13</td> <td>Departure</td> </tr> </table>	Monday, April 07	Free training	Tuesday, April 08	Scheduled training (Junior and Senior) Official opening	Wednesday, April 09	Scheduled training (Junior and Senior) Junior preliminaries in Synchro (B / G) Senior preliminaries in Synchro (M / W)	Thursday, April 10	Senior preliminaries in DMT & TUM (M / W) Junior preliminaries in TRA (B / G) Senior <b>Team Finals</b> in DMT & TUM Junior <b>Team Finals</b> in TRA	Friday, April 11	Junior preliminaries in DMT & TUM (B / G) Senior preliminaries in TRA (M / W) Junior <b>Team Finals</b> in DMT & TUM Senior <b>Team Finals</b> in TRA	Saturday, April 12	Junior <b>Individual Finals</b> in DMT, TUM, TRA and Synchro, including qualification YOG Senior <b>Individual Finals</b> in DMT, TUM, TRA and Synchro	Sunday, April 13	Departure
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<b>MEDICAL SERVICES</b>	Ambulance and Medical Team in the Venue.														
<b>VISA</b>	<p>Please verify immediately with your travel agent or the Portuguese Embassy or Consulate in your country if a visa is required for your travel to Portugal. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before March 13<sup>th</sup>, 2014 to the LOC email address <a href="mailto:gympor@gympor.com">gympor@gympor.com</a>.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>														
<b>INSURANCE</b>	<p>The Host Federation, the Organizing Committee and the UEG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The UEG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage (except gymnasts and judges).</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p>														
<b>INTERNATIONAL TRANSPORTATION</b>	<p>The invited participating federations must pay for the travel costs of their delegation members to OPorto International Airport or Guimarães Rail Station.</p> <p>The travel schedule form must be returned to the LOC till March 13<sup>th</sup> to the email address <a href="mailto:gympor@gympor.com">gympor@gympor.com</a>.</p>														
<b>LOCAL TRANSPORTATION</b>	<p>Delegations that book their accommodation through the LOC will be offered free transport from:</p> <ul style="list-style-type: none"> <li>- OPorto International Airport or Guimarães Rail Station to the competition venue and back;</li> <li>- Hotel to the competition/training venue and back.</li> </ul>														

	<p>Delegations that don't book their accommodation through the LOC can't use the local transport system provided by the LOC.</p>
<p><b>ACCOMMODATION</b></p>	<p>All respective expenses for accommodation of each participating federation or its representatives are to be covered by the respective federation. The following prices include additional services and do not meet the official hotel prices.</p> <p>All accommodations through the LOC include</p> <ul style="list-style-type: none"> <li>- Room;</li> <li>- Full Board or Breakfast + Dinner;</li> <li>- Transport from OPorto International Airport or Guimarães Rail Station to the competition venue and back;</li> <li>- Transport from the hotel to the competition/training venue and back;</li> <li>- Banquet</li> </ul> <p>1. GUIMARÃES HOTEL 4* - website: <a href="http://www.hotel-guimaraes.com">www.hotel-guimaraes.com</a> - OFFICIAL HOTEL  ROOMS AND PACKAGE PRICES (ACCOMMODATION, MEALS) + BANQUET - PRICES PER PERSON/DAY  Single 128,5 €(Full Board) or 118,5 € (Breakfast + Dinner)  Double 88,5 €(Full Board) or 78,5€ (Breakfast + Dinner)</p> <p>2. VILLA HOTEL GUIMARÃES 4* - website: <a href="http://www.villa-hotel.net">www.villa-hotel.net</a>  ROOMS AND PACKAGE PRICES (ACCOMMODATION, MEALS) + BANQUET - PRICES PER PERSON/DAY  Single 118,5 €(Full Board) or 108,5 € (Breakfast + Dinner)  Double 78,5 €(Full Board) or 68,5 € (Breakfast + Dinner)</p> <p>3. HOTEL TOURAL 4* - website: <a href="http://www.hoteltoural.com">www.hoteltoural.com</a>  ROOMS AND PACKAGE PRICES (ACCOMMODATION, MEALS) + BANQUET - PRICES PER PERSON/DAY  Single 113,5 €(Full Board) or 103,5 € (Breakfast + Dinner)  Double 76,5 €(Full Board) or 66,5 € (Breakfast + Dinner)</p> <p>4. HOTEL FUNDADOR 3* - website: <a href="http://www.hotelfundador.com">www.hotelfundador.com</a>  ROOMS AND PACKAGE PRICES (ACCOMMODATION, MEALS) + BANQUET - PRICES PER PERSON/DAY  Single 108,5 €(Full Board) or 98,5 € (Breakfast + Dinner)  Double 73,5 €(Full Board) or 63,5 € (Breakfast + Dinner)</p> <p>5. HOTEL IBIS GIMARÃES 2* - website: <a href="http://www.ibis.com">www.ibis.com</a>  ROOMS AND PACKAGE PRICES (ACCOMMODATION, MEALS) + BANQUET - PRICES PER PERSON/DAY  Single 108,5 €(Full Board) or 98,5 € (Breakfast + Dinner)  Double 73,5 €(Full Board) or 63,5 € (Breakfast + Dinner)</p> <p>6. HOTEL MESTRE DE AVIS 2* - website: <a href="http://www.hotelmestredeavis.pt">www.hotelmestredeavis.pt</a>  ROOMS AND PACKAGE PRICES (ACCOMMODATION, MEALS) + BANQUET - PRICES PER PERSON/DAY  Single 108,5 €(Full Board) or 98,5 € (Breakfast + Dinner)  Double 73,5 €(Full Board) or 63,5 € (Breakfast + Dinner)</p> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by January 24th, 2014, to secure your preferred category we strongly recommend that you fill out the official "accommodation form" as soon</p>

	<p>as possible. The hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The costs for the accommodations/meals must be paid to the LOC as follows:</p> <ul style="list-style-type: none"> <li>- At the time of the Definitive entry (<b>January 24<sup>th</sup>, 2014</b>) <b>50%</b> of the accommodation costs must be paid to the LOC. Entries <b>without the payment</b> of the <b>50%</b> of the accommodation/meal costs will be considered as invalid and will be refused.</li> <li>- The <b>remaining 50%</b> of the accommodation/meal costs must be paid by <b>March 13<sup>th</sup>, 2014</b>.</li> </ul> <p>In case of room cancellations the LOC refunds until February 13th, 2013 the complete amount of cancelled rooms. If cancellations arrive later, the LOC refunds 50 % of the amount.</p> <p>If cancellations arrive later than March 7th, 2014 no claims of refunds will be accepted.</p>
<b>MEALS</b>	<p>Delegations that book their accommodation through the LOC have accommodation (full board or breakfast + dinner) included in their package.</p> <p>ADDITIONAL MEALS - 20 €/for meal.</p>
<b>FINAL BANQUET</b>	<p>The banquet is contemplated in the package value.</p> <p><b>Extra tickets</b> for the banquet (31,5€/person) can be ordered and paid through the LOC between January 23<sup>th</sup> and March 13<sup>th</sup>, 2014.</p> <p>In case of final banquet cancellations arrive later than March 23<sup>th</sup>, 2014 no claims of refunds will be accepted.</p>
<b>PRIZE MONEY</b>	<b>No prize money in this competition.</b>
<b>BANK ACCOUNT INFORMATION</b>	<p>BANK: Banco Santander Totta  Av. Guerra Junqueiro, nº21 A, B 1000 Lisboa BENEFCIARY: Gymnastics Federation of Portugal IBAN: PT 500 018 000 050 924 642 020 49  BIC/ SWIFT: TOTAPTPL</p> <p>Each participating member Federation is kindly requested to integrate the payment’s purpose as follows: Guimarães/Portugal ECh 2014</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>
<b>MARKETING MEDIA</b>	UEG advertising and publicity norms must be respected
<b>SOCIAL MEDIA</b>	<p>UEG Head of Media - Oriane do Rosario  OC Head of Media – Diana Costa</p> <p>OC Facebook - <a href="http://www.facebook.com/ginasticaportugal">www.facebook.com/ginasticaportugal</a>  OC Youtube- <a href="http://www.youtube.com/user/ginasticaportugal?feature=watch">http://www.youtube.com/user/ginasticaportugal?feature=watch</a></p>
<b>DEADLINES SUMMARY</b>	<p><b>Send to UEG – <a href="mailto:info@ueg.org">info@ueg.org</a></b></p> <p>Definitive Registration      January 24th, 2014  Nominative Registration      March 13th, 2014</p>

**Send to LOC – [gympor@gympor.com](mailto:gympor@gympor.com)**

Accommodation/Meal Form Form + Banquet Request - January 24th, 2014

Payment of the Accommodation Costs (1st 50%) - January 24th, 2014

Payment of the Banquet - January 24th, 2014

Extra Tickets for Meals and Final Banquet - January 24th, 2014

Travel Schedule Form - March 13th, 2014

Payment of the Accommodation/Meals Costs (remaining 50%) - March 13th, 2014

Supplementary Accreditations - March 13th, 2014

Visa Request Form - March 13th, 2014

Sincerely Yours,

Place and date:



Signature of the President or  
Secretary General of the FIG affiliated NF