

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



FIG RHYTHMIC GYMNASTICS WORLD CHALLENGE CUP PORTIMÃO (POR) 12 – 14 MAY 2017 INDIVIDUALS AND GROUPS



Update 16 April 2017

DIRECTIVES

EVENT ID: 15066

Dear FIG Affiliated Member Federation,

Following the decision of the FIG Executive Committee, the Gymnastics Federation of **Portugal** has the pleasure to invite your National Federation to participate in the aforementioned official FIG World Challenge Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Sylvie Martinet Avenue de la Gare 12 1003 Lausanne - Switzerland Tel: +41 (0) 21 321 55 10 / Direct +41 (0) 21 321 55 15 Fax: +41 (0) 21 321 55 19 / Direct +41 (0) 21 321 55 29 e-mail: smartinet@fig-gymnastics.org website: www.fig-gymnastics.com
HOST FEDERATION	Gymnastics Federation of Portugal Contact Person: ARAÚJO, Paula Estrada da Luz, n.º 30-A 1600-159 Lisboa - Portugal Tel: +351 21 814 11 45 Fax: +351 21 814 29 50 e-mail: rgportugal@gympor.com website: http://www.fgp-ginastica.pt
LOCATION	Portimão, Algarve, Portugal
DATE	From 12 to 14 May 2017
VENUE	Portimão Arena Address: Parque de Feiras e Exposições de Portimão Caldeira do Moinho 8500 – 726 Portimão Tel: + 282 470 870 e-mail: portimao.arena@cm-portimao.pt Venue capacity: 2.530 seats Competition Hall: Capacity for 1 floor Training hall: Capacity for 4 floors. Warm up area: Ballet bars and 1 floor. There is also the possibility of site to train with 2 carpets and a warm up gymnasium in the renovated Municipal Sports Hall .

APPARATUS SUPPLIED	GYMNOVA – Ref ^a 6667 – London
PROVISIONAL SCHEDULE	<p>Day 1, Wednesday 10th May: Arrival of Delegations (All day)</p> <p>Day 2, Thursday 11th May Trainings (All Day) Orientation Meeting Judges' Instruction</p> <p>Day 3, Friday 12th May Competition: Qualification Individuals and Groups 15h30 WCCup - Individuals (Gr. A) Hoop; Ball 17h30 WCCup - Individuals (Gr. B) Hoop; Ball 20h30 - Open Ceremony 21h15 - WCCup - Groups 5 Hoops</p> <p>Day 4, Saturday 13th May Competition: Qualification Individuals and Groups 14h30 WCCup - Individuals (Gr. B) Clubs and Ribbon 16h30 WCCup - Individuals (Gr. A) Clubs and Ribbon 18h00 WCCup - Individuals Awards Ceremony 18h30 WCCup - Groups 3 Balls and 2 Ropes 19h30 WCCup - Groups Awards Ceremony</p> <p>Day 5, Sunday 14th May Competition III: Finals Individuals and Groups 14h30 WCCup - Groups 5 Hoops 15h15 WCCup - Individuals Hoop and Ball 16h15 WCCup - Group 3 Balls and 2 Ropes 17h00 WCCup - Individual Clubs and Ribbon 18h00 Groups Awards Ceremony and Individuals Awards Ceremony 18h30 Closing Ceremony and Gala</p> <p>Day 6, Monday 15th May Departure of delegations</p> <p>World Challenge Cup competitions will not be combined with any other competitions.</p>
COMPETITION FORMAT	<p>Individuals <u>All-Around which serve as qualification for the Apparatus Final:</u></p> <ul style="list-style-type: none"> All Individual gymnasts have to participate in the All-Around qualification
PARTICIPATION	<p><u>Apparatus Finals:</u></p> <ul style="list-style-type: none"> The top eight (8) gymnasts per apparatus from the All-Around qualifying Competition participate in the Finals <p>Group competitions: <u>All-Around which serve as qualification for the Routine Final:</u></p> <ul style="list-style-type: none"> All Groups have to participate in the Qualifications <p><u>Final Group Routines:</u></p> <ul style="list-style-type: none"> The top eight (8) groups of each Group Routines will qualify for the Finals.
FEDERATIONS INVITED	All FIG affiliated Federations are invited.

SIZE OF DELEGATION AND FIG LICENSE	<p>Only senior gymnasts in good standing with the correct age and holding a valid FIG License at the time of registration until the end of the competitions may participate. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.</p> <p>The maximum size of the invited delegation is as follows:</p> <table border="1" data-bbox="400 398 1528 680"> <thead> <tr> <th></th> <th>Individual</th> <th>Group</th> <th>Joint</th> </tr> </thead> <tbody> <tr> <td>Head of Delegation</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Team Manager (for Groups only)</td> <td>-</td> <td>1</td> <td>1</td> </tr> <tr> <td>Coach</td> <td>max. 1 per gymnast</td> <td>1</td> <td></td> </tr> <tr> <td>Gymnasts</td> <td>2</td> <td>6</td> <td>8</td> </tr> <tr> <td>Medical Doctor</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Paramedical Staff</td> <td>1</td> <td>1</td> <td>2</td> </tr> <tr> <td>Judges</td> <td>2</td> <td>2</td> <td>2</td> </tr> </tbody> </table>		Individual	Group	Joint	Head of Delegation	1	1	1	Team Manager (for Groups only)	-	1	1	Coach	max. 1 per gymnast	1		Gymnasts	2	6	8	Medical Doctor	1	1	1	Paramedical Staff	1	1	2	Judges	2	2	2
	Individual	Group	Joint																														
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Judges	2	2	2																														
AGE LIMITS	16 years in the year of the competition																																
JUDGES AND JUDGES' PANELS	<p>Competitions will be evaluated by two Judges' Panels as follows:</p> <ul style="list-style-type: none"> • 4 Difficulty (D) Judges (min. cat. 2) • 6 Execution (E) Judges (min. cat. 3) • Time (T) and Line (L) Judges (min. cat 4) <p>Priority will be given to the highest categories. Not more than one judge per Federation per panel will be permitted except for Time and Line Judges.</p> <p>The Judges' Panels are set up by a draw from the judges present at the event. The draw will be directed by the RG Technical Delegate. The participating member federations must send minimum one qualified judge if they participate with individual gymnasts and one qualified judge if they participate with a group. The judges must be minimum cat. 3.</p> <p>The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the LOC) should a federation fail to bring the required number of judges. This fine must be paid to the LOC by 10 March 2017.</p> <p>The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the on-line nominative registration, or not sufficient cat. 1 and 2 judges, the Organizing Member Federation must propose to the FIG for prior approval of the Technical Delegate the name of neutral additional judges to complete the panels (plus 2 reserves). These judges, once approved, have to be invited at the cost of the Organizing Member Federation.</p> <p>Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the Technical Delegate concerned will invite these judges at the cost of the Organizing Member Federation.</p>																																
FIG TECHNICAL DELEGATE	The FIG Technical Delegate will be proposed by the FIG RG TC. The FIG Technical Delegate will serve as President of the Superior Jury.																																
REGISTRATION DEADLINES	Definitive and Nominative Registrations must be made exclusively on-line via the FIG platform.																																

Definitive registration:	10 March 2017	(2 months prior to the event)
Nominative registration	12 April 2017	(4 weeks prior to the event)

Late registrations are subject to fines as follows:

Fine for missing or late Definitive Registration	CHF 750.-
Fine for missing or late Nominative Registration	CHF 500.-

DRAWING OF LOTS

The gymnasts' drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) within two weeks after the closing date of the nominative registration.

Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations will not be authorized to participate.

ENTRY FEES

The not refundable cost for the Entry Fee is:

- **25 EUR** per gymnast
- **50 EUR** per other participants (head of delegation, coaches, doctor, physiotherapist, etc)

At the time of the Definitive entry (2 months prior to the event) 100% of the entry fee must be paid to the LOC. Entry fees must be paid 100% by 10 March and according to the number of persons registered in the Definitive Form.

Entries without payment of the entry fees will be considered as invalid and will be refused.

ACCOMMODATION AND MEALS

The invited participating federations must pay for the accommodation expenses of their delegation members.

The hotels' prices are per person and per night and include:

Five Stars Hotel (Official Hotel)

Euro **155,00** (single room, full board)

Euro **135,00** (double room, full board)

Four Stars Hotel

Euro 130,00 (single room, full board)

Euro 110,00 (double room, full board)

Euro 105,00 (triple room, full board)

Three Stars Hotel (Low Cost)

Euro 95,00 (double room, full board)

Euro 90,00 (triple room, full board)

The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by 10 March at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis.

Cancellation/Reimbursement Policy:

50% of Accommodation and meals cost shall be reimbursed if the cancelation occurs up to 1 month prior to the event. After, no reimbursement will be made.

FINAL BANQUET

The Final Banquet will be offered to all participants who have booked their accommodation through the LOC.

	<p>Extra -Tickets to the Final Banquet will be available at the cost of EUR 25 each and can be paid at the LOC offices until 12 May 2017 (12h00, Portugal time).</p> <p>The LOC will not reimburse any cancelled entry ticket of the Final Banquet.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the International travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the LOC by 12 April 2017.</p>
LOCAL TRANSPORTATION	<p>The LOC will provide free local transportation for all participants who paid an entry fee, from/to Faro airport as well as from/to the hotel and the Competition, Training, and Warm-up Halls.</p> <p>Arrival airport: Faro (1h30m distance to Portimão by bus – LOC provided).</p>
VISA	<p>Please verify immediately with your travel agent or the Portuguese Embassy or Consulate in your country if a visa is required for your to travel to Faro, Portugal. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 04 March to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
INSURANCE	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).</p> <p>Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>The LOC will subsequently offer insurance at the Federations own charge as follows: EUR 35 per person/day.</p> <p>Details on IMSSA procedure: https://www.imssa-sos.com/en/. Access code:</p> <ul style="list-style-type: none"> • FIG • 22AYCA094186
ACCREDITATION	<p>Accreditations will be given at the “Portimão Arena” by the arrival of the Delegations.</p> <p>A photo of each member of the delegation (in electronic format – JPEG – must be sent to the LOC together with the nominative registration – 04 April 2017).</p> <p>Please note: Photos taken upon arrival will be charged to the National Federations at a cost of EUR 20 each.</p> <p>The Head of delegation must bring to the Accreditation:</p> <ul style="list-style-type: none"> • FIG gymnast’s Licence • Proof of all payments • Certification of valid insurance • National anthem • Flag • Gymnasts music (CD’s) – 2 (one for competition, one for trainings) • Gala Form
FINANCIAL OBLIGATIONS	<p>Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in this World Challenge Cup.</p>

	<p>Federations which have not fulfilled their financial obligations towards the LOC by the given deadline in the Invitation/Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.</p> <p>Federations which have not fulfilled their financial obligations towards the Organizing Member federations upon arrival will not be accredited.</p>								
BANK ACCOUNT INFORMATION	<p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: FIG RG World Challenge Cup Portimao 2017</p> <p>Bank: Millennium BCP BENEFICIARY: Gymnastics Federation of Portugal IBAN: PT50 0033 0000 0188 0157 8909 6 BIC/Swift: BCOMPTPL</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>								
TIE BREAKING RULES	<p>In case of a tie at any place, the tie breaking rules for the RG World Championships as outlined in the current FIG Technical Regulation Section 3 shall be applied.</p> <p>For participation to the Apparatus Final (Individual) and Final Routine (Group):</p> <ul style="list-style-type: none"> • If there is still a tie, the tied gymnasts / groups will proceed to the final. <p>For Prize money:</p> <ul style="list-style-type: none"> • If after application of the tie breaking rules outlined in the current FIG Technical Regulation Section 3 there is still a tie, the prize money of the tied ranks will be added and divided by the number of ties. <p>For World Challenge Cup Points:</p> <ul style="list-style-type: none"> • If after application of the tie breaking rules outlined in the current FIG Technical Regulation Section 3 there is still a tie, the World Challenge Cup points of the tied ranks will be added and divided by the number of ties. <p>For Yearly winner:</p> <ul style="list-style-type: none"> • Should there be a tie, the number of ranks of the three counting competitions achieved by the respective gymnast/group will be added and the gymnast/group with the lowest total will prevail. • If there is still a tie, the total score of the three counting exercises will be added and the gymnast/group with the highest total will prevail. • If there is still a tie, the total execution score of the three counting exercises will be added and the gymnast/group with the highest total execution score will prevail. 								
PRIZE MONEY	<p>The Organizing Member Federation will pay the following Prize Money (amounts in Swiss Francs – CHF), free of any deductible taxes, as follows:</p> <table border="1" data-bbox="485 1765 1449 1908"> <tr> <td>Individuals All Around (min. CHF 2'700.-)</td> <td>CHF 3'500</td> </tr> <tr> <td>Individuals by apparatus (min. CHF 2'000.-)</td> <td>CHF 2'250</td> </tr> <tr> <td>Groups All Around (min. CHF 2'700.-)</td> <td>CHF 3'500</td> </tr> <tr> <td>Groups Finals 5 and 3+2 each (min. CHF 2'700.-)</td> <td>CHF 3'500</td> </tr> </table>	Individuals All Around (min. CHF 2'700.-)	CHF 3'500	Individuals by apparatus (min. CHF 2'000.-)	CHF 2'250	Groups All Around (min. CHF 2'700.-)	CHF 3'500	Groups Finals 5 and 3+2 each (min. CHF 2'700.-)	CHF 3'500
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Individuals All Around:

Ranking	Total of 3'500.- (min. CHF 2'700.-)
1 (min. 700.-)	900
2 (min. 550.-)	750
3 (min. 450.-)	650
4 (min. 300.-)	400
5 (min. 250.-)	350
6 (min. 200.-)	200
7 (min. 150.-)	150
8 (min. 100.-)	100

Individuals – per apparatus:

Ranking	Total of 2'250.- (min. CHF 2'000.-)
1 (min. 650.-)	700
2 (min. 450.-)	500
3 (min. 300.-)	350
4 (min. 200.-)	250
5 (min. 150.-)	150
6 (min. 100.-)	100
7 (min. 100.-)	100
8 (min. 100.-)	100

Groups All Around:

Ranking	Total of 3'500.- (min. CHF 2'700.-)
1 (min. 1'200.-)	1500
2 (min. 900.-)	1150
3 (min. 600.-)	850

Groups – per routine (5 and 3+2) each:

Ranking	Total of 3'500.- (min. CHF 2'700.-)
1 (min. 1'200.-)	1500
2 (min. 900.-)	1150
3 (min. 600.-)	850

Should less than 4 federations participate in the World Challenge Cup competition (Individual Gymnasts and/or Groups), no prize money will be paid.

**ASSIGNMENT OF
WORLD CUP
POINTS FOR THE
RANKING LIST**

The results and the updated FIG World Challenge Cup Ranking List will be published on the FIG website within 24 hours after the end of the respective competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation.

Separate World Challenge Cup Ranking Lists for:

- Individual All-Around
- Individual per apparatus
- Group All-Around
- Group Routine

are established for the four World Challenge Cup Series, beginning with the first World Challenge Cup competition of the series and ending with the last World Challenge Cup event of the series (4 competitions).

For the Individual All-Around and Apparatus Ranking Lists, World Challenge Cup Points are assigned to the competitors **by name**.

For the Groups All-Around and Routine Ranking Lists, World Challenge Cup Points are assigned to the **Federation**. The Groups are listed **by Federation** only.

Rank	Points	
	Individuals	Groups
1	50	50
2	45	45
3	40	40
4	35	35
5	30	30
6	25	25
7	20	20
8	15	15
9	13	8
10	12	7
11	11	6
12	10	5
13	9	4
14	8	3
15	6	2
16	5	1
17	4	-
18	3	-
19	2	-
20	1	-

Should less than 4 federations participate per apparatus or per category in the World Challenge Cup competition (Individual Gymnasts and/or Groups), no World Challenge Cup Points will be given.

YEARLY WINNER

The yearly winner of the World Challenge Cup Series is the Gymnast/Group with the highest number of points of each of the World Challenge Cup Series Ranking List of the respective year.

- If 5 World Challenge Cup Competitions take place per year, the best 3 are counted
- If 3 World Challenge Cup Competitions take place per year, all 3 are counted

	A special award ceremony will be held at the last World Challenge Cup Competition of the year in which the winning gymnasts/groups shall receive a Cup.
EVENT MANAGER	LOC President: Mr. ROCHA, João Paulo Estrada da Luz, n.º 30-A 1600-159 Lisboa / Portugal Tel: (+351) 21 814 11 45 Fax: (+351) 21 814 29 50 e-mail: rqportugal@gympor.com
MEDIA	Only journalists and photographers holding an official and valid press card recognized by international press agencies such as the AIPS and official Sports Journalists Associations / National Federations will be accredited. All media representatives (journalists, photographers, TV) must request an accreditation from the O.C. Media Office as soon as possible to have access to the media centre on the competition venue. Media Officer: Ms. ROSCA, Elena Estrada da Luz, n.º 30-A 1600-159 Lisboa / Portugal Tel: (+351) 21 814 11 45 Fax: (+351) 21 814 29 50 e-mail: comunicacao@gympor.com
SOCIAL MEDIA	Facebook page: https://www.facebook.com/ginasticaportugal?fref=ts Youtube : https://www.youtube.com/user/ginasticaportugal
MEDICAL SERVICES	The Organizing Committee will provide first aid medical services. A physiotherapist and medical support will be present during training and competitions as well as other staff specialized in first aids.
OFFICIAL HOSPITAL	Centro Hospitalar do Algarve – HOSPITAL DE PORTIMÃO Address: Sitio do Poço Seco 8500-338 Portimão Tel: +351 282 450 300 Fax: +351 282 450 390
DOPING CONTROLS	The Organizing Member Federation will provide at its own charge a minimum of 3 doping controls for Individual gymnasts and 3 for Groups.
MARKETING	FIG advertising and publicity norms must be respected.
TELEVISION	Television coverage is compulsory. The Organizing Member Federation must guarantee the production of a basic feed (international signal). The International signal must be available for the FIG and its Right holders free of charge at the international Broadcasting Centre or at the Gateway without any limitations and free of any access fees. Host Broadcaster: RTP Adress: Av. Marechal Gomes da Costa, nº 37 – 1849-030 Lisboa – Portugal International TV Rights Distribution: IEC
SCORING, RESULT SERVICE AND VIDEO CONTROL	The Organizing Member Federation will provide a scoring and result service, including a high quality video system which will allow the recording, storage and provision of compilation of the recorded images for the Difficulty Judges, the Superior Jury and the President of the Superior Jury. The videos will be sent to the FIG within one week after the competition.

	The Organizing Member Federation will provide a video control system which allows to treat inquiries and records all exercises of the competition in a god quality.																						
RULES AND REGULATIONS	<p>The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives:</p> <ul style="list-style-type: none"> • Statutes • Code of Ethics • Technical Regulations • World Challenge Cup Rules for Rhythmic Gymnastics • Licenses Rules • Code of Points and relevant Help Desk • General Judges' Rules • Specific Judges' Rules for Rhythmic Gymnastics • Medical Organization of the Official FIG Competitions • Doping Control Rules • Media Rules • Apparatus Norms • Advertising and Publicity Rules • Accreditation Rules • Regulations for Awards Ceremonies <p>and subsequent decisions of the FIG Executive Committee</p>																						
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Sincerely Yours,

Place and date:
27th October 2016



Signature of the President or Lisbon,
Secretary General of POR Federation