

RHYTHMIC GYMNASTICS
PORTIMÃO ARENA
08 to 14 MAY 2017



Portimão
Câmara Municipal

**Turismo de
Portimão**
Promotion Bureau

World Challenge CUP

12 to 14 May

WORKPLAN





1. ADMINISTRATION

1.1. FOREWORD

The present Work Plan has been developed in accordance with the following FIG rules and regulations:

Statutes

- Code of Ethics
- Technical Regulations
- World Challenge Cup Rules for Rhythmic Gymnastics
- Licenses Rules
- Code of Points and relevant Help Desk
- General Judges' Rules
- Specific Judges' Rules for Rhythmic Gymnastics
- Medical Organization of the Official FIG Competitions
- Doping Control Rules
- Media Rules
- Apparatus Norms
- Advertising and Publicity Rules
- Accreditation Rules
- Regulations for Awards Ceremonies

and subsequent decisions of the FIG Executive Committee and subsequent FIG decisions.

All participating Federations commit to respect the Statutes and all FIG Regulations, especially with regards to the license, the age and nationality of the gymnasts, as well as the respective regulations concerning "Insurance" (FIG Technical Regulations).

Federations which have not fulfilled their financial obligations towards the FIG and the Local Organizing Committee will not be allowed to participate in those Potimão RG Competitions 2017.



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1.2. ORGANIZING COMMITTEE

PORTUGUESE GYMNASTICS FEDERATION

Contact Person | Mrs. ARAÚJO, Paula (General Secretary)
Address | Estrada da Luz, nº 30 – A
1600-159 Lisboa, Portugal
Tel. | +351 218 141 145
Fax | +351 218 142 950
E.mail | rgportugal@gympor.com
Website | www.fgp-ginastica.pt

LOC OFFICIALS

President	Mr. ROCHA, João Paulo
Executive Director	Mr. SOUSA, Álvaro
Local Technical Director	Mrs. SANCHES, Andreia
Secretariat Director	Mrs. LOUREIRO, Teresa
Secretariat Management	Mrs. FALCÃO, Isabel
Head of Personnel for Equipment	Mrs. ANDRADE, Carla
Head of Scoring Office	Mr. SANTOS, João
Liaison for Juries Matters	Ms. CHAMBEL, Isabel
Official Doctor Medical Services Doping Control Manager	Mrs. CARDOSO, Ana Isabel
PRESS Coordinator	Mr. CAMACHO, Tiago
Marketing Coordinator	Ms. ROSCA, Elena
Hotels and Meals Coordinator	Mrs. GUERREIRO, Manuela
Transportation Coordinator	Mrs. CRUZ, Josefina
Ceremonies and “Gala” Coordinator	Mr. MARTINS, Rui
Protocol and Social Program Manager	Mrs. LUCAS, Ana
Volunteers Manager	Mrs. LUCAS, Ana
Co-Organization	Mrs. JORGE, Patrícia
Support	Portimão City Hall
Hospital	Associação de Ginástica do Algarve
	Centro Hospitalar do Algarve – HOSPITAL DE PORTIMÃO



1.3. FIG – INTERNACIONAL GYMNASTICS FEDERATION

FIG COORDINATOR

Contact | Mrs. MARTINET, Sylvie
 Address | Avenue de la Gare 12 – Case Postale 630
 CH – 1001 Lausanne
 Tel. | +41 (0) 21 321 55 15
 Fax | +41 (0) 21 321 55 29
 E.mail | smartinet@fig-gymnastics.org
 Website | www.fig-gymnastics.com

FIG DELEGATE, for Portimao World Challenge Cup Portimao

Mrs. DELLE CHIAIE, Daniela

2. COMPETITIONS

2.1. PROGRAM

11.05 Thursday (5 ^a)	All day long	Trainings in Competition Hall (according schedule)
	19:00	Welcome and Orientation Meeting
12.05 Friday (6 ^a)	15:30 - 16:30	WCup Trainings in Competition Hall (according schedule)
	17:00 - 17:45	WCup - Judges Instruction (at Competition Hall)
	18:00 - 19:00	WCup - Individuals (Gr. A) Hoop; Ball
	19:15 - 20:15	WCup - Individuals (Gr. B) Hoop; Ball
	21:30- 22:00	Opening Ceremony
	22:00 - 22:20	WCup - GROUPS - 5 Hoops
13.05 Saturday (Sábado)	14:00 - 14:45	Judges meeting
	15:00 - 16:00	WCup - Individuals (Gr. B) Clubs; Ribbon
	16:15 - 17:15	WCup - Individuals (Gr. A) Clubs; Ribbon
	17:30	All Awards Ceremony for Individuals
	18:30 - 18:50	WCup - GROUPS - 2 Ropes + 3 Balls
19:00	All Awards Ceremony for GROUPS	
14.05 Sunday (Domingo)	13:45 - 14:45	Judges meeting
	15:00 - 15:20	WCup - GROUPS Final - 5 Hoops
	15:20 - 16:20	WCup - Individual Finals - Hoop; Ball
	16:20 - 16:40	WCup - GROUPS Final - 2 Ropes + 3 balls
	16:40 - 17:40	WCup - Individual Finals - Clubs; Ribbon
	17:45	WCup - Finals Awards Ceremonies
	18:15 - 19:00	Gala and Closing Ceremony
	20:30 - 00:00	Dinner and Farewell Party



2.2. VENUE and TRAINING HALL

Competition and official training all

Portimão Arena
Parque de Feiras e Exposições de Portimão
Caldeira do Moinho
8500 – 726 Portimão
Tel: + 282 470 870
e-mail: portimão.arena@cm-portimao.pt

2.3 TRAINING FORMAT

Training Facilities

According with the FIG Technical Regulations:

- Minimum of 2 hours per day for federations participating in a single competition;
- Minimum of 3 hours per day for federations participating in two competitions.

Official Training Schedules

The training will start on the 11th May for all competitors, according to the flight time arrivals (ETA). Delegations must respect the designated training times and the allocated training carpets. Access to the competition hall and to the training locations will be given only to the members of the delegation wearing their accreditation card and only during their respective training times.

The training schedules will be given to the Delegations at arrival or accreditation.

2.4. CEREMONIES

Opening Ceremony

The opening ceremony will take place on the 12th of May at 21h30 in the competition hall. Each Delegation must present to the parade 1 gymnast (minimum) 2 (maximum).

Awards Ceremonies

All awards ceremonies will take place immediately after the end of each competition. On the podium, awards will only be presented to the medal winners:

13th May	17:20	Individuals all-around	Individual Gymnasts ranked 1st to 3rd
	19:00	Groups all around	Groups ranked 1st to 3rd
14th May			
	17:45	Individuals Apparatus Finals	Individual Gymnasts ranked 1st to 3rd in each apparatus



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		Groups Finals	Groups ranked 1st to 3rd in each exercise
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GALA – Closing Ceremony

The Gala will take place in the competition hall after the last medal award ceremony on the 14th of May, from 18h30 to 19h15.

Any gymnast or Group that is interested is allowed to participate at the “Gala” for the participation of. This is a free participation.

The ones that are interested in the “Gala” performance must fulfil the attached form, and wait for the LOC confirmation of participation, because we have only 30 minutes for the Gala presentations. The registration form for Gala Presentation must be handed to the LOC, at the Heads of Delegation Orientation Meeting. The presentation will be confirmed on the 13th of May at the LOC office.

2.5. ORIENTATION MEETING

The Orientation Meeting for the Heads of Delegation will take place on the 11th of May by 18h30 at the Competition Hall – Judges Room.

This is where the LOC will give practical information on the running of the competitions.

This is the last moment for the Heads of Delegations to hand to the LOC:

- The “Gala” registration form
- The music’s forms

2.6. JUDGES INSTRUCTION

The Judges instructions will take place on the 12th of May, by 15h30, at the Competition Hall – Judges Room.

All Judges must be present.

2.7. OTHER INFORMATIONS

- Competition results/scores will be informed at each Hotel help desk. A full results book will be given to all delegations, at the 14th of May, after the competitions - Dinner and Fareweel Party;
- After each competition the results will be posted on different places of the Competition Hall. We will not provide copy of the results after competition to delegations.
- Mail boxes: each delegation has a mail box at the entrance of the LOC office at the Competition Hall;
- Reserved seating: for Heads of Delegations; Judges and participants (gymnasts, coaches and other members);
- Bottles of water are at gymnasts disposal.



3. OPERATIONAL AREAS

3.1. ACCREDITATION

The accreditation will take place upon arrival of the delegations, by schedule, in “Portimão Arena” – Sports Hall.

Passports and FIG Licences will be checked during accreditation.

Music CD’s (2 per gymnast/routine) or pen drive, national flags and national anthems (1 CD) have to be handed out at the accreditation centre.

Heads of delegations have to present valid medical and accident insurance policies written in English language for all members of the delegation. Any outstanding payments have to be made by the head of delegation.

Any missing photo will be taken upon arrival and the NF will be charged extra 20EUR – the accreditation will only be available 24hrs later – being provided a temporary access pass.

If any of these steps is not dully fulfilled participation in the RG WCC Portimão 2017 events will not be possible!

Accreditation card must always be visible in the venue. In case of losing the accreditation card and new one will be issued for a cost of € 100.

3.2. TRANSPORTATION

For the delegations, that have booked the accommodation through the LOC, transport will be organised from the Faro International Airport to the Hotels and back.

For Competition, there will be dedicated transportation for Judges and for Gymnasts, Coaches and other member delegations that are going to compete, and that have booked the accommodation through the LOC.

3.3. MEALS

A catering service for lunch and dinner will be organised for participants at the Competition Hall. A “meals card” must be showed to the access control.

Those “meals card” will be delivered at the LOC office.

Timetable:

Lunch – from 12h00 to 15h00

Dinner – from 18h00 to 21h00

3.4. DINNER AND FAREWELL PARTY

For: All Participants of World Challenge Cup
On the 14th of May