

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



FIG BERLIN MASTER WORLD CHALLENGE CUP
BERLIN (GER)
07 - 09 JULY 2017
INDIVIDUAL AND GROUP



Update 03 May 2017

DIRECTIVES

EVENT ID: 14959

Dear FIG Affiliated Member Federation,

Following the decision of the FIG Executive Committee, the Gymnastics Federation of **Germany** has the pleasure to invite your Federation to participate in the aforementioned official FIG World Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Sylvie Martinet Avenue de la Gare 12 1003 Lausanne Switzerland Tel: +41 (0) 21 321 55 10 / Direct +41 (0) 21 321 55 15 Fax: +41 (0) 21 321 55 19 / Direct +41 (0) 21 321 55 29 e-mail: smartinet@fig-gymnastics.org website: www.fig-gymnastics.com
HOST FEDERATION	Deutscher Turner-Bund e.V. Contact Person: Sven Karg Otto-Fleck-Schneise 8 60528 Frankfurt am Main Germany Tel: +49 (0) 69 67801 148 Fax: +49 (0) 69 67801 225 E-mail: sven.karg@dtb-online.de website: www.dtb-online.de
LOCAL ORGANIZING COMMITTEE (LOC)	Berlin Gymnastics Federation / Berliner Turn- und Freizeitsport-Bund Contact Person: Jens-Uwe Kunze Vorarlberger Damm 39 12157 Berlin Germany Tel: +49 (0) 30 7879 450 Fax: +49 (0) 30 7879 4520 E-Mail: jens-uwe.kunze@btfb.de / berlin.masters@btfb.de website www.btfb.de / www.berlin-gymmasters.de
LOCATION	Berlin / Germany
DATE	07 - 09 July 2017
VENUE	Max-Schmeling-Halle Am Falkplatz 1, 10437 Berlin, Germany Tel: +49 (0) 30 4430 45

	<p>Fax: +49 (0) 30 4430 4709 E-Mail: info@velomax.de website: www.max-schmeling-halle.de venue capacity: 3.000</p> <p>Competition Hall 1 competition floor + 1 warm-up floor (directly behind the competition floor, separated by a black curtain) Training Hall 6 training floors in extra training halls</p>  <p style="text-align: center;"><i>Max-Schmeling-Halle Berlin: 1: warm-up floor behind the competition floor; 2: competition floors, 3: participants Berlin Masters 2015</i></p>
APPARATUS SUPPLIED	Floor in competition hall, warm-up hall and training hall: SPIETH Art. 1790290 RG floor BEIJING 16 x 16m
PROVISIONAL SCHEDULE	05 July: Arrival day (training possible upon prior request) 06 July: Official training Orientation meeting 07 July: Judges' instructions Individual All-Around / qualification 2 apparatus Group All-Around / qualification 1st exercise 08 July: Judges' instructions Individual All-Around / qualification 2 apparatus Group All-Around / qualification 2nd exercise 09 July: Judges' instructions Individual and Group Finals Banquet 10 July Departure day.
COMPETITION FORMAT PARTICIPATION	Individuals <u>All-Around which serve as qualification for the Apparatus Final:</u> <ul style="list-style-type: none"> All Individual gymnasts have to participate in the All-Around qualification <u>Apparatus Finals:</u> <ul style="list-style-type: none"> The top eight (8) gymnasts per apparatus from the All-Around qualifying Competition participate in the Finals Group competitions: <u>All-Around which serve as qualification for the Routine Final:</u> <ul style="list-style-type: none"> All Groups have to participate in the Qualifications <u>Final Group Routines:</u> <ul style="list-style-type: none"> The top eight (8) groups of each Group Routines will qualify for the Finals.
FEDERATIONS INVITED	The Organizing Member Federation invite all FIG Member Federations in good standing.
SIZE OF DELEGATION AND FIG LICENSE	Only senior gymnasts in good standing with the correct age and holding a valid FIG License at the time of registration until the end of the competitions may participate. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.

	<p>The maximum size of the invited delegation is as follows:</p> <table border="1" data-bbox="400 192 1528 477"> <thead> <tr> <th></th> <th>Individual</th> <th>Group</th> <th>Joint</th> </tr> </thead> <tbody> <tr> <td>Head of Delegation</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Team Manager (for Groups only)</td> <td>-</td> <td>1</td> <td>1</td> </tr> <tr> <td>Coach</td> <td>max. 1 per gymnast</td> <td>1</td> <td></td> </tr> <tr> <td>Gymnasts</td> <td>2</td> <td>6</td> <td>8</td> </tr> <tr> <td>Medical Doctor</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Paramedical Staff</td> <td>1</td> <td>1</td> <td>2</td> </tr> <tr> <td>Judges</td> <td>2</td> <td>2</td> <td>2</td> </tr> </tbody> </table>		Individual	Group	Joint	Head of Delegation	1	1	1	Team Manager (for Groups only)	-	1	1	Coach	max. 1 per gymnast	1		Gymnasts	2	6	8	Medical Doctor	1	1	1	Paramedical Staff	1	1	2	Judges	2	2	2
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Judges	2	2	2																														
AGE LIMITS	16 years in the year of the competition																																
JUDGES AND JUDGES' PANELS	<p>Competitions will be evaluated by two Judges' Panels as follows:</p> <ul style="list-style-type: none"> • 4 Difficulty (D) Judges (min. cat. 2) • 6 Execution (E) Judges (min. cat. 3) <p>+ Line (L) and Time (T) Judges (min. cat. 4)</p> <p>Priority will be given to the highest categories.</p> <p>Not more than one judge per Federation per panel will be permitted except for Time and Line Judges.</p> <p>The Judges' Panels are set up by a draw from the judges present at the event. The draw will be directed by the RG Technical Delegate.</p> <p>The participating member federations must send minimum one qualified judge if they participate with individual gymnasts and one qualified judge if they participate with a group.</p> <p>The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the online nominative registration, or not sufficient cat. 1 and 2 judges, the Organizing Member Federation must propose to the FIG for prior approval of the Technical Delegate the name of neutral additional judges to complete the panels (plus 2 reserves). These judges, once approved, have to be invited at the cost of the Organizing Member Federation.</p> <p>Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the Technical Delegate concerned will invite these judges at the cost of the Organizing Member Federation.</p> <p>The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the LOC by 01st June 2017 (complete) should a federation fail to bring the required number of judges or judges without the requested qualification (brevet).</p>																																
FIG TECHNICAL DELEGATE	The FIG Technical Delegate will be proposed by the FIG RG TC. He/she will serve as President of the Superior Jury.																																
REGISTRATION DEADLINES	<p>Provisional, Definitive and Nominative Registrations must be made exclusively online via the FIG platform.</p> <table border="1" data-bbox="400 1933 1528 2040"> <tbody> <tr> <td>Provisional registration</td> <td>07 March 2017</td> <td>(4 months prior to the event)</td> </tr> <tr> <td>Definitive registration:</td> <td>07 May 2017</td> <td>(2 months prior to the event)</td> </tr> <tr> <td>Nominative registration</td> <td>07 June 2017</td> <td>(4 weeks prior to the event)</td> </tr> </tbody> </table>	Provisional registration	07 March 2017	(4 months prior to the event)	Definitive registration:	07 May 2017	(2 months prior to the event)	Nominative registration	07 June 2017	(4 weeks prior to the event)																							
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Late registrations are subject to fines as follows:

Fine for missing or late Provisional Registration	CHF 500.-
Fine for missing or late Definitive Registration	CHF 750.-
Fine for missing or late Nominative Registration	CHF 500.-

DRAWING OF LOTS

The gymnasts' drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) within two weeks after the closing date of the nominative registration.

Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations will not be authorized to participate.

ENTRY FEES

The **non-reimbursable** cost for the Entry Fee is of:

- 50,00 EUR per gymnast and
- 120,00 EUR per Group

The Entry Fee has to be paid to the Organizing Member Federation by **01 June 2017**.

ACCOMMODATION



1. Wyndham Garden Berlin Mitte Hotel ****

Osloer Straße 116 a, 13359 Berlin, Germany

tel: +49 (0) 30 495 000 0
fax: +49 (0) 30 495 000 495
e-mail: info@grandcityhotels.com
website: www.wyndhamgardenberlin.com
WLAN / WIFI: Free WLAN / WIFI in the complete hotel
check-in: from 3 p.m.
check-out: until 12 noon

Short distances:

Max-Schmeling-Halle / Competition Hall per Shuttle: 2,5 km (10 min.)

The costs **per person per night including full board** in the Wyndham Garden Berlin Mitte Hotel **** are as follows:

Single room 160,00 €

Double room 125,00 €



2. Grand City Hotel Berlin East ****

Landsberger Allee 203, 13055 Berlin, Germany

tel: +49 (0) 30 981 961 300
 fax: +49 (0) 30 981 961 301
 e-mail: info@hotel-east.grandcityhotels.com
 website: www.grandcity-hotel-berlin-east.de
 WLAN / WIFI: extra charge per 24 hours, lobby: free computer-access incl.
 internet
 check-in: from 3 p.m.
 check-out: until 12 noon

Short distances:

Max-Schmeling-Halle / Competition Hall per Shuttle: 6,2 km (20-30 min.)

The costs **per person per night including full board** in the Grand City Hotel Berlin East **** are as follows:

Single room 145,00 €

Double room 125,00 €

3. Tryp by Wyndham Berlin City East ***

Ruschestr. 45, 10367 Berlin, Germany

tel: +49 (0) 30 555070
 fax: +49 (0) 30 55507800
 e-mail: info.ber07@grandcityhotels.com
 website: www.tryphotels.com
 WLAN / WIFI: extra charge per 24 hours
 check-in: from 3 p.m.
 check-out: until 12 noon



Short distances:

Max-Schmeling-Halle / Competition Hall per Shuttle: 7,4 km (20-30 min.)

The costs **per person per night including full board** in the Tryp by Wyndham Berlin City East *** are as follows:

Single room 140,00 €

Double room 120,00 €

The prices charged for the hotel rooms cannot exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by **01 June 2017** at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis.

The invited participating federations must pay for the accommodation expenses of their delegation members.

	<p>The costs for the accommodations including full board must be paid to the Organizing Member Federation by 01 June 2017.</p> <p>In case of cancellation, costs will be refunded as follows: until – 30 May 2017 50% refund of the total amount from 01 June 2017 0% refund of the total amount</p> <p>Only written cancellations sent by e-mail or fax will be accepted.</p>
MEALS	<p>The invited participating federations must pay for the meals expenses of their delegation members.</p> <p>The meals will be presented at the booked hotel. The costs for the full board are included in the above mentioned hotel prices.</p> <p>The costs for the accommodations including full board must be paid to the Organizing Member Federation by 01 June 2017.</p>
FINAL BANQUET	<p>The LOC is pleased to offer the Final Banquet to all accredited delegation members.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the International travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the LOC by 01 June 2017.</p>
LOCAL TRANSPORTATION	<p>The LOC will provide free local transportation for all accredited delegation members from/to the airport/railway station/bus station in Berlin to/from the hotel as well as from/to the competition/training venue to/from the hotel for the period of 05 to 10 July 2017.</p>
VISA	<p>Please verify immediately with your travel agent or the German Embassy or Consulate in your country if a visa is required for your travel to Germany. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 07 May 2017 to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).</p> <p>Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>The LOC will subsequently offer insurance at the Federations' own charge as follows: 2.00 € per person/day.</p> <p>Details on IMSSA procedure: https://www.imssa-sos.com/en/. Access code:</p> <ul style="list-style-type: none"> • FIG • 22AYCA094186
ACCREDITATION	<p>All officials and delegation members will need an accreditation to enter the competition and training venues.</p> <p>Accreditation of all delegations will take place at their arrival in the booked hotel 1, 2 or 3. In case of a late/night arrival, the accreditation will be opened the next morning.</p> <p>Heads of the delegations have to check the names of their own delegation members and hotel reservation. They also have to show a proof of all necessary payments made.</p>

	<p>Heads of delegation have to bring to the accreditation:</p> <ul style="list-style-type: none"> • the passports of all delegation members • the gymnasts licenses • a CD with the national anthem • the national flag • 10 copies of each fiche for Individuals / Groups • 1 music CD for each exercise for Individuals / Groups • a copy of the certification for all delegation members covering illness, accidents and repatriation <p>All gymnasts (Individuals and Groups) will be asked to be photographed at their arrival for the competition hall video wall. They further will be asked to fill in a short biography for press purposes.</p>
<p>FINANCIAL OBLIGATIONS</p>	<p>Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in this World Challenge Cup.</p> <p>Federations which have not fulfilled their financial obligations towards the LOC by the given deadline in the Invitation/Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.</p> <p>Federations which have not fulfilled their financial obligations towards the Organizing Member federations upon arrival will not be accredited.</p>
<p>BANK ACCOUNT INFORMATION</p>	<p>Bank name: Berliner Bank AG Bank adress: Berliner Bank, Hardenbergstr. 32, 10623 Berlin, Germany IBAN: DE09100708480510088800 BIC: DEUTDEDB110 beneficiary: Berliner Turn- und Freizeitsport-Bund e.V. payment purpose: Berlin Masters World Cup 2017<<your federation>></p> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as mentioned above. The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>
<p>TIE BREAKING RULES</p>	<p>In case of a tie at any place, the tie breaking rules for the RG World Championships as outlined in the current FIG Technical Regulation Section 3 shall be applied. If there is still a tie after application of the tie breaking rules outlined in the current FIG Technical Regulation Section 3:</p> <p>For participation to the Apparatus Final (Individual) and Final Routine (Group):</p> <ul style="list-style-type: none"> • The tied gymnasts / groups will proceed to the final <p>For Prize money:</p> <ul style="list-style-type: none"> • The prize money of the tied ranks will be added and divided by the number of ties. <p>For World Challenge Cup Points:</p> <ul style="list-style-type: none"> • The World Challenge Cup points of the tied ranks will be added and divided by the number of ties. <p>For Yearly winner: Should there be a tie, it will be broken as follows:</p> <ul style="list-style-type: none"> • The number of ranks of the three counting competitions achieved by the respective gymnast/group will be added and the gymnast/group with the lowest total will prevail.

- If there is still a tie, the total score of the three counting exercises will be added and the gymnast/group with the highest total will prevail.
- If there is still a tie, the total execution score of the three counting exercises will be added and the gymnast/group with the highest total execution score will prevail

PRIZE MONEY

The Prize Money (free of any deductible taxes) will be paid by the Organizing Member Federation as follows (amounts in Swiss Francs – CHF):

Individuals All Around	CHF 2'700
Individuals by apparatus	CHF 2'000
Groups All Around	CHF 2'700
Groups Finals 5 and 3+2 each	CHF 2'700

Individuals All Around:

Ranking	Total of CHF 2'700
1	CHF 700
2	CHF 550
3	CHF 450
4	CHF 300
5	CHF 250
6	CHF 200
7	CHF 150
8	CHF 100

Individuals – per apparatus:

Ranking	Total of CHF 2'000
1	CHF 600
2	CHF 450
3	CHF 300
4	CHF 200
5	CHF 150
6	CHF 100
7	CHF 100
8	CHF 100

Groups All Around:

Ranking	Total of CHF 2'700
1	CHF 1'200
2	CHF 900
3	CHF 600

Groups – per routine (5 and 3+2) each:

Ranking	Total of CHF 2'700
1	CHF 1'200
2	CHF 900
3	CHF 600

Should less than 4 federations participate in the World Cup competition (Individual Gymnasts and/or Groups), no prize money will be paid.

**ASSIGNMENT OF
WORLD CUP
POINTS FOR THE
RANKING LIST**

The results and the updated FIG World Challenge Cup Ranking List will be published on the FIG website within 24 hours after the end of the respective competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation.

Separate World Challenge Cup Ranking Lists for:

- Individual All-Around
- Individual per apparatus
- Group All-Around
- Group Routine

are established for the four World Challenge Cup Series, beginning with the first World Challenge Cup competition of the series and ending with the last World Challenge Cup event of the series (4 competitions).

For the Individual All-Around and Apparatus Ranking Lists, World Challenge Cup Points are assigned to the competitors **by name**.

For the Groups All-Around and Routine Ranking Lists, World Challenge Cup Points are assigned to the **Federation**. The Groups are listed **by Federation** only.

Rank	Points	
	Individuals	Groups
1	50	50
2	45	45
3	40	40
4	35	35
5	30	30
6	25	25
7	20	20
8	15	15
9	13	8
10	12	7
11	11	6
12	10	5
13	9	4
14	8	3
15	6	2
16	5	1
17	4	-
18	3	-
19	2	-
20	1	-

Should less than 4 federations participate per apparatus or per category in the World Challenge Cup competition (Individual Gymnasts and/or Groups), no World Challenge Cup Points will be given.

YEARLY WINNER	<p>The yearly winner of the World Challenge Cup Series is the Gymnast/Group with the highest number of points of each of the World Challenge Cup Series Ranking List of the respective year.</p> <ul style="list-style-type: none"> • If 5 World Challenge Cup Competitions take place per year, the best 3 are counted • If 3 World Challenge Cup Competitions take place per year, all 3 are counted <p>A special award ceremony will be held at the last World Challenge Cup Competition of the year in which the winning gymnasts/groups shall receive a Cup.</p>
EVENT MANAGER	<p>LOC Berlin Gymnastics Federation / Berliner Turn- und Freizeitsport-Bund</p> <p>Event Manager: Jens-Uwe Kunze Address: Vorarlberger Damm 39, 12157 Berlin, Germany Tel: +49 (0) 30 7879 450 Fax: +49 (0) 30 7879 4520 E-Mail: jens-uwe.kunze@btfb.de / berlin.masters@btfb.de Web: www.btfb.de / www.berlin-gymmasters.de</p>
MEDIA	<p>Media contact: Sonja Schmeißer E-Mail: sonja.schmeisser@btfb.de Tel: +49 (0)173 2057 350</p>
SOCIAL MEDIA	<p>Information will be given through:</p> <p>Web http://www.btfb.de and http://www.berlin-gymmasters.de/ Facebook facebook.com/btbsportwelt?sk=wall and facebook.com/BerlinMasters Youtube https://www.youtube.com/channel/UCUfNz_yXDUIImclspuQkuig</p>
MEDICAL SERVICES	<p>Medical services will be provided by the LOC.</p>
OFFICIAL HOSPITAL	<p>HOSPITAL Vivantes Klinikum im Friedrichshain - Prenzlauer Berg Address Fröbelstraße 15, 10405 Berlin, Germany Phone +49 (0) 30 13016 0 Phone first aid +49 (0) 30 13016 1084 Web: www.vivantes.de/fuer-sie-vor-ort/details/einrichtung/vivantesklinikum-im-friedrichshain-prenzlauer-berg</p> <p>HOSPITAL Vivantes Klinikum im Friedrichshain - Landsberger Allee Address Landsberger Allee 49, 10249 Berlin, Germany Phone +49 (0) 30 13023 0 Phone first aid +49 (0)30 13023 1735 Web www.vivantes.de/fuer-sie-vor-ort/details/einrichtung/vivantesklinikum-im-friedrichshain-landsberger-allee</p>
DOPING CONTROLS	<p>The Organizing Member Federation will provide at its own charge a minimum of 3 doping controls for Individual gymnasts and 3 for Groups.</p> <p>The anti-doping controls will be conducted by WADA accredited doping control laboratory: Institute of Doping Analysis and Sports Biochemistry Dresden, Dresdener Str. 12, 01731 Kreischa.</p>
MARKETING	<p>FIG advertising and publicity norms will be respected.</p>
TELEVISION	<p>Television coverage is compulsory.</p> <p>The Organizing Member Federation must guarantee the production of a basic feed (international signal). The International signal must be available for the FIG and its Right holders free of charge at the international Broadcasting Centre or at the Gateway without any limitations and free of any access fees.</p> <p>Host Broadcaster: Ann K Event & TV-Produktions GmbH Rothenbücherweg 15, 14089 Berlin, Germany</p>

	tel: +49 (0)30 39370 874 website: http://www.annk.de/ e-mail: redaktion@hauptstadtsport.tv																				
SCORING, RESULT SERVICE AND VIDEO CONTROL	<p>The Organizing Member Federation will provide a scoring and result service, including a high quality video system which will allow the recording, storage and provision of compilation of the recorded images for the Difficulty Judges, the Superior Jury and the President of the Superior Jury. The videos will be sent to the FIG within one week after the competition.</p> <p>The Scoring System will be provided by Sportlicht GmbH, Berlin, Germany.</p>																				
RULES AND REGULATIONS	<p>The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives:</p> <ul style="list-style-type: none"> • Statutes • Code of Ethics • Technical Regulations • World Challenge Cup Rules for Rhythmic Gymnastics • Licenses Rules • Code of Points and relevant Help Desk • General Judges' Rules • Specific Judges' Rules for Rhythmic Gymnastics • Medical Organization of the Official FIG Competitions • Doping Control Rules • Media Rules • Apparatus Norms • Advertising and Publicity Rules • Accreditation Rules • Regulations for Awards Ceremonies <p>and subsequent decisions of the FIG Executive Committee</p>																				
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Sincerely Yours,
 Frankfurt, 29th June 2016



Stamp

Signature of the President or Secretary General of the FIG affiliated NF