



**12th African Championships and Youth
Olympic Qualifying Championships
Walvis Bay, Namibia,
30 April – 1 May 2014**



DIRECTIVES

Event ID: 9575

**Updated April 7
with Aerobic event information**

Dear FIG affiliated Member Federation,

The Gymnastics Federation of **NAMIBIA** has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

DISCIPLINE	Trampoline Gymnastics Tumbling Double mini Aerobic Gymnastics
HOST FEDERATION	Valereis Geldenhuys Venter –NGF President 81 Strand Street Swakopmund NGF (Namibia Gymnastics Federation) phone number +264811283411 fax number +264 64 462659 e-mail valngf@iafrica.com.na web site: http://namgym.blogspot.com/
LOCAL ORGANIZING COMMITTEE	Valereis Geldenhuys Venter / NGF SG Barbara Krauer 81 Strand Street Swakopmund NGF (Namibia Gymnastics Federation) phone number +264 811283411 /+264 812340244 fax number +264 64 462659 e-mail valngf@iafrica.com.na / gbkrauer@gmail.com Skype: val.geldenhuys web site: http://namgym.blogspot.com/
LOCATION	Walvis Bay, Namibia
DATE	From 27 April to 2 May 2014
VENUE	Event Hall, Training and warm-up Hall Jan Wilkes Stadium, 12th Road web site: www.walvisbay.cc.org.na
APPARATUS SUPPLIER	Tramp: Eurotramp No 08140; Grand Master Exclusiv Premium 4 x 4mm nylon Double Mini: Eurotramp Art. 23000; Double-Minitramp 190 with landing mat Tumbling: Gymnova TRA3 Ref. 6296 "Novatrack One Evolution" Aerobics: Gymnova Aero floor one
RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none">• Statutes• Technical Regulations

	<ul style="list-style-type: none"> • Code of Points and relevant Newsletters • General Judges' Rules • Specific Judges' Rules • Doping Control Rules • License rules (except for non-competitive events) • Media Rules • Apparatus Norms • FIG Rules for Sanctioning (approval) of International Events • Advertising and Publicity Rules <p><i>and subsequent decisions of the FIG Executive Committee</i></p>																																																						
FEDERATIONS INVITED	<p>The Organizing Member Federation will invite all Member Federations according to the following principles:</p> <p>Namibia, RSA, Egypt, Algeria, Angola, Zim, Nigeria, Morocco, Kongo</p> <p>All FIG member federation in Africa in good standing may participate.</p>																																																						
AGE LIMITS	<p>TRA, DMT & TUM: Junior:11-17, Senior: 17</p> <p>AER: AG 1: 12-14, Junior: AG 2: 15-17, Senior: 18 and over</p> <p>YOG: 16-17 born between 1 January 1997 to 31 December 1998</p> <p>Individual Trampoline Junior M and F, Senior M & F Team events Senior and Junior M & F</p> <p>Synchro Trampoline Junior M (2) and F (2) Senior M & F - no team event</p> <p>DMT Junior M and F Senior M & F Team events Senior and Junior M & F</p> <p>Tumbling Junior M and F Senior M & F Team events Senior and Junior M & F</p> <p>Individual –AER Individual women (1 female competitor) Individual men (1 male competitor)</p> <p>Pairs-AER Mixed Pairs (1 male & 1 female competitor)</p> <p>Trio- AER or not Trios (3 competitors of optional sex)</p> <p>Groups-AER or not Group (5 competitors of optional sex)</p> <p>The maximum size of the invited delegation is as follows:</p> <table border="1"> <thead> <tr> <th>Delegation member</th> <th>YOQ</th> <th>TRA</th> <th>DMT</th> <th>TUM</th> <th>AER</th> <th>Joint</th> </tr> </thead> <tbody> <tr> <td>Head of Delegation</td> <td></td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>01</td> </tr> <tr> <td>Team Manager</td> <td></td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>02</td> </tr> <tr> <td>Coach</td> <td></td> <td>02</td> <td>02</td> <td>02</td> <td>02</td> <td>08</td> </tr> <tr> <td>Gymnasts Junior T&T</td> <td rowspan="3">2 male + 2female</td> <td rowspan="3">04</td> <td rowspan="3">04</td> <td rowspan="3">04</td> <td></td> <td rowspan="3">12</td> </tr> <tr> <td>AER:AG1 (12-14 years)</td> <td>10</td> </tr> <tr> <td>AER AG2 (15-17years)</td> <td>10</td> <td>20</td> </tr> <tr> <td>Gymnasts Senior T&T</td> <td></td> <td>04</td> <td>04</td> <td>04</td> <td></td> <td>12</td> </tr> <tr> <td>AER senior (18 and over) 10 gym</td> <td></td> <td></td> <td></td> <td></td> <td>10</td> <td>10</td> </tr> </tbody> </table>	Delegation member	YOQ	TRA	DMT	TUM	AER	Joint	Head of Delegation		-	-	-	-	01	Team Manager		-	-	-	-	02	Coach		02	02	02	02	08	Gymnasts Junior T&T	2 male + 2female	04	04	04		12	AER:AG1 (12-14 years)	10	AER AG2 (15-17years)	10	20	Gymnasts Senior T&T		04	04	04		12	AER senior (18 and over) 10 gym					10	10
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Doctor		-	-	-	-	01
Physiotherapist		-	-	-	-	01
Judges		02	02	02	02	11

* In AER delegations are allowed to submit 2 entries per category (IM, IW, MP, TRIO, GROUP), an AER additional coach is permitted if more than 8 entries submitted.

Special requirements for the Youth Olympic Games (YOG) qualification competition:

For each qualifying event, the FIG qualification places are allocated at the NOC's discretion and based on one (1) gymnast per NOC and per gender. The host country will be represented with one (1) eligible male OR one (1) eligible female gymnast (as mentioned above), provided that the host country has participated in the relevant men OR women's qualifying event.

The host country places will be allocated to the best ranked eligible male OR female gymnast of the respective Junior Continental qualification event by name. The best ranked athletes at each qualification event will grant a quota place to their NOC, according to the following quotas. These quotas include the Universality Places and the Host Country Places.

In the event of ties, the Olympic Games tie-breaking rules, as set in the FIG Technical Regulations, will apply.

Reallocation of unused quota places:

Unused FIG quota places In the event that a qualified NOC decides not to use its men's or women's place, the next eligible NOC from the same continent, according to the results of the men's or women's qualifying event (Finals), will obtain a quota place.

Unused Host country places should the host country succeed in directly qualifying one (1) man or one (1) woman gymnast at the qualifying event, the next eligible NOC from the same continent, according to the results of the men's or women's qualifying event (Finals), will obtain a quota place.

In the event that the host country decides to withdraw its qualified male or female gymnast, the next best ranked eligible male or female gymnast from the host country, according to the results of the qualifying event (Finals), will obtain a quota place.

In the event that the host country decides not to use its men's or women's place, the next eligible NOC from the same continent, according to the results of the men's or women's qualifying event (Finals), will obtain a quota place.

Unused Universality places

Any unused Universality Places, including those returned after the final allocation by the YOG Tripartite commission, will be reallocated to the next eligible NOC from the same continent, according to the results of the men's or women's qualifying event (Finals).

For complete, please refer to the current valid rules for the YOG 2014 as mentioned on the FIG website.

All gymnasts must have a valid FIG licence

JUDGES AND The number of judges each participating federation must provide will be

JURIES	<p>determined following receipt of the Definitive Entries. Federations will be required to provide a specific number of judges based on the number of athletes their federation has registered. The LOC has submitted a request to have the event FIG sanctioned in which case all judges need to be FIG Brevet judges. Federations with larger teams will be required to provide a greater number of judges than those with smaller teams.</p> <p>All judges must have a current valid FIG brevet at the time of the event.</p> <p>Failure to provide judges as mentioned above will result in an OC charge of 1500 USD to the federation concerned (non-refundable). This fine must be paid to the OC by 9th April 2014.</p>									
REGISTRATION DEADLINES	<p>Please insert the deadlines for your event. Please note that the provisional registration is not compulsory, only the definitive and nominative deadlines are compulsory.</p> <table border="1" data-bbox="440 595 1398 707"> <tr> <td>Provisional registration</td> <td>12 March 2014</td> <td></td> </tr> <tr> <td>Definitive registration:</td> <td>26 March 2014</td> <td>Must be filled in</td> </tr> <tr> <td>Nominative registration</td> <td>9 April 2014</td> <td>Must be filled in</td> </tr> </table>	Provisional registration	12 March 2014		Definitive registration:	26 March 2014	Must be filled in	Nominative registration	9 April 2014	Must be filled in
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ENTRY FEES	<p>The Entry fee for the UAG for this event will be: 100 USD per attending member federation. The invited participating federations must pay entry fees at the time of the Definitive Registration (26 March 2014) to the UAG. The entry fee is not refundable.</p> <p>The Entry fee for the African Championships</p> <p>The cost per person / night is 50 EURO. (See also accommodation) At the time of Definitive registration (26 March 2014) 50% of the costs for the accommodation and meals must be paid to the OC. The remainder of the payment must be paid to the OC at the deadline for Nominative registration (9 April 2014)</p> <p>As per the Technical Regulations the entry fee UAG must be sent in advance and before the stated deadline. Failure to send the UAG entry fee with the definitive entry shall constitute a late entry. Entry fees are NON-refundable. For the African Championships fee late entries may be accepted at the discretion of the organizing committee. Failure to send all entry fees with the Nominative Registration forms shall constitute a late entry. Late fees of 150 US \$ per athlete will apply.</p> <p>Bank details for payments are as follows:</p> <p><u>UNION AFRICAINE DE GYMNASTIQUE</u></p> <p>Banque de Développement local Agence Emir Abdelkader 03 Place Emir Abdelkader 1600 – Alger – ALGERIE</p> <p>Ø IBAN N°: 005 170 457 117813 Ø CODE SWIFT BDL0DZAL Ø Compete N° 005 170 457 117813</p> <p><u>NAMIBIAN GYMNASTIC FEDERATION</u></p> <p>Bank details for payments are as follows:</p> <p>Account name: NGF-African Championships Bank: Bank Windhoek Branch: Swakopmund Swift Code: BWLINANX Branch code: 481-772 Account number: 8002386075</p>									

	When a payment is made kindly indicate clearly: that it is for <u>2014 AAC and country's name</u>																		
ACCREDITATION	<p>Regarding accreditation procedures for all participating delegation members, electronic ID photographs must be sent via email to the OC within the deadline set for the Nominative registration.</p> <p>Note: The OC will be checking the validity of the gymnast's Licenses. No gymnast will be accepted without a valid FIG License at the deadline of the Nominative registration.</p>																		
EVENT FORMAT	The African Championships will comprise of qualifications and Finals and will determine winners in each category, including Apparatus, All Around/Final, and Team.																		
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MEDICAL SERVICES	Emergency Medical Team on site with stand-by Ambulance. Event Doctor on call.																		
VISA	Please verify immediately with your travel agent or the Namibian Embassy or Consulate in your country if a visa is required for your travel to Namibia (NAM). The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 05 March 2014 to the OC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.																		
INSURANCE	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC needs to verify the insurance before arrival of the delegation members (e.g. cover note or photocopy of the valid policy and requests all delegations to submit cover note of the valid policy by latest 9 APRIL 2014. Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>INTERNATIONAL TRANSPORTATION. The invited participating federations must pay for the travel costs of their delegation members. Port of entry for delegations flying into WALVIS BAY NAMIBIA –NOT WINDHOEK which is 400km away and NGF will not assist in Transport from there.</p> <p>The LOC will subsequently offer insurance at the visiting Federations own charge as follows: by Welwitschia Insurance per person/day at Visiting Federation Charge.</p>																		
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TRANSPORTATION	<p>their own delegation members (see exception herein below).</p> <p>The Travel Schedule Form must be returned to the LOC by latest the 9th April 2014</p>																			
LOCAL TRANSPORTATION	<p>Local transportation (i.e. from/to the WALVIS BAY airport, as well as from/to the Chalets (Participants) / Hotel (Judges) and the Event, Training, and Warm-up Halls) will be provided free of charge</p> <p>Sightseeing transport could be arranged at own cost. Arrange with LOC</p>																			
ACCOMMODATION	<p>The invited participating federations must pay for the accommodation and meals expenses of their delegation members.</p> <p>The cost per person / night is 50 EURO.</p> <p>At the time of Definitive registration (26 March 2014) 50% of the costs for the accommodation and meals must be paid to the LOC. The remainder of the payment must be paid to the LOC at the deadline for Nominative registration (9 April 2014)</p> <p>Accommodation Fees are non-refundable after Nominative registration is confirmed (9 April 2014).</p>																			
CANCELLATION POLICY	<p>Accommodation and Entry Fees are non-refundable after Nominative registration is confirmed (9 April 2014).</p>																			
FINAL BANQUET	<p>The Final Banquet will be free of charge. All participating delegation members are welcome to attend the Closing Function.</p> <p>The tickets of the Closing Function for other non-delegation Members must be booked and paid to the LOC by 28th April 2014</p>																			
BANK ACCOUNT INFORMATION OF FEDERATION	<p><u>NAMIBIAN GYMNASTIC FEDERATION</u> Bank details for payments are as follows: Account name: NGF-African Championships Bank: Bank Windhoek Branch: Swakopmund Swift Code: BWLINANX Branch code: 481-772 Account number: 8002386075</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>																			
MARKETING	<p>FIG advertising and publicity norms must be respected</p>																			
MEDIA	<p>Media Officer: Marionette Kesslau and TV Martin Ukarerani-NBC TV</p>																			
SOCIAL MEDIA	<p>http://namgym.blogspot.com/</p>																			
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ADDITIONAL INFORMATION	<p>For Federations wishing to visit after the Championships to enjoy our super tourism, arrangements can be made to lengthen your stay at the accommodation and transport can be arranged as well if need be as many</p>																			

tourist companies collect one at your accommodation. THIS IS AT OWN COST however NGF will assist with the extension of your visit to ensure your comfort. Please inform the LOC not later than the 9th April of your intention. NGF will circulate excursion information very soon.

Looking Forward to welcoming you all to Namibia

Sincerely Yours,

Namibian Gymnastics Federation (NGF)
President: Valereis Geldenhuys Venter

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Tel/Fax: +264 64 462659
Mobile: +264 811283411
Email: valngf@africa.com.na
Skype: val.geldenhuys



Swakopmund... 5th March 2014
Place and date:

Signature of the President or
Secretary General of the FIG affiliated NF