



**2018 Trampoline Gymnastics South American Championship
7-9 December 2018 Cochabamba, BOL**

DIRECTIVES

Event ID: 16028

Dear CONSUGI affiliated Member Federation,


The CONSUGI through the Bolivian Gymnastics Federation has the pleasure to invite your Federation to participate in the aforementioned official FIG and CONSUGI International Event.

DISCIPLINES	Trampoline Gymnastics (Trampoline individual, Trampoline synchro, Double mini-trampoline, Tumbling)							
CONSUGI	Juan Navor Medina López Cargo: Presidente CONSUGI Cel.: 57-3103433090 Tel.: 57-8-7712325 Web page: www.consugi.com Email: juanmedinapresidente@hotmail.com inscripciones@consugi.com							
HOST FEDERATION	Bolivian Gymnastics Federation Plaza Marcelo Quiroga Santa Cruz #2307 Cochabamba, BOL Phone/Fax: 591.4.4400870 E-mail: fedbolgim@gmail.com Contact person: Fabricio Pinto Fernández Phone: 591-72739932 E-mail: fpf.imperial@gmail.com							
EVENT MANAGER	Local Organizing Committee: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">President</td> <td style="width: 40%;">Fabricio Pinto Fernández</td> <td style="width: 40%;">fpf.imperial@gmail.com</td> </tr> <tr> <td>Sport Manager</td> <td>Gabriela Soria Vargas</td> <td>gabriela.soria.vargas@gmail.com</td> </tr> </table> <p>CONSUGI TC President: TRA – Carolina CORRADI (caro.corradi@gmail.com)</p>		President	Fabricio Pinto Fernández	fpf.imperial@gmail.com	Sport Manager	Gabriela Soria Vargas	gabriela.soria.vargas@gmail.com
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LOCATION	Cochabamba, Bolivia							
DATE	From 7 to 9 December, 2018							
VENUE	Competition and training venue: Pabellon Municipal de Gimnasia – Zona la Chimba Address: Final Av. Melchor Pérez de Olguín - South							

APPARATUS SUPPLIER	<table border="1"> <thead> <tr> <th>Code</th> <th>Brand</th> <th>Apparatus</th> <th>Quantity</th> </tr> </thead> <tbody> <tr> <td>TRA3</td> <td>Taishan</td> <td>Tumbling Track – Ref. TQ1012</td> <td>1</td> </tr> <tr> <td>1096</td> <td>Gao Fei</td> <td>Double Mini Trampoline – Ref. 1096</td> <td>2</td> </tr> <tr> <td>TRA14</td> <td>Taishan</td> <td>Spring board soft version – Ref. TQ1010</td> <td></td> </tr> <tr> <td>TRA14</td> <td>Taishan</td> <td>Spring board hard version – Ref. TQ1011</td> <td></td> </tr> <tr> <td>TRA1</td> <td>Taishan</td> <td>Trampoline – Ref. TQ1013 5x6</td> <td>2</td> </tr> <tr> <td>TRA11</td> <td>Taishan</td> <td>Landing Mat 20 cm – Ref. TQ1501</td> <td></td> </tr> <tr> <td>TRA15</td> <td>Trampoline Timing Systems</td> <td>Airtime Ref v.3</td> <td></td> </tr> </tbody> </table>	Code	Brand	Apparatus	Quantity	TRA3	Taishan	Tumbling Track – Ref. TQ1012	1	1096	Gao Fei	Double Mini Trampoline – Ref. 1096	2	TRA14	Taishan	Spring board soft version – Ref. TQ1010		TRA14	Taishan	Spring board hard version – Ref. TQ1011		TRA1	Taishan	Trampoline – Ref. TQ1013 5x6	2	TRA11	Taishan	Landing Mat 20 cm – Ref. TQ1501		TRA15	Trampoline Timing Systems	Airtime Ref v.3	
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RULES AND REGULATIONS	<p>The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives or the CONSUGI Technical Regulations:</p> <ul style="list-style-type: none"> ● Statutes ● Technical Regulations ● Code of Points and Newsletters ● General Judges' Rules ● Specific Judges' Rules ● Doping Control Rules ● License Rules ● Media Rules ● Apparatus Norms ● Rules for Sanctioning (approval) of International Events ● Advertising and Publicity Rules <p><i>and subsequent decisions of the FIG and CONSUGI Executive Committee</i></p>																																
FEDERATIONS INVITED	<p>The CONSUGI will invite all CONSUGI Member Federations in good standing with CONSUGI and FIG.</p>																																
AGE	<p>Seniors: 18-99 years old by 31 December 2018 Juniors: 13-17 years old by 31 December 2018</p> <p>All gymnasts must possess the FIG license valid until the end of the event.</p> <p>All gymnasts must possess the CONSUGI license valid until the end of the event.</p>																																
JUDGES AND JURIES	<p>Each Federation may register a maximum of 2 judges per discipline.</p> <p>The fine for each missing judge in the competitions where the Federation is registered is USD\$1,000.00 per each, Trampoline, Double mini-trampoline and Tumbling.</p> <p>This fine must be paid to LOC by 15 November 2018 at the latest and it does not apply to those Federations that do not have FIG brevet judges in the respective discipline.</p> <p>The National Federation must inform CONSUGI in advance (at the time of the definitive registration) to allow appointment of an invited neutral judge.</p> <p>All judges must have a current valid FIG brevet at the time of the event, and for the respective discipline.</p>																																

REGISTRATION DEADLINES	Definitive registration:	5 October 2018	CONSUGI intranet																																				
	Nominative registration	5 November 2018	CONSUGI intranet																																				
	Registrations will be submitted using CONSUGI intranet. Information about this new system will be sent to the Federations in due time.																																						
ENTRY FEES	The Entry fee for this event will be: USD\$30.00 per gymnast and must be paid to LOC by 5 November 2018 at the latest.																																						
DELEGATION SIZE	<table border="1"> <thead> <tr> <th>Function</th> <th>IND (F/M)</th> <th>SYN (F/M)</th> <th>TUM (F/M)</th> <th>DMT (F/M)</th> </tr> </thead> <tbody> <tr> <td>Gymnast Senior</td> <td>4 / 4</td> <td>2 / 2 pairs</td> <td>4 / 4</td> <td>4 / 4</td> </tr> <tr> <td>Gymnast Junior</td> <td>4 / 4</td> <td>2 / 2 pairs</td> <td>4 / 4</td> <td>4 / 4</td> </tr> <tr> <td>Coaches</td> <td colspan="2">1-2</td> <td>1-2</td> <td>1-2</td> </tr> <tr> <td>Judges</td> <td colspan="2">1-2</td> <td>1-2</td> <td>1-2</td> </tr> <tr> <td>Medical personnel per Federation</td> <td colspan="2">1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Head of Delegation per Federation</td> <td colspan="2">1</td> <td></td> <td></td> </tr> </tbody> </table>				Function	IND (F/M)	SYN (F/M)	TUM (F/M)	DMT (F/M)	Gymnast Senior	4 / 4	2 / 2 pairs	4 / 4	4 / 4	Gymnast Junior	4 / 4	2 / 2 pairs	4 / 4	4 / 4	Coaches	1-2		1-2	1-2	Judges	1-2		1-2	1-2	Medical personnel per Federation	1		1	1	Head of Delegation per Federation	1			
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	<p>The cost of accreditation of additional Delegation Members is USD\$100.00 per person and must be paid to the LOC until 05 November 2018 at the latest.</p> <p>Only the following persons can receive an additional accreditation: Coach, Doctor, Physiotherapist and Team manager.</p>																																						
ACCREDITATION	<p>Along with the Nominative Registration all Federations must send a copy of the passport and a photograph of each delegation member, via e-mail to: fedbolgim@gmail.com</p> <p>Requirements of the photos:</p> <ul style="list-style-type: none"> • File Format: JPEG • Dimensions: min 210 x 270 pixels; Max 420 x 540 pixels • Width 35 x 45 High • File Size: no more than 1 MB • Plain and light background <p>Each document must be identified with the Country Code, Last name, Name, Competition (TRI, TRS, DMT, TUM) and function of each member.</p> <p>Example: BOL_FERNANDEZ_Ana_DMT Gymnast</p> <p>These documents must be sent no later than 15 November 2018.</p> <p>In case of not sending the photo as described, the LOC will take it upon arrival with an extra cost of USD\$10.00 per photo.</p> <p>In case of theft or loss of accreditation, it must be informed immediately to the Local Organization Committee for the cancellation of the accreditation.</p> <p>The replacement of the lost or stolen accreditation will cost USD\$50.00 to the holder of the accreditation.</p> <p>Accreditation will be distributed upon arrival at the registration desk.</p> <p>More information on the access zones for each accreditation will be given in the Work plan.</p>																																						

EVENT FORMAT	<p>2 days of competition per discipline</p> <ul style="list-style-type: none"> • Day 1: Qualification competition and team competitions (IND, SYN, DMT, TUM) • Day 2: Finals competition (IND, SYN, DMT, TUM) <p>Senior and Junior FIG Rules.</p>
PROVISIONAL PROGRAM	<p>05/December Arrival of CONSUGI TRA GT President and other CONSUGI representatives Arrival of delegations Limited trainings upon request</p> <p>06/December Arrival of delegations Trainings (IND, SYN, DMT, TUM)</p> <p>07/December Trainings (IND, SYN, DMT, TUM) Delegates' technical meeting Judges briefing Opening Ceremony</p> <p>08/December Competitions Junior (IND, SYN, DMT, TUM) Final Junior (IND, SYN, DMT, TUM) Awards Ceremony</p> <p>09/December Competitions Senior (IND, SYN, DMT, TUM) Final Senior (IND, SYN, DMT, TUM) Awards Ceremony Farewell Banquet</p> <p>10/December Departure of delegations and CONSUGI representatives</p>
MEDICAL SERVICES	<p>The Local Organizing Committee will provide first aid services at the competition and training sites during the official activities.</p>
VISAS	<p>Please verify immediately with your travel agent or the BOL Embassy or Consulate in your country if a visa is required for your travel to Bolivia. The LOC will be happy to assist each Delegation's member with an official invitation letter, provided that the request is made before <u>15 Nov 2018</u> to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation's Member as well as the city the visa application support letter must be sent to.</p>
INSURANCE	<p>The Host Federation, the LOC, the CONSUGI and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the</p>

	<p>members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance no later than <u>15 November 2018</u>.</p> <p>The LOC will subsequently offer insurance at the Federations own charge as follows: USD\$70.00 per person includes the official dates of the event.</p>									
<p>INTERNATIONAL TRANSPORTATION</p>	<p>The invited participating federations must pay for the international travel costs of their delegation members.</p> <p><u>International Airport:</u> Jorge Wilstermann (CBB)</p> <p>The Travel Itinerary Form must be returned to the LOC by <u>15 November 2018</u> at the latest.</p>									
<p>LOCAL TRANSPORTATION</p>	<p>Airport transportation will only be provided to the delegations booking through the official accommodation packages.</p> <p>The Local Organizing Committee will provide local transportation from airport to the hotel and vice versa only on the official arrival date of 05 December and departure date of 10 December (except CONSUGI representatives that may arrive or leave in different days).</p> <p>If the Delegations arrive or leave on a different date, the Local Organizing Committee may provide transportation with an additional charge, that will be <u>USD\$10.00</u> per person and per way.</p> <p>The Local Organizing Committee will provide transportation according to the official schedule to all delegation members duly accredited, from the official hotels to the training and competition venues and vice versa.</p>									
<p>ACCOMMODATION AND MEALS</p>	<p>OFFICIAL HOTELS</p> <p>Option 1: GRAN HOTEL COCHABAMBA Plaza Ubaldo Anze, La Recoleta Phone: +591-4-4489520 www.granhotelcochabamba.com</p> <div style="display: flex; align-items: center;">  <div style="margin-left: 20px;"> <p>Estimated time according to route: 6.2 km in 15 min</p> </div> </div> <table border="1" data-bbox="486 1706 1484 2074"> <thead> <tr> <th data-bbox="486 1706 820 1778">Occupancy</th> <th data-bbox="820 1706 1157 1778">Price person/night</th> <th data-bbox="1157 1706 1484 1778">per Comments</th> </tr> </thead> <tbody> <tr> <td data-bbox="486 1778 820 1968">Single room</td> <td data-bbox="820 1778 1157 1968">USD\$ 100.00</td> <td data-bbox="1157 1778 1484 1968">Includes: <ul style="list-style-type: none"> ● 1 breakfast ● 1 lunch ● 1 dinner ● Tax </td> </tr> <tr> <td data-bbox="486 1968 820 2074">Double / Triple room</td> <td data-bbox="820 1968 1157 2074">USD\$ 90.00</td> <td data-bbox="1157 1968 1484 2074">Includes: <ul style="list-style-type: none"> ● 1 breakfast ● 1 lunch </td> </tr> </tbody> </table>	Occupancy	Price person/night	per Comments	Single room	USD\$ 100.00	Includes: <ul style="list-style-type: none"> ● 1 breakfast ● 1 lunch ● 1 dinner ● Tax 	Double / Triple room	USD\$ 90.00	Includes: <ul style="list-style-type: none"> ● 1 breakfast ● 1 lunch
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Double / Triple room	USD\$ 90.00	Includes: <ul style="list-style-type: none"> ● 1 breakfast ● 1 lunch 								

		<ul style="list-style-type: none"> • 1 dinner • Tax
Single room	USD\$ 95.00	Includes: <ul style="list-style-type: none"> • 1 breakfast • Tax
Double / Triple room	USD\$ 85.00	Includes: <ul style="list-style-type: none"> • 1 breakfast • Tax

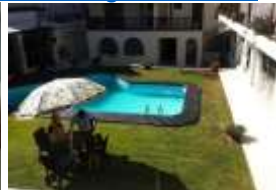
The meals service starts with the dinner on the day of arrival and finishes with the breakfast on the day of departure.

Option 2: HOTEL BOUTIQUE CASA MAGNA

Calle Obispo Anaya N° 260

Phone: +591-4-4414279

www.hotelboutiquecasamagna.com.bo



Estimated time according to route: 5.3 km in 13 min

Occupancy	Price person/night	per	Comments
Single room	USD\$ 100.00		Includes: <ul style="list-style-type: none"> • 1 breakfast • 1 lunch • 1 dinner • Tax
Double / Triple room	USD\$ 80.00		Includes: <ul style="list-style-type: none"> • 1 breakfast • 1 lunch • 1 dinner • Tax
Single room	USD\$ 85.00		Includes: <ul style="list-style-type: none"> • 1 breakfast • Tax
Double / Triple room	USD\$ 65.00		Includes: <ul style="list-style-type: none"> • 1 breakfast • Tax

The meals service starts with the dinner on the day of arrival and finishes with the breakfast on the day of departure.

Option 3: HOTEL LA COLONIA

Calle Luis Mostajo, 100

Phone: +591-4-4450300

www.lacoloniahotel.com.bo



Estimated time according to route: 6.9 km in 16 min

	Occupancy	Price per person/night	Comments						
	Single room	USD\$ 100.00	Includes: <ul style="list-style-type: none"> ● 1 breakfast ● 1 lunch ● 1 dinner ● Tax 						
	Double / Triple room	USD\$ 80.00	Includes: <ul style="list-style-type: none"> ● 1 breakfast ● 1 lunch ● 1 dinner ● Tax 						
	Single room	USD\$ 85.00	Includes: <ul style="list-style-type: none"> ● 1 breakfast ● Tax 						
	Double / Triple room	USD\$ 65.00	Includes: <ul style="list-style-type: none"> ● 1 breakfast ● Tax 						
	<p>The meals service starts with the dinner on the day of arrival and finishes with the breakfast on the day of departure.</p> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates.</p> <p>While the Accommodation/Meals Form must be returned to the LOC by <u>15 November 2018</u> at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The invited participating federations must pay for the accommodation and/or meals expenses of their delegation members.</p> <p>The costs for the accommodation/meals must be paid to the LOC by <u>15 November 2018</u> at the latest.</p> <p>The prices will not be guaranteed if the request and/or payments are submitted after the deadlines.</p>								
CANCELTATION POLICY	<p>Cancellation policy: CONSUGI and the Local Organizing Committee strongly recommend that each Federation take cancellation insurance for their accommodation and meal reservation.</p> <table border="1" data-bbox="488 1592 1485 1749"> <thead> <tr> <th data-bbox="488 1592 975 1630">Date</th> <th data-bbox="975 1592 1485 1630">Cancellation penalty</th> </tr> </thead> <tbody> <tr> <td data-bbox="488 1630 975 1709">From November,15 to November,28 2018</td> <td data-bbox="975 1630 1485 1709">80%</td> </tr> <tr> <td data-bbox="488 1709 975 1749">From November,29 2018</td> <td data-bbox="975 1709 1485 1749">100%</td> </tr> </tbody> </table>			Date	Cancellation penalty	From November,15 to November,28 2018	80%	From November,29 2018	100%
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FINAL BANQUET	<p>Farewell Banquet will be on <u>09 December 2018</u> and will have no additional cost for the accredited members of the participating delegations lodged at the official hotel and that made their reservation through the LOC.</p> <p>Additional tickets for the Farewell Banquet can be requested to the LOC no later than <u>15 November 2018</u> at the time of the Accommodation/meals request.</p> <p>The price for these additional tickets is USD\$40.00 each.</p>								

BANK ACCOUNT INFORMATION	<p>Intermediate Bank: Name: STANDARD CHARTERED BANK Code (SWIFT): SCBLUS33 A.B.A: 026002561 Address: One Madison Avenue, New York, N.Y. 10010 City: New York Country: USA</p> <p>Payer Bank: Name: BANCO DE CREDITO DE BOLIVIA S.A. Code (SWIFT): BCPLBOLX Address: Calle Colón esq. Mercado Phone: 591-2-2330444 City: La Paz Country: Bolivia</p> <p>Beneficiary: Name: Federacion Boliviana de Gimnasia Account number: 301-51019993-2-28 Department: Cochabamba Address: Plaza Marcelo Quiroga Santa Cruz #2307 Zona: Jayhuayco</p> <p>OR</p> <p>You can send by WESTERN UNION Name: Fabricio Pinto Fernandez C.I.: 3804777 Address: Plaza Marcelo Quiroga Santa Cruz #2307</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>																						
MARKETING	FIG advertising and publicity norms must be respected.																						
MEDIA	<p>Media representatives, as well as Federation’s personnel in charge of the communications that are interested in cover the event, can request their registration to PAGU (info@upag-pagu.org) no later than 23 May 2018.</p> <p>Also, we ask the National Federations to send a letter to PAGU confirming this request.</p>																						
DEADLINES SUMMARY	<table border="1"> <tr> <td>Definitive Registration</td> <td>15 October 2018</td> </tr> <tr> <td>Nominal Registration</td> <td>15 November 2018</td> </tr> <tr> <td>Payment of the Entry fee</td> <td>15 November 2018</td> </tr> <tr> <td>Payment of the fine for missing judge</td> <td>15 November 2018</td> </tr> </table> <table border="1"> <tr> <td>Payment for additional accreditation</td> <td>15 November 2018</td> </tr> <tr> <td>Accommodation and meals Form</td> <td>15 November 2018</td> </tr> <tr> <td>Payment of 100% for Accommodation and Meals</td> <td>15 November 2018</td> </tr> <tr> <td>Travel Itinerary Form and payment for transportation on non-official dates</td> <td>15 November 2018</td> </tr> <tr> <td>Visa Request Form</td> <td>15 October 2018</td> </tr> <tr> <td>Documents for Accreditation</td> <td>15 November 2018</td> </tr> <tr> <td>Insurance Application and payment</td> <td>15 November 2018</td> </tr> </table>	Definitive Registration	15 October 2018	Nominal Registration	15 November 2018	Payment of the Entry fee	15 November 2018	Payment of the fine for missing judge	15 November 2018	Payment for additional accreditation	15 November 2018	Accommodation and meals Form	15 November 2018	Payment of 100% for Accommodation and Meals	15 November 2018	Travel Itinerary Form and payment for transportation on non-official dates	15 November 2018	Visa Request Form	15 October 2018	Documents for Accreditation	15 November 2018	Insurance Application and payment	15 November 2018
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ADDITIONAL INFORMATION	<p>National Anthem National Anthem of your country, must be delivered onsite during the registration.</p> <p>National Flag National Flag of your country, must be delivered onsite during the registration.</p>
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Sincerely Yours,



Dr. Juan Medina
CONSUGI President



Lic. Fabricio Pinto Fernández
President of Bolivian Gymnastics Federation

Cochabamba, BOLIVIA
November, 2018