

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



**REVISED 18.07.2019**  
New address of JGA - #2  
New address of Bank Account - #19.2

# 34<sup>th</sup> FIG TRAMPOLINE GYMNASTICS WORLD CHAMPIONSHIPS

**Tokyo (JPN)**  
**28 November / 01 December 2019**



**34<sup>th</sup> FIG**  
**TRAMPOLINE**  
**GYMNASTICS**  
**WORLD CHAMPIONSHIPS**  
**TOKYO 2019**



## **DIRECTIVES**

*ID 15568*

Dear President,

The FIG is pleased to herein provide you with the Directives for the 34<sup>th</sup> FIG Trampoline Gymnastics World Championships to be held in Tokyo (JPN) from 28 November until 01 December 2019.

These World Championships will be organized following the 2017 FIG Statutes, the 2019 Technical Regulations, the 2017-2020 Trampoline Code of Points as well as all other current Rules and Guidelines, any possible amendments by the date of these World Championships, and any complements decided in the meantime.

All participating Federations commit to abide by the Statutes and all FIG Rules and Regulations. Federations not respecting them will not be allowed to compete.

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## **1. FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE**

### **FIG – Fédération Internationale de Gymnastique**

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[acola@fig-gymnastics.org](mailto:acola@fig-gymnastics.org)

Website: [www.gymnastics.sport/site](http://www.gymnastics.sport/site)

## **2. LOCAL ORGANIZING COMMITTEE**

### **JAPAN GYMNASTICS ASSOCIATION**

4-2 Kasumigaokamachi

Shinjuku-ku

TOKYO 160-0013

Japan

Tel: +81 3 6455 4037

Fax: +81 3 6455 4038

e-mail: [jpn-oc@jpn-gym.or.jp](mailto:jpn-oc@jpn-gym.or.jp)

website: [www.jpn-gym.or.jp](http://www.jpn-gym.or.jp)

Contact person: Ms. Fusa Tauchi

## **3. LOCATION OF COMPETITION, TRAINING AND WARM-UP HALLS**

Competition Hall	Ariake Gymnastics Centre
Warm-up Hall	1-chome Ariake Koto-ku Tokyo
Training Halls	Tel: TBD Email: TBD Website: TBD



**4. PROVISIONAL PROGRAMME** *(subject to changes)*

<b>Monday, 25.11.2019</b> All day	Arrival and Accreditation of delegations Free Training ( <i>training hall</i> )
<b>Tuesday, 26.11.2019</b> All day All day 16:00 <i>after OM</i>	Arrival and Accreditation of Delegations Training as per Schedule Orientation meeting Deadline to submit Competition Cards (right after OM)
<b>Wednesday, 27.11.2019</b> All day tbc 14:00 – 15:30 16:00 – 17:00 17:30 – 18:30 16:00	Training as per Schedule TRA TC Round Table Judges' Meeting and Draw (TRA) Judges' Meeting and Draw (TUM) Judges' Meeting and Draw (DMT) Athlete's' Meeting
<b>Thursday, 28.11.2019</b> 09:45 – 10:00  10:00 – 21:00 10:00 – 13:00 14:00 – 17:00 18:00 – 21:00	<b><u>Opening Ceremony</u></b> <b><u>Qualifications:</u></b> TRA Men, TRA Women TUM Women DMT Men DMT Women
<b>Friday, 29.11.2019</b>  11:00 – 14:00  17:00 – 17:30 17:30 – 18:00 18:00 – 18:15 18:15 – 18:45 18:45 – 19:15 19:15 – 19:30 19:30 – 20:15 20:15 – 21:00 21:00 – 21:15	<b><u>Qualifications:</u></b> SYN Women, SYN Men and TUM Men  <b><u>TUM, DMT and TRA Team Finals:</u></b> TUM Women Team Finals DMT Men Team Finals <b>Award Ceremony TUM Women, DMT Men Teams</b> TUM Men Team Finals DMT Women Team Finals <b>Award Ceremony TUM Men, DMT Women Teams</b> TRA Women Team Finals TRA Men Team Finals <b>Award Ceremony TRA Teams</b>
<b>Saturday, 30.11.2019</b> 09:00 – 13:00  15:00 – 16:00 16:00 – 17:00  17:00 – 17:30 17:30 – 18:00 18:00 – 18:15 18:15 – 18:45 18:45 – 19:15 19:15 – 19:30	Training for Finalists <b><u>TRA, Semi-Finals:</u></b> TRA Women, TRA Men Semi-Finals Group 1 TRA Women, TRA Men Semi-Finals Group 2  <b><u>DMT, TUM, SYN Finals:</u></b> TUM Women Finals DMT Men Finals <b>Award Ceremony TUM Women, DMT Men</b> SYN Women Finals SYN Men Finals <b>Award Ceremony SYN</b>

cont.

<b>Sunday, 01.12.2019</b>	
09:00 – 12:00	Training for Finalists
09:30 – 11:00	FIG President Round Table
11:30 – 13:00	Round table: Medical aspects and fight against Doping
	<b><u>DMT, TUM and TRA Finals:</u></b>
14:00 – 14:30	DMT Women Finals
14:30 – 15:00	TUM Men Finals
15:00 – 15:15	<b>Award Ceremony DMT Women, TUM Men</b>
15:15 – 15:45	TRA Women Finals
15:45 – 16:15	TRA Men Finals
16:15 – 16:20	<b>VTB Prize for Accuracy</b>
16:20 – 16:35	<b>Award Ceremony TRA Women, TRA Men</b>
	<b><u>All Around Team Finals:</u></b>
16:40 – 17:05	Rotation 1
17:05 – 17:30	Rotation 2
17:30 – 17:55	Rotation 3
18:00 – 18:15	<b>Award Ceremony All Around Team Finals</b> followed by Closing Ceremony
20:00	<b>Farewell Banquet</b>
<b>Monday, 02.12.2019</b>	
All day	Departure of WCH Delegations

Note: This schedule is provisional and may be adjusted after the definitive and/or nominative entries are received.

## **5. PARTICIPATION RIGHT AND ACCREDITATION**

Gymnasts from FIG affiliated federations in good standing, holding a valid FIG License until the end of the event and with the correct age may take part in these World Championships.

The maximum size of each delegation as per FIG Technical Regulations 2018, Section 4 and FIG Rules for Accreditation as follows:

An individual is entitled to only one accreditation card. If an individual has several valid “accreditable” functions, the highest function is normally selected, and no substitutes may directly benefit from unused accreditations.

### **5.1. Maximum Delegation Size**

<b>Gymnasts</b>	<b>Men</b>	<b>Women</b>	<b>Total</b>
Trampoline Individual	4	4	8
Trampoline Synchronised	2 pairs	2 pairs	8
Reserve Individual/Synchronised	-	-	- <sup>1</sup>
Double Mini-Trampoline	4	4	8
Reserve Double Mini-Trampoline	1	1	2
Tumbling	4	4	8
Reserve Tumbling	1	1	2

<sup>1</sup> Reserves for Trampoline Synchronised must come from Trampoline Individual and vice versa

Function	TRA		TUM		DMT		Mixed
Head of Delegation / Head of Delegation and NF President	1		1		1		1
NF President as guest (not as Head of Delegation)	1		1		1		1
Accompanying Person of NF President	1		1		1		1
Team Manager (for full team only) <sup>1</sup>	1		1		1		3
Coach (but max. 1 coach per gymnast) <sup>3</sup>	2	2	2	2	2	2	12
Judge (more judges only on request TRA-TC)	1		1		1		3
Medical Doctor							1
Paramedical Staff	1		1		1		3
Additional Medical Doctor or Paramedical Staff (if more than 12 gymnasts) <sup>2</sup>							1
Guest for delegations with up to 12 gymnasts or VIP Guest <sup>2</sup>							1
Guest for delegations with more than 12 gymnasts or VIP Guest <sup>2</sup>							2
<b>Transferable access cards<sup>4</sup></b>							
Zone 1 coach	2	2	2	2	2	2	8
Zone 1 medical staff	1		1		1		1
Zone 3 for Head of Delegation or Team Manager	1		1		1		1

<sup>1</sup> Is considered as a full team in TRA/TUM/DMT at least 3 men and 3 women

<sup>2</sup> Accreditation at the charge of the Federation - **120 USD per accreditation**

<sup>3</sup> The total number of coaches per category (discipline & gender) may not exceed the total number of gymnasts in that cat.

<sup>4</sup> Additional transferable access cards may be delivered by FIG upon request by the delegation due to competition schedule / conditions

## 5.2. Transferable access cards (TAC):

Transferable access cards may only be used by persons already accredited and must always be used in conjunction with the primary accreditation card. They are only transferable within the Federation's official delegation and appropriate function.

**Lost TAC will not be replaced.**

## 5.3. Supplementary Accreditations

The following supplementary Accreditations (either free of charge or at the charge of the Delegations or the FIG Authority) as per the accreditation rules may also be delivered to the FIG affiliated federations and FIG Authorities, provided that a request is sent in writing to the FIG by 21 August 2017.

<b>FIG and Honorary Members</b>	
FIG and former FIT Honorary Members	Free of Charge
Former Olympic and World Champions	Free of Charge
NF President as Guest if not as Head of Delegation (if accommodation booked through the Organizing Committee: access to the delegations seating, local transportation and banquet)	Free of Charge
NF President as Guest if not as Head of Delegation (if accommodation not booked through the Organizing Committee: access to the delegations seating only)	120 USD
NF President as VIP Guest if not as Head of Delegation (if accommodation booked through the Organizing Committee: access to the VIP seating, VIP Lounge, local transportation and banquet)	Free of Charge
NF President as VIP Guest if not as Head of Delegation (if accommodation not booked through the Organizing Committee: access to the VIP seating and VIP Lounge)	120 US D

Accompanying person of an NF President	120 USD
VIP Accompanying person of an NF President	120 USD
VIP Accompanying person of TC Members	Free of Charge
VIP Accompanying person of EC Members	Free of Charge
VIP Accompanying person of FIG and former FIT Honorary Members	120 USD

**Organizers of future multi sports Games, World and Continental Championships (if assigned, or in case of candidature / bidding contracts) other than the next TRA World Competitions**

Observers (if accommodation booked through the Organizing Committee: access to the delegations seating, local transportation and banquet as well)	Free of Charge
Observers (if accommodation not booked through the Organizing Committee: access to the delegations seating as well)	120 USD
VIP Observers (if accommodation booked through the Organizing Committee: access to the VIP seating, VIP Lounge, local transportation and banquet as well)	Free of Charge
VIP Observers (if accommodation not booked through the Organizing Committee: access to the VIP seating and VIP Lounge as well)	120 USD

**Organizers of the next Trampoline Gymnastics World Championship Maximum 6 accreditations including 2 VIP**

Observers maximum 6 (if accommodation booked through the Organizing Committee: access to the delegations seating, local transportation and banquet as well)	Free of Charge
Observers maximum 6 (if accommodation not booked through the Organizing Committee: access to the delegations seating as well)	120 USD
VIP Observers maximum 2 included in the above maximum 6 (if accommodation booked through the Organizing Committee: access to the VIP seating, VIP Lounge, local transportation and banquet as well)	Free of Charge
VIP Observers maximum 2 included in the above maximum 6 (if accommodation not booked through the Organizing Committee: access to the VIP seating and VIP Lounge as well)	120 USD

**Additional Observers**

Additional Observers (if accommodation booked through the Organizing Committee: access to the delegations seating, local transportation and banquet as well)	Free of Charge
Additional Observers (if accommodation not booked through the Organizing Committee: access to the delegations seating as well)	120 USD
Additional VIP Observers, if accommodation booked through the Organizing Committee: access to the VIP seating, VIP Lounge, local transportation and banquet as well.	Free of Charge
Additional VIP Observers, if accommodation not booked through the Organizing Committee: access to the VIP seating and VIP Lounge as well	120 USD

***The accreditations for the World Age Group Competition are not valid for the World Championships and vice versa.***

In case of lost or stolen accreditation, the Organizing Committee must be informed immediately to block the accreditation. Lost or stolen accreditations may be replaced at the charge of the card holder (120 USD). Lost or stolen transferable cards will not be replaced.

## **6. AGE LIMIT**

The competitors must fulfill the age as stated in the Technical Regulations, Reg. 5.2. The age of the senior competitors (in 2019) is minimum 17 years old (i.e. born in 2002) or older.



**Please check the age of your gymnasts carefully!!!  
No changes of category will be allowed.**

## **7. REGISTRATIONS AND ENTRY FEES**

Registrations can only be made by FIG affiliated federations in good standing, via the FIG on-line system (click [here](#)) and by using the National Gymnastics Federations' login (e-mail) and password.

### **7.1. Provisional Registration**

The provisional registrations must be completed by entering the composition of the delegation online and by using the National Gymnastics Federations' intranet login and password, from 01 May 2019 until 26 June 2019 (23:59 Swiss time) at the very latest.

### **7.2. Definitive Registration**

The definitive registrations must be completed by entering the composition of the delegation online and by using the National Gymnastics Federations' intranet login and password, from 27 June 2019 until 21 August 2019 (23:59 Swiss time) at the very latest.

Definitive Registrations which are not accompanied by the registration fees as mentioned in point 7.4 are not valid.

### **7.3 Nominative Registration**

The nominative entries must be completed by entering the composition of the delegation online and by using the National Gymnastics Federations' intranet login and password, from 22 August 2019 until 30 October 2019 (23:59 Swiss time) at the very latest.

Nominative registrations received in the FIG Offices after the drawing of lots will be refused (i.e. the gymnasts will not be allowed to compete).

### **7.4 Entry Fees**

The non-reimbursable registration fee is of CHF 100.- per gymnast and per discipline and must be paid to the FIG at the very latest at the time of the definitive registration by **21 August 2019**.

### **7.5 Fines**

The fines after missing the Registrations deadlines or after late Registrations are as follows (as per the Technical Regulations):

Fine after missing the Provisional Registration deadline or after late Provisional Registration	CHF 1'000
Fine after missing the Definite Registration deadline or after late Definite Registration	CHF 1'500
Fine after missing the Nominative Registration deadline or after late Nominative Registration (until the gymnast's draw of lots)	CHF 1'000
Fine for not participating with a team or for participating with individuals only after a Definitive Entry with a team	CHF 1'000



## **8. LICENSES**

***No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.***

In order to be considered, Licence application forms (new or renewal) must be submitted at least one (1) month prior to the deadline for nominative registration.

Please consult FIG License Rules for additional information in this respect.

## **9. JUDGES**

The FIG brevetted judges are designated by their Federation and selected for the panels by draw, taking into consideration the degree of the brevet, according to the General and Specific Judges' Rules.



### **Judges shall recuse themselves if**

- they are or were married to or live in a registered partnership or co-habit with a gymnast.
- they are related to a gymnast by birth or marriage in direct or in collateral line, including the following persons: grandparent, parent, uncle, aunt, brother, sister, child, grandchild, nephew and cousin.

### **Jury of Appeal and Supervisory Board**

The Jury of Appeal and Supervisory Board will be nominated by the FIG President, the Secretary General or the President of the TRA-TC in St. Tokyo and consist, if possible, of two members of the Executive Committee (one acting as President) and a third person to be designated in accordance with the matter of the appeal. In case of a judge's appeal, a person not involved in the decision of the Superior Jury and in the Judging process of the apparatus concerned will be nominated.

## **10. DRAW OF LOTS - (Starting Order)**

The draw of lots will take place in Tokyo (Japan), 30 August 2019 (time to be confirmed).

## **11. COMPETITION FORMAT AND PROGRAMME**

The competition will be conducted according to the FIG Technical Regulations, 2019 edition including Section 4: Special Regulations for Trampoline Gymnastics.

## **12. MEDIA**

### **12.1 Media accreditation**

International and local media representatives as well as federations' communications staff who are interested in covering the event can register online at <https://www.gymnastics.sport/site/media.php>. In addition, National Federations are requested to send a confirmation letter for their editorial staff and photographers to the FIG Media Department at [mediafig@fig-gymnastics.org](mailto:mediafig@fig-gymnastics.org).

**Deadline: 19 September 2019.**

The FIG Accreditation Rules and Media Rules have to be strictly respected.

## 12.2 Publicity

As the Code of Points foresees deductions should the FIG Rules for Advertising and Publicity on attire and equipment not be respected, each federation may fill-in the online FIG Publicity form (FIG Rules for Advertising and Publicity Appendix E for men and F for women) if deemed necessary **by 18 October 2019**, at the very latest in order to have it approved.

While the Publicity Rule Chart is available on the FIG website under “Rules - Publicity” for additional information, you may also contact [tv@fig-gymnastics.org](mailto:tv@fig-gymnastics.org) for further assistance if required.

## 12.3 Biographies

Athlete biographies are available online at:

[http://www.gymnastics.sport/site/athletes/bio\\_view.php](http://www.gymnastics.sport/site/athletes/bio_view.php) and will be updated before the World Championships.

## 13. AMBASSADORS

Lionel Pioline (FRA) who won the individual world title in 1984 in Japan, and Anna Dogonadze (GER), the 2004 Olympic Champion, are the Gymnastics Ambassadors for these World Championships. They will present medals and will also be available for photo shoots, autograph sessions, meeting with athletes, interview requests and other activities from the FIG and the Local Organising Committee on site.

## 14. EQUIPMENT

### Trampolines:

Manufacturer Supplier: Eurotramp Ultimate 4 x 4  
Spotter mats : Eurotramp Art. 28500  
Mats around Trampoline : Eurotramp Art. 28330

### Tumbling Track:

Supplier: Spieth                      Tumbling Track: Spieth Spiethway III

### Double Mini-Trampolines:

Manufacturer Supplier: Eurotramp Art. 23200 Ultimate DMT 6x6  
Landing mats : Eurotramp  
Landing mat covers : Eurotramp

## 15. VISA

Please verify immediately with your travel agent or the Japanese Embassy or Consulate in your country if a visa is required for your travel to Japan.

The LOC will be happy to assist each Delegation member with an official letter of invitation, provided that the request is made to the LOC via the LOC's online system **by 9 September 2019**. After the provisional registration through the FIG website, the LOC will provide each Federation with a personal Login and password for this system.

It includes the function, full name, gender, date of birth, citizenship and passport number, passport expiration date, and the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to. The LOC will provide each Federation with a personal login and password for all online visa requests.

A copy of Passport is needed together with the request.

General visa information can be obtained at:

[https://www.mofa.go.jp/j\\_info/visit/visa/index.html#section3](https://www.mofa.go.jp/j_info/visit/visa/index.html#section3)

## **16. TRANSPORTATION**

### **16.1. International Transportation**

The international travel to Tokyo International Airports - Haneda (HND) or Narita (NRT) will be at each delegation's own expenses. The FIG and the LOC strongly recommend that each Federation take cancellation insurance for their transportation.

### **16.2. Local Transportation**

Accredited team delegations staying at one of the official hotels and book their accommodation through the Organizing Committee will be provided with local transport from Tokyo International Airports (HND / NRT) to the hotel and back, and from hotels to the venue and back.

Federations that do not stay at one of the official hotel do not book their accommodations through the Organizing Committee and/or do not request the airport transportation through the LOC Online System for their arrival and departure **will not** be entitled to use the event airport system and will be responsible for their own transportation.

Please request through the LOC Online System by **19 September 2019**.

After the provisional registration through the FIG website, the LOC will provide each Federation with a personal Login and password for this system.

## **17. ACCOMMODATION**

The Organizing Committee is the official entity authorized to receive and manage your reservations for accommodation, meals and transportation.

The Organizing Committee is delighted to provide FIG and official delegations members with a selection of hotels covering three different categories (2\*, 3\* & 4\*)

### **Official FIG hotel (Cat. A)**

#### **Hilton Tokyo Odaiba**

1-9-1, Daiba, Minato-ku

Tokyo

Tel. +81 3 5500 5500

Web: <https://www3.hilton.com/en/hotels/japan/hilton-tokyo-odaiba-TYOTOHI/index.html>

#### **Grand Nikko Tokyo Daiba**

2-6-1, Daiba, Minato-ku

Tokyo

Tel. +81 3 5500 6711

Web: <https://www.tokyo.grandnikko.com/eng/>

#### **Bed and Breakfast**

Single room – 350 USD per person per day

Twin room – 220 USD per person per day

#### **Full Board – Bed, Breakfast, Lunch and Dinner**

Single room – 420 USD per person per day

Twin room – 290 USD per person per day

## Other Delegation's Hotels

### Cat. B

#### **Hotel Sunroute Ariake**

3-6-6, Ariake, Kotoku

Tokyo

Tel. +81 3 5530 3610

Web: [http://www.hotelsunrouteariake.jp/?\\_ga=2.162067579.617484672.1551928129-859467910.1551928129](http://www.hotelsunrouteariake.jp/?_ga=2.162067579.617484672.1551928129-859467910.1551928129)

#### **Bed and Breakfast**

Single room – 170 USD per person per day

Twin room – 160 USD per person per day

#### **Full Board** – Bed, Breakfast, Lunch and Dinner

Single room – 240 USD per person per day

Twin room – 230 USD per person per day

#### **Washington Hotel Tokyo Bay Ariake**

3-7-11, Ariake, Kotoku

Tokyo

Tel. +81 3 5564 0111

Web: <https://tokyobay.washington-hotels.jp/>

#### **Bed and Breakfast**

Single room – 160 USD per person per day

Twin room – 140 USD per person per day

#### **Full Board** – Bed, Breakfast, Lunch and Dinner

Single room – 230 USD per person per day

Twin room – 210 USD per person per day

### Cat. C

#### **APA Hotel Tokyo Shiomi-Ekimae**

2-8-6, Shiomi, Koutou-ku

Tokyo

Tel. + 81 3 5653 8111

Web: [https://www.apahotel.com/hotel/shutoken/11\\_tokyoshiomi-ekimae/](https://www.apahotel.com/hotel/shutoken/11_tokyoshiomi-ekimae/)

#### **Bed and Breakfast**

Single room – 140 USD per person per day

Twin room – 130 USD per person per day

#### **Full Board** – Bed, Breakfast, Lunch and Dinner

Single room – 210 USD per person per day

Twin room – 200 USD per person per day

#### **Media hotel**

*The media representatives and the others are going to be accommodated at the Delegations' hotels.*

*Please contact LOC at the following e-mail: [jpn-oc@jpn-gym.or.jp](mailto:jpn-oc@jpn-gym.or.jp)*

**Note!** For all Hotels, rooms are limited and will be allocated strictly in order of booking receipt. In other words, hotel rooms will be allocated on a “first come, first serve” basis.

Packages are available from 25 November to 02 December 2019.  
For earlier or later arrivals/departures, please contact the Organizing Committee:  
([jpn-oc@jpn-gym.or.jp](mailto:jpn-oc@jpn-gym.or.jp)).

Transportation to/from other national traffic points (airports, etc.) can be arranged on payment.

*All personal expenses (in terms of hotel services, laundry, room services, telephone, mini bar, etc.) are not included.*

## Reservations

### General Principles

FIG affiliated member federations should request their accommodation as a matter of priority. Rooms are limited and will be allocated strictly in order of booking receipt. In other words, hotel rooms will be allocated on a “first come, first serve” basis.

- *Should your chosen category not be available, the LOC will then contact you to discuss alternative options.*
- *Do NOT make direct booking with the hotels as transfers would then not be offered.*
- *The deposit is not refundable.*

### Booking & Deposit

- Please book your accommodation through the LOC Online System **21 August 2019**.
- After the provisional registration through the FIG website, the LOC will provide each Federation with a personal Login and password for this system.
- A **50% DEPOSIT** shall be paid by **28 August 2019** to secure your booking.  
*Should your deposit not be received by due date, the LOC would no longer guarantee the availability and price of selected accommodation.*
- Rooming list to be completed through the LOC Online System until **30 October 2019**.

### Balance Payment

- **TOTAL BALANCE PAYMENT** for accommodation and meals (see section below) shall be paid after receiving our official final invoice, **NO LATER THAN 6 November 2019**.

## 18. MEALS & FAREWELL PARTY

A meal plan for lunch will be arranged and offered from 26 November until 01 December 2019 by the Organizing Committee at the Venue (reservation required).

### **18.1. Breakfast**

Included in the accommodation packages and will be served at the hotels.

### **18.2. Lunch and Dinner** (reservation required)

Lunches and dinners for World Championships (reservation required): In the arrival day the accommodation starts with a dinner and finishes with breakfast in the departure day. Therefore, the dinner for the World Championships shall start on 25 November and the lunch on 26 November 2019.

- Meal times will be listed on the final schedule.
- This plan is not compulsory and delegations are free to make their own arrangements to eat at their own expenses.
- Please apply through the LOC Online System by **21 August 2019**.

**18.3. Farewell Party**

- Accredited Delegation members (provided their accommodation was booked through the LOC (with the exception of E- and R- media) will receive a free ticket for the Farewell Banquet on 01 December 2019.
- Farewell Party's tickets are limited. Their cost, for those who booked accommodation direct to the hotels (not through LOC) is **60 USD per person**.
- The exact place and time will be confirmed during the Orientation Meeting. The official results as well as the Federation's relevant diplomas will be distributed during this banquet.
- Please apply through the LOC Online System by **21 August 2019**

**18.4. Reservations**

For your convenience, all meals and farewell party reservations shall also be made via the following e-mail: [jpn-oc@jpn-gym.or.jp](mailto:jpn-oc@jpn-gym.or.jp) no later than **21 August 2019**.

**Payment**

- A **50% DEPOSIT** shall be paid by **28 August 2019** to secure your booking.
- Balance payment shall be paid by 06 November 2019.

**19. FINANCIAL OBLIGATIONS – PAYMENT****19.1. Payments to FIG**

The non-reimbursable registration fee of CHF 100.- per gymnast and per discipline must be paid to the FIG at the time of the Definitive Registrations, otherwise the gymnasts will not be included in the Draw of Lots.

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices etc.) will not be allowed to participate in these World Championships either.

Each participating member Federation is kindly requested to clearly state payment's purpose as follows:

**NF Event ID Discipline Event Level Year Host Country**

(Example: SUI 15568 TRA WCH 2019 JPN)

Failing to do so will lead to an unidentified fund transfer and may cause your federation to appear not to have met its financial obligations.

The participating federation is responsible for covering all bank fees in connection with the bank transfers.

Total amount of the FIG entry fees to be paid to:

**19.1.1. Bank transfer**

Beneficiary	Fédération Internationale de Gymnastique Av. de la Gare 12 A, CH-1003 Lausanne/Switzerland
Bank Account / IBAN	CH40 0027 2272 5630 1649 0
Bank	UBS Switzerland SA, Nidaugasse 49, CH-2501 Bienne/Switzerland
SWIFT/BIC	UBSWCHZH80A

The payment must be made in CHF only.

**19.1.2 Credit card**

Should you wish to pay by credit card, please contact the FIG Finance Dpt (finance@fig-gymnastics.org) and provide the following information:

- NF – FIG Event ID - Event - Location (Example: SUI 15568 TRA WCH 2019 JPN))
- Amount and currency
- email address to be used for sending the link which will allow you to directly enter the credit card details

**19.2. Payments to the Organising Committee**

The payment for Accommodations, Meals and Farewell Party ticket (if applicable) must be made exclusively in US dollar to the Japan Gymnastics Association by bank transfer:

- No later than 28 August 2019 for the 50% deposit on accommodation and meals
- By 6 November 2019 at the latest, for the balance on accommodation and the meals and the full amount of the farewell party tickets

Failure to forward your payment by required dates will result in the reservations being cancelled and in the deposit payment being forfeited.

**Beneficiary:** Japan Gymnastics Association

Address of the beneficiary: 4-2, Kasumigaokamachi, Shinjuku-ku, Tokyo, 160-0013 Japan

Bank of the beneficiary: MUFG Bank, Ltd.

Address of the bank: 1-23-10, Jinnan, Shibuyaku, Tokyo, Japan Post Code 150-0041

Bank account: 0459663

SWIFT: BOTKJPJT

All bank fees in connection with the bank transfers must be covered. Please state the name of the federation (or the FIG Authority), the contact person and the payment purpose on the transfer.

Please send a copy of the bank transfer to [jpn-oc@jpn-gym.or.jp](mailto:jpn-oc@jpn-gym.or.jp)

**19.3. Cancellation Policy**

Rooms cancelled will be submitted to the following penalty fees:

Cancellation period	Penalty fee
Until 21 August 2019	No penalty
From 22 August to 30 October 2019	50 % of the amount of the cancellation
From 31 October 2019 to arrival of delegation (incl. no show)	100 % of the amount of the cancellation

In regards to meal cancellations, meals are non-refundable from 30 October 2019 to the conclusion of the event.

FIG and LOC strongly recommend that each Federation subscribe to their own cancellation insurance for their accommodation.

**20. INSURANCE**

The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, and repatriation. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.

Each delegation is requested to send to the LOC a copy of their insurance, by 30 October 2019. Delegation members with insufficient insurance coverage must inform the LOC in writing in advance via email or fax but no later than 30 October 2019. The LOC will subsequently offer insurance at the Federations own charge as follows:

- 11 USD per person per day

## **21. WORK PLAN**

The Workplan will be sent to all the participating federations at the latest six weeks before the start of the competitions.

## **22. OFFICIAL HOSPITAL**

The Official Hospital is:

Showa University Koto Toyosu Hospital

Address: 5-1-38, Toyosu Koto-ku, Tokyo 135-8577

## **23. DOPING CONTROLS**

Under the supervision of the FIG, doping controls will be organized according to the current WADA Code, WADA International Standards and FIG Anti-Doping Rules.

The anti-doping controls may take place at any time.

As per the applicable FIG Therapeutic Use Exemption (TUE) procedure in effect concerning the participation at FIG Events, any gymnast in need of a TUE is responsible, together with his/her Federation, to submit his/her request to the FIG no later than 30 days before the start of this competition,

No TUE request will be accepted nor approved on spot, except for duly justified emergency cases

Doping controls will be made as per the Doping Control Regulations of the FIG and WADA.

## **24. IMPORTANT REMARKS**

- After the Definitive Registrations, no additional gymnasts will be accepted (only withdrawals can be accepted).
- Registrations received after the draw **will not be taken into consideration**. The same action will be taken for not paying the entry fee in time.
- Federations which have not fulfilled their financial obligations towards FIG (e.g. annual membership fees, unpaid invoices etc.) and the Organizing Committee will not be allowed to participate in the World Championships. All participating Federations commit themselves to respect the Statutes and all FIG rules and regulations. Especially the age and nationality of the gymnasts as well as the respective Regulations concerning "Insurance" art. 12.10 of the Technical Regulations.

## **25. VTB PRIZE FOR ACCURACY**



The new VTB Prize will honor the Women and Men Individual athletes judged to be the most accurate. The basis for evaluating and awarding the Prize will include emotional appeal extending beyond technical considerations to charm and charisma as well as grace and harmony of the exercise. The prizes for Women and Men will be presented simultaneously on the last day of the event immediately before the Award Ceremony for the Individual Women's and Men's Finals. Both winners of the VTB Prize will receive a bank check of US\$ 5000.



## **26. QUALIFICATION FOR THE OLYMPIC GAMES TOKYO 2020**

The 34<sup>th</sup> FIG Trampoline Gymnastics World Championships represents the 1<sup>st</sup> Olympic Qualification for the 2020 Olympic Games in Tokyo (JPN).

Please refer to the Tokyo 2020 Qualification System for additional information ([here](#)).

## **27. QUALIFICATION FOR THE WORLD GAMES BIRMINGHAM 2021**

The 34<sup>th</sup> FIG Trampoline Gymnastics World Championships will be the qualifying event for **The World Games Games 2021 – Birmingham AI (USA)** in Double Mini-Trampoline and Tumbling.

The number of competitors (40) was determined by an agreement between the IWGA and the FIG as follows:

- Double Mini-Trampoline           20     (10 men and 10 women)
- Tumbling                               20     (10 men and 10 women).

Please refer to the FIG Technical Regulations for qualification ([here](#))

**28. DEADLINES SUMMARY****FOR THE FIG**

<b>Online Registrations (FIG web site)</b>	<b>Opening Date</b>	<b>Closing Date</b>
Provisional Registration	01 May 2019	26 June 2019
Definitive Registration	27 June 2019	21 August 2019
Nominative Registration	22 August 2019	30 October 2019

<b>Publicity</b>	<b>Opening Date</b>	<b>Closing Date</b>
Publicity (not compulsory)	01 May 2019	18 October 2019

<b>Request for Supplementary Accreditations</b>	<b>Deadline</b>
Written request to FIG	21 August 2019

<b>Payment (to be made to the FIG)</b>	<b>Deadline</b>
Registration Fee	21 August 2019

**FOR THE LOC**

<b>Registration and requests through the LOC's Online system</b>	<b>Deadline</b>
Accommodation : Room Numbers	21 August 2019
Accommodation : By Name	30 October 2019
Visa Request (not compulsory)	19 September 2019
Travel Schedule (Arrivals)	19 September 2019
Travel Schedule (Departures)	19 September 2019
Meals	21 August 2019
Farewell Banquet (if applicable)	21 August 2019

<b>Payment (to be made to the LOC)</b>	<b>Deadline</b>
Accommodation Costs (50%)	28 August 2019
Accommodation Costs (Balance)	6 November 2019
Meal Cost (50%)	28 August 2019
Meal Cost (Balance)	6 November 2019
Farewell Party (if applicable)	6 November 2019
Accreditations at the charge of the Delegations or the FIG Authority	28 August 2019

Lausanne. 02 May 2019

Sincerely Yours,

Nicolas Buompane  
FIG Secretary General

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