### FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



# FIG TRAMPOLINE GYMNASTICS WORLD CUP AGF TROPHY BAKU, AZERBAIJAN FEBRUARY 13 & 14, 2021



## DIRECTIVES TRA and TUM

**EVENT ID: 16558** 

#### **Dear FIG Affiliated Member Federation,**

Following the decision of the Executive Committee, the Gymnastics Federation of **Azerbaijan** has the pleasure to provide information related to the organization of the **FIG Trampoline Gymnastics World Cup AGF Trophy**.

Please find herein below the directives:

FIG	Fédération Internationale de Gymnastique (FIG) Contact person: Rui Vinagre 12A Avenue de la Gare 1003 Lausanne Switzerland Tel: +41 21 321 55 10 / Direct: +41 21 321 55 32 Fax: +41 21 321 55 29 e-mail: rvinagre@fig-gymnastics.org website: www.gymnastics.sport
HOST FEDERATION	Azerbaijan Gymnastics Federation Contact Person: Nurlana Mammadzada MGA - Milli Gimnastika Arenası (National Gymnastics Arena) 178 Heydar Aliyev Avenue AZ1029, Baku, Azerbaijan Tel: +99412 493 3011 / Mob: +99450 385 3969 Fax: +99412 493 95 00 E-mail: office@agf.az Website: www.agf.az
LOCATION	Baku, Azerbaijan
DATE	February 13 & 14, 2021
VENUE	MGA – Milli Gimnastika Arenasi (National Gymnastics Arena) 178 Heydar Aliyev Avenue AZ1029 Baku, Azerbaijan Tel: +99412 566 9699 E-mail: info@mga.az Website: www.mga.az



The MGA was officially opened in April 2014. This gymnastics specialized Arena has already hosted many different international sport events.

The Arena has the ability to stretch from 5,000 to 9,600 seats, depending on the size and the nature of the event it hosts. This sports facility has become a favorite training camp venue of many gymnasts all over the world.

Training and Warm-up facilities will be located within the MGA during the competition concerned.

#### **SUPPLIER**

Trampolines: Eurotramp Ultimate 4x4 Trampoline

Reference number: 03150, 03100 Tumbling track: Skakun Original 2014

Trampoline Measurement System: Eurotramp / Art. HDTS01

A detailed list of **Apparatus supplied** to be used for this world cup will be published on the FIG website.

## PROVISIONAL SCHEDULE

February 11 (Tuesday)	Arrival of Delegations					
February 12 (Friday)	Training and Podium Training Orientation Meeting Judges' Instruction					
February 13 (Saturday)	Qualification TRA Ind., TUM* and TRA SYN**					
February 14 (Sunday)	Finals (must be run separately) TRA IND W TRA IND M TUM W TUM M TRA SYN W TRA SYN M					
February 15 (Monday)	Departure of Delegations					

<sup>\*</sup>TUM can be run simultaneously with TRA individual or synchro

 $<sup>^{\</sup>star\star}$  SYN qualifications may also be run in the morning of day 4.

#### **PARTICIPATION**

The World Cup competition will consist of Qualifications and Finals.

#### **Participation in the Qualifications:**

- All competitors must take part in the qualifications.
- No qualifications must be held if there are less than 9 participants per discipline.
- In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. Nevertheless the gymnasts not qualified for the finals and with the same final score will receive the same world cup points.

#### **Participation in the Finals:**

- The top eight gymnasts or pairs from the qualifications qualify for the finals.
- Max. 2 individuals or 1 pair per NF per discipline.
- In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.

#### Cancellation Policy (valid for TUM only):

- The organizing member Federation (LOC) may cancel the competition in the category TUM if at the time of the definitive entry there are less than 4 countries registered in this category. In case of such a cancellation, the LOC must reimburse, in full, the entry fee and payments made for accommodation. Should flights have to be cancelled due to the above, the risk is at the charge of the participating member Federations (NF).
- The participating member Federation (NF) may cancel its participation in men's or women's TUM without any penalty or payment for fees, accommodation and meals already booked, in case of less than 4 participating countries in that category after the definitive deadlines.
- Procedure and deadlines for the cancellation of the TUM competitions by the organising member federation or participation by the NF is as follows:
- FIG shall inform the organising member federation about the participation, within 5 days after the Definitive registration deadline.
- The organising member federation has the possibility to cancel the TUM event respectively their participation within 5 days after information by the FIG. Such notification must be sent by e-mail or fax to the FIG. Cancellations after this deadline will not be accepted.

## FEDERATIONS INVITED

## SIZE OF DELEGATION AND FIG LICENCE

The Organizing Member Federation must invite all FIG Member Federations who have paid their annual membership fee for Trampoline Gymnastics.

Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnast' Licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. The maximum size of the invited delegation is as follows:

#### **Trampoline World Cups Series**

(as per the Rules FIG World Cup Series 2017 – 2020)

		RA ID		RA /N	Τl	JM	DI	ΛΤ	Total
	М	W	М	W	М	W	М	W	
Head of Delegation	•	1	•	1	•	1	,	1	1
NF President or Secretary General <sup>1</sup>		1		1		1	,	1	1
Team Manager	•	1	•	1	•	1	,	1	1
Coach	1	1	•	1	1	1	1	1	7
Gymnasts	4	4	4	4	4	4	4	4	32
Medical Doctor		•	1		•	1	,	1	1
Paramedical staff		,	1			1	,	1	3
Judge		2	2		2	2	2	2	6

<sup>&</sup>lt;sup>1</sup>Only for World Cup competitions qualifying for the Olympic Games 2020

#### **AGE LIMITS**

Participating gymnasts must be at least 17 years (born in 2004 or before) in all disciplines.

**Note:** gymnasts who have participated in a Senior World Championships, Senior Continental Championships or World Cup competitions may <u>not</u> participate in Junior competitions afterwards.

#### **JUDGES AND JURIES**

The number of Judges' panels may be decided by the organizing member federation depending on the number of participating competitors and judges. The Judges' panels will be set up by a draw – directed by the FIG Technical Delegate – from the judges present at the event.

Each participating federation must provide minimum one judge (minimum category III) per discipline in which they participate. Failure to do so will result in a fine of CHF 2'000 - to be paid to the organizing member federation by **January 6, 2021**.

The organizing federation is responsible that there are enough FIG brevetted judges present with the appropriate category of brevet for their function (minimum category III).

In trampoline gymnastics, the judges panels are as follows:

	Ind. TRA	Syn. TRA	TUM
Chair of Judges Panel	1	1	1
Judges for Execution	6	6	5
Judges for Difficulty	2	2	2
Total:	9	9	8

No panel may include more than one member from a single federation (excluding the CJP and D judges).

- For Judges Requirements, please see "General Judges Rules"

The FIG Technical Representative will serve as President of the Superior Jury.

# FIG TECHNICAL DELEGATE AND EC MEMBER

The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.

The FIG Technical Delegate will serve as President of the Superior Jury.

#### REGISTRATION

Provisional, Definitive and Nominative registrations must be completed by

DEADLINES	entering the compo	sition of the delegation on-li	ne on: www.gymnastics.sport
	These registration Federations.	s will only be accepted fr	om FIG Gymnastics Member
	Provisional registration	October 17, 2020	(4 months prior to the event, if possible on Wednesday)
	Definitive registration:	December 9, 2020	(2 months prior to the event if possible on Wednesday)
	Nominative registration	January 6, 2021	(4 weeks prior to the event if possible on Wednesday)
		and registrations which a ts (if any) are subject to fines	are not accompanied by the s as follows:
	Fine for missir (if any)	ng or late Provisional Registi	
	Registration	ng or late Definitive	CHE 500
	Registration	ng or late Nominative	CHF 500
		•	ne deadline for the Nominative ons will not be authorized to
DRAWING OF LOTS	:	will take place at the FIG He closing date of the nominal	eadquarters in Lausanne (SUI) tive registration.
ENTRY FEES	The cost for the en	try fee is <b>50 EUR</b> per gymna	ast.
		ating federations must pay f	•
		Nominative registration (by paid to the OC. The entry fee	January 6, 2021) 100% of the is not refundable.
	Entries without pay be refused.	ment of the entry fees will be	e considered as invalid and will
ACCOMMODATION	1010 Tel.: +99412	)A Nizami St, Baku	
	Boulevard Hotel* Address: Baku Wl City Baku, Azerba Tel.: +99412 310 Fax.: +99412 310 Website: www.boo	nite ijan 00 10	
	EUR 130 (single	son/night at Boulevard Hotel room, including breakfast) om, including breakfast)	are as follows:
	Address: Azadliq Azerbaijan Tel.: + Fax: +994 12 496		

The costs per person/night at Boulevard Hotel are as follows:

EUR 120.- (single room, including breakfast) EUR 80.- (twin room, including breakfast)

Emerald Hotel\*\*\* (Low cost)

Address: 4 Mehdi Abbasov str., Baku, Azerbaijan Tel.: +99412 520 4441, +99412

520 4144

Website: www.emeraldbaku.com

The costs per person/night in Emerald Hotel are as follows:

EUR 65.- (single room, including breakfast) EUR 50.- (twin room, including breakfast)

The prices charged for the hotel rooms will not exceed the usual hotel rates.

While the Accommodation Request must be submitted to the LOC via SmartScoring Digital Platform (https://gymdata.online/) by **December 9, 2020** at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis. Appropriate access code will be sent to each participating Federation after the deadline of the Provisional Registration.

The invited participating federations must pay for their accommodation costs.

\*Note: the above-mentioned hotel prices are valid before the accommodation deadline which is December 9, 2020. The hotel prices will increase automatically by €5 per person per night at all the official hotels after the accommodation deadline.

100% of the total accommodation payment shall be transferred to the OC bank account (see bank account section) **by January 6, 2021**.

#### **MEALS**

The LOC proposes the following options for having meals at the belowmentioned hotels/competition venue and costs which can be ordered by delegations if they wish:

#### **Boulevard Hotel**

Lunch - EUR 25.- (each) Dinner - EUR 30.- (each)

#### Park Inn by Radisson

Lunch - EUR 20.- (each) Dinner - EUR 25.- (each)

#### **Emerald Hotel**

Lunch - EUR 15.- (each) Dinner - EUR 15.- (each)

#### MGA (competition venue)

Lunch - EUR 15.- (each)

The invited participating federations must pay for the meals expenses of their delegation members.

The Meal Request must be submitted to the LOC via SmartScoring Digital Platform (<a href="https://gymdata.online/">https://gymdata.online/</a>), access code will be sent to each

	participating Federation after the deadline of the Provisional Registration) by <b>January 6, 2021</b> at the very latest. 100% of the costs for the meals must be paid to the LOC by <b>January 6, 2021</b> (kohne direktiv)
CANCELATION POLICY	Accommodation Rooms cancelled between December 9, 2020 and January 6, 2021 will be subject to a cancellation fee of 20% of the total accommodation payment.
	Rooms cancelled after <b>January 6, 2021</b> until arrival of the delegations on site or "no shows" will be subject to a cancellation fee of 100% of the total accommodation cost.
	Meals
	Meals cancelled after <b>February 1, 2021</b> will be subject to a cancellation fee of 100% of the total meal cost.
FINAL BANQUET	The Organizing Committee plans to host a Farewell Banquet for all Delegation members (provided that their accommodation was booked through the Organizing Committee) at the conclusion of the event in the evening on February 14, 2021.
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the travel costs of their delegation members.
	The LOC will meet and see of the official members of the delegations at Heydar Aliyev International Airport (GYD), bus or railway station in Baku, provided that their accommodation was booked through the Organizing Committee.
	The Travel Details must be submitted to the LOC via SmartScoring Digital Platform ( <a href="https://gymdata.online/">https://gymdata.online/</a> , access code will be sent to each participating Federation after the deadline of the Provisional Registration) by January 6, 2021.
LOCAL TRANSPORTATION	The LOC will organize shuttle buses from Official Hotels to the Competition Venue (training venue is within the competition venue) and back.
	The LOC will organize buses for sightseeing tour and farewell banquet as well.
VISA	Please verify immediately with your travel agent or Embassy or Consulate of Azerbaijan in your country if a visa is required for your travel to Azerbaijan. The LOC will assist you with a visa support letter provided that the request is made to the LOC via SmartScoring Digital Platform (https://gymdata.online/, access code will be sent to each participating Federation after the deadline of the Provisional Registration) by January 6, 2021 at the latest. The request must include the full name, date of birth, gender, function, passport number, passport expiry date, and the arrival and departure dates of the delegation member as well as the city the visa application letter must be sent to.  More information about the visa can be obtained on the following links:  1) http://www.mfa.gov.az/?language=en&options=content&id=184 2) http://mfa.gov.az/files/file/visa%20fees.pdf 4) www.evisa.gov.az  The more information on visa can be obtained from the LOC's following e-mail: administration@agf.az
INSURANCE	The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations

	are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.
	The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient coverage must inform the LOC in advance. The LOC will subsequently offer insurance at the Federations' own charge as follows: 5 EUR per person/day.
ACCREDITATION	Accreditation cards will be distributed at the Accreditation Centre situated at the Competition Venue upon arrival of the delegations.  The following items will be checked there with the Heads of delegations:  - FIG license  - Total payment of financial obligations  - Insurance – every delegation member needs a valid insurance  - Competition Cards  - National anthem and national flag  - Transport – confirmation of departure  In order to accelerate the process of the accreditation, each participating Federation is kindly requested to upload photos and passport copy of each member of its delegation (gymnasts, head of delegation, team manager, judges, coaches, medical staff and etc.) onto the SmartScoring Digital Platform ( <a href="https://gymdata.online/">https://gymdata.online/</a> , access code will be sent to each participating Federation after the deadline of the Provisional Registration).  The deadline for the photos upload (identity colour photo in JPG format, size – 45mm x 35mm, resolution: 800x600plx) is January 6, 2021. Please clearly indicate the corresponding full name (with correct spelling) in the file title.  Uploading of photos in due time will prevent the delegations from waiting at the accreditation centre.  In addition, the LOC will distribute information regarding the gymnasts'
FINANCIAL OBLIGATIONS	safeguarding plan.  Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fee, unpaid invoices, etc.) will not be allowed to participate in this World Cup.
	Federations which have not fulfilled their financial obligations towards the LOC will not be accredited upon arrival.
BANK ACCOUNT INFORMATION	Beneficiary: AZERBAIJAN GYMNASTICS FEDERATION Address: MGA - Milli Gimnastika Arenası (National Gymnastics Arena) 178 Heydar Aliyev Avenue, Baku, Azerbaijan Beneficiary's Account: AZ75PAHA38190EURHC0190012035 Beneficiary's Bank: "PASHA Bank", Baku, Azerbaijan SWIFT: PAHAAZ22 Correspondent Account: Raiffeisen Bank International AG Account with Institution: Am Stadtpark 9, 1030 Vienna SWIFT BIC: RZBAATWW Correspondent account No.: 1-55.081.095 Please integrate the payment's purpose as follows: FIG World Cup in Trampoline Gymnastics AGF Trophy in 2021. The participating federation is responsible for covering all bank fees in connection with the bank transfers.
TIE BREAKING RULES	In case of a tie at any place, the tie-breaking rules as set up for the World

Championships shall be applied.

The gymnasts with same final score will receive the same World Cup points.

If there is still a tie, the points of the respective ranking are added and divided by the number of tied gymnasts / pairs.

#### Example:

- 1, 1, 3 (points for rank 1 and 2 is added and divided by 2)
- 1, 2, 2, (points for rank 2 and 3 is added and divided by 2)

The same principle applies to the prize money.

#### **PRIZE MONEY**

The organising member federation will pay the following minimum prize money per discipline (amounts in Swiss Francs – CHF) - "discipline" means every final: individual trampoline men, individual trampoline women, synchro men, etc.

The prize money, free of any deductible taxes, will be distributed in **CHF** as follows:

Ranking	Prize money (CHF)
1	1′500
2	1′000
3	500

No prize money, medals and World Cup Series Ranking Lists points will be given, if there are less than 4 participating federations in a category.

In case of a tie, the prize money will be added and divided by the number of gymnasts:

- 1, 1, 3 (prize money for rank 1 and 2 is added and divided by 2)
- 1, 2, 2, (prize money for rank 2 and 3 is added and divided by 2)

No prize money, medals and World Ranking Lists points will be given, if there are less than 4 participating Member Federations per category. This must be mentioned in the invitations.

## Assignment of WORLD CUP SERIES RANKING POINTS

In principle, the official results and the updated FIG World Cup Series Ranking List will be published on the FIG web site within one working day after the competition.

Separate World Cup Series Ranking Lists are established for every discipline, beginning with the first World Cup event of the year and ending with the last World Cup event of the year as follows:

- Trampoline Individual Men
- Trampoline Individual Women
- Trampoline Synchro Men
- Trampoline Synchro Women
- Tumbling Men
- Tumbling Women

For individual Trampoline and Tumbling, World Cup points are assigned to the competitors by name.

Trampoline Synchro pairs are listed by name, but considered as an entity. In case of change of a Synchro partner, the Synchro Pair is considered as a new pair.

World Cup Points will be assigned to the competitors as follows:

		Rank	Points	Rank	Points	
		1	60	16	15	
		2	55	17	14	
		3	50	18	13	
		4	44	19	12	
		5	38	20	11	
		6	32	21	10	
		7	28	22	9	
·		8	25	23	8	
		9	22	24	7	
		10	21	25	6	
		11	20	26	5	
		12	19	27	4	
		13	18	28	3	
		14	17	29	2	1
		15	16	30	1	
		( (	a tha a farm fadan C			\^/
			ss than four federation dals and no prize mo			no vvoria
Winner of the annual Word Cup	The winner of the annual World Cup per category is the individual gymnast / pair with the highest number of points of the World Cup Series Ranking List after the last event of the year:					
			eremony will be held which the World Cu			
EVENT MANAGER	Natalya	Bulanova				•
EVENT MANAGER		412 49330	)11			
	E-mail: to	······				
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			<u>rbaijanGym</u>			
	https://ww	w.instagrar	n.com/agf.az/			
MEDICAL	The Loc	al Organi	zing Committee wil	I provide	first aid medical	services.
	Physiothe	erapists w	ill be present during	the compe	titions.	
OFFICIAL HOSPITAL	City Hosp					
			manzaminli str., Bakı	u, Azerbaij	an	
	Tel.: +994	412 449 9	274			
DOPING CONTROLS	The orga charge.	nizing Me	mber Federation will	provide th	ne doping controls a	at its own
	Failure to	o do so w	ill result in the dep	osit being	lost in full.	
		•	ember Federation will its own charge:	ll provide tl	he following minimu	ım
	- Tramp	oline: <b>4</b>				
	- Tumbli	ing: <b>2</b>				
	For Wor	Id Cup Co	ill result in the deposempetitions and Serie	es, A and I	B Category, the Org	
	iviember	rederation	on will provide a min	iinum of 6	uoping controls at	its own

	charge. Failure to do so will result in the deposit being lost in full.
	Appropriate medical premises will be provided to carry out a required number of doping controls by AMADA (Azerbaijan National Anti-Doping Agency) according to the WADA regulations.
MARKETING	The FIG advertising and publicity norms will be respected.
TELEVISION	Television coverage is compulsory.
	Host Broadcaster – AzTV Idman (Sports Channel of Azerbaijan Television and Radio Broadcasting Closed Joint-Stock Company) Contact person: Murad Jafarov International Sports & Events Coordinator E-mail: <a href="mailto:sport.sat@aztv.az">sport.sat@aztv.az</a> Mob.: +994772775406  The Organizing Member Federation will guarantee the production of a basic feed (international signal) at least for the Final rounds.
	Teed (international signal) at least for the Final rearias.
VIDEO CONTROL SYSTEM	SMART SCORING Company will provide a scoring and result service, including video control system, which allows the recording, storage and provision of compilation of the recorded images. The videos will be sent to the FIG within one week after the competition.
RULES AND REGULATIONS	The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviations mentioned in these directives or in the FIG World Cup Rules for Trampoline Gymnastics:  Statutes  Code of Ethics  Code of Conduct  Technical Regulations  License Rules  Code of Points and relevant Newsletters  General Judges' Rules  Specific Judges' Rules for Trampoline Gymnastics  Medical Organization of the FIG Competitions and Events  Anti-Doping Rules  FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sports during Events  Media Rules  Apparatus Norms  Rules for Advertising and Publicity  Accreditation Rules  Rules for Awards Ceremonies  World Cup Rules for Trampoline Gymnastics  and subsequent decisions of the FIG Executive Committee
DEADLINES	Provisional registration (online, October 17, 2020  FIG)  Definitive registration (online, FIG)  Neminative registration (online, FIG)  Lanuary 6, 2021
	Nominative registration (online, <b>January 6, 2021</b> FIG)

Accommodation form (online, LOC)	December 9, 2020
Travel schedule form (online, LOC)	January 6, 2021
Visa request form (online, LOC)	January 6, 2021
Meals form (online, LOC)	January 6, 2021
Photo`s upload (online, LOC)	January 6, 2021
Payment of 100% entry fee	January 6, 2021
Payment of 100% accommodation costs	January 6, 2021
Payment of 100% meals' costs	January 6, 2021
Payment of the fine for missing judge	January 6, 2021

Sincerely Yours,

Baku, June 19, 2020



Nurlana Mammadzada Secretary General Azerbaijan Gymnastics Federation

James