



**2021 Rhythmic Gymnastics Junior Pan American Championship
Guatemala (GUA)
June 25-27, 2021**

DIRECTIVES

Event ID: 16652

Dear PAGU affiliated Member Federation,

The Pan American Gymnastics Union (PAGU) through the National Gymnastics Federation of Guatemala has the pleasure to invite your Federation to participate in the aforementioned official FIG and PAGU Continental Event. This competition will also serve as qualifying event for the Junior Pan American Games Cali 2021.

DISCIPLINE	Rhythmic Gymnastics (RGI, RGG)
PAN AMERICAN GYMNASTICS UNION	Pan American Gymnastics Union Camino a Santa Teresa #482 Colonia Peña Pobre, C.P. 14060 Mexico City, MEX Tel.: +52 55 5927-5393 E-mail: info@upag-pagu.org
HOST FEDERATION	Federación Nacional de Gimnasia de Guatemala 11 Avenida 26-00, Zona 5 Ciudad de los Deportes 01005 Guatemala C.A., Guatemala Tel: +502 2331 9757 Fax: +502 2331 2078 E-mail: fedegimqua@gmail.com Website: www.federaciondegimnasiaaquatemala.com Contact person: Claudia García – General Manager Tel: +502 2362-8898 E-mail: fedegimqua@gmail.com
LOCATION	Guatemala, GUA
DATE	From 25 to 27 June, 2021
VENUE	Competition and training venue: Gimnasio Teodoro Palacios Flores 12 Avenida y 25 Calle A, Zona 5 Guatemala, Guatemala C.A.

APPARATUS SUPPLIER	A detailed list of Spieth and Chacott certified equipment to be used for this Championship will be published on FIG web site. For training, warm-up and competition, identical apparatus will be used.
RG: GYMNASTS' HAND APPARATUS	<p>The changes of the Apparatus Norms for the Hand Apparatus valid for Apparatus Manufacturers and Gymnasts enter into force from 01 January 2019.</p> <p>The list of the RG Hand Apparatus with valid certificates is published on the FIG website and updated regularly. Make sure that your gymnasts use only FIG certified Hand Apparatus for this event and for any other FIG recognized competitions, as they will not be allowed to compete with an Apparatus which does not comply with the norms.</p> <p>Checks on the FIG and Manufacturers' Logos will be carried out at any time during the Event.</p>
RULES AND REGULATIONS	<p>The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives or the PAGU Technical Regulations:</p> <ul style="list-style-type: none"> • Statutes • Code of Ethics • Code of Conduct • Technical Regulations • Code of Discipline • Code of Points and relevant Newsletters / Helpdesk • General Judges' Rules • Specific Judges' Rules • Anti-Doping Rules • Medical Organization of FIG Competitions and Events • FIG framework for safeguarding athletes and other participants from harassment and abuse in Sport during Events • License Rules • Media Rules • Apparatus Norms • Rules for Sanctioning (approval) of International Events • Advertising and Publicity Rules • Regulations for Award Ceremonies • Accreditation Rules <p><i>and subsequent decisions of the FIG and PAGU Executive Committee</i></p>
FEDERATIONS INVITED	The Pan American Gymnastics Union invites all Federations affiliated to the PAGU and the FIG and which are up to date in their obligations.
AGE LIMITS	<p><u>Junior</u> 13-15 year old <i>Ages as of December 31, 2021</i></p> <p>All gymnasts must have a valid FIG licence until the end of the event.</p>
QUALIFICATION FOR OTHER EVENTS	<p>This event will serve as the qualifier event for:</p> <ul style="list-style-type: none"> ▪ Junior Pan American Games Cali 2021 (RGI, RGG). Check the PAGU TR and the Qualification Manual from the Games approved by Panam Sports.
JUDGES AND JURIES	All judges must have a current valid FIG brevet at the time of the event, for the respective competition.

	<p>Each Federation may register a maximum of 3 judges (up to 2 judges for the Individual competition and 1 judge for the Group competition). The fine for not registering at least one judge in each of the competitions (RGI and/or RGG) where the Federation is registered is USD\$1,000.00 per each (Individuals and Groups Competition).</p> <p>Federations with a PAGU TC Member may register that Member in addition to their official judges.</p> <p>The fines for not registering the required number of judges must be paid to PAGU by April 23, 2021 at the latest and it does not apply to those Federations that do not have FIG brevet judges in the respective competition (RGI, RGG).</p> <p>The National Federation must inform PAGU at the time of the definitive registration (April 23, 2021) to allow the appointment of invited neutral judges.</p>																								
REGISTRATION DEADLINES	<table border="1"> <tr> <td>Provisional registration</td> <td>February 25, 2021</td> <td>info@upag-pagu.org</td> </tr> <tr> <td>Definitive registration</td> <td>April 23, 2021</td> <td>info@upag-pagu.org</td> </tr> <tr> <td>Nominative registration</td> <td>May 25, 2021</td> <td>info@upag-pagu.org</td> </tr> </table>	Provisional registration	February 25, 2021	info@upag-pagu.org	Definitive registration	April 23, 2021	info@upag-pagu.org	Nominative registration	May 25, 2021	info@upag-pagu.org															
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ENTRY FEES	<p>The entry fee for this event is USD\$50.00 per gymnast and per competition (RGI and RGG). It must be paid to the Local Organizing Committee ("LOC") by April 23, 2021 at the latest.</p>																								
DELEGATION SIZE	<table border="1"> <thead> <tr> <th>Function</th> <th>Individuals</th> <th>Groups</th> <th>Mixed</th> </tr> </thead> <tbody> <tr> <td>Gymnasts</td> <td>4</td> <td>6</td> <td>10</td> </tr> <tr> <td>Coaches</td> <td>1 (1-2 gym.) 2 (3-4 gym.)</td> <td>2</td> <td>4</td> </tr> <tr> <td>Judges category 1, 2 or 3 (in addition to PAGU TC Members)</td> <td>2 (1 compulsory with 1-2 gymnasts and 2 compulsories with 3-4 gymnasts)</td> <td>1 (compulsory)</td> <td>3</td> </tr> <tr> <td>Medical personnel</td> <td>1</td> <td>1</td> <td>2</td> </tr> <tr> <td>Head of delegation</td> <td>1</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>The cost of the accreditation for additional Delegation Members is USD\$100.00 per person and must be paid to the LOC by April 23, 2021 at the latest.</p> <p>Only the following persons can receive an additional accreditation: Coach, Doctor, Physiotherapist, Team Manager.</p>	Function	Individuals	Groups	Mixed	Gymnasts	4	6	10	Coaches	1 (1-2 gym.) 2 (3-4 gym.)	2	4	Judges category 1, 2 or 3 (in addition to PAGU TC Members)	2 (1 compulsory with 1-2 gymnasts and 2 compulsories with 3-4 gymnasts)	1 (compulsory)	3	Medical personnel	1	1	2	Head of delegation	1	1	1
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ACCREDITATION	<p>Along with the Nominative Registration all the Federations must send a copy of the passport and a photograph of each delegation member, via e-mail to: info@upag-pagu.org (passports only) fedeqimqua@gmail.com</p> <p>Requirements for the photos:</p> <ul style="list-style-type: none"> • File Format: JPEG • Dimensions: min 210 x 270 pixels; Max 420 x 540 pixels • 35 mm width x 45 mm high • File Size: no more than 1 MB • White background <p>Each document must be identified with the Country Code, Last name, Name, Competition (RGI, RGG) and function of each member. Example: PER_FERNANDEZ_Ana_RGI_Gymnast</p>																								

	<p>This documentation must be sent no later than May 25, 2021. In case of not sending the photograph as requested, the Local Organizing Committee can take the photograph during the registration and will have an additional cost of USD\$10.00 for each one.</p> <p>In case of theft or loss of accreditation, it must be informed immediately to the Local Organization Committee for the cancellation of the accreditation. The replacement of stolen or lost accreditation will cost USD\$50.00 to be covered by the accreditation holder.</p> <p>Accreditation will be distributed upon arrival at the registration desk. More information on the access zones for each accreditation will be given in the Work Plan.</p> <p>In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.</p>
EVENT FORMAT	<p>The competition will follow the FIG Rules for Junior category.</p> <p>3 days of competition</p> <ul style="list-style-type: none"> • Day 1: Qualification Individuals (2 apparatus) and Groups (1 routine) • Day 2: Qualification Individuals (2 apparatus) and Groups (1 routine) (*) RGI and RGG All Around Awards and RGI Team Awards • Day 3: Apparatus Finals Individuals and Group Finals <p><i>(*) Qualification to the Junior Pan American Games Cali 2021 will be based on the AA results.</i></p> <p>Note: For the Team Competition the gymnasts may perform 12 routines and the best 10 scores will count for the total Team score.</p>
PROVISIONAL SCHEDULE	<p>21/June Arrival of PAGU RG TC President and other PAGU representatives</p> <p>22/June Arrival of delegations Limited trainings upon request</p> <p>23/June RG training as per schedule RG Judges' briefing Delegates' technical meeting</p> <p>24/June RGI and RGG Podium Training</p> <p>25/June Opening Ceremony RGI Qualification (2 apparatus) and RGG Qualification (1 routine)</p> <p>26/June RGI Qualification (2 apparatus) and RGG Qualification (1 routine). RGI and RGG AA and RGI Team Awards Ceremony.</p> <p>27/June RGI Apparatus Finals (4 apparatus) and Awards Ceremony RGG Finals (2 routines) and Awards Ceremony Farewell Party</p> <p>28/June</p>

EVENT MANAGER	Departure of the Delegations Claudia García Tel: +502 23628898 / +502 40210529 E-mail: fedegimgua@gmail.com / clauris@gmail.com
MEDICAL SERVICES	The Local Organizing Committee will provide first aid services and ambulance at the competition and training sites during the official activities.
VISA	Please verify immediately with your travel agent or the Guatemala Embassy or Consulate in your country if a visa is required for your travel to Guatemala. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before May 25, 2021 to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.
INSURANCE	The Host Federation, the LOC, the PAGU and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance, no later than May 25, 2021 . The LOC will subsequently offer insurance at the Federations own charge as follows: USD\$35.00 per person for the official days of the event.
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the international travel costs of their delegation members. International Airport of arrival Aeropuerto Internacional La Aurora de la Ciudad de Guatemala (GUA) The travel itinerary Form must be returned by May 25, 2021 to the official hotel that the delegation chooses.
LOCAL TRANSPORTATION	Local transportation will be offered to and from the airport, provided that the delegation stays in one of the official hotels and send the travel itinerary Form to the hotel by May 25, 2021 at the latest. The Local Organizing Committee will provide local transportation from the airport to the hotel and vice versa, only on the official arrival day of Tuesday June 22 and on the official departure day of Monday June 28 (except for PAGU representatives arriving or departing on different days). Delegations who do not submit the travel itinerary before the deadline or who arrive or depart on non-official days may request to the respective hotel (Holiday inn or Conquistador Hotel) to arrange transportation to its accommodation (official hotel) or to the airport at a cost of USD\$10.00 per person per way (airport-hotel or hotel-airport). The Local Organizing Committee will provide transportation from the official hotels to the competition and training venues and vice versa, for all members of the delegation duly accredited and according to the official program of activities, provided that the delegation stays in one of the official hotels.

ACCOMMODATION AND MEALS**OFFICIAL HOTELS**

Note: Each delegation will book and pay its accommodation and meals directly with the chosen hotel.

Option 1: Hotel Holiday Inn

Address: 1ra Avenida 13-22, Zona 10, Ciudad de Guatemala

Telephone: +502 2421-0000

Contact: Karen de Polanco, Accounts Manager

E-mail: karen_polanco@hinn.com

Cyntia Morales de Schmid, Sales Manager

E-mail: cyntia_morales@hinn.com.gt

Occupancy	Price per room per night	Includes (per room)
Single	USD\$ 109.80	1 breakfast
	USD\$ 151.60	1 breakfast, 1 lunch & 1 dinner
Double	USD\$ 122.00	2 breakfasts
	USD\$ 205.60	2 breakfasts, 2 lunches & 2 dinners
Triple (double room with a smaller extra bed)	USD\$ 158.60	3 breakfasts
	USD\$ 284.00	3 breakfasts, 3 lunches & 3 dinners

Option 2: Conquistador Hotel & Conference Center

Address: Vía 5, 4-68 Zona 4, Ciudad de Guatemala, Guatemala

Telephone: +502 2424-4444, ext. 2624

Contact: Georgina González, Banquets Executive

E-mail: georgina.gonzalez@hotelconquistador.gt

Telephone: +502 5414-2566

Odalís Monzón, Rooms Executive

E-mail: ventashabitaciones@hotelconquistador.gt

Telephone: +502 5414-2564

Occupancy	Price per room per night	Includes (per room)
Single	USD\$ 79.05	1 breakfast
	USD\$ 105.42	1 breakfast, 1 lunch & 1 dinner
Double	USD\$ 93.44	2 breakfasts
	USD\$ 146.18	2 breakfasts, 2 lunches & 2 dinners
Triple (double room with a smaller extra bed)	USD\$ 104.17	3 breakfasts
	USD\$ 186.28	3 breakfasts, 3 lunches & 3 dinners

The meals service starts with the lunch on the day of arrival and finishes with the breakfast on the day of departure.

While the Accommodation and Meals Form must be sent to the hotel by **April 23, 2021** at the latest, the hotel rooms will be distributed in the order in which the applications and payments are received.

The participating Federations must cover the accommodation and/or meals expenses of all the members of their delegation.

	<p>Accommodation and meals costs must be paid to the hotel by <u>April 23, 2021</u> at the latest.</p> <p>Note: Rooms and/or meals and their prices cannot be guaranteed if requests and/or payments are received after the deadlines.</p> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates.</p>						
<p>CANCELATION POLICY</p>	<p>Cancellation Policy: The PAGU and the Local Organizing Committee strongly recommend that each Federation takes cancellation insurance for their accommodation and meal reservation.</p> <table border="1" data-bbox="459 519 1433 658"> <thead> <tr> <th data-bbox="459 519 963 586">Date of cancellation</th> <th data-bbox="970 519 1433 586">Reimbursement for cancellation</th> </tr> </thead> <tbody> <tr> <td data-bbox="459 586 963 622">From April 24 to May 22, 2021</td> <td data-bbox="970 586 1433 622">100% reimbursement</td> </tr> <tr> <td data-bbox="459 622 963 658">From May 23, 2021</td> <td data-bbox="970 622 1433 658">No reimbursement</td> </tr> </tbody> </table>	Date of cancellation	Reimbursement for cancellation	From April 24 to May 22, 2021	100% reimbursement	From May 23, 2021	No reimbursement
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<p>FINAL BANQUET</p>	<p>Farewell Party will be held on Sunday <u>June 27, 2021</u> and there will be no additional cost for the accredited members of the participating delegations that stay in one of the official hotels.</p> <p>Additional tickets for the Farewell Party can be requested to the LOC by <u>May 25, 2021</u> at the latest.</p> <p>The price of each additional ticket is <u>USD\$35.00</u></p>						
<p>BANK ACCOUNT INFORMATION</p>	<p>This bank account is only for the following payments: entry fees, additional accreditations, insurance and additional tickets for the farewell party.</p> <p>The payments related to accommodation, meals and airport-hotel or hotel-airport transportation (if applies), have to be made directly to the hotel's account. The information will be provided by the hotel at the moment of the booking.</p> <p>Intermediary Bank Name: Citibank N.A., New York, NY USA Address: 111 Wall Street, New York, NY USA Swift: CITIUS33 ABA: 021000089</p> <p>Beneficiary Bank Name: BANCO DE GUATEMALA Account number: 10928742 Code (SWIFT): BAGUGTGC (inform the concept for which the bank transfer is made) Address: 7ª Avenida 22-01 Zona 1, Guatemala, Guatemala, C.A. Tel: +502 2429-6000 Website: www.banguat.gob.gt</p> <p>Beneficiary: Name: FEDERACION NACIONAL DE GIMNASIA Account number: GT80BAGU01010000000001504273 Address: Gimnasio Nuevo 11 Avenida, entre 26 Y 27, Guatemala, Guatemala C.A. Country: Guatemala Tel: +502 2331-7585</p> <p>The participating Federation is responsible for covering all bank fees in connection with the bank transfers.</p>						

MARKETING	<p>Each participating Federation is kindly requested to inform the LOC the payment's reference as follows: Country – Discipline – Invoice#</p> <p>FIG advertising and publicity norms must be respected.</p>																																		
MEDIA	<p>The media representatives, as well as the Federations communication staff of that are interested in covering the event, may apply for registration to PAGU (info@upag-pagu.org) by May 25, 2021 at the latest.</p> <p>In addition, the National Federations are requested to send PAGU a letter of confirmation.</p> <p>Photos for accreditations must be submitted to the Local Organizing Committee by May 25, 2021</p>																																		
SOCIAL MEDIA	<p>Information about the event will be posted on the following sites:</p> <p>Federación Nacional de Gimnasia de Guatemala Facebook: facebook.com/GimnasiaGuate Twitter: @gimnasiaguata Instagram: @gimnasiaguata</p> <p>PAGU Instagram: @upagpagu Twitter: @UPAG_PAGU Facebook: UPAG.PAGU.ORG</p>																																		
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ADDITIONAL INFORMATION	<p>National Anthem National Anthem of your country must be handed in onsite during the registration.</p> <p>National Flag National Flag of your country must be handed in onsite during the registration.</p>																																		

The size of the flag shall be 1.2 m x 2.1 m

RG Music

While the LOC guarantees respect for copyright and the dissemination of musical works, each National Federation must verify that the music of its RG athletes does not infringe any copyright and that can be disseminated in the media.

This confirmation must be sent to the LOC (fedegimqua@gmail.com) and to the PAGU (info@upag-pagu.org) along with the nominative registration, no later than **May 25, 2021**.

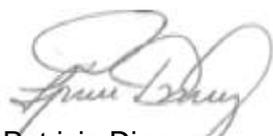
Each Federation will be asked to report on the duration, composer, artist and title of the music to be used for each exercise.

Along with the Music Form, the Federation must send the music via e-mail to the LOC (fedegimqua@gmail.com).

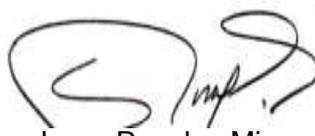
Requirements of the music files:

- Max size: 10MB
 - File format: mp3
 - File name:
LastName_FirstName_CountryCode_Compitation_Apparatus.mp3
- Examples:
- Jones_Suzi_USA_RGG_3hoops2clubs.mp3

Sincerely Yours,



Patricia Dieguez
PAGU Secretary General



Jorge Rosales Miron
Presidente de la Federación Nacional de Gimnasia
de Guatemala



Mexico City, January 19, 2021