



2021 Artistic Gymnastics Junior Pan American Championships
Guadalajara, Jalisco (MEX)
June 18-20, 2021

DIRECTIVES

Event ID: 16658

Dear PAGU affiliated Member Federation,

The Pan American Gymnastics Union (PAGU) through the Mexican Gymnastics Federation has the pleasure to invite your Federation to participate in the aforementioned official FIG and PAGU International Event. This competition will also serve as qualifying event for the I Junior Pan American Games Cali 2021.

DISCIPLINE	Men's Artistic Gymnastics Women's Artistic Gymnastics
PAN AMERICAN GYMNASTICS UNION	Pan American Gymnastics Union Camino a Santa Teresa #482 Colonia Peña Pobre, C.P. 14060 Mexico City, MEX Tel.: +52 55 5927-5393 E-mail: info@upag-pagu.org
HOST FEDERATION	Mexican Gymnastics Federation Camino a Santa Teresa #482 Colonia Peña Pobre, C.P. 14060 Mexico City, MEX Tel.: +52 55 5927-5393 E-mail: info@fmgimnasia.org.mx Website: www.fmgimnasia.org Contact person: Lorena Galán Tel: +52 55 46185481 E-mail: lgalan@fmgimnasia.org
LOCATION	Guadalajara, Jalisco, MEX
DATE	From 18 to 20 June, 2021
VENUE	Competition and training venue: Polideportivo López Mateos Avenida Cristóbal Colón 2189 Colonia Colón Industrial C.P. 44940, Guadalajara, Jalisco Página web: www.codejalisco.gob.mx
APPARATUS SUPPLIER	A detailed list of Gymnova certified equipment to be used for these Championships will be published on FIG web site. For training, warm-up and competition, identical apparatus will be used.

<p>RULES AND REGULATIONS</p>	<p>The event will be organized under the following FIG rules, as valid in the year of the event, and PAGU Technical Regulations:</p> <ul style="list-style-type: none"> • Statutes • Code of Ethics • Code of Conduct • Technical Regulations • Code of Discipline • Code of Points and relevant Newsletters/Helpdesk, including the modifications for Junior Competitions • General Judges' Rules • Specific Judges' Rules • Anti-Doping Rules • Medical Organization of FIG Competitions and Events • FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events • License Rules • Media Rules • Apparatus Norms • Rules for Sanctioning (approval) of International Events • Advertising and Publicity Rules • Regulations for Award Ceremonies • Accreditation Rules <p><i>and subsequent decisions of the FIG and PAGU Executive Committee</i></p>
<p>FEDERATIONS INVITED</p>	<p>The Pan American Gymnastics Union invites all Federations affiliated to the PAGU and the FIG and which are up to date in their obligations.</p>
<p>AGE LIMITS</p>	<p>Junior WAG: 13-15 years MAG: 14-18* years <i>Ages as of December 31, 2021</i></p> <p><i>*18 year-old gymnasts may not participate in any Senior category competition during 2021.</i></p> <p>All gymnasts must have a valid FIG licence until the end of the event.</p>
<p>QUALIFICATION FOR OTHER EVENTS</p>	<p>This event will serve as qualifier event for:</p> <ul style="list-style-type: none"> ▪ I Junior Pan American Games Cali 2021. See the PAGU TR and the Qualification Manual for the Games approved by Panam Sports.
<p>JUDGES AND JURIES</p>	<p>All judges must have a current valid FIG brevet at the time of the event, for the respective discipline.</p> <p>Each Federation must register 1 judge if participates with 1-2 gymnasts and 2 judges if participates with 3-4 gymnasts. Federations can register a 2nd judge (for individuals) or 3rd judge (for teams), different from the TC Member as additional accredited person, with no cost for this accreditation.</p> <p>The fine for not registering the required number of judges in each discipline is USD\$1,000.00 per missing judge.</p> <p>Federations with a PAGU TC Member can register that Member in addition to their official judges.</p> <p>The fines for not registering the required number of judges must be paid to PAGU by April 16, 2021 at the latest and it does not apply to those Federations that do not have FIG brevet judges in the respective discipline (MAG, WAG).</p>

	<p>In case of theft or loss of accreditation, it must be informed immediately to the Local Organization Committee for the cancellation of the accreditation. The replacement of stolen or lost accreditation will cost USD\$50.00 to be covered by the accreditation holder.</p> <p>Accreditation will be distributed upon arrival at the registration desk. More information on the access zones for each accreditation will be given in the Work Plan.</p> <p>In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.</p>
EVENT FORMAT	<p>The competition format will follow the FIG Rules for Junior category, using the Jr Rules in the CoP.</p> <p>2 competition days per discipline</p> <ul style="list-style-type: none"> • Day 1: MAG Qualification (MAG Team and AA awards) (*) • Day 2: WAG Qualification (WAG Team and AA awards) (*) • Day 3: MAG & WAG Apparatus Finals <p><i>(*) Qualification to the I Junior Pan American Games Cali 2021 will be based on the results of this competition.</i></p>
PROVISIONAL SCHEDULE	<p>13/June Arrival of PAGU MAG and WAG TC Presidents and other PAGU representatives</p> <p>14/June Arrival of delegations Limited trainings upon request (MAG & WAG)</p> <p>15/June MAG training as per schedule WAG training as per schedule MAG Judges' briefing Delegates' technical meeting</p> <p>16/June MAG Podium Training WAG training as per schedule WAG Judges' briefing</p> <p>17/June WAG Podium Training MAG training as per schedule</p> <p>18/June Opening Ceremony MAG Qualification competition MAG Team and AA Awards Ceremony</p> <p>19/June WAG Qualification competition WAG Team and AA Awards Ceremony</p> <p>20/June MAG & WAG Apparatus Finals Awards Ceremonies Farewell Party</p>

	<p>21/June Departure of the Delegations</p>
EVENT MANAGER	<p>Contact person: Jaime Romero Tel: +52 33 1363-6746 E-mail: otakaragym@hotmail.com</p>
MEDICAL SERVICES	<p>The Local Organizing Committee will provide first aid services and ambulance at the competition and training sites during the official activities.</p>
COVID-19	<p>Besides the medical guidelines for the particular event, FIG also requires all the participants to follow the standard precautions.</p> <p>The FIG requires all participants, judges and officials to take standard precautionary measures, such as frequent hand-washing, wearing masks or face coverings at all times and keeping a physical distance of at least 1.5 metres whenever possible.</p> <p>The only situation in which the safety distance does not have to be respected is when a coach provides assistance (catch, lead, spotting) during an athlete's performance. This phase must be kept as short as possible and the assisting person is obliged to wear a mask throughout.</p> <p>Gymnasts do not need to wear a mask or face covering while they are performing at the training venue or on the FOP and must keep a physical distance of at least 1.5 metres whenever possible.</p> <p>Additional information will be included in the Work Plan that will be sent to the Federations prior to the event.</p>
VISA	<p>Please verify immediately with your travel agent or the Mexico's Embassy or Consulate in your country if a visa is required for your travel to Mexico. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before May 18, 2021 to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
INSURANCE	<p>The Host Federation, the LOC, the PAGU and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance, no later than June 4, 2021.</p> <p>The LOC will subsequently offer insurance at the Federations own charge as follows: USD\$35.00 per person for the official days of the event.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the international travel costs of their delegation members.</p> <p>International Airport of arrival Aeropuerto Internacional de Guadalajara Miguel Hidalgo y Costilla (GDL)</p> <p>The Travel Itinerary Form must be returned to the Agency MGO by May 18, 2021 at the latest: panamericanogimnasiaartistica2021@mgoevents.com</p>

LOCAL TRANSPORTATION

Local transportation will be offered to and from the airport, provided that the delegations stay in one of the official hotels and book their accommodation through the Local Organizing Committee.

The Local Organizing Committee, through the Agency MGO, will provide local transportation from the airport to the hotel and vice versa, only on the official arrival day of Monday June 14 and on the official departure day of Monday June 21 (except for PAGU representatives arriving or departing on different days).

Delegations arriving or departing on non-official days may contact the Local Organizing Committee: lgalan@fmgimnasia.org to arrange transportation to its accommodation (official hotels) or to the airport at a cost of **USD\$25.00** per person per way (airport-hotel or hotel-airport). The request must be submitted and paid no later than **May 18, 2021**.

The Local Organizing Committee will provide transportation from the official hotels to the competition and training facilities and vice versa, for all members of the delegation duly accredited and according to the official program of activities, provided that the delegation stays in one of the official hotels and book its accommodation through the Local Organizing Committee.

ACCOMMODATION AND MEALS

OFFICIAL HOTELS

Note: Each delegation must book its accommodation and meals directly to the Agency MGO. They also must pay directly to the Agency: panamericanogimnasiaartistica2021@mgoevents.com

Option 1: Fiesta Americana Minerva (4 Stars)

Av. Calle Aurelio Aceves No. 225, Vallarta Poniente
44110 Guadalajara, Jalisco

Traveling time between the hotel and the competition venue: 13 minutes
Traveling time between the Airport and the hotel: 26 minutes



Occupancy	Price per room per night	Includes
Single	USD\$ 90.00 MXP\$1,655.00	No meals
	USD\$ 104.00 MXP\$1,920.00	1 breakfast
	USD\$ 147.00 MXP\$2,706.00	1 breakfast, 1 lunch and 1 dinner

Double	USD\$ 90.00 MXP\$1,655.00	No meals
	USD\$ 123.00 MXP\$2,267.00	2 breakfasts
	USD\$ 208.00 MXP\$3,839.00	2 breakfasts, 2 lunches and 2 dinners

**Option 2: Hilton Guadalajara Expo
(4 Stars)**

Av. de las Rosas 2933, Verde Valle
44530, Guadalajara, Jalisco

Traveling time between the hotel and the competition venue: 12 minutes
Traveling time between the Airport and the hotel: 31 minutes



Occupancy	Price <u>per room</u> per night	Includes
Single	USD\$ 71.00 MXP\$1,309.00	No meals
Double	USD\$ 71.00 MXP\$1,309.00	No meals
	USD\$ 100.00 MXP\$1,844.00	2 breakfasts

**Option 3: Real Inn Guadalajara Expo
(4 Stars)**

Av. Mariano Otero 1326, Chapalita
45040 Guadalajara, Jalisco

Traveling time between the hotel and the competition venue: 10 minutes.
Traveling time between the Airport and the hotel: 24 minutes



Occupancy	Price <u>per room</u> per night	Includes
Single	USD\$ 95.00 MXP\$1,756.00	No meals
Double	USD\$ 95.00 MXP\$1,756.00	No meals
	USD\$ 122.00 MXP\$2,256.00	2 breakfasts
	USD\$ 204.00 MXP\$3,775.00	2 breakfasts, 2 lunches and 2 dinners

**Option 4: Fiesta Inn Guadalajara Expo
(3 Stars)**

Av. Mariano Otero 1550, Col. Rinconada del Sol
45055 Guadalajara, Jalisco

Traveling time between the hotel and the competition venue: 10 minutes
Traveling time between the Airport and the hotel: 26 minutes



Occupancy	Price <u>per room</u> per night	Includes
Single	USD\$ 69.00 MXP\$1,268.00	No meals
	USD\$ 87.00 MXP\$1,596.00	1 breakfast
	USD\$ 128.00 MXP\$2,356.00	1 breakfast, 1 lunch and 1 dinner
Double	USD\$ 69.00 MXP\$1,268.00	No meals
	USD\$ 108.00 MXP\$1,987.00	2 breakfasts
	USD\$ 190.00 MXP\$3,506.00	2 breakfasts, 2 lunches and 2 dinners

**Option 5: Howard Johnson Plaza by Wyndham Guadalajara Las Torres
(3 Stars)**

Calz. Lázaro Cárdenas 1060, 8 de Julio
44910 Guadalajara, Jalisco

Traveling time between the hotel and the competition venue: 9 minutes
Traveling time between the Airport and the hotel: 20 minutes



Occupancy	Price <u>per room</u> per night	Includes
Single	USD\$ 46.00 <i>MXP\$850.00</i>	No meals
	USD\$ 55.00 <i>MXP\$1,000.00</i>	1 breakfast
	USD\$ 77.00 <i>MXP\$1,420.00</i>	1 breakfast, 1 lunch and 1 dinner
Double	USD\$ 46.00 <i>MXP\$850.00</i>	No meals
	USD\$ 63.00 <i>MXP\$1,150.00</i>	2 breakfasts
	USD\$ 108.00 <i>MXP\$1,990.00</i>	2 breakfasts, 2 lunches and 2 dinners

Option 6: Ibis Guadalajara Expo (3 Stars)

Av. Mariano Otero No. 1400, Col. Jardines del Bosque
44520 Guadalajara, Jalisco

Traveling time between the hotel and the competition venue: 11 minutes.
Traveling time between the Airport and the hotel: 24 minutes



Occupancy	Price <u>per room</u> per night	Includes
Single	USD\$ 49.00 <i>MXP\$899.00</i>	No meals
	USD\$ 54.00 <i>MXP\$999.00</i>	1 breakfast
Double	USD\$ 60.00 <i>MXP\$1,099.00</i>	No meals
	USD\$ 65.00 <i>MXP\$1,199.00</i>	2 breakfasts

**Option 7: Hotel Misión Guadalajara Carlton
(3 Stars)**

Av. Niños Héroes 125, Centro
44100 Guadalajara, Jalisco

Traveling time between the hotel and the competition venue: 11 minutes
Traveling time between the Airport and the hotel: 18 minutes



Occupancy	Price <u>per room</u> per night	Includes
Single	USD\$ 47.00 MXP\$857.00	No meals
	USD\$ 56.00 MXP\$1,032.00	1 breakfast
	USD\$ 95.00 MXP\$1,750.00	1 breakfast, 1 lunch and 1 dinner
Double	USD\$ 47.00 MXP\$857.00	No meals
	USD\$ 56.00 MXP\$1,032.00	2 breakfasts
	USD\$ 138.00 MXP\$2,550.00	2 breakfasts, 2 lunches and 2 dinners

The meals service starts with the lunch on the day of arrival and finishes with the breakfast on the day of departure.

While the Accommodation and Meals Form must be returned to the **Agency MGO by April 16, 2021** at the latest, the hotel rooms and meals will be distributed in the order in which the applications and payments are received.

The participating Federations must cover the accommodation and/or meals expenses of all the members of their delegation.

Accommodation and meals costs must be paid directly to the **Agency MGO by April 16, 2021** at the latest.

Note: Rooms and meals and their prices cannot be guaranteed if requests and/or payments are received after the deadlines.

The prices charged for the hotel rooms will not exceed the usual hotel rates.

CANCELATION POLICY

Cancellation Policy: The PAGU and the Local Organizing Committee strongly recommend that each Federation take cancellation insurance for their accommodation and meal reservations.

Date of cancellation	Reimbursement for cancellation
From April 17 to May 17, 2021	100% reimbursement
From May 18, 2021	No reimbursement

<p>FINAL BANQUET</p>	<p>Farewell Party will be held on Sunday June 20, 2021 and there will be no additional cost for the accredited members of the participating delegations that stay in one of the official hotels and have made a reservation through the LOC. Additional tickets for the Farewell Party can be requested to the LOC by May 18, 2021 at the latest. The price of each additional ticket is USD\$35.00</p>
<p>BANK ACCOUNT INFORMATION</p>	<p>The payments related to accommodation and meals have to be made directly to the Agency MGO's account. The respective invoice with the total amount and bank account information will be sent by the Agency after receiving the accommodation and meals request.</p> <p>The following bank account is exclusively for the following payments:</p> <ul style="list-style-type: none"> ▪ entry fees ▪ additional accreditations ▪ insurance ▪ transportation airport-hotel or hotel-airport (if applicable) ▪ additional tickets for the farewell party <p>Intermediary Bank: Standard Chartered Bank ABA: 026002561 SWIFT: SCBLUS33 Intemediary bank address: 1095 Avenue of the Americas, New York City, N.Y. 10036, United States</p> <p>Intermediary account: 3544-039183-001 Bank: Banco Monex S.A. SWIFT: MONXMXMM</p> <p>Final beneficiary name: FEDERACION MEXICANA DE GIMNASIA AC Contract number: 2264141</p> <p>Sometimes the bank asks for the CLABE SPID, that is: 112962000022641415</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p> <p>Each participating Federation is requested to pay only after they receive the invoice from the LOC. The respective Federation must send the payment reference as follows: Country – Discipline – Invoice#</p>
<p>MARKETING MEDIA</p>	<p>FIG advertising and publicity norms must be respected.</p> <p>The media representatives, as well as the communications staff of the federations that are interested in covering the event, may apply for registration to PAGU (info@upag-pagu.org) by May 18, 2021 at the latest.</p> <p>In addition, the National Federations are requested to send a letter of confirmation to PAGU.</p> <p>Photos for accreditations must be submitted to the Local Organizing Committee by May 18, 2021</p>
<p>SOCIAL MEDIA</p>	<p>Information about the event will be posted on the following sites:</p> <p>FMG Facebook: @fmgimnasia.org.mx Twitter: @FMGimnasia Youtube: Federacion Mexicana de Gimnasia,A.C. Mexico Instagram: @fedmex_gimnasia</p>

DEADLINES SUMMARY	<p>PAGU Instagram: @upagpagu Twitter: @UPAG_PAGU Facebook: UPAG.PAGU.ORG</p>																
	<p>To PAGU (info@upag-pagu.org)</p> <table border="1"> <tr> <td>Provisional Registration</td> <td>February 25, 2021</td> </tr> <tr> <td>Definitive Registration</td> <td>April 16, 2021</td> </tr> <tr> <td>Nominative Registration</td> <td>May 18, 2021</td> </tr> <tr> <td>Payment of the fine for missing judge</td> <td>April 16, 2021</td> </tr> <tr> <td>Music Form</td> <td>May 18, 2021</td> </tr> <tr> <td>Copy of passports</td> <td>May 18, 2021</td> </tr> </table>	Provisional Registration	February 25, 2021	Definitive Registration	April 16, 2021	Nominative Registration	May 18, 2021	Payment of the fine for missing judge	April 16, 2021	Music Form	May 18, 2021	Copy of passports	May 18, 2021				
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ADDITIONAL INFORMATION	<p>National Anthem National Anthem of your country must be delivered onsite during the registration.</p> <p>National Flag National Flag of your country must be delivered onsite during the registration. The size of the flag shall be 1.20 mts x 2.10 mts</p> <p>WAG Music While the LOC guarantees respect for copyright and the dissemination of musical works, each National Federation must verify that the music of its WAG athletes does not infringe any copyright and that it can be disseminated in the media. This confirmation must be sent to the LOC (infomusic163@gmail.com) and to the PAGU (info@upag-pagu.org) along with the nominative registration, no later than May 18, 2021. Each Federation will be asked to report on the duration, composer, artist and title of the music to be used for each exercise.</p> <p>Along with the Music Form, the Federation must send via e-mail to the LOC the music (infomusic163@gmail.com).</p>																

Requirements of the music files:

- Max size: 10 MB
- File format: mp3
- File name: LastName_FirstName_CountryCode.mp3

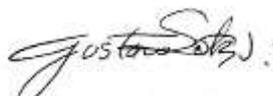
Example:

- Jones_Suzi_USA.mp3

Sincerely Yours,



Patricia Dieguez
PAGU Secretary General



Gustavo Salazar Ortiz
President of Mexican Gymnastics Federation



Mexico City, February 16th, 2021